

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED SEVENTY-EIGHTH REGULAR MEETING
DECEMBER 8, 2004

Prior to the regular Board meeting trustees met at the Calaveras Center at the Glory Hole Center in Angels Camp for a brief tour of the facility and lunch.

Since this was the annual organizational meeting, Interim Chancellor James Williams called the meeting to order at 3:30 p.m. in the Community Education Classroom in the Manzanita Building at Columbia College and presided over the meeting until a Board Chair was elected.

After the Pledge of Allegiance to the Flag, Dr. Williams reminded everyone that the five Board members that were up for re-election had been unopposed in the November election. Consequently, they were declared re-elected to four-year terms. Dr. Williams administered the Oath of Office to Trustees Dean, Flores, Hallinan, Neumann and Rojas.

Reorganization of the Board of Trustees Education Code section 35143 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, it was necessary for the Board of Trustees to accomplish the following:

15,015 Interim Chancellor Williams opened the floor for nominations for
Elect a Chair of the Board the position of Chair of the Board of Trustees.

A motion was made by Trustee Dean, seconded by Trustee DeMartini, nominating Trustee Flores as Chair.

The motion carried with a vote of 7-0.

Trustee Flores stated that she is looking forward to serving as Chair of the Board of Trustees. She thanked Trustee Schrimp for mentoring her, for the fine job she did this past year as Chair, and for everything that she does for our colleges.

Dr. Williams turned over the gavel to Chair Linda Flores.

15,016 Board Chair Flores asked for nominations for the position of Vice
Elect Vice Chair of the Board Chair to the Board of Trustees, which carries the authority and power to act on behalf of the Chair of the Board in the event of her absence.

Trustee Neumann nominated Trustee Anne DeMartini for the position of vice chair. Trustee Hallinan seconded the nomination.

A second nomination was made by Trustee Schrimp, seconded by Trustee Flores, nominating Trustee Rojas for the vice chair position. Nominations were then closed.

A roll call vote was taken on the nomination of Trustee DeMartini. The votes were as follows:

Trustee Dean – aye
Trustee Hallinan – aye
Trustee Neumann – aye
Trustee Schrimp – no
Trustee Flores – no
Trustee Rojas – no
Trustee DeMartini – aye

With a vote of 4 ayes and 3 noes, Trustee DeMartini was elected Vice Chair of the Board of Trustees.

15,017
Secretary to the Board

Chair Flores appointed Dr. Jim Williams as secretary to the Board of Trustees.

15,018
Stenographer for the Board

Chair Flores appointed the Chancellor's Administrative Assistant as stenographer for the Board of Trustees. As the Chancellor's administrative assistant is in the process of being selected, her name was not yet available.

15,019
Time and Place of Regular Meetings

After some discussion, the Board of Trustees agreed to maintain the time and place of the regular meetings the same as last year. The Board of Trustees will meet on the second Wednesday of each month. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. Two of the meetings will be conducted at Columbia College.

15,020
Voting Representative to Attend Stanislaus Annual Meeting -- Representative to ser on the Stanislaus County Schools Boards Association

With regard to the appointment of a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled, and the appointment of a member to serve on the Stanislaus County Schools Boards Association, Trustee DeMartini accepted the appointment to serve as the Board's representative, and Trustee Rojas as the alternate.

15,021
Special Presentations

Dr. Williams presented outgoing Board Chair Schrimp with a plaque of appreciation for her leadership and service as Board Chair this past year.

The Interim Chancellor also presented Ms. Elisa Osnaya with a plaque of appreciation for ten years of exceptional service to the District. Ms. Osnaya retired. Trustees expressed their appreciation of her work.

15,022
**CLOSED SESSION
AGENDA**

At approximately 3:40 p.m. the Board adjourned to closed session in the Manzanita Conference Room. Chair Flores stated the closed session agenda would be as follows:

1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointments
Evaluation of Columbia College President

2. Pursuant to G. C. Section 54956.9(a) – Litigation
Case: Ace vs. YCCD, No. F042272
3. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: Four cases
4. Pursuant to G. C. Section 54957.6 - Conference with
Labor Negotiations
District representatives: J. Williams, T. Scott, D. Wirth, G.
Railey
Employee Organizations: CSEA, YFA

The Board of Trustees reconvened to open session at 5:45 p.m. in the Community Education Classroom in the Manzanita Building at Columbia College.

