



Policy

5035 Withholding of Student Records

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation shall have grades, transcripts, diplomas, and registration privileges withheld.

References:

Title 5, Section [59410](#)

Adopted: June 28, 2004

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5035 Withholding of Student Records

Grades, transcripts, diplomas, certificates and registration privileges, or any combination thereof, shall be withheld from any student or former student who has failed to pay a proper financial obligation due to the District or a College. Any item or items withheld shall be released when the student satisfactorily meets the financial obligation.

The definition of proper financial obligation shall include, but is not limited to, student fees; financial aid default; any obligations incurred through the use of facilities, equipment or materials; library fines; unreturned library books; materials remaining improperly in the possession of the student; and/or any other unpaid obligation a student or former student owes to the District or a College.

A hold will be placed on a student’s academic record and subsequent term registration when the student has an outstanding obligation to the District or a College. Once the student satisfies the obligation, the hold will be released.

References:
Title 5, Section [59410](#)

Procedure Last Revised: April 11, 2007