

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED THIRTY-EIGHTH REGULAR MEETING
MAY 1, 2001

The meeting was called to order at 3:30 p.m. in YCCD Conference Room B by Mr. Tom Hallinan, President of the Board of Trustees. Trustees then recessed to closed session for the purpose of discussions pursuant to G. C. Section 54957: Public Employee Discipline/Dismissal/ Release; G. C. Section 54957: Public Employee Appointment; G. C. Section 88022: Authorization to Employ; G. C. Section 54957.6: Negotiations with YFA/CSEA; and G. C. Section 54956.9: Anticipated Litigation.

The meeting reconvened to public session at 5:00 p.m. in the YCCD Board Room.

Board Members Present

Allister Allen
Linda Flores
Tom Hallinan
Joseph Mitchell
Paul Neumann
Abe Rojas
Delsie Schrimp
Brandon Brazil (student trustee)

Others Present

S. Akiona, D. Baggett, M. Baker, A. Boyer, D. Clark, K. Clark, S. Collins, P. Fisher, T. Flemming, R. Garcia, B. Gauvreau, T. Hamilton, K. Jeffery, A. Johnson, A. McCracken, D. McCracken, J. McDonnell, W. McLeod, V. Metcalf, A. Navarro, R. Peralta, J. Riggs, J. Saldana, B. Scharffer, T. Scott, M. Sheehan, H. Sielicki, N. Stavrianoudakis, J. Swank, B. Tom, D. Willson, L. Woodward, S. Woodward, E. Osnaya (recorder)

The Pledge of Allegiance to the Flag preceded formal Board action.

13,315
Approval of the Minutes

Mr. Mitchell asked for clarification on the minutes from the April 10 meeting. Regarding the item on the Firing Range, on page 7, third paragraph, he asked if the sentence that read "additional 6000 students" was correct. The Chancellor clarified that it should read "additional 3,000 students." Mr. Mitchell also asked that on page 9, second paragraph, the word "via" be changed to "regarding."

A motion was made by Mr. Neumann, seconded by Mr. Allen, that the Board of Trustees approve the minutes of the regular meeting of April 10, 2001 as corrected.

The motion passed unanimously.

13,316
Student Activity Reports

Dr. Jim Riggs, Columbia College President, reported that student activities included a successful PowWow celebration and student elections. Planned activities include a Spring

Fling, a flower sale on graduation day and students' continued participation in the restoration of the college's nature trail.

Brandon Brazil, MJC student and Student Trustee, made a brief report on the recent results of the ASMJC elections. He announced that Scott Cunha had been elected ASMJC President.

13,317
Academic Senate Activity
Reports

Dr. David Baggett, MJC Academic Senate President, reported that activities are winding down for the year. However, the Senate will be trying to re-evaluate their role and will address how to communicate better with all concerned.

Mr. Ted Hamilton, Columbia College Academic Senate President, reported that recent activities included attending a State Senate conference where they addressed the issues of the 50% law, minimum qualifications and equivalencies, and the compressed calendar. Mr. Hamilton recognized the retirement of Columbia College faculty member Tad Walgamott and commented on recent personnel changes and additions that have taken place at Columbia. He said that discussions on the compressed calendar continue to be positive at Columbia. Mr. Hamilton said he will continue as Senate president for a third term, as Erik Andal, Senate President Elect, has decided to stay on as Curriculum Committee Chair. The other members of the Executive Board will be Gene Womble, Vice President, Ray Liedlich, Rep at Large, Lynn Martin, Past President, and Doug Kotarek, Vice President of YFA at Columbia. Mr. Hamilton reiterated his concerns about the need for faculty office space at Columbia, specifically how space will be allocated in the new library and what process is used to make that determination.

13,318
INFORMATION ITEMS
The John Rice Diversity
Award of Recognition

It was reported that the Yosemite Community College District and Chancellor Pamila Fisher were honored recently by the California State Chancellor's Office by receiving the John Rice Diversity Award of Recognition. The award acknowledged the District's Beyond Tolerance Initiative and extensive college and community efforts that promote tolerance and diversity. The Chancellor said that such recognition reflects well on the entire District and assists our recruitment efforts for new staff.