Board Members Present	Anne DeMartini Pat Dean Linda Flores Tom Hallinan Paul Neumann Abe Rojas Delsie Schrimp
Board Members Absent	Andrea Garfinkel-Castro - student trustee (previously Andrea Cerritos)
Others Present	D. Baggett, M. Baker, L. Barnett, C. Buster, L. Carralez, C. Chavez, E. Christopherson, M. Christopherson, E. Clinite, S. Enriquez, D. Foletti, R. Gaskill, S. Griffiths, F. Grolle, L. Hallmeyer, M. Hemsteger, A. Kolstad, C. Konklin, L. Kropp, T. Lackey, R. Laeng, D. Lau, C. Martin, L. Martin, M. McBride, J. McGouan, C. Mical, M. Miller, A. Mitchell, G. Molina, I. Mortimer, L. Murphy, M. Newton, M. Noonan, F. Osnaya, R. Pland, J. Ply, G. Railey, J. Redwine, J. Riggs, A. Sabre, T. Scott, B. Scroggins, K. Schultz, A. Sousa, J. Sousa, N. Stavrianoudakis, S. Stroud, L. Vaught, J. Swank, C. Waldman, D. Ward, L. Watkins, R. West, J. Williams, D. Wirth, G. Womble, E. Osnaya (recorder)
15,023 Report Out From Closed Session	Board Chair Flores announced that during closed session the Board of Trustees voted to waive the health education graduation requirement for MJC student Brad Brewster.
15,024 Approval of Minutes	A motion was made by Trustee Hallinan, seconded by Trustee Neumann, that the Board of Trustees approve the minutes of the regular meeting of November 10, 2004. The motion carried with a vote of 7-0.
15,025 Student Activity Reports	Sue Griffiths, ASCC president, reported that students had been busy with many projects, including the Round House Social, the Giving Christmas Tree, a canned food drive, a coat drive, and a mini walk-a-thon fundraiser to benefit the local Meals on Wheels program. Ms. Griffiths said that the Columbia College Student Senate will join MJC students in some training

sessions in January. In February students will be working on events commemorating Black History Month. They also plan to participate in the March in March in Sacramento.

There was no report from MJC.

15,026
Academic Senate Reports

Alicia Kolstad, Columbia College Academic Senate President, welcomed trustees to Columbia College. Ms. Kolstad reported that the Senate wants to create a stronger relationship with Central Services and MJC. They would like to meet with Central Services Staff and the MJC Senate Executive Board once a semester. She said they also want to continue to maintain an open dialogue with the Chancellor, and plan to meet with him in conjunction with his Coffee Hour at Columbia College.

Ms. Kolstad read a Senate resolution honoring Ted Hamilton, Professor of History and Political Science, who was recently named California Professor of the Year. Professor Hamilton said it was a great honor to be recognized by one's peers.

Mr. Kolstad said she would be attending the State Senate hearing on proposed changes to the disciplines list. She said those changes would impact MJC.

On behalf of MJC's Academic Senate, Michelle Christopherson, Senate President, extended congratulations to Professor Hamilton on his special award.

She also acknowledged that the MJC Academic Senate looks forward to meeting and working with Columbia College's Senate Executive Board.

Ms. Christopherson reported that although the Senate is divided about the compressed calendar, the majority of the faculty prefer it. She said that a resolution to change the calendar had been voted down. She indicated that Math and Lab Science are the areas that continue to struggle with the new calendar. However, the Senate and administrators will continue to work to resolve those challenges. She also said that the Senate is working on establishing a college hour.

Ms. Christopherson informed the Board that her term as Academic Senate President will end at the end of the academic year. Curtis Martin, Professor of History, will succeed her as president in August. James Sahlman, Professor of Speech, was recently elected as the new president-elect. Ms. Christopherson also distributed copies of the inaugural edition of the Senate's newsletter titled, "Discourse."

Finally, Ms. Christopherson campaigned to the Board on behalf of Professor Alejandro Sabre with regard to his immigration issues. She asked the Board to grant Dr. Sabre an extension of

his visa. She said it is important to the students, faculty, and the community to have Dr. Sabre at MJC. Dr. Sabre addressed the Board asking them to assist him in extending his work visa and said he was prepared to answer any questions trustees might have. Trustees had no questions for him.

REPORTS & INFORMATION

ITEMS

15,027

Activities and Announcements

Hamilton Named California's Professor of Year

Dr. Riggs said that as had been previously stated, Ted Hamilton was named California's Professor of the Year by the Council for Advancement and Support of Education (CASE) and The Carnegie Foundation for the Advancement of Teaching. This year's winners were selected from a pool of nearly 300 nominees and were honored at receptions in Washington, D.C. Hamilton, who was recognized for his "extraordinary dedication to undergraduate teaching," has taught at both YCCD colleges and joined the Columbia College faculty in 1998.

