

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED FORTY-NINTH REGULAR MEETING
MAY 7, 2002

At 3:00 p.m. the Board of Trustees held a reception in the YCCD Staff Room for new MJC/CC faculty. This was an opportunity for trustees to converse with new faculty members who were completing their first year at the District.

At approximately 4:00 p.m. trustees convened to closed session in YCCD Conference Room B for the purpose of discussions pursuant to G. C. Section 54957: Public Employee Discipline/Dismissal/Release; G. C. 54956.9: Anticipated Litigation; and G. C. 54956.8: Real Estate.

The Board of Trustees reconvened to public session at 5:00 p.m. in the YCCD Board Room.

The Pledge of Allegiance to the Flag preceded formal Board action.

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| Board Members Present | Allister Allen
Linda Flores
Tom Hallinan (left the meeting at 6:40 p.m.)
Joseph Mitchell
Paul Neumann
Abe Rojas
Delsie Schrimp
Doralyn Foletti (student trustee) |
| Others Present | B. Au, D. Baggett, M. Baker, G. Boodrookas, M. Christopherson, D. Clark, K. Clark, P. Fisher, R. Hickman, C. Hudelson, K. Jeffery, A. Johnson, M. Kaplan, E. Koomton, T. Koopmans, L. Kubeck, B. J. Marks, V. Metcalf, W. McLeod, A. Murillo, A. Noriega, F. Osnaya, R. Peralta, M. Robles, J. Riggs, T. Scott, B. Scroggins, N. Stavrianoudakis, J. Swank, B. Tom, P. Upton, J. Williams, G. Womble, E. Osnaya (recorder) |
| 14,501
Special Presentation | Mr. Joseph Mitchell presented Ms. Doralyn Foletti with an engraved paperweight as a token of appreciation for her work as student trustee. Trustees commended her for her participation.

Ms. Foletti also took the opportunity to thank the Board of Trustees, Chancellor Fisher, Dr. Riggs and Dr. Jeffery for their support. She commended the Board of Trustees on their conscientious decisions and professionalism. She also praised the Beyond Tolerance and Excellence Initiatives. |
| 14,502
Special Thanks | Ms. Alice Noriega, president of the MJC Chapter of the Latina Leadership Network (LLN), reported that on May 5 the Chapter held its annual High Tea Fundraiser, which raised approximately \$2,700. The proceeds go to scholarships and other events on campus. Ms. Noriega said that the success of the tea was due in |

great part to Trustee Schrimp who opened her home to 85 guests. Ms. Noriega thanked her for her generosity and support of the LLN MJC Chapter.

14,503
Approval of the Minutes

A motion was made by Mr. Allen, seconded by Ms. Schrimp, that the Board of Trustees approve the minutes of the regular meeting of April 11, 2002.

The motion carried with a vote of 7-0.

14,504
Student Activity Reports

Bryan Justin Marks, ASMJC President, reported on the various student activities held during the past month. He announced that he had been re-elected ASMJC President for next year. He also said that ASMJC had been victorious in their football game against faculty. Mr. Marks reported that students participated at the State Capitol Community College Lobby Day in support of CalWORKs and restoration of other budget cuts. Upcoming events included in his report were the May 16 Sophomore Luncheon, plans for the Shakespeare Garden, plans for a leukemia fundraiser in August, and a special presentation in commemoration of the September 11 tragedy.

Mr. Marks met with the Academic Senate regarding Policy 5006 on student attendance. He emphasized to the Senate the need for a more prescriptive policy on attendance and asked the Board to review it as well.

Dr. Riggs read a report prepared by ASCC. He described a successful Earth Day and a successful community forum entitled "Islam, An Insider's View." Dr. Riggs also announced the results of the student elections and said Doralyn Foletti was elected the new Columbia AS President for next year.

14,505
Academic Senate Reports

Mr. Gene Womble, Hospitality Program Coordinator at Columbia, reported that he is serving as Academic Senate President. He said that everyone at Columbia is looking forward to and is prepared to implement the new calendar.

