

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FOUR HUNDRED SIXTY-FOURTH REGULAR MEETING**  
**OCTOBER 8, 2003**

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At 2:00 p.m. prior to the Board meeting, the Board of Trustees participated in the grand opening of the Columbia College Learning Resources Center.

At 3:30 p.m. the Board meeting was called to order by Board Chair Paul Neumann in Cedar Room 10. The Board of Trustees then recessed to closed session for the purpose of discussions pursuant to G. C. Section 54957 - Public Employee Discipline/Dismissal/Release; G. C. 54957.6 - Collective Bargaining (YFA and CSEA); and G. C. 54956.9 - Anticipated Litigation.

Trustees reconvened to open session at 5:40 p.m. in Dogwood Forum. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present	Pat Dean Anne DeMartini Linda Flores Tom Hallinan Paul Neumann Delsie Schrimp Sherrene Barnard
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Board Members Absent	Abe Rojas
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Others Present	M. Baker, G. Boodrookas, W. Byrd, L. Campana, C. Chavez, M. Christopherson, J. Daly, M. C. D’Cruz, P. Fisher, R. Freeman, F. Grolle, L. Hallmeyer, M. Harrington, S. A. Harwood, M. P. Ishoo, D. Jamison, K. Jeffery, K. Lucas, L. Martin, L. Mayhew, G. Mendenhall, R. Miles, L. Miller-Finn, W. McCombs, F. Osnaya, S. Patterson, S. Paulsen, I. Ponder, J. Riggs, T. Scott, K. Shultz, N. Stavrianoudakis, S. Stroud, J. Swank, M. Turner, S. Vegter-Slape, J. Williams, D. Willson, E. Osnaya (recorder)
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14,763 Approval of the Minutes	A motion was made by Trustee Schrimp, seconded by Trustee Flores, that the Board of Trustees approve the minutes of the regular meeting of September 2, 2003.
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The motion carried with a vote of 6-0.

**REPORTS AND INFORMATION ITEMS**

14,764 Student Activity Reports	Rebecca Freeman, ASMJC President, reported on current and planned activities for this semester. Those include: <ul style="list-style-type: none"><li>❖ MJC Ethnic Heritage Day - October 8, 2003</li><li>❖ Say “No” to Hate Crime Community March and Rally – October 12, 2003</li><li>❖ Groundbreaking ceremony for the Mary Stuart Rogers West Campus Student Learning Center – October 13, 2003</li></ul>
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- ❖ Participation in the CCSAA and CalSACC leadership conferences
- ❖ MJC Vendor Fair – November 5, 2003
- ❖ Political Forum for mayoral/City Council candidates – October 21, 2003

Mary Miles, ASCC President, reported that students have identified three priorities for this year. They are membership, fundraising and the student center. She also reported that all student senator positions will be filled after this week and their officers are expected to attend the CCSAA and CalSACC conferences. Planned activities include a barbeque and concert. Ms. Miles thanked the Board of Trustees for inviting students to be a part of the ribbon cutting ceremony for the Learning Resource Center.

14,765  
Academic Senate Activity  
Reports

Ida Ponder, Columbia College Academic Senate President, reported that classes seem to be full and attrition is low. Faculty office space in the Learning Resource Center has been assigned. The Senate as a whole is looking at increasing their communication efforts. An ad hoc “committee on committees” was put together to outline and describe the various Senate committees currently in place and to determine the best way to report out these committees’ activities. Ms. Ponder also reported that the Senate has discussed the need to update proposed policy 3640 - Copyrights. She also thanked the trustees for coming to the grand opening of the LRC.

Michelle Christopherson, MJC Academic Senate President, reported that they, too, are discussing the policy on copyrights and will be suggesting some revisions in the near future. Ms. Christopherson said the Senate had a successful retreat which included discussion about the accreditation standards. Their plan is to identify accreditation committee chairs and co-chairs by the end of October. Ms. Christopherson also reported that the Senate is working on a program-discontinuance review procedure that would be invoked when a program is identified as being in jeopardy for low enrollment and other reasons.