On behalf of the Tuolumne Board of Supervisors, Supervisor Dick Pland presented Mr. Hamilton with a resolution recognizing his receipt of the California's Professor of the Year award and honoring him for his good work.

On behalf of the Carnegie Foundation, Trustee Neumann presented Professor Hamilton with a framed award. Mr. Neumann said he knew of no one more deserving of this recognition. He lauded Professor Hamilton for his outstanding work. Trustee Hallinan stated the he knew first hand, as a former student of Mr. Hamilton's, that he is deserving of this award.

Professor Hamilton thanked everyone for the extraordinary honor. He said he owes it all to the environment he works in and people that have been so supportive.

Columbia College Educators in Who's Who

President Riggs and Chair Linda Flores recognized and congratulated Professors John Carter, Ted Hamilton, Maryl Landess, Dr. Micha Miller, Dr. Joseph Ryan, Dr. Jeff Tolhurst and Jim Toner for being selected for the 2004 edition of *Who's Who Among America's Teachers*. Chosen by community members as the most influential educators at the college, they join the ranks of our nation's most respected teachers. Chair Flores also pointed out that Dr. Jim Riggs had been nominated for inclusion in *The Contemporary Who's Who of Professionals* for his "overall contributions to society and professional accomplishments."

Columbia College Fire Academy Graduation	<p>Dr. Riggs reported that Columbia College's Fire Academy will present its fall graduation ceremony on December 11 in the Dogwood Forum. Chief George Melendrez, the academy director, will present certificates to 13 graduates of the program, who have successfully completed the educational courses and stringent manipulative training. Trustees were invited to attend the ceremony.</p> <p>Trustee DeMartini asked how often these graduation ceremonies take place. She was informed that they are held each semester.</p>
Columbia College Foundation Holiday Brunch	<p>President Riggs reported that the annual Columbia College Foundation Holiday Brunch will be held on Sunday, December 12 at the City Hotel. Two seatings are available for this popular event: 11:00 a.m. and 1:15 p.m. Cost is \$35 per person and tickets can be obtained from the President's Office.</p>
Native American Month Celebrated at Columbia College	<p>President Riggs reported that a national Native American Month celebration was hosted for the public by the local Me-Wuk Tribal Educational Department at the Columbia College Round House on November 24. Among the many activities were a drum circle and other traditional rituals around an open fire. Tribal elders led the ceremonies, which included prayers, an honoring song on the flute and reading of the proclamation declaring November as Native American Month.</p>
Sounds of the Season Performance	<p>Dr. Riggs reported that the Columbia College Community Chorus, under the direction of John Carter, presented a selection of holiday music for the community on December 3, 4 and 5. Accompanied by an orchestra, the chorus performed <i>Ceremony of Carols</i> by Britten, <i>Te Deum Laudamus</i> by Haydn, and excerpts from <i>Christmas Oratorio</i> by Bach.</p>
Holiday Art Show in Rotunda	<p>Dr. Riggs also reported that the Annual Holiday Art Show in the Columbia College Rotunda will conclude on December 8. On display are numerous works of art, which range from artistic figurative etchings to creative ceramics – all showcasing the talents of Columbia College students.</p>
Fall School Enrollments	<p>Fall semester at MJC and Columbia College began August 30, 2004, and will end on December 18, 2004. College presidents provided fall enrollment information.</p> <p>Interim President Scroggins reported that enrollment figures at MJC were down about 400 FTES from last year. He explained that the drop in enrollment was impacted by the increase in student fees, as well as the difficulty with MIS delays in getting students through the registration process. Dr. Scroggins said he was optimistic that they will recover and they are taking a number of measures in the spring and early summer to increase growth.</p>

At Columbia College, President Riggs reported that they had a drop of 17 FTES this fall. He indicated that the decrease occurred primarily in non-credit courses. Dr. Riggs said they anticipate making up this loss in the early summer school session. He added that the numbers are looking good and they have interventions for Spring, if needed. Overall, Dr. Riggs stated that he was pleased with Columbia College's enrollment numbers.

Mary Shea Named CVC
Coach of the Year

Interim President Scroggins announced that MJC Men's and Women's Cross Country coach Mary Shea had been named Central Valley Conference (CVC) Coach of the Year for the third year in a row. He said the Pirates made history this fall when both the men and women's Cross Country Teams were Central Valley Conference Champions, an accomplishment that has never been equaled in MJC history. It is also the third year in a row that an MJC woman has been named CVC Athlete of the Year. Irma Gonzalez garnered this honor in 2002 and 2003 and Linsey Van Zant was the honored recipient this year. Coach Shea and the student athletes were congratulated for their accomplishments.

