

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED SEVENTY-SIXTH REGULAR MEETING
OCTOBER 13, 2004

The meeting was called to order at 3:30 p.m. by Board Chair Delsie Schrimp in the YCCD Board Room. Chair Schrimp then reported that the Board of Trustees would adjourn to closed session in YCCD Conference Room B for the purpose of discussing the following closed agenda items:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54956.9(a) – Litigation
Case: Ace vs. YCCD, No. F042272
Hearing: Pursuant to dismissal of classified employee
 3. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: Three cases
 4. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiations
District representatives: J. Williams, T. Scott, D. Wirth, G. Railey
Employee Organizations: CSEA, YFA

The Board of Trustees recessed to closed session at 5:35 p.m. They reconvened open session in the YCCD Board Room at 5:30 p.m. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Pat Dean
 Anne DeMartini
 Linda Flores
 Tom Hallinan
 Paul Neumann
 Abe Rojas
 Delsie Schrimp
 Andrea Cerritos (student trustee) *arrived at approx. 5:40 p.m.*

Board Members Absent None

Others Present M. Anglin, M. Baker, C. Bettencourt, M. Christopherson, S. Collins, L. Kropp, G. Ebrahimoff, C. Gilcrest, C. Hudelson, J. Kist, L. Martin, S. Mast, V. Metcalf, C. Mical, B. Nelson, M. Newton, A. Noriega, M. Olsen, F. Osnaya, I. Pippin, G. Railey, J. Redwine, J. Salhman, C. Sampson, T. Scott, D. Scully, N. Stavrianoudakis, S. Stroud, J. Swank, L. Texeira, M. Turner, J. Williams, D. Wirth, E. Osnaya (recorder)

Trustee DeMartini announced that Student Trustee Andrea Cerritos would be late to the Board meeting tonight, as she was making a presentation to the Hispanic Chamber of Commerce about Measure E.

14,982
Approval of the Minutes A motion was made by Trustee Neumann, seconded by Trustee Rojas, that the Board of Trustees approve the minutes of the regular meeting of September 8, 2004.

The motion carried with a vote of 7-0.

REPORTS AND INFORMATION ITEMS

14,983
Student Activity Reports

Frank Johnson, ASMJC President, reported that students have been busy with several projects. Students recently hosted the annual Vendor Faire, toured CSU Stanislaus, distributed Measure E signs door to door, and they will participate in the People United Against Hate March and Family Festival on October 16. Mr. Johnson also asked that students be included in the decisions made about the West Campus Student Center.

14,984
Academic Senate Activity Reports

Michelle Christopherson, MJC Academic Senate President, reported that the Senate had voted to sign two memorandums of understanding (MOUs) concerning faculty hiring. Via these MOUs it was agreed to postpone hiring retiree replacements until Fall of 2005 and to start faculty recruiting early. Ms. Christopherson stated that faculty are pleased with the level of their involvement in the hiring process. She thanked Interim Chancellor Jim Williams, Executive Vice Chancellor Teresa Scott, and Interim MJC President Bill Scroggins for facilitating that participation. Ms. Christopherson also reported that discussion about the compressed calendar will continue at future Senate meetings. She added that Senate meetings are held on the first and third Thursday of the month between 3:30 – 5:30 p.m. They are open meetings and Trustees are invited to attend.

Trustee DeMartini asked if faculty had considered what they would do if they could not recruit the quality faculty they need. Ms. Christopherson responded that because faculty have been given the go ahead to start the recruitment process early, that extra time will help reach more applicants.

Trustee Neumann asked if faculty were working with division deans to prioritize positions. Ms. Christopherson stated that they are working with the deans and the process will be much smoother this year.

*(Addition made to the minutes
at the 11/10/04 Board
meeting.)*

Student Trustee Andrea Cerritos said she affirmed and applauded the Academic Senate's efforts in assessing the quality of the semester calendar, block scheduling, the college hour, adjunct faculty office hours, and the inclusion of adjunct faculty in the shared governance process.