Columbia College Wins Two
CCPRO Awards

Dr. Riggs reported that over 300 entries were submitted to the 2001 PRO Awards Competition hosted recently by the Community College Public Relations Organization. Columbia College won a third place award for its Spring 2001 Class Schedule and won second place in the prestigious Charles Cropsey Photography Award for the photo which

appeared on the class schedule front cover. The Columbia College Class Schedules were produced on-campus by staff members Andy Maurer (front cover design and PhotoShop compositing), Doryene Rapini (text design), and Doug Lau (creative direction and copyrighting). Dr. Riggs said these efforts reflect the fine work that is produced by Columbia College staff. The staff members were congratulated for their good work.

Celebration of the Humanities

Dr. Sheehan reported that MJC would be holding its annual Celebration of the Humanities Awards Ceremony on Tuesday, May 1, at 7:00 p.m., in the auditorium. She said this MJC event celebrates each year the Humanities with competitions in art, music, photography, speech, theatre, dance and writing. Students were encouraged to submit their original works for judging by specialists in that field.

Faculty Tenure Recognition

Modesto Junior College will recognize 15 faculty members that are achieving tenure this year during the annual Faculty Tenure Recognition on Wednesday, May 2, 4-5 p.m., in the Student Center Lounge. Dr. Sheehan said this event gives deserved recognition to faculty members as they complete their fourth year with MJC and achieve tenure with the institution. Trustee Paul Neumann commended Dr. Sheehan for the special recognition given to newly tenured faculty. The New MJC Jazz Vocal Ensemble, under the direction of music professor Dr. M'tafiti Imara, will provide entertainment and refreshments will be served. Everyone was invited to attend.

Columbia College Foundation - Annual Hall of Fame Dinner

Dr. Riggs reported that the Columbia College Foundation will hold its 11th Annual Hall of Fame dinner and ceremony on Thursday, May 3, 6:00-9:00 p.m., at the Ironstone Vineyards in Murphys. The Columbia College Foundation Board of Directors has selected four individuals to be inducted into the Columbia College Hall of Fame. New inductees are:

Nancy Rosasco, long-time member of the YCCD Board of Trustees representing Tuolumne and Calaveras Counties.

Jerry Lyons, retired faculty member and Interim Dean of Instruction at Columbia College.

Dick Barger, long-time Foundation Board President and College supporter.

Laurie Sylwester, Alumna of the Year. Ms. Sylwester is a nationally-known artist, art educator, and Columbia College faculty member and community leader.

Tickets are \$50 per person and are available from the Columbia College Foundation Office. Everyone was encouraged to attend.

MJC Presidential Focus Groups

Chancellor Fisher reported that Dr. Abel Sykes, a consultant with the Association of Community College Trustees, would be on the MJC campus May 9 to conduct a series of focus groups with various constituencies. She said a recent e-mail had been sent to all MJC and Central Services staff listing the specific times and locations of these forums. Dr. Fisher said the purpose is to gather input regarding challenges the college will face in the next five years and the skills and qualities desired in a new president. This input will be used to develop portions of the position announcement which will be used to recruit candidates for the MJC presidency. Staff were encouraged to attend the focus groups or to forward comments electronically to Ms. Venesse Metcalf, Director of Human Resources, who is the staff liaison to Dr. Sykes. Written comments should be sent by May 8.

Mr. Hallinan said that he had received a call about someone interested in the MJC President's position. He asked what should be done at this point. Chancellor Fisher said that anyone interested should call the YCCD Chancellor's Office and leave their name. Once the position is officially open, Dr. Sykes will follow up with these individuals.

MJC Hispanic Success

The March 12 issue of Hispanic Outlook in Higher Education included an article entitled "*Hispanic Outlook's Top 50 Community Colleges.*" After reviewing all community colleges in the United States, the journal rates colleges on two factors, the enrollment of Hispanic students and the degrees awarded to Hispanic students. MJC ranked 50th in enrollment (3,430) and 44th for degrees awarded (209) in 1998-1999. Approximately half of the colleges who made these lists are in California, which reflects both California's demography and California's commitment to open access. Chancellor Fisher and President Sheehan said this recognition reflects well on the college's efforts as a Hispanic Serving Institution.

