



**Policy**

**2350 Speakers**

The Board shall provide opportunities for members of the public to participate in the business of the Board.

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item. Members of the public may speak to the Board on specific agenda items after being recognized by the Chair of the Board and before formal Board discussion.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

- The Board Chair may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
- Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
- They shall complete a written request to address the Board at the beginning of the meeting at which they wish to speak and give it to the Board Stenographer.
- The request shall include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
- No member of the public may speak without being recognized by the Board Chair.
- Public comments are to be directed to the Board.
- Each speaker will be allowed a maximum of five minutes per topic. At the discretion of a majority of the Board, this time limit may be extended. Time limits per speaker may be shortened and/or a maximum time allotment for public comment may be imposed by the Board Chair if a large number of people wish to address the topic. The Board Chair also may request that speakers identify themselves as for or against a proposed action so speakers can be alternated pro and con.
- A speaker's time may not be transferred to another speaker.
- Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10

**Cross References (see also):**

YCCD Policy 2345 – Public Participation at Board Meetings

**References:**

Government Code Sections [54950 et seq.](#); Education Code Section [72121.5](#)

---

**Adopted:** June 4, 2002

**Revision Adopted:** ~~September 2, 2003, March 9, 2016~~, March 13, 2019

**Last Reviewed:** ~~March 9, 2016~~, March 13, 2019