Stephen Stroud, Faculty Consultant to the Board of Trustees, read Alicia Kolstad's Senate report of activities. The written report stated that Ms. Kolstad was unable to attend this Board meeting due to her participation in the screening committee for the Vice President of Student Learning position at Columbia College. Dr. Stroud read that Columbia's Senate had evaluated current faculty hiring needs and had submitted a list of faculty hiring priorities to the college president. Due to the number of new staff and faculty hirings, the Senate is working with college administration to develop a memorandum of understanding regarding the composition of all screening committees. Columbia College Academic Senate has discussed the academic calendar

and on September 24 passed a unanimous motion to keep the calendar as is. A formal resolution would follow. Dr. Stroud also stated that Ms. Kolstad would be attending the Academic Senate regional planning meeting and the State Academic Plenary meeting.

Trustee DeMartini pointed out that MJC Academic Senate shares their meeting agendas and minutes with trustees and she would like for the Columbia College Academic Senate to do the same. She said trustees appreciate the information.

14,985

Activities/ Announcements

November General Election

Interim Chancellor Williams reported that he had received formal notification from the Office of the Clerk-Recorder of Stanislaus County that YCCD Board members had been declared elected pursuant to the appropriate Education Code sections. The trustees re-elected are as follows:

Trustee Area 1	Pat Dean (short term)
Trustee Area 3	Abe Rojas
Trustee Area 5	Linda Flores, Tom Hallinan, Paul Neumann

ACCT Conference

On October 6-9, 2004, Trustees DeMartini and Hallinan and Interim Chancellor Williams attended the Association of Community College Trustees (ACCT) Annual Convention in New Orleans, Louisiana. They shared information about the breakout sessions they attended, which included CEO/Board Relationships, economic development, Board fiscal responsibilities, and the national legislative agenda.

Trustee DeMartini stated that she would like to share what she learned at the conference with the other trustees at their next mini-retreat. Trustee Hallinan reported that he found the conference informative, in particular the session regarding economic development, which he said tied in well with the Board's Economic Development committee.

Interim Chancellor Williams echoed trustees' comments and said that he found the sessions to be excellent, particularly those focusing on trustee/CEO relationships, foundations and governing board relations, the national legislative agenda, WIA and Welfare Reform.

Columbia College Activities

Connie Mical, Columbia College Chief Operations Officer, reported on the following four activities at Columbia College:

Columbia College Student Center Opens - The long-awaited Student Center at Columbia College was officially opened on September 15 by the ASCC with a cake cutting ceremony and tours of the facility. Located in Manzanita 15, the Center is an area for students to gather for workshops and Student Senate meetings. Ms. Mical said the Center also provides a relaxing environment that fosters discussions and academic exploration and students are enjoying and using the new Center.

Wilderness Act of 1964 Celebrated - Columbia College will join with the U.S. Forest Service/Stanslaus National Forest in celebrating the 40th anniversary of the signing of the Wilderness Act by the late President Lyndon B. Johnson. The landmark legislation permanently protects some of the most natural and undisturbed wilderness regions in America. The free public event is on October 14 from 7:00 to 9:00 p.m. in the Dogwood Forum with a panel facilitated by Professor Misha Miller and a slide presentation by a National Geographic photographer.

Round House Social Scheduled - The Columbia College Round House will receive a special blessing by members of the local Me-Wok tribal council on October 15. The public is invited to the social, which will run from 5-9 p.m. and will include a drum circle, dancing and a potluck meal.

EDC Luncheon Held at Tamarack Hall - The Economic Development Company of Tuolumne County will hold its quarterly luncheon on the lower patio level of Columbia College's Tamarack Hall on October 15 at 11:30 a.m. The EDC, which partners with the college in education and training for the local workplace, assists small business owners and aspiring entrepreneurs. The College's innovative "Career Tools for Excellence" program will be featured at the luncheon.

MJC Activities

14th Annual International Festival - Modesto Junior College and the Yosemite Community College District have been major contributors at the Modesto International Festival for the past several years. Interim Chancellor Williams, who served as a Festival Global Ambassador, reported that many staff members volunteered again this year for various activities such as supervising drink booths, working in the Children's Activities Area, Global Village, World Games, Safety Escorts, Information Booth and others. This year's event took place at Graceada Park on October 2 and 3. Dr. Williams thanked staff for their hard work.