Legislative Visits

Assemblymember Dave Cogdill visited MJC on April 27 and will visit Columbia on May 11. Dr. Fisher said the purpose of his visits is to become more familiar with the services we provide and the challenges we face.

13,319 **CONSENT AGENDA**

A motion was made by Mr. Rojas, seconded by Mr. Mitchell, that the Board of Trustees take the following action on the Consent Agenda:

Purchase Orders

Approve the purchase orders issued from March 1, 2001 through March 31, 2001.

Acceptance of Gifts - MJC

Accept with appreciation the following gifts:

- a. Donation of walnut and almond hulling and drying services for the 2000 season from Cover's Dehydrator/Alan & Linda Cover to be used at the Instructional Farm Laboratory at Modesto Junior College.
- b. Books of assorted titles from Terry Hartman and Charmaine Wesley-Hartman to be used in the Library at Modesto Junior College.
- c. Two Honda lawn mowers from American Honda Motor Company, Inc. to be used in the Power Mechanics Program at Modesto Junior College.
- d. Donation of \$400 for the purchase of a skeleton from David Marks to be used in the Art 123 class in the Arts, Humanities and Communications Division at Modesto Junior College.
- e. Donation of three registered Hampshire rams, from Harold, Lian and Melissa McCain to be used in the Animal Science Program at Modesto Junior College.

National Position - Fisher

Approve the participation of Chancellor Pamila Fisher in the elected position of Chair-elect in 2001-2002, and Chair in 2002-2003 of the Board of Directors of the American Association of Community Colleges. This national organization is based in Washington, D.C. and represents the 1,150 community colleges and 10.5 million students in the United States.

The motion carried by a vote of 6 ayes (Allen, Flores, Hallinan, Mitchell, Rojas and Schrimp) and 1 abstention due to a financial conflict (Neumann).

DISCUSSION ITEMS

13,320
Quercus Review

Mr. Collins, MJC Vice President of Instruction, briefly commented on the Quercus Review, a professional literary review put together by new MJC instructor Sam Pierstorff. It is especially unique in that a poem written by Trustee Neumann is included in this publication. Dr. Fisher stated that the Quercus Review will be unveiled later this month. Copies will be provided to trustees.

13,321
On-Line Instruction

Dr. Sheehan introduced this item by saying how proud she is of the innovative faculty who have made possible this method of delivering instruction possible. She stated that in 1995-1996 there were no on-line courses. However, since that time, with major advances in technology, and great effort on the part of numerous staff, on-line instruction has

grown dramatically in the colleges of the Yosemite Community College District. This method of delivery has allowed more options for more students and is likely to grow even more in the near future. Mr. Steve Collins, Vice President of Instruction, and Mr. Bob Gauvreau, Dean of Instructional Services, presented a report that provided an overview of on-line instruction, including history and growth, on-line student support services, staff development activities, and the challenges and future opportunities. Trustees were impressed with the tremendous growth of this program since 1997. They thanked Mr. Collins and Mr. Gauvreau for their report, as well as all staff involved in these successful efforts.

13,322
Energy Crisis Update

As the state continues to deal with the energy crisis, our District continues to be affected by the power shortage and subsequent financial implications. Ms. Teresa Scott, Vice Chancellor for Fiscal Services, presented an update on what is known about the fiscal and operational consequences of the energy crisis, including plans for curtailing power use this summer. Chancellor Fisher said that we continue with conservation measures for the summer, including consolidating the use of space, going to the four-day work week, and limiting the access to facilities on Fridays, Saturdays and Sundays. Ms. Maria Baker, Director of Facilities Planning and Operations, also described some of our energy conservation efforts and our use of funding that is available specifically for conservation purposes.

13,323
Student Health Fee Increase

Education Code Section 76355 authorizes a community college district to charge a fee for health services. The fee is now set at \$11 per semester and \$8 for summer sessions. Legislation was recently passed authorizing a \$1 increase to the student health fee, if approved by the governing board. It should be noted that the health services budgets at both colleges constantly struggle to break even financially.

Generally speaking, the fee may be charged of all students. However, districts must, by law, exempt apprentices, low-income students (those eligible for a Board of Governors Enrollment Fee Waiver), students who depend exclusively on prayer for healing, and dependent children and surviving spouses of members of the California National Guard who were killed or permanently disabled while in the active service of the state.

