



Policy

4-8065 Syllabus

The Chancellor, in consultation with the College Presidents, shall establish procedures to ensure that all Yosemite Community College District students are provided with either a written syllabus or electronic version during the first week of the class.

Adopted: August 13, 2008

Revision Adopted: August 8, 2018

Last Reviewed: August 8, 2018

Administrative Procedure

4-8065 Syllabus

Yosemite Community College District faculty will provide their students with a syllabus during the first week of class.

The syllabus must include, at minimum:

- Current student learning outcomes for the course
- Grading scale and process
- Instructor contact information
- Office hours, if applicable
- Required and recommended text and course materials
- Classroom policies

Each college shall establish procedures to gather and archive every course syllabus each semester.

References:

[ACCJC Accreditation Standard II.A.3](#)

Procedure Last Revised: February 11, 2009, August 8, 2018

Last Reviewed: August 8, 2018