Steve Collins, Interim MJC Vice President of Instruction, introduced Mark Anglin, Dean of Agriculture, Environmental Sciences, and Technical Education, who talked about the following two ag events.

MJC Agricultural Department hosts 52nd Ag Open House – Dean Mark Anglin reported that Modesto Junior College's Agriculture Department will host their 52nd Annual Agriculture Open House on Thursday, October 14, in the Agriculture building on East Campus. Agriculture students will plan, construct and present displays, which feature the many Agriculture majors offered at the college. Displays will open at 5:00 p.m. with dinner being served from 6:00 to 7:00 p.m. In addition to the many displays, there will be a program honoring the 2004 Honorary Young Farmer Degree recipients beginning at 7:30 p.m. Dinner tickets are available for \$7 on a first-come, first-served basis and can be

purchased or reserved by calling 575-6200. The public is invited, and those not able to attend the dinner are invited to enjoy the program and displays free of charge.

Modesto Junior College Wins 16th International Post-Secondary Judging Contest – Dean Anglin reported that the Modesto Junior College Dairy Cattle Judging Team has consistently excelled in national competitions. This year the team from Modesto won the 16th International Post-Secondary Dairy Judging Contest on September 27, during the World Dairy Expo in Madison, Wisconsin. They also garnered the 1st High Team Overall award and claimed the top four places in the traditional contest and the first four places in oral reasons. Cole Bettencourt from Modesto Junior College won the top individual honors.

Eighteen Post-Secondary teams competed for top honors in the International Post-Secondary Dairy Cattle Judging Contest. The MJC Team consisted of Cole Bettencourt of Turlock, Stephen Mast of Denair, Michael Olsen of Fallon, NV and Lindsey Teixeira of Turlock, and alternates John Kisst of Ripon, and Brian Nelson of Turlock. Past MJC teams won this honor in 1989, 1993, 1995, 1999, 2000 and 2003. Trustees commended team members and coach Mark Anglin on their tremendous accomplishments.

MJC Disability Awareness Day and Health Services Fair – Steve Collins, Interim MJC Vice President of Instruction, reported that Modesto Junior College will hold a combined Disability Awareness Day and Health Services Fair on Tuesday, October 26, from 10 a.m. to 1 p.m. in the Student Center and on the East Campus Quad. The event, sponsored by Disability Services and Health Services, will feature an information fair in the Student Center Rotunda with a variety of community and MJC organizations sharing their expertise with staff and students. The Disability Awareness Day and Health Services Fair will provide information on various programs in the community and on campus that are available to people with disabilities or people who are seeking health services. The event is free and open to the campus community and the public.

MJC and Columbia College
Transfer Days

College and university representatives will be on both our college campuses in October to provide information and literature about their institutions' academic programs and admission procedures. These events designed for high school juniors and seniors and their parents, and college students thinking about transferring to four-year institutions are free and open to the public.

Mr. Collins reported that over 50 institutions will be at MJC's Transfer Day and College Night, scheduled for October 20 on East Campus. Transfer Day, targeted at MJC students seeking information on transferring to a four-year college, is held 9:00 a.m. to 1:00 p.m. in the Student Center Rotunda. College representatives will again be available at information tables in the Student Center Rotunda, 5:30 to 8:30 p.m., for College Night, with a special panel presentation targeted at high school juniors

and seniors, 7:00 to 8:00 p.m., in the Gymnasium. College Night assists high school students in making plans to pursue a higher education.

Connie Mical, Columbia College Chief Operations Officer, reported that over 20 institutions will be represented at Columbia College's College & University Transfer Day, scheduled for October 22 from 10:00 a.m. to 1:00 p.m. at Columbia College's Oak Pavilion. Between 300 and 500 local high school students, as well as Columbia College students, will have an opportunity to collect information and speak directly with admission representatives to assist in planning for the future.