Campus constituencies reviewed this proposal and recommended its acceptance. College presidents were available to answer trustees' questions.

A motion was made by Mr. Allen, seconded by Mr. Rojas, that the Board of Trustees authorize the health fee increase of \$1 and charge the state approved maximum health fee,

\$12 per semester and \$9 for summer sessions, effective with the 2001 summer session.

Initially the motion was thought to have carried by a unanimous "yes" vote. Mr. Hallinan later clarified that he had voted "no" on this item. He said he protested because he looks at this fee increase as "an affected, unfunded band-aid we get from the State."

The motion carried by a vote of 6 ayes (Allen, Flores, Mitchell, Neumann, Rojas and Schrimp) and 1 "no" (Hallinan).

13,324
Classified School Employee
Week

The Chancellor pointed out that the California State Legislature and the California School Employees Association have designated May 20-26 as Classified School Employee Week in California. This designation is done in recognition of the valuable service provided to schools and colleges by these employees. The Chancellor and trustees agreed that certainly the Yosemite Community College District could not function without the numerous tasks performed by these staff who bring to the district a wide variety of skills and knowledge. A resolution was presented to the Board of Trustees for their consideration by Ms. Becki Scharffer, President of the CSEA, Chapter 420.

A motion was made by Mr. Rojas, seconded by Ms. Flores, that the Board of Trustees adopt **Resolution 00-01/06** and thank YCCD classified staff for their commitment and contribution to our colleges.

The motion carried unanimously.

13,325
2001-2002 Sabbatical Leave -
Columbia College

The Columbia College Sabbatical Leave Committee submitted an additional recommendation regarding 2001-2002 sabbatical leave recipients. The Committee's recommendation was reviewed and approved by the college president.

Applicable Education Code sections require that employees who are granted sabbatical leaves either post a bond in an amount equal to the salary received during the period of the leave, or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during the leave if service is not provided the District in an amount twice the length of the leave.

A motion was made by Ms. Schrimp, seconded by Mr. Mitchell, that the Board of Trustees approve a sabbatical leave to Columbia College Math Professor Laurel Grindy for Fall Semester, 2001 and Spring Semester, 2002.

In addition, that the Board of Trustees approve **Resolution No. 00-01/07** in lieu of a bond for the recipient.

The motion carried unanimously.

13,326
YFA Proposal to YCCD -
Public Hearing

YFA previously presented its opening negotiations statement for the period beginning July 1, 2001 to YCCD. Consistent with applicable code sections and district policy, the Board of Trustees conducted a public hearing on the proposal. There was no comment from the public and the hearing was closed.

13,327
CSEA Proposal to YCCD

Mr. Richard Peralta, Vice Chancellor for Human Resources, introduced the leadership of CSEA, Chapter 420 - Ms. Becki Scharffer, Chapter President, and Mr. Jeff Swank, Chapter Vice President. Mr. Peralta reported that the current YCCD/CSEA, Chapter 420, negotiated agreement expires on June 30, 2001. However, the agreement allows for renegotiation for a future term. CSEA, Chapter 420, presented the Association's negotiated proposal to the District. **(Report #2030)**

A motion was made by Mr. Allen, seconded by Mr. Rojas, that the Board of Trustees:

- a. Receive the negotiation proposal of CSEA, Chapter 420.
- b. Schedule a public hearing on the proposal for June 5.
- c. Refer the proposal to administrative staff for review.

The motion carried unanimously.

13,328
Quarterly Report on the
District's Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff has prepared the quarterly statement of the District's financial condition for the quarter ended March 31, 2001. Ms. Teresa Scott formally presented the report. As required by law, the Board of Trustees held a public hearing to review the report. **(Report #2031)** No comments were received from the public and the hearing was closed.

A motion was made by Mr. Neumann, seconded by Mr. Mitchell, that the Board of Trustees direct staff to submit a copy of the required report to the County Superintendent of Schools and the California Community Colleges Chancellor's Office.

The motion carried unanimously.