MJC President to Host
Holiday Social

Dr. Scroggins invited trustees to a Holiday Social for MJC and Central Services employees on Thursday, December 9, 2:00 p.m.-4:00 p.m. in the Student Fireside Lounge on East Campus. Choral entertainment will be provided by Director of Choirs Daniel Keller and his voice students.

College Institute Days

Dr. Scroggins reported that Modesto Junior College's Spring Institute Day, co-chaired by Jeff Swank and Wes Page, will be held Friday, January 7, 2005 starting at 8:30 a.m. The staff development day will carry the theme of "Making Magic at MJC." Magician Lou Serrano will make a motivational presentation, and the afternoon will feature a variety of staff workshops. In the evening, Lou Serrano will perform another magic show at 7:00 p.m. in the MJC Music Recital Hall that will be open to the public. Tickets will be \$5 general admission and \$2 for children.

Dr. Riggs said that Columbia College would hold its In-Service Day on Thursday, January 6, 2005, beginning at 8:15 a.m. An all-college meeting will include sabbatical leave reports, introduction of new employees and an accreditation update. Morning breakout sessions are scheduled on Student Learning Outcomes, Transformational Learning, Distance Education and Search Committee Guidelines training. Lunch will be provided and division/senate meetings will be held in the afternoon.

MJC to Host Martin Luther
King Jr. Commemoration

Dr. Scroggins reported that Modesto Junior College will again co-sponsor the Martin Luther King Jr. Commemoration on Saturday, January 15, 2005. The event will feature actor and activist Mike Farrell as the keynote speaker. Dr. Scroggins

said that this event fits well with MJC's civic engagement project. This free program will begin at 7 p.m. in the MJC Auditorium. Mike Farrell is most famous for his part as Captain B.J. Hunnicutt in the TV-series M*A*S*H. His eight years with the series encouraged him both to write and direct several episodes, earning him nominations for the Director's Guild and Emmy Awards. Not only is Farrell active in the film industry, he has become an outspoken political and social activist. Opposition to the death penalty is one of Farrell's focal points, and he lectures on this topic all over the United States. Everyone was invited to attend.

CCLC Annual Convention

On November 18-20, the Community College League of California held its annual convention in Anaheim. The convention's theme was "Vision Beyond Crises...Making Magic in California's Community Colleges." Trustee Abe Rojas, Student Trustee Andrea Garfinkel-Castro, Interim Chancellor Williams, Interim MJC President Scroggins, and other staff attended the three-day convention. Trustee Rojas and Interim Chancellor Williams shared their observations and the information gained.

Trustee Rojas commented that Student Trustee Andrea Garfinkel-Castro conveyed to him how much she appreciated attending the conference and the useful information she gained. Trustee Rojas reported he attended the pre-conference meeting of the California Association of Latino Community College Trustees. The Latino Trustee Association's main focus was discussions about what community colleges are doing to improve the diversity of the pool of contractors/vendors. He said this is particularly important to our District in light of the passage of the Measure E bond. Mr. Rojas said that the Latino Trustee Association advocates colleges to provide education and training for minority businesses on how to participate in the bidding process, so that a more diverse pool of vendors is available when projects come up for bid.

Dr. Williams added that he had attended a panel session on the topic of community colleges that are placed on the state's fiscal alert list. He said he was surprised at the number of colleges on the list and found it interesting how the state addresses those colleges. He pointed out that YCCD was not on the alert list.

Both Trustee Rojas and Dr. Williams said it was an excellent conference. Two workshops at the conference were lead by YCCD staff. Dr. Scroggins and Mike Sundquist, Professor of Theatre at MJC presented "Experiences with the MJC Summer Institute," while Linda Hoile, MJC Director of Marketing and Public Relations, lead a panel on "Making Marketing Magic: 'How'd They Do That?'" Chair Flores commended staff for their participation at the CCLC conference.

15,028

Presentations/Updates

Columbia College Road
Access

A group of Tuolumne/Calaveras citizens, comprised of Dr. Chuck Waldman, Mr. John Sousa, Mr. Dan Ward, Dr. Dan Clinite, and Mr. Andrew Mitchell, made a presentation regarding concerns with the single road access into Columbia College. Mr. Mitchell stated that with the recent passage of Measure E, it is an opportune time to re-introduce this concern to the YCCD Board of Trustees. Their presentation included a historical perspective, and traffic, safety, and liability issues. The presenters stated that when the entrance to the college was completed in 1972, the Board of Trustees had promised funding for a second road access into the college. The presenters repeatedly stated that they did not want to propose where the second entrance should be located. They just asked the Board to reconsider what had been promised in 1972. Trustee Schrimp stated that the Board is aware of the need for a second access into the college, and said that is why the project is a priority on the Measure E bond project list. Trustees thanked the group for their presentation.