14,766  
Activities/Announcements

Dedication of Columbia  
College Learning  
Resources Center

President Riggs reported that earlier in the day, the Board of Trustees, YCCD staff, students, and members of the public participated in the official grand opening of this wonderful new facility. Commendations and congratulations were received and tours were conducted. Dr. Riggs said the facility will contribute to Columbia College’s goal of academic excellence.

Groundbreaking Ceremony  
-Mary Stuart Rogers West  
Campus Student Learning  
Center

President Williams reported that on Monday, October 13 at 4:00 p.m., a groundbreaking ceremony for the new Mary Stuart Rogers West Campus Student Learning Center will take place. The Center will enhance the services provided to the more than 5,000 students who now take classes on MJC’s West campus.

The facility was made possible by a generous donation from the Mary Stuart Rodgers Foundation, a self-imposed fee by the MJC Associated Students, and general funds. Along with the recently completed Sierra and Yosemite Halls, it makes a milestone in the development of "West Campus" as a full-fledged college campus. Ms. Maria Baker, Director of Facilities Planning and Operations, informed trustees that this project has already been started with the ground preparation.

Improvements Completed at Columbia College's Carkeet Park

Dr. Riggs announced the completion of improvements made to Carkeet Park and the Segerstrom Amphitheater. He said that with the support of the Columbia College Foundation and public donations, the park is now accessible to disabled individuals with upgrades that include an ADA-accessible portable restroom, concrete pads and walkways, wheelchair-accessible picnic tables, and designated parking stalls.

51<sup>st</sup> Annual MJC Agriculture Open House

Board Chair Neumann invited everyone to the 51<sup>st</sup> Annual MJC Agriculture Open House which will be held on Thursday, October 9, 2003, in the Agriculture complex on the MJC East Campus. Special activities include student displays and will highlight the Young Farmer leadership organization, the CASS international student program, and the Dairy and Livestock Judging Teams. Student displays will be open and a BBQ chicken dinner will be served from 5:30 – 7:00 p.m. Tickets to the BBQ dinner are \$7 each.

MJC Foundation Athletics Fundraiser

Chair Neumann announced that the MJC Foundation and MJC Athletics Department will hold a Spaghetti Dinner on October 10 from 6 to 8 p.m. at the American Legion Hall, located at 1001 South Santa Cruz Avenue in Modesto. Tickets, \$20 for adults and \$10 for children, will be available at the door or by calling 575-6068 or 575-6269. All proceeds will benefit the 21 intercollegiate sports teams at Modesto Junior College.

Say "No" to Hate Crime Community Rally

Wendy Byrd, MJC Director of Student Development and Campus Life, shared with the Board information about the 4<sup>th</sup> Annual Say "No" to Hate Crime Community Rally set for October 12 from 3:00 p.m. to 5:00 p.m. The march will begin on the corner of 10<sup>th</sup> and J Streets in Modesto for a 10-minute walk to Graceada Park, where the program will include presentations, speakers and informational booths. The rally is co-sponsored by YCCD, MJC, NAACP, City of Modesto, Stanislaus County, The Modesto Bee, CSU Stanislaus, Modesto Teachers Association, Peace Life Center, PFLAG, Wings of Protection, and the Carole Sund/Carrington Foundation. Ms. Byrd said that the rally was a proactive approach against hate crimes and raises education and awareness. She also reported on the successful MJC Ethnic Heritage Day that took place earlier in the day.

MJC and Columbia College Transfer Days

College Presidents Riggs and Williams reported on Transfer Day activities at their respective colleges. Representatives from over 55 colleges and universities will be on our college campuses this month to provide information and literature about their

institutions' academic programs and admission procedures. These free events are designed for high school juniors and seniors and their parents, and college students thinking about transferring to 4-year institutions. MJC's Transfer Day and College Night will be held on October 15 from 9:00 a.m. to 1:00 p.m. and then from 5:30 p.m. to 8:30 p.m. in the Student Center Rotunda on the East Campus. Columbia College will host their annual Transfer Day on Friday, October 17 from 10:00 a.m. to 1:00 p.m. in the Oak Pavilion.