13,329
Proposed Revision of Policy
#1000 (Use of College
Facilities) - First Reading

Legislation passed in 1998 made it possible for alcohol to be served on community college campuses under very limited conditions, if the Board of Trustees has adopted appropriate policy. Both college foundations and both college presidents

have requested that YCCD Policy #1000 be modified to include these changes. Drs. Sheehan and Riggs explained that the proposed new policy would allow serving wine at foundation fundraisers with prior approval from the college president and district chancellor. Trustees conducted a first reading of the proposed revision of Policy #1000. The proposal will be sent to constituent groups for their review and comment.

13,330
Columbia – Architectural
Barrier Removal Project –
Change Order 1

It was reported that prior to the commencement of the project, asbestos abatement needed to occur in the areas where construction was involved in making restrooms accessible. Some of the contractor's work involved repair of the demolition, replacement of insulation, and ceramic tile, which was unknown during the bidding process. Unforeseen electrical work was required when as-built drawings did not accurately indicate the routing of electrical circuits. These items and others resulted in Change Order 1 in the amount of \$30,735.

A motion was made by Mr. Allen, seconded by Ms. Schrimp, that the Board of Trustees approve Change Order 1 in the amount of \$30,735 for the Architectural Barrier Removal at Columbia College.

The motion carried unanimously.

13,331
Project Applications

A motion was made by Mr. Mitchell, seconded by Mr. Rojas, that the Board of Trustees authorize the Yosemite Community College District to submit the following project applications and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:
(Report #2032)

- a. Customer Service Training - MJC
Submitted to J. M. Equipment Company
Agency share: \$17,655; Proposer share: \$0
- b. Title V - Center for Learning Assistance Across the Curriculum - MJC
Submitted to the U. S. Department of Education
Agency share: \$2,234,626 (over five years)
Proposer share: \$0

The motion carried unanimously.

13,332
PERSONNEL ITEMS

Mr. Peralta presented 21 personnel items for the Board's approval with a correction on the starting date of the appointment of John "Scott" Walling.

The retirement of Mr. Richard Jaspar was recognized and congratulations were extended to him.

Mr. Nick Stavrianoudakis, Director of External Affairs, was introduced to trustees. He commented that he was looking forward to his new position.

A motion was made by Mr. Rojas, seconded by Ms. Flores, that the Board of Trustees take the following action on the Personnel Items as corrected:

- | | |
|----------------------|--|
| Richard Jaspar | Grant retirement status to Richard Jaspar, Director of Information Systems, YCCD, effective June 5, 2001, and officially commend him for 38 years of valuable service to the District. |
| Kimberly Kennard | Approve the probationary appointment (first year contract) of Kimberly Kennard to Human Services Instructor, Business, Behavioral & Social Science, Modesto Junior College, effective Fall 2001. |
| Florine Carter | Approve the probationary appointment (first year contract) of Florine Carter to Humanities Instructor, Arts, Humanities and Communications, Modesto Junior College, effective Fall 2001. |
| Maria Madruga | Approve the probationary appointment (first year contract) of Maria Madruga as Laboratory Instructor/Coordinator, Academic Achievement Center, Columbia College, effective with the start of the 2001-2002 academic year. |
| Steve Moreno | Approve the promotional appointment of Steve Moreno, Skilled Craft Technician, HVAC, Facilities Operations, YCCD, effective May 28, 2001. |
| Nick Stavrianoudakis | Approve the appointment of Nick Stavrianoudakis to the position of Director of External Affairs, YCCD, effective May 7, 2001. |
| Richard Fox | Approve the probationary appointment of Richard Fox to Instructional Assistant, Food Processing (7.5%), Agriculture, Environmental Science & Technical Education, Modesto Junior College, effective August 13, 2001 (10-month work year). |
| Margaret Ann Baker | Approve the probationary appointment of Margaret Ann Baker to Instructional Assistant, Food Processing (7.5%), Agriculture, Environmental Science & Technical Education, Modesto Junior College, effective August 13, 2001 (10-month work year). |
| Karen Jackson | Approve the probationary appointment of Karen Jackson to Instructional Assistant, Food Processing (7.5%), Agriculture, Environmental Science & Technical Education, Modesto Junior College, effective August 13, 2001 (10-month work year). |