Wildland/Urban Interface Fire
Management Program
Presentation

Gary Mendenhall, Dean of Instructional Services introduced the presentation of Columbia College's collaborative effort with the U. S. Forest Service and California Department of Forestry, in the development of a Wildland/Urban Interface Fire Management Degree. This degree, as an additional option in the Fire Technology Program, will provide students with coursework designed to prepare them to manage fires where urban and wild land areas overlap. Dean Mendenhall said the program resulted as a response to a growing need and the opportunity to collaborate with community partners. Representatives of the U. S. Forest and California Department of Forestry -- Craig Konklin (California Dept. of Forestry Training Officer, Jerry McGouan (Assistant Forest Fire Management Officer), shared with the Board of Trustees information about the program and its positive impact on the community.

Columbia College Works
Closely with Area High
Schools

Robert Gaskill, Superintendent of the Sonora Union High School District, reported on the efforts of Columbia College and the high schools within the Sonora High School District over the past few years to develop joint programs. Mr. Gaskill stated that many local high school students already attend Columbia College concurrently, as well as participate in programs such as the Healthy School Summit, and the ROP Occupational Olympics. He said that the high school district also had worked with Columbia College in developing a working model for a middle college that is ready to be implemented when funding becomes available. In the meantime the College and the high schools are starting an individual study program, as well as an early college program for ninth graders. Mr. Gaskill

said that Columbia College programs are an important and essential bridge for students in the Tuolumne/Calaveras community.

Columbia College Hospitality
Management Program
Presentation

The American Culinary Federation (ACF) is a national organization that certifies culinary arts programs that meet nationally recognized standards in the industry. The Columbia College Hospitality Management program recently participated in a three-year review cycle to recertify the program for a five-year period. Gene Womble, Hospitality Management Program Coordinator, shared information with the Board of Trustees about the culinary program and the ACF evaluation process that is required for the program's accreditation. Ms. Womble expressed his appreciation for the support he has received from the college dean, the college president and the Board of Trustees.

CampusWorks and Datatel
Update

Interim Chancellor Williams said that CampusWorks and Datatel representatives would present a monthly progress report, as requested by the Board. Executive Vice Chancellor Scott introduced representatives from Datatel and CampusWorks: Mike Hemsteger (Datatel Technical Support Director), Ian Mortimer (Datatel A/R and Student System Specialist), Liz Murphy (Datatel Vice President for Professional Services), and Jim Ply (CampusWorks). They updated trustees on the work being done to increase performance. It was reported that performance had increased about 30%, and that work continues with the registration process, including database fixes, improving communication, getting input from students about the problems they are encountering, and providing more staff training.

CampusWorks representative Jim Ply added that he will work with Datatel representatives to put together a 6-month project plan with specific goals and scope of the plan, the resources needed, and specific timelines. Mr. Ply said his job is to facilitate communication, prioritize and apply the resources where they are needed most.

Liz Murphy said Datatel staff are providing services and support, remotely and on site. She assured trustees that Datatel will continue to provide that support until the problems are solved. Ms. Murphy said Datatel is committed to make sure that YCCD's business objectives are met. CampusWorks and Datatel will provide an update report at the January Board meeting.

Trustees expressed their frustrations with CampusWorks' late attempt to solve the ongoing problems. Trustee Neumann said a lot of money had been spent on a consultant contract that was to provide a smooth software implementation. Instead, he said the District is paying for an expensive product that has caused a lot of grief, has lowered staff morale, and caused

student frustration. Trustee Hallinan pointed out that CampusWorks said they began corrective action in November, yet they have been working on this project for two years.

Chair Flores thanked the presenters for their reports and stated that the Board looks forward to having the problems taken care of soon.

Executive Vice Chancellor Scott said that at the direction of the Board, a software implementation oversight committee had been formed. The committee's plan is to work together with the Datatel/CampusWorks representatives. She said the committee is comprised of Lloyd Vaught, Linda Kropp, Bill Woodard, Bill Scroggins, Jim Riggs, Connie Mical, and Teresa Scott. They will provide an update report in January.

