



Policy

7-8041 Gifts/Gratuities to Public Employees

Employees of the Yosemite Community College District shall not accept any gift, gratuity or reward for performing regularly assigned duties.

Adopted: June 28, 2004

Administrative Procedure

7-8041 Gifts/Gratuities to Public Employees

The intent of this procedure is to clarify and provide guidelines for Policy 4013 and California Penal Code Section 70 which states, “Every (public) employee...who knowingly asks, receives, or agrees to receive any emolument, gratuity or reward, or any promise thereof...for doing an official act, is guilty of a misdemeanor.”

A gift from a student, an individual or a firm doing business with the District, if given out of friendship and not related to regularly assigned duties, may be accepted providing that reasonable care be taken that acceptance of the gift will not be interpreted as influencing professional conduct or relationships.

If the gift does not meet the above conditions, then the employee is encouraged to do one of the following:

- A. Return the gift to the sender;
- B. Donate the gift to a non-profit organization;
- C. Place the gift in the District/College inventory.

Distribution of Tickets/Passes

When the District receives tickets or passes to community facilities, events, shows, or performances for an entertainment, amusement, recreational, or similar purpose, these tickets or passes will be distributed when attendance at the event will further the District’s mission or will significantly contribute to the professional development of an employee or a member of the Board of Trustees.

Reference:

Title 2 Section [18944.1](#)

Cross Reference:

Board Policy 3820 – Gifts/Donations to the District

Procedure Last Revised: ~~June 13, 2007~~, January 12, 2011