John "Scott" Walling	Approve the probationary appointment of John "Scott" Walling, Skilled Craft Technician, HVAC, Facilities Operations, Yosemite Community College District, effective April 23, 2001 May 3, 2001.
Mary Anne Parker	Approve the probationary appointment of Mary Anne Parker to Program Representative, Workforce Training Center, Modesto Junior College, effective April 30, 2001 (10 month work year).
Leslie Hall	Approve the appointment of Leslie Hall to the position of Software Network Analyst, Information Systems, YCCD, effective April 10, 2001.
Azenda Campbell	Approve the probationary appointment of Azenda Campbell to Support Staff Specialist, Business, Behavioral & Social Sciences, Modesto Junior College, effective April 30, 2001.
George A. Railey, Jr.	Approve the appointment of George A. Railey, Jr. to the position of Dean of Instructional Services, Arts and Sciences, Columbia College, effective July 1, 2001.
Larry Steuben	Approve a voluntary change in assignment for Larry Steuben from the Dean of Learning Resources position to Faculty Librarian at Columbia College, effective Fall Semester, 2001.
Kimberly Coffee	Accept the resignation of Kimberly Coffee, Custodian, Facilities Operations, Modesto Junior College, effective April 6, 2001.
Layla Yousif	Approve an increase in work year for Layla Yousif, Program Representative, TRIO/ETS, Modesto Junior College, from 11 months to 12 months, effective July 1, 2001.
Marva White	Approve an increase in assignment for Marva White, Child Development Center Teacher, Family & Consumer Science, Modesto Junior College, from 80% to 100% and from 10 months to 11 months, effective June 8, 2001.
Maria Vargas	Approve an increase in assignment for Maria Vargas, Child Development Center Teacher, Family & Consumer Science, Modesto Junior College, from 80% to 100% and from 10 months to 11 months, effective June 8, 2001.
Sabinna Horton	Approve an increase in assignment for Sabinna Horton, Child Development Center Teacher, Family & Consumer Science, Modesto Junior College, from 80% to 100% and from 10 months to 11 months, effective June 8, 2001.
Paula Forgey	Approve an increase in assignment for Paula Forgey, Child Development Center Teacher, Family & Consumer Science, Modesto Junior College, from 80% to 100% and from 10 months to 11 months, effective June 8, 2001.

13,333
COMMENTS FROM THE
PUBLIC

The motion carried unanimously.

Trustee Neumann suggested that the Board agenda section for "Comments from the Public" be moved to the beginning of the agenda. It was agreed to continue this discussion at the trustee's retreat.

Mr. Hallinan stated that Mr. Don Clark had submitted three items in writing. Mr. Clark left the meeting early. Mr. Hallinan said Mr. Clark's memo included a request for a one year moratorium on transferring classes to the facility on West Main and Jennings, a public hearing on the closure of the range this July, and being on the agenda next month for various items. Trustees did not comment.

Trustees commended Ms. Alejandra Navarro, reporter with the Modesto Bee, for the coverage that has been provided recently on items related to Modesto Junior College.

Mr. Hallinan stated that trustees had recently received correspondence from a trustee from the Kern Community College District regarding the possibility of forming a Central Valley Consortium. Trustees agreed to investigate this proposal. Dr. Fisher said that the next step would be to bring the interested districts together informally. She said she will contact the Chancellor at Kern District and let him know of YCCD's interest. She also will contact the presidents of Merced and San Joaquin Delta and see about setting up a joint board meeting with them.

Mr. Rojas reported that the Salvation Army opened a large new facility that will serve the Turlock community. If any trustees are interested in visiting the facility, Mr. Rojas said he would be glad to arrange a tour.

Mr. Hallinan presented a plaque to Brandon Brazil in recognition of his service as the 2000-2001 Student Trustee. Trustees and the Chancellor thanked Mr. Brazil for his participation and wished him well with his studies.

13,334
ANNOUNCEMENTS

At 6:55 p.m. the meeting adjourned to Thursday, May 24, at 11:00 a.m., for a Board of Trustees' Retreat. It will be held in YCCD Conference Room B and will be facilitated by Dr. Cindra Smith from the Community College League of California.

The next regular meeting will be held on Tuesday, June 5. Closed session will be at 3:30 p.m. and open session will begin at 5:00 p.m. in the YCCD Board Room.

Tom P. Hallinan, President
YCCD Board of Trustees

Pamila J. Fisher, Secretary
YCCD Board of Trustees