ACTION ITEMS

Consent Agenda

15,029

CampusWorks Purchase
Order

There was discussion as to whether or not to pay the latest invoice from CampusWorks. Trustee Schrimp indicated that it was apparent to her that a lot of work has been done by CampusWork during the last month and the invoice should be paid. Trustees Rojas expressed liability concerns if the invoice was not paid when services were rendered in accordance with the signed contract. Ms. Teresa Scott pointed out that the current contract with CampusWorks is in effect until June 30, 2005. Trustee Hallinan said that it is not sufficient to try to fix things; CampusWorks needs to perform better.

A motion was made by Trustee Schrimp, seconded by Trustee Rojas, that the Board of Trustees approve payment of the CampusWorks invoice for the month of October.

A role call vote resulted in the following:

Trustee Rojas – aye
Trustee DeMartini – aye
Trustee Flores – no
Trustee Schrimp – aye
Trustee Neumann – no
Trustee Hallinan - no
Trustee Dean – aye

The motion carried with a vote of 4 ayes and 3 noes.

Trustee DeMartini suggested that future invoices from CampusWorks be presented for approval as a discussion item, and not under the Consent Agenda.

15,030

A motion was made by Trustee Hallinan, seconded by Trustee Schrimp, that the Board of Trustees take the following action on the remainder of the Consent Agenda:

Purchase Orders Approve the purchase orders issued from October 1, 2004 through October 31, 2004.

Acceptance of Gifts Accept with appreciation the following gift:

- a. A Microwave moisture analyzer from Bronco Wine Company, to be used for the chemistry and foods science programs in the Science, Mathematics & Engineering Division at Modesto Junior College.

Sabbatical Leave Reports Accept the 2003-3004 sabbatical leave reports from the following faculty:

2003-2004 Academic Year

Patricia Harrelson – CC
Richard Anderson – MJC
Kimberly Gyuran – MJC
Daniel Keller – MJC
Rose LaMont – MJC

2003 Fall Semester

David Baggett – MJC

Trustee DeMartini said that she was interested in knowing how long sabbatical reports are and requested to see them. It was explained that the size of the reports vary; some are lengthy. Dr. Scroggins said that he would provide Trustee DeMartini with a summary of the reports.

Notice of Completion of Contract Accept the work performed by Acme Construction Company, Inc., on the Swimming Pools at Modesto Junior College, East Campus, Bid #04-1531, as having been completed in accordance with the plans and specifications, and authorize final payment of \$171,279 to be made.

Notice of Completion of Contract Accept the work performed by Valley Slurry Seal Company, on the Pavement Repairs at various sites at Modesto Junior College, Bid #04-1538, as having been completed in accordance with the plans and specifications, and authorize final payment of \$9,332.50 to be made.

Project Applications/ Amendments Authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding: **(Report # 2141)**

- a. Strengthening Pre-Collegiate Education In Community College – MJC
Submitted to William and Flora Hewlett Foundation/Carnegie Foundation for Advancement of Teaching
Agency share: \$89,700; Proposer share: \$0

- b. Child Care Instructional Materials – MJC/CC
Submitted to the California Dept. of Education

Agency share: \$3,851; Proposer share: \$0

The motion carried with a vote of 7-0.

15,031

Personnel Items

Interim Vice Chancellor Diane Wirth pointed out that the job offer made on personnel item #7 – the appointment of Chris Carpenter – was declined and the item should be removed from the agenda.

A motion was made by Trustee Rojas, seconded by Trustee Neumann, that the Board of Trustees approve the personnel items as corrected:

Phyllis T. Greenleaf

Grant emeritus retirement status to Phyllis T. Greenleaf, Professor of Child Development, Columbia College, effective May 1, 2005, and officially commend her for 14 years of valuable service to the District.

Dennis Gervin

Approve the appointment of Dennis Gervin to the position of Vice President for Student Learning, Columbia College, effective January 1, 2005.

Michael Torok

Approve the appointment of Michael Torok to the position of Dean of Science, Mathematics & Engineering, Modesto Junior College, effective January 1, 2005.

Shelly Moulyn

Approve the probationary appointment of Shelly Moulyn to Interpreter for the Deaf III (25%), Disability Services, Modesto Junior College, effective December 1, 2004 (8-month work year).

Miriam Escher

Approve the probationary appointment of Miriam Escher, Custodian, Facilities Operations, Columbia College, effective December 6, 2004.

Craig Pucket,

Approve the probationary appointment of Craig Pucket, Maintenance III/Plumber, YCCD Facilities Planning & Operations, effective December 1, 2004.