#### Baker Station Retreat

President Riggs reported that Columbia College's Academic Senate recently hosted a retreat at Baker Station on August 22-24, 2003. This property is located on Highway 108 in the high Sierra. The development is a partnership between Columbia College and the U. S. Forest Service. Dr. Riggs said approximately 20 people attended the retreat. Included in the activities were discussions on future staff development, a presentation by the Sustainability Committee, the possible bond issue through the District, and ideas on ways to support Baker Station. Ida Ponder, Morgan McBride, Jeff Tolhurst, Alicia Kolstad, Lynn Martin and Jeff Fitzwater were commended for organizing this event.

#### Columbia College's FOCUS 2003

President Riggs reported that FOCUS 2003, Columbia College's annual report to the community on higher education, was recently completed. He said the publication is a concise document that focuses on activities and achievements at Columbia College last year. It highlights the College's involvement with the community through major partnerships with local organizations as well as public service presentations encouraging community education. The report also includes information on student demographics, prestigious accreditations, new programs, campus activities, and faculty awards. Copies of FOCUS 2003 are available through Columbia College President's Office

#### International Festival

Chancellor Fisher reported that over 100,000 people attended this growing annual event on the weekend of October 4 and 5. She said that MJC's presence has always been commendable. She reported that over 70 volunteers at this event were MJC and YCCD employees. In particular, she recognized Dr. Wilma McLeod, MJC Vice President of Student Services, Christine Serrano, YCCD Account Technician, Wendy Byrd, and Willie McDaniel, Director of Campus Security and Safety, for their involvement. Chair Neumann commented on his involvement in the first year of the International Festival when attendance was approximately 1,000 people. He stated that the increase in community participation was great.

14,767

#### Presentations/Updates

#### ACCT Conference

In September, Trustee Flores and Chancellor Fisher attended the Association of Community College Trustees (ACCT) Annual Convention in Denver, Colorado. The theme was "Ensuring the

Future of America's Workforce." Trustee Flores presented information and observations from the conference regarding the important role that community colleges play in workforce training. She particularly stressed the growing needs in health care and the value of partnerships. Ms. Flores thanked her colleagues and the Chancellor for the opportunity to attend this conference and represent the Board.

Central Valley Higher Education Consortium (CVHEC) Conference

CVHEC was established by the presidents and chancellors of colleges and universities from Stockton to Bakersfield, with the focus of promoting and creating a college-going culture within the Central Valley. President Jim Riggs introduced Dr. Kathryn Jeffery, Columbia Vice President of Student Services, and Dave Willson, Dean of Instructional Services, who along with several staff members from Columbia College and MJC, participated in a recent CVHEC conference held at Yosemite's Tenaya Lodge. Dr. Jeffery and Dean Willson presented a summary of the sessions they attended and the strategies discussed with a focus on the "first year experience" for students. Dean Willson stated that one of their discussions was the importance of faculty interaction with students outside of class. One of the strategies suggested was the better use of office hours. Chair Neumann commented that he has observed first hand how this particular strategy works. He gave the example of Columbia Professor Ted Hamilton's energizing use of office hours to interact with students and enhance their learning.

Student Health and Wellness: A Vital Link to Student Success

Dr. Riggs reported that national research indicates a dramatic link between health issues and student performance. He introduced Laureen Campana, RN NP MPH, Columbia College's Coordinator for Health Services since 2000. Ms. Campana provided information about her background, as well as an overview of how her office provides direct support and resources to the college community, the challenges she encounters, and her hopes for the future. She said she has been actively engaged in creating a variety of interesting and innovative programs designed to expand student and staff awareness of pertinent health issues as well as establish stronger ties to community resources. She thanked the Board for inviting her to share this information with them. Trustees thanked her for her report and commended her for her efforts.

Consent Agenda

14,768  
Purchase Orders

A motion was made by Trustee Flores, seconded by Trustee Dean, that the Board of Trustees approve the purchase orders issued from August 1, 2003 through August 31, 2003.

The motion carried with a vote of 5 ayes (Dean, DeMartini, Flores, Hallinan, Schrimp) and 1 abstention (Neumann).

14,769  
Acceptance of Gifts

A motion was made by Trustee DeMartini, seconded by Trustee Hallinan, that the Board of Trustees take the following action on the remainder of the Consent Agenda:

Accept with appreciation the following gifts:

- a. A collection of insects/butterflies and science books from Joan L. Borg to be used in the Biology Program at Columbia College.
- b. A 1968 CF Mack Fire Engine from the City of Alameda, to be used in the Columbia College Fire Technology Program.
- c. Breeding services and A.I. Technician practices from Frontier Cattle Company, to be used for the animal science program at Modesto Junior College.
- d. A Pug utility vehicle from Ray Alamo Dairy to be used for the Mechanized Ag Program at Modesto Junior College.
- e. A donation of \$1,000 from Vivian Olsen, for the purchase of walnut trees to be used in the Beckwith Instructional Lab at Modesto Junior College.

Curriculum Review - MJC

Approve curriculum additions, deletions, and modifications for Modesto Junior College for the period of September 10, 2002 – April 8, 2003. **(Report #2098)**

(The report was previously provided to the Board of Trustees for their review.)

Project Applications/  
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding: **(Report #2099)**

- a. Paraprofessional Title I Educational Program – Guidance 110 – MJC  
Submitted to the Ceres Unified School District  
Agency share: \$1,865; Proposer share: \$0
- b. Cooperative Association of States for Scholarships (CASS) Cycle 2003 – MJC  
Submitted to Georgetown University  
Agency share: \$572,400; Proposer share: \$0
- c. Targeted Technology Training Program – MJC  
Submitted to Stanislaus County  
Agency share: \$63,458  
Proposer share: \$72,750 (In-Kind Contribution)
- d. Teacher Qualification Plan – Fall 2003 Semester – MJC  
Submitted to the Stanislaus County Office of Education  
Agency share: \$33,600; Proposer share: \$0
- e. Central California Regional Head Start Intensive Teacher Training – MJC

The motion carried with a vote of 6-0.

14,770

Personnel Items

Chancellor Fisher presented 15 personnel items for the Board's approval. She pointed out that the employee affected by item 13, Reduction in Force (RIF), was offered another position in lieu of layoff and the offer was declined.

A motion was made by Trustee Schrimp, seconded by Trustee Flores, that the Board of Trustees approve the following personnel items:

Spiro Stamos

Accept the resignation of Spiro Stamos, Laboratory Technician II, Science, Mathematics & Engineering, Modesto Junior College, effective August 15, 2003.

Michele Richardson

Accept the resignation of Michele Richardson, Support Staff II, Child Development Training Consortium, YCCD, effective September 25, 2003.

Glen Hulse

Accept the resignation of Glen Hulse, Custodian, YCCD Facilities, effective September 26, 2003.

Michele Wandersee

Accept the resignation of Michele Wandersee, EMS/Paramedic Instructor, Columbia College, effective December 22, 2003.

Aracely Rodriguez

Approve the probationary appointment of Aracely Rodriguez to General Clerk (47.5%), Student Success, Student Services, Modesto Junior College, effective September 8, 2003 (10-month work year), contingent upon funding.

Daniel Nestlerode

Approve the probationary appointment of Daniel Nestlerode, Laboratory Assistant I (75%), Agriculture & Environmental Sciences, Modesto Junior College, effective September 8, 2003 (10-month work year), contingent upon funding.

Preet Bidwal

Approve the probationary appointment of Preet Bidwal, Program Representative II, Business, Behavioral & Social Sciences, Modesto Junior College, effective September 5, 2003.

Donna Yarnal

Approve the promotional appointment of Donna Yarnal to Administrative Secretary, Student Success/Student Services, Modesto Junior College, effective October 6, 2003.

Barbara Hire

Confirm the termination of classified employment of Barbara Hire, Food Service Cashier, Modesto Junior College, effective September 5, 2003.

Casey Bonavia

Approve a voluntary change in assignment from 10 months/30 hours per week to 9 months/34 hours per week for Casey Bonavia, Lab Assistant III, Science/Math, Columbia College, effective academic year 2003-04.

- Elaine Schuber Approve an increase in assignment from 48% to 100% for Elaine Schuber, Financial Aid Technician II, Financial Aid, Modesto Junior College, effective September 8, 2003.
- Peggy Kroll Approve a change in title for Peggy Kroll from Director of Project TEAM to Director of Early College Programs, Instruction, Modesto Junior College, effective November 1, 2003.
- Reduction in Force – Classified Approve **Resolution No. 03-04/07**, Classified Reduction in Force, authorizing a reduction in classified personnel and appropriate notice to affected staff.
- Short-Term Appointee List Approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).
- Rhonda Wolf Confirm the transfer of Rhonda Wolf, Secretary II, from Grant Development, YCCD Central Services, to Agriculture and Environmental Sciences/Technical Education at Modesto Junior College, effective November 1, 2003.
- The motion carried with a vote of 5 ayes (Dean, DeMartini, Flores, Neumann, Schrimp) and 1 no (Hallinan).

#### Discussion Items

- 14,771  
Hispanic Heritage Month
- Chancellor Fisher reported that the Yosemite Community College District had recently received information and a request from community members and trustees to support a resolution in honor of “National and California Hispanic Heritage Month” from September 15 - October 15. Activities related to this recognition have been held on campus and in our community.
- A motion was made by Trustee DeMartini, seconded by Trustee Schrimp, that the Board of Trustees adopt **Resolution No. 03-04/06**.
- The motion carried with a vote of 6-0.
- 14,772  
Educational Master Plan  
2003-2004 Update
- Chancellor Fisher reported that the Board of Trustees previously received the 2003-2004 Educational Master Plan (EMP), which was prepared by staff over the last year. **(Report #2100)** This update reflects priorities and objectives that will guide our activities this year. A revised Educational Master Plan, including a new Facility Master Plan, will be developed during this academic year. Nick Stavrianoudakis, Director of External Affairs, explained that efforts continue to make the EMP more user-friendly and usable for multiple purposes by working with Information Systems and each college to convert the Plan to a web-based format. College Presidents Riggs and Williams described their college’s respective priorities and major initiatives for 2003-2004. Vice Chancellor Scott described Central Services’ priorities and initiatives.



Trustee Hallinan said he was glad to see that more inclusion of classified staff continues to be a priority. He also said he would like to see a “wow week”/welcome project (for new students) take place as a districtwide event. He related this to “the first year experience” that Dean Dave Willson referred to earlier in the meeting.

A motion was made by Trustee Hallinan, seconded by Trustee Dean, that the Board of Trustees approve the 2003-2004 Educational Master Plan.

The motion carried with a vote of 6-0

14,773  
2003-2004 Final Budget –  
Public Hearing

On June 3, 2003, the Board of Trustees adopted the 2003-2004 Yosemite Community College District Tentative Budget. Vice Chancellor Scott reported that the State budget for 2003-2004 was finally passed by the Legislature and signed by the Governor on August 2, 2003. She said that due to the lateness of the State budget adoption, community college districts were provided an additional month to develop their local budgets. The District’s final revenue budget was prepared based on achieving a 3% enrollment growth, a positive but challenging goal. Ms. Scott said both colleges received augmentations to cover the cost for this growth. The budget does not include a COLA as none was provided by the State. College Presidents said that enrollment management is very important in meeting their growth targets. They reported that enrollments look good. They are optimistic that with strong spring enrollments they will meet their targets.

Vice Chancellor Scott said expenditure budgets were adjusted for increased costs associated with health benefits, state unemployment insurance, public employer’s retirement system contributions, and an assessment to cover a deficit and closing costs for the SEBA health benefits JPA.

During fiscal year 2002-2003, the District set a goal of 18 months to address the projected General Fund deficit. Chancellor Fisher and Vice Chancellor Scott pointed out that \$6 million in cuts were made to meet the deficit reduction targets and expenditure cuts for 2003-2004. It was noted that the 2004-2005 projected budget shows that the district will need to save an additional \$3.2 million by June 30 if no additional funds are allocated for 2004-2005.

Ms. Scott pointed out that as approved by the Board of Trustees previously, the fund balance reserve has been temporarily reduced from 5% to 4% for 2003-2004 to help balance the budget. She also noted that the contribution to the Retiree Liability Fund is not budgeted in 2003-2004 or in 2004-2005 nor was a contribution made to this fund during fiscal year 2002-2003. She said that the District will need to resume this contribution during the 2005-2006 fiscal year to be in compliance with the Governmental Accounting Standards Board.

The 2004-2005 projected budget was presented for information only. It includes the known health benefit increases but not the new increases likely in January 2005. If our enrollment targets are met this year and next, and the property tax deficit continues, and there are no funding increases, we still will be short approximately \$3.1 million. This shortfall may be met through a combination of year-end savings in 2004, reduced expenditures in 2005, reduced staffing costs through golden handshakes, and collective bargaining agreements related to salary and benefits. Of course, it is hoped that there will be some relief provided by the State, but at this time that does not seem promising.

A public hearing was held regarding the 2003-2004 Final Budget for the Yosemite Community College District. **(Report #2101)** As there were no comments from the public, the hearing was closed.

A motion was made by Trustee Flores, seconded by Trustee Schrimp, that the Board of Trustees adopt the District's 2003-2004 Final Budget; and authorize staff to prepare and file the necessary annual Financial and Budget Report (CCSF-311) with the required agencies.

The motion carried with a vote of 6-0.

14,774  
Resolution of Intent to  
Dedicate Easement

Education Code 81310 authorizes the Board of Trustees to make a dedication of certain property for the purposes of installation, maintenance and repair of irrigation facilities. Ms. Maria Baker, Director of Facilities Planning and Operations, explained that historically it has not been unusual for the District to extend these requests, especially when they benefit the District. She explained that the initial request was denied. However, after further requests from area farmers, discussion was held between Dr. Williams, Ag representatives and MID and a compromise was worked out. Ms. Baker said the recommendation is that the Board dedicate an easement to the Modesto Irrigation District (MID) as identified on the legal description in Exhibit A (previously provided), which is located on the south property line of the Beckwith Ranch. She added that the Board must also set a date for a public hearing regarding the dedication. Ms. Baker further explained that if approved the resolution would be posted and the grant deed would be presented to the Board at the November meeting.

Trustee Schrimp asked what the easement entailed. Ms. Baker explained that it is basically a PVC line that will be placed underground on the south edge of the Beckwith Ranch, which will allow eight farmers access to MID water on an as-needed basis instead of flood irrigation. Total costs will be paid by the farmers involved and the District will benefit by having access to the water as well.

A motion was made by Trustee Hallinan, seconded by Trustee

Schrimp, that the Board of Trustees adopt **Resolution No. 03-04/05**, Intent to Dedicate Easement, as described on Exhibit A, to Modesto Irrigation District for the purpose of installation, maintenance, and repair of irrigation facilities and set November 12, 2003, for the public hearing on the matter.

The motion carried with a vote of 6-0.

## COMMENTS

14,775  
Comments from the Public

There were no comments from the public. Chancellor Fisher pointed out that the recent changes to policies pertaining to public participation at Board meetings and items placed on the Board agenda by the public are now being published and applied.

14,776  
Comments from the Board of Trustees

Chair Neumann reported that Dr. Riggs had convened a meeting with him, Trustee Dean and interested community members about the disrepair of the tennis courts at Columbia College. Chair Neumann and Trustee Dean said the meeting was positive and that they will move forward to explore options with the public for funding the repair of the tennis courts. Mr. Neumann commended Dr. Riggs for bringing the group together.

Trustee Dean also thanked Dr. Riggs and Vice Chancellor Scott for their time and assistance in bringing her up to date on college and budget issues.

14,777  
NEXT MEETING

The Board of Trustees adjourned to a mini-retreat on October 23 in the YCCD offices. There will be a closed session followed by an open session that focuses on the development of a new Facility Master Plan. No action will be taken at this meeting.

The next regular meeting of the Board of Trustees will be held on Wednesday, November 12. Closed session will begin at 3:30 p.m. in YCCD Conference Room B, followed by open session at 5:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

14,778  
ADJOURNMENT

At 8:40 p.m. the meeting adjourned in memory of Pat Pantaleoni, Administrative Assistant to Dr. Riggs, who passed away on September 26. Chair Neumann and Chancellor Fisher commented on the loss of this valued staff member and the many people she touched. The Chancellor also announced that a memorial service would be held on October 19, 1:30 – 3:30 p.m. at the Sierra Bible Church in Sonora.

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Paul Neumann, Chair  
YCCD Board of Trustees

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Pamila J. Fisher, Secretary  
YCCD Board of Trustees