14,986

Presentations/Updates

Civic Engagement Project

Interim Chancellor Williams introduced the Civic Engagement Project. Dr. Williams said that in recognition of the growing evidence of disengagement of many college students from the democratic principles that help our country grow and prosper, YCCD announces a new district-wide project that focuses on promoting civic engagement. As part of the district's Educational Excellence Initiative, the Civic Engagement Project will bring about a renewal of enthusiasm for social stewardship.

Dr. Williams reported that the Civic Engagement Project was launched earlier this month with a film series, co-sponsored by the Associated Students of MJC and the Modesto League of Women Voters. A moderated discussion followed the conclusion of each film. The purpose of the discussion is to allow students and members of the community to participate in a political discussion that respects and energizes the audience to become fully engaged in our democracy. The film series is free and open to the public. Thus far, two films have been shown: *Fog of War* and *Outfoxed: Rupert Murdoch's War on Journalism*. The two remaining films, *Iron Jawed Angels (Oct. 15)* and *Control Room (Oct. 22)*, will be shown in the Forum Building at MJC at 7:00 p.m.

Interim Chancellor Williams stated that other components of the Civic Engagement Project, will include community service projects, inviting to the campuses distinguished speakers that represent diverse views and expertise regarding the challenges of our diverse democracy, and the development of a Student Civic Leadership Program.

Dr. Williams added that the Modesto League of Women Voters, under the aegis of the Civic Engagement Project, also is offering a discussion of the "Pros and Cons of the California Ballot Measures" in the Student Lounge in the MJC Student Center on Thursday, October 21, from 7:00 to 9:00 p.m.

Bond Measure E Update

Nick Stavrianoudakis, Director of External Affairs, reporting as a campaign committee member, provided an update to the Board of Trustees about Measure E campaign activities. He reported that to date, the campaign has received \$175,000 in solid

commitments. A major fundraiser will be held October 14 at the DoubleTree Hotel, where national community college authority, Dr. John Roueche, will be the keynote speaker. All staff and students are welcome to attend this free event. Mr. Stavrianoudakis also shared that the campaign had received its largest donation from Kaiser Permanente in the amount of \$50,000. He added that three mailers targeting absentee voters are in the process of being sent out this week and an additional four mailers will be sent out beginning next week to likely poll voters. He mentioned that the campaign has received hundreds of endorsements from organizations and individuals including a strong supportive editorial from the Modesto Bee.

Mr. Stavrianoudakis also reported that Interim Chancellor Williams will hold campus information forums on October 21 and 28 at 1:00 p.m., in Forum 110 on East Campus. Measure E information tables continue in the MJC student rotunda every Monday and Tuesday from 11:30 a.m. to 1:30 p.m. Similar tables are planned at the Vintage Faire Mall on Saturdays and Sundays. He added that phone banking continues every Sunday through Thursday from 6:00 to 9:00 p.m., and that lawn signs are still available. Chuck Gilcrest, Campaign Manager, also reported that he can be contacted at 209/777-2776 for those interested in volunteering for any of the campaign activities.

14,987
Consent Agenda

ACTION ITEMS

Trustee DeMartini asked that the purchase orders be presented for approval separate from the rest of the Consent Agenda items. She then requested that the purchase order for CampusWorks consultant services (B0003645) be pulled from the list and not be included with the purchase orders that that Board would be approving at this meeting. She stated that the Board had learned of some serious issues and problems with CampusWorks. Mrs. DeMartini said that she wanted to make a motion removing the CampusWorks purchase order from payment at this time and asked the Chancellor that he gather information and meet with CampusWorks folks to address the serious issues and problems. Mrs. DeMartini added that she would like the motion to serve as a 30-day notice to address these problems.

14,988
Purchase Orders

A motion was made by Trustee DeMartini, seconded by Trustee Dean, that the Board of Trustees approve the purchase orders issued from August 1, 2004 through August 31, 2004, with the exception of B0003645 to CampusWorks, Inc., and that this motion serve as a 30-day notice to address the problems.

The motion carried with a vote of 7-0.