Chris Carpenter
(Job offer declined)

~~Approve the probationary appointment of Chris Carpenter, Maintenance III/Painter, YCCD Facilities Planning and Operations, effective December 13, 2004.~~

Sabino Vasconcelos

Approve the probationary appointment of Sabino Vasconcelos, Maintenance II/Grounds, YCCD Facilities Planning and Operations, effective December 13, 2004.

of Sounisa Manivong

Approve the probationary classified appointment of Sounisa Manivong to the position of Program Representative II, Grant Development, YCCD, effective December 1, 2004.

Kenneth Sholar	Approve the probationary appointment of Kenneth Sholar to Laboratory Assistant I, Business, Behavioral & Social Sciences, Modesto Junior College, effective December 1, 2004 (11-month work year).
Trudy Lackey	Approve the classified management appointment of Trudy Lackey, Manager of Calaveras Education Center/Community Education Coordinator, Columbia College, effective December 6, 2004.
Patricia Ramirez	Approve the probationary appointment of Patricia Ramirez, Admissions and Records Technician III, Columbia College, effective December 1, 2004.
Joan Van Kuren	Approve the promotional appointment of Joan Van Kuren to Secretary III (75%), Science, Mathematics and Engineering, Modesto Junior college, effective December 9, 2004.
Cynthia Taylor	Accept the resignation of Cynthia Taylor, Cook/Baker, Columbia College, effective October 29, 2004.
Gizel Ebrahimoff	Accept the resignation of Gizel Ebrahimoff, Human Resources Supervisor, YCCD, effective December 10, 2004.
Tana Dennen	Approve an increase in assignment for Tana Dennen, Museum Technician II, Science, Mathematics & Engineering, Modesto Junior College, from 60% to 70%, effective December 1, 2004.
Molly Flemate	Approve an increase in assignment for Molly Flemate, Museum Technician II, Science, Mathematics & Engineering, Modesto Junior College, from 60% to 70%, effective December 1, 2004.
Ann Crawmer	Approve a temporary increase in assignment for Ann Crawmer, Account Technician I, Accounts Payable, Central Services, from 50% to 100% effective November 29, 2004 to December 22, 2004.
Short-Term Appointees	Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 7-0.

DISCUSSION ITEMS

15,032
Resolution to Implement the Bond

At the July 14, 2004, Board meeting, the Board adopted Resolution No. 04-05/001 requesting the Registrars of Voters in Stanislaus, Tuolumne, Calaveras, San Joaquin, Santa Clara, and Merced Counties to call elections under the provisions of Proposition 39 and submit to the electors of the District the question of whether general obligation bonds of the District in the aggregate principal amount not to exceed \$326,174,000 shall be issued and sold. The election was held on November

2, 2004. Measure E passed with approximately 60% support of the electors.

The bond will enable the District to repair, construct and equip buildings, classrooms, libraries, and science labs. It also will allow the District to establish new and expanded college education centers in Turlock, Oakdale, Patterson, and Calaveras County and to purchase land. In addition, the bond will provide resources to modernize classroom technology.

The District will move forward with the sale of the first series of bonds in the Spring of 2005. In order to begin the sale of the bonds, the Board of Trustees must first adopt a series of resolutions to implement the bond program. The first of these resolutions was presented to the Board this evening.

Trustee DeMartini asked when one could expect bond funds to be available. Dr. Williams stated that sometime in March or April the first series of bonds would be sold. He pointed out that Resolution No. 04-05/03 states the Board's intent to issue tax-exempt obligations (the "Reimbursement Resolution"). The Reimbursement Resolution will allow the District to spend its own money now on bond projects and allow it to be reimbursed from the bond proceeds when the bonds are issued.

Trustee Schrimp asked for more information about the investment banker Citigroup. She said she would like more information about the number of similar bonds that Citigroup has handled. Executive Vice Chancellor Teresa Scott stated that she had anticipated that Mr. Barna from Citigroup and Bond Counsel David Casnocha would be present this evening to answer trustees' questions. However, she had been unable to contact them to find out why they were absent. Chancellor Williams said they would be present at the January Board meeting. Ms. Scott further explained that prior to the bond election, an RFQ (Request for Qualifications) had been put out and four investment bankers turned in proposals and were interviewed. A team evaluated the applicants and selected Citigroup. Ms. Scott said that Citigroup is one of the largest bankers that handle community college GO Bonds.

Trustee Hallinan asked what the options are with regard to hiring a second investment banker. Dr. Williams said that he had talked with a financial advisor who commented that with a bond the size of Measure E, there is no advantage to hiring a second underwriter. Trustees Hallinan and Neumann stated they would like to discuss this further. Trustee Neumann suggested a finance sub-committee of the Board be formed to talk with investment bankers.

