



**Policy**

**5055 Enrollment Priorities**

All courses of the District shall be open to enrollment, subject to a priority system that may be established. Enrollment also may be limited to students meeting properly validated prerequisites and co-requisites, or due to other, practical considerations.

The Chancellor shall establish procedures defining enrollment priorities, limitations, and processes for student challenge, which shall comply with Title 5 regulations.

**References:**

Title 5 Sections [51006](#), [58106](#), and [58108](#)

**Adopted:** June 28, 2004

**Revision Adopted:** ~~March 11, 2015~~, March 13, 2019

**Last Reviewed:** March 13, 2019

## Administrative Procedure

### 5055 Enrollment Priorities

Enrollment priorities shall be based on the following criteria.

*Levels:*

*For enrollment priorities 1 through 3 and 5 the following academic standards apply: Students who are fully matriculated, and who have no more than 100 degree applicable units, and who are in good academic status.*

1. New and Continuing Students who are:
  - a. Any active member or former member of the Armed Forces of the United States, and who is a resident of California, who has received an honorable discharge, a general discharge, or an other than honorable discharge, and to any active member or former member of the State Military Reserve.
  - b. Current foster youth and former foster youth up to and including age 25 (Education Code Section [66025.9](#)), or homeless youth.
  - c. Students participating in Disabled Student Programs and Services (DSPS), Extended Opportunity Program and Services (EOP&S), or California Work Opportunity and Responsibility to Kids (CalWORKs), or Tribal TANF recipients.
2. New and Continuing Students meeting eligibility and participation requirements for programs designated by the colleges
3. Continuing and New Students
4. Continuing and New Students who:
  - a. Are not fully matriculated
  - b. Have no more than 100 degree-applicable units
  - c. Are in good academic status
5. Dual enrolled high school student who:
  - a. Are fully matriculated
  - b. Have the required paperwork on file with Admissions and Records or Enrollment Services (AP 5011)
6. All Other Students are assigned Open Registration

#### Loss of Enrollment Priority

Registration priority specified above shall be lost at the first registration opportunity after a student:

- is placed on academic or progress probation or any combination thereof for two consecutive terms; (Board Policy 4250 Probation, Dismissal, and Readmission) or
- has earned one hundred (100) or more degree-applicable semester equivalent units at the District.

1 This loss of priority does not apply to current foster youth and former foster youth up to and including  
2 age 25.

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4 The 100-unit limit does not include units in English as a Second Language or basic skills courses.

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6 Appeals: Students may appeal for Enrollment Priority in accordance with the established college  
7 procedure.

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9 *Definitions:*

- 10 • *Degree applicable units are those completed at Modesto Junior College and Columbia College.*
- 11 • *Fully Matriculated: Student who completed Orientation, Assessment Placement Process, Student*  
12 *Educational Plan by the established deadline*
- 13 • *Good Academic Status: a student will not have been placed on academic or progress probation or*  
14 *any combination thereof for two consecutive terms*
- 15 • *All Other: Continuing students not meeting academic conditions*

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17 **References:**

18 Title 5 Sections [58106](#) and [58108](#); Education Code Sections [66025.8](#), [66025.9](#), and [66025.92](#)

19  
20 **Procedure Last Revised:** ~~January 14, 2009, May 16, 2011, October 9, 2013, March 11, 2015,~~ March 13, 2019

21 **Last Reviewed:** March 13, 2019