Dr. David Baggett, MJC Academic Senate President, reported that Stephen Stroud will be the new Faculty Consultant to the Board of Trustees beginning July 2002. He also reported that the first joint College Councils meeting with Columbia had been productive. The Senate also is addressing the issues of academic integrity and the attendance policy.

14,506
INFORMATION ITEMS
Staff Recognition Dinner

It was reported that this May 10, 2002 special event will recognize 23 retirees and 11 staff who have been with the district for 25 years. Everyone was invited to honor our colleagues. The dinner program will begin at 7:00 p.m. at Johnathan's Ballroom at the

Elks Lodge. Tickets would be \$30 and could be purchased by calling Lucy Muñoz at 575-6987.

College Graduations

Everyone was reminded that Columbia College's commencement would be held on Friday, May 17, and MJC's on Thursday, May 16. All staff were encouraged to attend these important college events.

Marketing Awards – Columbia College

Dr. Riggs reported that Columbia College won two statewide marketing awards at the Community College Public Relations Organization (CCPRO) 25th Annual Competition. He said Columbia also won a second place Photography Award for the 2001-2002 Columbia College Catalog Cover Photo and won a third place award in the College Catalog category. Congratulations were expressed to Doug Lau, Andy Maurer and Doryene Rapini for their efforts and good work.

MJC Pirate's Log Receives Awards

Dr. Jim Williams reported that the staff of MJC's Pirate's Log received twelve awards at the recent annual statewide conference of the Journalism Association of Community Colleges. Editor Heidi Thomas was honored for an essay on how September 11th affected journalism education. This award included a \$500 scholarship. Dr. Williams added that the Modesto Bee had recently hired Ms. Thomas as an intern. The paper's advisor, Laura Paull, and the MJC students were congratulated for their outstanding accomplishments.

Spring Fling

It was reported that MJC hosted hundreds of local high school seniors on campus on April 20 to introduce them to MJC programs and services and to provide new student orientation. A comprehensive booklet was developed and more than 250 staff assisted in the highly successful event.

MJC/Stanslaus County Highlighted

An academic book, New Directions for Community Colleges: The Community College Role in Welfare to Work, was recently published and distributed nationally. The second chapter was written by YCCD Chancellor Pamila Fisher and is titled "The Local Politics and Partnerships of Successful Welfare Reform at Modesto Junior College." This chapter focuses on the successful working relationships between MJC/YCCD and the Stanislaus County Community Services Agency. For almost 15 years these two public agencies have collaborated and cooperated in order to move Stanislaus County residents from public assistance to the skilled workforce. Mr. Mitchell commended Chancellor Fisher on this accomplishment.

State Budget Update

Teresa Scott, Vice Chancellor for Fiscal Services, reported that the state budget deficit continues to grow and is now at \$22 billion. Any proposed changes to the 2002/2003 budget will be available after the Governor issues his May Revise on May 14. However, the Governor's January budget proposal directs us to

plan for a reduction in funding and accompanying reduction in CalWORKs staff.

Federal Legislation Update Chanceller Fisher reported that three major federal programs are due for review and reauthorization this coming year. These are: Higher Education Act, Workforce Investment Act, and Welfare Reform. The nation's 1,200 community colleges are dramatically affected by each of these. The most urgent concern at this time is the President's proposal to curtail even further welfare recipients' access to education and training. Chanceller Fisher, in her role as Chair Elect of AACC, had the opportunity to meet recently with Assistant Secretary of Education Carol D'Amico and Congressman Buck McKeon. She conveyed how community colleges can be a part of the solution if the regulations are reasonable. Specifically, she encouraged the congressman to increase the months allowed for education/training, and recommended that study time be included as well as class time in the education time requirement (proposed to be 16 hours of class and 24 hours of work).

