



Policy

4102 Career and Technical Education Programs

The Board recognizes that career and technical education programs are a central component of the California Community Colleges’ mission. They are an essential part of the educational programs of the colleges and input from local industry is vital to the success of the students in these programs. The Board directs the Chancellor to ensure career technical education programs meet applicable requirements.

References:

Education Code Section [66010.4](#)

Adopted: January 10, 2018

Last Reviewed: January 10, 2018

Administrative Procedure

4102 Career and Technical Education Programs

As required for compliance, the colleges regularly host advisory committee meetings for all career and technical education programs. The Chancellor directs procedures to convene these advisory committees will include:

- Process for appointment of advisory committee members
- Process for maintaining records of meeting agendas and minutes for reporting purposes (e.g. California Community Colleges Chancellor’s Office)
- Reference to standing agenda items, as necessary
 - Alignment between program pathways and industry needs and expectations
 - Review of relevant labor market data
 - Consultation with regional Career Technical Education programs
 - Analysis of student progress and success metrics
- Written procedures mandated by The Federal Education Department General Administrative Regulations 2nd Edition

Consistent with federal regulations pertaining to federal financial aid eligibility, the colleges’ vice presidents of instruction, respectively, will ensure that the District complies with the United States Department of Education’s disclosure requirements for each of the District’s gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.

The colleges’ vice presidents of instruction, respectively, shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.

References:

Title 5 Sections [55600 et seq.](#); [2 Code of Federal Regulations Part 200 \(The Federal Education Department General Administrative Regulations, 2nd Edition\)](#); [34 Code of Federal Regulations Part 600 \(U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended\)](#); [ACCJC Accreditation Standard II.A.14](#)

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