A motion was made by Trustee Rojas, seconded by Trustee Dean, that the Board of Trustees adopt **Resolution No. 04-05/03** stating the Board's intent to issue tax-exempt obligations

(the "Reimbursement Resolution").

The motion carried with a vote of 7-0.

There also was discussion about scheduling a Board retreat to talk about the role of the Board of Trustees. Trustee Neumann said that it is timely to discuss this issue, not in terms of micro managing or decision making, but in terms of listening and holding healthy discussions. Trustee Rojas suggested a special workshop on the topic. Trustees Neumann asked the Chancellor to facilitate a mini retreat to further discuss this issue. Mrs. DeMartini concurred with Mr. Neumann's suggestion.

15,033
Board Policy 3740 – Second
Reading

YCCD Board Policy 3740 (Citizens' Oversight Committee), requires the establishment of a committee that will inform the public of the progress of the Measure E bond expenditures and ensure that revenues are expended for the described purposes. **(Report #2142)** The Community College League of California Board Policy & Administrative Procedure Service has determined that this policy is legally advised for districts that have a bond measure authorized pursuant to the conditions of Proposition 39, as defined in the California Constitution. Chancellor Williams said that the initial seven committee members must represent specific groups. However, there is no maximum number of committee members set. The establishment of the oversight committee will be an item on the January Board agenda.

A motion was made by Trustee Schrimp, seconded by Trustee Hallinan, that the Board of Trustees conduct a second and final reading and adopt Board Policy 3740 – Citizen's Oversight Committee.

The motion carried with a vote of 7-0.

15,034
Board of Trustees Stipends

During the Board's summer retreat, trustees requested that staff review the California Education Code regarding compensation for trustees. Education Code 72425 allows for trustees to be compensated. Information about compensation for trustees was previously provided to trustees for their review.

Trustees discussed at length the pros and cons about whether they should be compensated. After discussion and review of all the information provided, it was suggested to table this discussion until the Board's next mini retreat.

A motion was made by Trustee Dean, seconded by Trustee Neumann, that the Board of Trustees table the discussion on trustee compensation until the next mini Board retreat.

The motion carried with a vote of 7-0.

15,035
2005-2006 Academic
Calendars

The 2005-2006 academic calendars for Columbia College and Modesto Junior College were previously provided for trustees' review. **(Reports #2143 & #2144)** The fall and spring terms allow for the full-time faculty obligation of 171 instruction days and four flex days, two of which are identified as Institute Days. Summer term 2005 is structured for 15 weeks. Beginning and ending dates for summer sessions will vary in order to maximize flexibility.

Trustee DeMartini asked for clarification about what is a flex day. Dr. Scroggins explained that flex days are days authorized by the Ed Code for the purpose of staff and faculty development. He further explained that flex days can be scheduled (replacing an instructional day) or a floating day, where faculty present a staff development proposal or participate in designated faculty development activities.

A motion was made by Trustee Rojas, seconded by Trustee Neumann, that the Board of Trustees approve the 2005-2006 academic calendars for Columbia College and Modesto Junior College.

The motion carried with a vote of 7-0.

15,036
Spanish Study in Mexico –
Summer 2005

Dr. Scroggins reported that Modesto Junior College was seeking Board approval of "Spanish Study in Mexico" for summer 2005. This will be the fifth year in a row for the program. Beginning on June 17, and ending on July 16, instruction will be offered in all transfer level Spanish classes and in Conversational Spanish. Instruction will take place at the Spanish Language Institute in Cuernavaca. Students will be housed in home stays with Mexican families, study six hours a day at the Spanish Language Institute, immerse themselves in Mexican culture and gain MJC credit for the courses they take. Native Mexican instructors teach all the classes. The Institute also arranges guided excursions to many places of interest, including the pyramids of Teotihuacan, Xochicalgo Archeological Zone, the National Museum of Anthropology in Mexico City, the Frida Kahlo Museum, Taxco, Puebla and Cholula. The cost will be approximately \$1,900, excluding the cost of excursions and personal expenses. A brief video about the program was presented.

Trustee DeMartini inquired what this program would cost the college. Dr. Scroggins said the cost would be approximately \$8,000.

A motion was made by Trustee Rojas, seconded by Trustee Neumann, that the Board of Trustees approve the Spanish Study in Mexico for Summer 2005 for Modesto Junior College.

The motion carried with a vote of 6 ayes (DeMartini, Flores, