

Yosemite Community College District Policies and Administrative Procedures No. 7232 Policy **Classification Review** The Yosemite Community College District shall conduct a review of Classified Bargaining Unit and Leadership Team positions as outlined in the collective bargaining agreement and handbook. Implementation is subject to negotiation. All proposed reclassification actions shall be subject to review and confirmation by the Chancellor and Board of Trustees. **References:** Education Code Sections 88001 and 88009; California School Employees Association Contract; Leadership Team Handbook Adopted: June 28, 2004 Revision Adopted: October 14, 2009, November 14, 2018, May 11, 2022 Last Reviewed: November 14, 2018, May 11, 2022

Administrative Procedure

7232 Classification Review

- Every District position within the classified service and leadership team shall be assigned a classification.
- 6 These classifications will determine the salary levels that shall be applied to these positions.

8 Review of class specifications shall be undertaken regularly through HR to revise and update the duties 9 and/or responsibilities of positions in the classified service and leadership team.

11 The District shall use a cyclical process to identify a group of classifications for review and will make this 12 information publicly available. Every five (5) years, each group will go through the cyclical process.

14 **References:**

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- Education Code Sections <u>88001</u> and <u>88009</u>; CSEA Collective Bargaining Agreement; Leadership Team Handbook
- 18 **Procedure Last Revised:** May 11, 2022
- 19 **Last Reviewed:** May 11, 2022