Trustee DeMartini expressed concern about the lack of clarification on some of the Consent Agenda Items. She asked that in the future the following information be provided:

- ❖ Notices of Completion include the payment amount.
- ❖ When using acronyms, include their meaning.

- ❖ When matching funds are required for grants, explain how those funds will be covered.

Interim Chancellor Williams said that information would be provided.

14,989

A motion was made by Trustee Rojas, seconded by Trustee Hallinan, that the Board of Trustees take the following action on the Consent Agenda and personnel items:

Acceptance of Gifts

Accept with appreciation the following gifts:

- a. A new Bush Hog Loader attachment from William Ashby, to be used for the Ag West Campus Farm/Beckwith Instructional Lab at Modesto Junior College.
- b. Five thousand five hundred plants from Valley Transplant Company, to be used in the vegetable crops program of the Ag & Environmental Science Division at Modesto Junior College.

Notice of Completion of Contract

Accept the work performed by Nicro, Inc., on Welding Building HVAC Replacement at Modesto Junior College, West Campus, Bid #04-1535, as having been completed in accordance with the plans and specifications, and authorize final payment to be made.

Notice of Completion of Contract

Accept the work performed by Nicro, Inc., on Student Center Plumbing Repair at Modesto Junior College, East Campus, Bid #04-1537, as having been completed in accordance with the plans and specifications, and authorize final payment to be made.

Notice of Completion of Contract

Accept the work performed by Greg Opinski Construction, Inc., on the Gymnasium Roof Maintenance at Modesto Junior College, East Campus, Bid #04-1536, as having been completed in accordance with the plans and specifications, and authorize final payment to be made.

Special Appointment

Approve the appointment of Dr. Bill Scroggins to serve as a member of the team that will conduct a comprehensive evaluation for Evergreen Valley College, October 11-14, 2004.

Project Applications/Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding: **(Report #2133)**

- a. VTEA Statewide Advisory Committee for Special Populations – CC
Submitted to California Community Colleges
Agency share: \$38,000; Proposer share: \$0
- b. Student Support Services Program – MJC
Submitted to the U. S. Department of Education
Agency share: \$267,985; Proposer share: \$0

- c. Statewide Disciplinary/Industry Collaborative for Family and Consumer Sciences – Professional, Interior Design – MJC
Submitted to California Community Colleges
Agency share: \$5,000; Proposer share: \$0
- d. Modesto Junior College MESA Program – MJC
Submitted to California Community Colleges
Agency share: \$51,500
Matching Required: \$52,039
- e. Industry Driven Regional Collaborative Grant –Health Care Delivery – MJC
Submitted to California Community Colleges
Agency share; \$318,272
Matching Required: \$373,084
- f. Industry Drive Regional Collaborative Grant – Applied Competitive Technologies – MJC
Submitted to California Community Colleges
Agency share: \$272,144
Matching Required: \$289,910
- g. Job Development Incentive Fund – Applied Competitive Tech/Accelerated Skills in Industries Program – MJC
Submitted to California Community Colleges
Agency share: \$392,977
Matching Required: \$396,104
- h. Industry Driven Regional Collaboratives (IDRC)-Economically Distresses Area – MJC
Submitted to California Community Colleges Chancellor's Office
Agency share: \$242,470
Matching required: \$383,137
- i. Foster Youth Mentoring Project (FYMP)
Submitted to California Community Colleges
Agency share: \$82,838
Matching Required: \$52,292

Personnel Items

Reorganization – Classified Approve the following actions effective September 13, 2004:

- a. Abolish the classified position of Program Representative II, Dean of Instructional Services Office (Classified Salary Range 26)
- b. Establish the classified position of Administrative Secretary, Dean of Instructional Services Office (Classified Salary Range 26)
- c. Staffing of the resulting position will be accomplished by open competition.

Reorganization – Classified Approve the following actions effective October 15, 2004:

- a. Abolish the classified position of Secretary III Financial Aid, Student Services (Classified Salary Range 21).
- b. Create the position of Administrative Secretary, Financial Aid (Classified Salary Range 26).
- c. Appoint Mary Ott, currently employed in the affected position, to the new classified assignment.

Post – Retirement Employment Agreement	Authorize the Post-Retirement Employment of Juan Alvarez to serve as Interim Vice President of Student Services at Modesto Junior College beginning September 1, 2004 and continuing subject to the State Teachers Retirement System limit upon post-retirement earning and the needs of the District.
Christine Serrano	Approve the promotional appointment of Christine Serrano to Secretary II, Student Development & Campus Outreach, Modesto Junior College, effective October 1, 2004.
George Yeager	Approve the promotional appointment of George Yeager to Maintenance – Lead (Painter), Facilities Planning & Operations, YCCD, effective September 27, 2004.
Pam Gurnari	Approve the appointment of Pam Gurnari to the position of Foundation Executive Assistant/Event Coordinator, MJC Foundation, Modesto Junior College, effective September 28, 2004.
Karen Tabacco	Approve the probationary appointment of Karen Tabacco to the position of Secretary III, Family & Consumer Science, Modesto Junior College, effective September 22, 2004.
Don Borges	Approve the temporary appointment of Don Borges to the position of General Agriculture Instructor, Agriculture & Environmental Sciences, Modesto Junior College, effective for the Fall of 2004 and Spring 2005 semesters only.
Shalini Pal	Approve the probationary appointment of Shalini Pal to the position of Account Technician I, Pirates Bookstore, Modesto Junior College, effective September 15, 2004.
Lisa Standridge	Approve the probationary appointment of Lisa Standridge to the position of Payroll Technician III, effective October 18, 2004.
Lilia Gerasimchuck	Approve the probationary appointment of Lilia Gerasimchuck to Support Staff II, Student Success, Modesto Junior College, effective October 5, 2004 (11-month work year), contingent upon funding.
Janet Beuving	Approve Resolution No. 04-05/02 Requesting Employment Extension for Janet Beuving.
Gary Fair	Approve the voluntary reduction in assignment from 100% to 76% for Gary Fair, Instructional Assistant II, Arts Humanities & Communication, Modesto Junior College, effective August 30, 2004 to December 18, 2004.
Rich Telford	Approve a voluntary reduction in assignment for Rich Telford, Warehouse Shipping/Receiving-Lead, Purchasing and Receiving, YCCD, from 100% to 75%, effective October 1, 2004.
Anne Shanto	Approve the voluntary reduction in assignment from 100% to 79% for Anne Shanto, Performing Arts Costume Specialist, Arts,

Humanities & Communication, Modesto Junior College, effective August 30, 2004 to December 17, 2004.

Jacque Wright Approve the temporary increase in assignment from 74% to 100% for Jacque Wright, Child Development Center Associate Teacher, AH/FCS, Modesto Junior College, effective August 23, 2004 to June 30, 2005.

Rickee Hill Approve the request for a voluntary demotion for Rickee Hill from Admissions & Records Technician III to Admissions & Records Technician II, Columbia College, effective October 1, 2004.

Kristin Hogan Approve an increase in assignment for Kristin Hogan, Buyer II, Purchasing, YCCD, from 80% to 100%, effective September 20, 2004.

Grace Bettencourt Approve the voluntary reduction in assignment from 100% to 80% for Grace Bettencourt, Support Staff Technician II, TRIO, Student Support Services, Modesto Junior College, effective September 1, 2004 to September 30, 2004.

Penny Rabing Approve the voluntary demotion and transfer of Penny Rabing from Secretary II, Community Education to Support Staff III, DSPS, Modesto Junior College, effective October 11, 2004.

Short-Term Appointee List Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion approving the Consent Agenda and Personnel Items carried with a vote of 7-0.

Discussion Items

14,990

Board of Trustees

Committee Assignments

During its summer retreat, the Board of Trustees appointed a sub-committee of trustees to recruit trustees for various committee assignments. Board members expressed an interest in serving on the following committees: Board Policy Procedures, Legislative Affairs, and Economic Development. Interim Chancellor Williams provided a list describing the purpose of each committee. **(Report #2134)** Trustees DeMartini and Neumann were charged with surveying Board members and determining who would serve on these committees. Trustee DeMartini reported that the following trustees had agreed to serve as follows:

Board Policy Procedures Sub-Committees

- ❖ Sec. 1000-2000 - Community/Admin. Anne DeMartini
- ❖ Section 3000 – Business Paul Neumann
- ❖ Section 4000 – Personnel Linda Flores
- ❖ Section 5000 – Students Andrea Cerritos
- ❖ Section 6000 – Instruction Pat Dean
- ❖ Section 7000 – Board Bylaws Delsie Schrimp

Legislative Affairs Committee

Anne DeMartini, Abe Rojas

Economic Development Committee

Tom Hallinan, Paul Neumann

**Ad-Hoc Self-Evaluation
Instrument Committee**

Paul Neumann, Pat Dean, Tom Hallinan

14,991
2004-2005 Final Budget –
Public Hearing

On June 9, 2004, the Board of Trustees adopted the 2004-2005 Yosemite Community College District Tentative Budget. The State budget for 2004-2005 was finally passed by the Legislature and signed by the Governor on July 31, 2004. Due to the lateness of the State budget adoption, community college districts were provided an additional month to develop their local budgets.

Executive Vice Chancellor Teresa Scott reported that the District's final revenue budget had been prepared based on achieving a three percent enrollment growth, a positive but challenging goal. Both colleges received augmentations to cover the cost for this growth. The budget also includes a 2.41 percent cost-of-living adjustment (COLA). The COLA has been set aside in a contingency account. For the first time in a number of years, equalization funding is included in the budget. A reduction to partnership for excellence funding is offset by the equalization allocation providing a net increase of about \$450,000.

Ms. Scott said that expenditure budgets have been adjusted for increased costs associated with health benefits, retiree health benefit increases, increased insurance coverage costs, and the first of five annual payments for the Golden Handshake two-year service costs. The budgets also have been increased to cover the cost of growing three percent. MJC plans to serve 15,318 full-time equivalent students, and Columbia plans to serve 2,344 full-time equivalent students. The one-time savings from the Golden Handshake retirements is reflected in the budget at approximately \$2.1 million. Ms. Scott stated that the passage of Measure E is critical, and it would impact our District dramatically.

The Executive Vice Chancellor stated that the fund balance reserve, which was temporarily reduced from 5 percent to 4 percent for 2003-2004 fiscal year, has been reinstated at 5 percent for 2004-2005. She pointed out that the contribution to the Retiree Liability Fund is not budgeted in 2004-2005 or in 2005-2006 nor was a contribution made to this fund during fiscal year 2002-2003. She advised that the District resume this contribution during the 2006-2007 fiscal year to be in compliance with the Governmental Accounting Standards Board. Ms. Scott added that the District will undergo a retiree liability study this fiscal year to determine the amount of the unfunded liability associated with retiree benefits.

Ms. Scott presented the 2005-2006 projected budget as information only. It includes augmentations to add back faculty positions vacated due to the 2003-2004 Golden Handshake retirements. The positions to be filled will be determined by the college priority-hiring committees. An assumption also is made in the budget to increase the number of full-time faculty hires by

15 to maintain compliance with the full-time faculty obligation. The budget includes an increase to the cost of health benefits. Ms. Scott stated that colleges make their enrollment target this year, we still will be short approximately \$4 million. She said this shortfall may be met through a combination of growth and COLA in 2006, year-end savings in 2005, reduced expenditures in 2006, and collective bargaining agreements related to salary and benefits. **(Report #2135)**

On a related topic, Executive Vice Chancellor Scott reported that the Chancellor had requested that she share with the Board information about how the budgets are distributed based on FTES that are generated district-wide and provided a handout. She also explained that both colleges receive allocations from the Central Services budget for overhead costs such as utilities and facilities costs. She said that in order to see the revenue allocated, the FTES generated are basically divided by the base budget. Ms. Scott further explained that budget amounts listed in her handout reflect the state apportionment, as well as all other revenue sources. That is why the revenue per FTES based on the 2004-2005 YCCD Budget is higher than if you look at revenue per FTES from state funding only. Some trustees needed further clarification and agreed to meet with Ms. Scott at a later time. **(Report #2136)**

As required, the Board of Trustees held a public hearing regarding the 2004-2005 Final Budget for the Yosemite Community College District. As there were no comments from the public, the hearing was closed.