MJC West Campus Infrastructure Chanceller Fisher reported that the bids for infrastructure improvements at West Campus have been opened and the low bid was awarded to Ross Carroll Construction who built the new soccer field a couple of years ago. The project is phased into four scopes of work to minimize disruption to the campus. It consists of constructing new parking lots and a new "B" Street, reconstructing "F" Street, installing a new storm line, new walkways, landscaping and irrigation, removing the dirt stockpile at the rear of the campus, building handicap access ramp to Building 1100, and slurry sealing, repairing and re-striping "A" Street, the bus-turn-around loop, Student Center Drive and the Student Center Lot. Construction will begin in late May and is scheduled to be completed by this fall. Maria Baker noted that Mr. Ross Carroll had recently been killed in an airplane accident but that his company had assured her they would honor all existing commitments.

MJC Lit Bit Lecture Series The MJC Lit Bit Lecture Series is a creation of the MJC Literature and Language Arts Division. Led by Michelle Christopherson and Jenny Netto, the series highlights the work of faculty and calls attention to the varied literary subjects offered. Ms. Christopherson described the series. She said each faculty member who teaches a literature class selects one class during the semester to which the community and college staff and students are invited. This class features a presentation that would be of interest to audience members even though they are not enrolled in the class. Ms. Christopherson said they plan to repeat this series next year. The Board of Trustees commended staff for this innovative approach to involving the community.

14,507
CONSENT AGENDA

A motion was made by Mr. Rojas, seconded by Ms. Flores, that the Board of Trustees take the following action on the Consent Agenda:

Purchase Orders

Approve the purchase orders issued from March 1, 2002 through March 31, 2002.

Ms. Janice Walker, taxpayer and resident of Orange, California, addressed the Board of Trustees and asked several questions pertaining to select purchase orders. The Chancellor and Vice Chancellor Scott responded to her questions.

Acceptance of Gifts - MJC

Accept with appreciation the following gifts:

- a. Various books of assorted titles from Bill Hickey, to be used in the Library at Modesto Junior College.
- b. Two full sets of dishes from Dr. Pamila Fisher for use by CASS students at Modesto Junior College.

Special Appointment – Sunday

Approve the appointment of Diana Sunday to serve as a member of the team that will conduct a comprehensive evaluation for Los Angeles City College on March 18-20, 2003.

Mr. Mitchell congratulated Ms. Sunday on her special appointment.

Curriculum Review – MJC

Approve the attached curriculum additions, deletions, and modifications for Modesto Junior College for the period of March 12, 2002-April 16, 2002.

Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding: **(Report #2051)**

- a. Gallo New Hire – MJC
Submitted to E & J Gallo Winery
Agency share: \$24,500; Proposer share: \$0

Relative to the purchase orders, the motion carried by a vote of 6 ayes and one abstention (Neumann).

On the remaining Consent Agenda items, the motion carried by a vote of 7-0.

DISCUSSION ITEMS

14,508
Bridges to Baccalaureate
Program

Ms. Pam Upton, MJC faculty member and project director of the Bridges to Baccalaureate Program, made a presentation to the Board. She described the MJC program which for the past three years has been involved in an innovative partnership with the University of California at Davis that is designed to increase the

number of underrepresented minorities who enter a successful career in biomedical research. She said this two-year program is funded by a grant from the National Institute of Health. It provides students with a variety of support, enrichment, and research opportunities. Student Edward Koomton shared his experience as a participant of the program. Trustees commended staff for this exemplary program.

14,509
MJC Middle College

As a follow-up to last month's presentation, Dr. Fisher reported that MJC leaders have been working with officials from the Stanislaus County Office of Education to begin a Middle College for junior and senior high schoolers on the MJC campus. This innovative program, which is planned to begin this fall, will benefit students and represents a strong partnership between two educational institutions. Dr. Williams reported that a community forum regarding Middle College will be held on May 23 at 6:00 p.m., in Forum 110 on the East Campus.

A motion was made by Mr. Allen, seconded by Mr. Hallinan, that the Board of Trustees approve the establishment of a Middle College on the MJC campus in collaboration with the Stanislaus County Office of Education.

The motion carried by a vote of 7-0.

14,510
Naming of the MJC West
Campus Buildings

Chancellor Fisher reported that in order for the exterior signage to be fabricated and installed by the fall semester, names for the new buildings need to be approved at this time. The remainder of the West Campus buildings will be renamed this fall. Dr. Fisher said the recommendation from the Campus Development Committee and College Council is consistent with the naming theme of "Yosemite" previously approved by the Board of Trustees.

A motion was made by Mr. Rojas, seconded by Ms. Schrimp, that the Board of Trustees approve the following names for the two new MJC West Campus Buildings:

- ❖ Sierra Hall (Instructional Building)
- ❖ Yosemite Hall (Student Services Building)

The motion carried by a vote of 7-0.

14,511
MJC 2000-2001 Sabbatical
Leave Reports

Final reports were received and approved by the college president for the Modesto Junior College faculty who were on Sabbatical Leave in 2000-2001.

A motion was made by Mr. Hallinan, seconded by Mr. Neumann, that the Board of Trustees accept the 2000–2001 Modesto Junior College Sabbatical Leave reports from the following faculty:

Academic Year - 2000-2001

Brian Larson
Kathy Short
Lillian Vallee
Bernard Morris
Sharon Watson
Dale Hoagland

Fall Semester – 2000

Gina Rose
Marcos Contreras

The motion carried by a vote of 7-0.

14,512
Classified School
Employee Week

Chancellor Fisher said that the California State Legislature and the California School Employees Association have designated May 19-25 as Classified School Employee Week in California. This designation is done in recognition of the valuable service provided to schools and colleges by these employees. Dr. Fisher stated that the Yosemite Community College District could not function without the numerous tasks performed by these staff who bring to the district a wide variety of skills and knowledge. A resolution had been presented for trustees' consideration by Mr. Jeffrey Swank, President of the CSEA Chapter #420 (YCCD).

A motion was made by Mr. Allen, seconded by Mr. Rojas, that the Board of Trustees adopt **Resolution No. 01-02/15** and thank YCCD classified staff for their commitment and contribution to our colleges.

The motion carried by a vote of 7-0.

14,513
Quarterly Report on the
District's Financial
Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff has prepared the quarterly statement of the District's financial condition for the quarter ended March 31, 2002. **(Report #2052)** Vice Chancellor Scott formally presented the report and answered trustees' questions. As required by law, a public hearing was held to review the report. The hearing was closed, as there were no comments from the public.

A motion was made by Mr. Rojas, seconded by Ms. Flores, that the Board of Trustees direct staff to submit a copy of the required report to the County Superintendent of Schools and the California Community Colleges Chancellor's Office.

The motion carried by a vote of 7-0.

14,514
Change Order – Replace
PCB Ballasts & Light
Fixtures, Founders Hall

This project was for removal and disposal of PCB Light Ballasts and Fixtures. These were replaced with energy-efficient ballasts and lamps. This is a 100-percent State funded Hazardous Substances Project. It was reported that during the work, additional ballasts not included in the original scope were located, requiring removal and some new circuit breakers. Since the

electrical panels in Founders Hall are from the early 1970's, the contractor was requested to ensure the connectivity of their work by scanning circuit breakers, circuits and termination points. The results led to Change Order 1 in the amount of \$21,630, representing a 28 percent increase to the original contract.

A motion was made by Mr. Neumann, seconded by Ms. Flores, that the Board of Trustees approve Change Order 1 in the amount of \$21,630.00 to Replace PCB Ballasts and Light Fixtures at Modesto Junior College, Founders Hall.

The motion carried by a vote of 7-0.

14,515
Change Order 2 - Replace
Water Lines, MJC West
Campus

This change order reflects the continuation of work to replace portions of the water lines at the Modesto Junior College West Campus. It was reported that most of the items reflected on the change order are for repair or replacement of utility lines that have been encountered during this project, which were not noted on any record drawings. Also included is the replacement of faulty valves or installation of valves to provide staff with the ability to isolate various areas of the campus. This has resulted in Change Order 2 in the amount of \$12,347.15. Total change orders thus far represent a 19 percent increase to the original contract.

A motion was made by Mr. Neumann, seconded by Ms. Schrimp, that the Board of Trustees approve Change Order 2 in the amount of \$12,347.15 to Replace Water Lines at MJC West Campus.

The motion carried by a vote of 7-0.

14,516
Board Policies Update
(#7001-7365) – Second
Reading

(Report #2053)

During the Board of Trustee's Fall Retreat, the current Board Bylaws (which had been updated in 1996) were reviewed. Also reviewed were "model" Board Bylaws developed by the Community College League of California and the California Community College Trustees. These models were written to reflect existing Education Code that is either prescriptive or permissive, and also to reflect what is considered best practice. The Board requested that the Chancellor prepare revised board policies based on the CCLC/CCCT models.

The first 20 policies (now 22 after editing suggestions were incorporated) were presented in April for a first reading. At this meeting, trustees conducted a second reading of the 22 proposed revised Board policies. The Board of Trustees adopted 19 of these by unanimous approval, and deleted the policies they replaced. The 3 remaining policies will be presented for a third reading at the June Board meeting.

Ms. Janice Walker inquired about several of these policies, in

particular about code sections quoted on some of these policies. Mr. Mitchell noted her concerns.

Mr. Hallinan left the meeting at 6:40 p.m.

14,517
Board Policies Update
(#7405-7745) – First
Reading

(Report #2054)

Chancellor Fisher reported that consistent with the prior board discussion item, the last set of proposed revised Board Policies was being presented for discussion. Nick Stavrianoudakis, Director of External Affairs, pointed out that most of the fifteen policies reflect the wording recommended by the Community College League. The Board of Trustees conducted a first reading of proposed revised policies #7405 – 7745. These policies, and suggested revisions will be brought back to the Board on June 4 for a second reading and possible adoption.

Janice Walker posed questions regarding several of these policies. Trustees and Chancellor Fisher addressed her concerns.

14,518
PERSONNEL ITEMS

Mr. Richard Peralta, Vice Chancellor for Human Resources, presented 18 personnel items for trustees' approval after asking that item number two be deleted from the agenda.

Mr. Peralta recognized the retirement of faculty member Darlene Freeman. Trustees commended her for her valuable years of service to the District.

Vice Chancellor Peralta then called trustees' attention to personnel items 15, 16, 17, and 18 which involved the Reductions in Force (RIFs) of 17 classified positions in 4 program areas. The area most affected is CalWORKs staff, which involves 12 positions. Mr. Peralta said the district has responded to this situation through a cooperative effort involving the colleges, Central Services and in cooperation with CSEA. That effort has attempted to identify alternative employment opportunities for many of the individuals affected by the RIFs. He was pleased to report that at this point it looks like layoff will be avoided in many of these positions. However, there may be layoffs in 3-4 positions. Mr. Peralta will keep trustees posted of any new developments. He thanked Jeff Swank, President of CSEA Chapter 420, for CSEA's assistance in this effort. Mr. Swank expressed classified staff's appreciation of the District and Mr. Peralta's efforts during this challenging time.

A motion was made by Mr. Allen, seconded by Mr. Neumann, that the Board of Trustees take the following action on the personnel items as amended:

Darlene Freeman	Grant retirement status to Darlene Freeman, Office Administration Instructor, Business, Behavioral & Social Sciences, Modesto Junior College, effective May 16, 2002 and officially commend her for 37 years of valuable service to the District.
David Chestnut --ITEM DELETED--	Accept the resignation of David Chesnut, CalWORKS Program Representative III, Columbia College, effective May 17, 2002.
Michael Galvan	Accept the resignation of Michael Galvan, Maintenance I, YCCD Facilities Operations, effective April 12, 2002.
Dwayne Fisher	Accept the resignation of Dwayne Fisher, Interpreter for the Deaf, DSPS, Modesto Junior College effective March 28, 2002.
Paulo Nunes	Accept the resignation of Paulo Nunes, Instructional Assistant I, Business, Behavioral & Social Sciences, Modesto Junior College effective May 16, 2002.
Michelle Wandersee	Approve the probationary appointment (first year contract) of Michelle Wandersee to the position of Emergency Services Instructor, Columbia College effective Fall 2002.
Alfredo Lopez	Approve the promotional appointment of Alfredo Lopez to the position of Maintenance I, Facilities Planning & Operations, YCCD, effective April 15, 2002.
Alexandra Gallardo	Approve the probationary appointment of Alexandra Gallardo to the position of Library Media Technician I, Learning Resources, Modesto Junior College, effective April 16, 2002 (10 month work year).
Timothy Mann	Approve the probationary appointment of Timothy Mann to the position of Instructional Assistant II, Health and Human Performance, Columbia College, effective April 24, 2002. This is a 9 hours per week, 9 months per year assignment.
Estevan Sandoval	Approve the probationary Appointment of Estevan Sandoval to the position of Maintenance I, Facilities Planning & Operations, YCCD effective May 1, 2002.
Yvonne Gwarggis	Approve the probationary appointment of Yvonne Gwarggis to the position of Webmaster, California Community Colleges Faculty & Staff Diversity Registry, YCCD, effective May 1, 2002, contingent upon funding.
Ascencion Macias	Approve an increase in assignment from 50% to 100% for Ascencion Macias, Custodian, Facilities Planning & Operations, MJC, effective April 15, 2002.
Nancy Holmes	Approve the transfer of Nancy Holmes from Program Representative I, Real Estate Education Center to Program

Representative I, California Community Colleges Faculty and Staff Diversity Registry, YCCD, effective July 1, 2002. Position is 80%, 11 months.

- David Tingle Approve the termination of probationary employment of David Tingle, Campus Security Officer I (40%), Columbia College, effective April 10, 2002.
- Reduction in Force Approve **Resolution No. 01-02/11**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.
- Reduction in Force Approve **Resolution No. 01-02/12**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.
- Reduction in Force Approve **Resolution No. 01-02/13**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.
- Reduction in Force Approve **Resolution No. 01-02/14**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.
- Virgil Atchison Approve the voluntary demotion in lieu of layoff of Virgil Atchison from Range Coordinator/Range 27, MJC Criminal Justice Training Center, to Maintenance II/Range 25, YCCD Facilities and Operations, effective July 1, 2002.

The motion carried by a vote of 6-0.

14,519
COMMENTS FROM THE
PUBLIC

Janice Walker, taxpayer and resident of Orange, California, stated that it had taken her three weeks to receive the videotape of April's board meeting. She said she had just paid for a copy of this meeting tape and asked if it would expedite the process to provide her own blank tape cartridge. The Board responded that she should follow established procedures and reminded her she could tape the meetings for free from the television broadcast. Chancellor Fisher stated that it does not take three weeks to get copies of a tape. She explained that before copies are made Media Services uses the tape to broadcast the meetings on television and that media staff make the copies as soon as their schedule allows.

On a different topic, Trustee Neumann suggested that a section be added to the Board agenda for trustees to comment on topics of interest such as conferences or meetings they had recently attended.

14,520
ANNOUNCEMENTS

The meeting was adjourned at 7:10 p.m.

1. The next regular meeting will be held on Tuesday, June 4, 2002. Closed session will begin at 3:30 p.m. and open session at 5:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.
2. For planning purposes, there will be no July meeting.

Joseph K. Mitchell, President
YCCD Board of Trustees

Pamila J. Fisher, Secretary
YCCD Board of Trustees