A motion was made by Trustee Neumann, seconded by Trustee Flores, that the Board of Trustees:

- a. Adopt the District's 2004-2005 Final Budget; and
- b. Authorize staff to prepare and file the necessary annual Financial and Budget Report (CCFS-311) with the required agencies.

The motion carried with a vote of 7-0.

14,992
Quarterly Report on the
District's Financial
Condition

Teresa Scott reported that consistent with prevailing fiscal practices and in compliance with current statute, staff have prepared the quarterly statement of the District's financial condition for the quarter ended June 30, 2004. This is the final report for the previous fiscal year, which will be submitted with the final budget. **(Report #2137)** As required by law, the Board of Trustees conducted a public hearing to review the report. There were no comments from the public and the hearing was closed.

A motion was made by Trustee Neumann, seconded by Trustee Hallinan, that the Board of Trustees direct staff to submit a copy of the required report to the Stanislaus County Superintendent of

Schools and the California Community Colleges Chancellor's Office.

The motion carried with a vote of 7-0.

14,993
YCCD Negotiations
Proposal to YFA – Public
Hearing

The District previously presented its negotiations proposal to YFA. Consistent with state law and District policy, the Board of Trustees conducted a public hearing on the proposal. **(Report #2132)** There were no comments from the public. Trustees referred the proposal to administrative staff for review.

14,994
Local Hazard Mitigation
Plan, Tuolumne
County/Columbia College

Connie Mical, Columbia College Chief Operations Officer, reported that on June 9, 2004, YCCD Board of Trustees authorized the District to coordinate efforts with Stanislaus and Tuolumne Counties Office of Emergency Services and submit addendums to the respective County Local Hazard Mitigation Plans (LHMP) covering both MJC and Columbia. The 44 CFR §201 requires official approval of the LHMP plan by the local governing board. (On June 28, 2004, the Board also approved Board Policy 6500-Emergency Preparedness/Hazard Mitigation.)

Ms. Mical stated that the YCCD Addendum covering Columbia College has been prepared and is ready for submission to the Tuolumne County Office of Emergency Services (OES). **(Report #2138)** The Hazard Mitigation Plan Addendum to the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan, with Site Inventory and Risk Assessment were previously provided to trustees for their review.

Both California OES and FEMA must approve the Tuolumne County multi-jurisdictional LHMP prior to November 1, 2004.

A motion was made by Trustee Flores, seconded by Trustee DeMartini, that the Board of Trustees:

- a. Approve the Hazard Mitigation Plan Addendum to the Tuolumne County Multi-Jurisdictional Local Hazard Mitigation Plan.
- b. Authorize the Administration to submit additional documentation as may be needed for the District's portions of the "Local Hazard Mitigation Plan."

The motion carried with a vote of 7-0.

COMMENTS

Comments from the Public

There were no comments from the public.

14,995
Comments from the Board
of Trustees

Trustee Dean said she had been busy providing Measure E information to various community groups. She also attended the Shoshanna Johnson lecture on September 30.

Trustee Rojas said he attended the California Association of Joint Powers Authorities (CAJPA) conference in Reno, as well as a CCLC Legislative Advisory Committee meeting in Sacramento.

Trustee DeMartini reported that several trustees had attended the annual Harvest Luncheon at Graceada Park. She also attended the Vocational Educational Academy Program to which Assembly Member Greg Aghazarian was invited as special guest. She said it was a valuable experience and commended the instructor of the program. Mrs. DeMartini also attended the Shoshanna Johnson presentation and two editorial board meetings with area newspapers regarding Measure E.

ANNOUNCEMENTS

14,996
Next Meeting

The meeting adjourned at 8:10 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, November 10. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

Delsie Schrimp, Chair
YCCD Board of Trustees

James H. Williams, Secretary
YCCD Board of Trustees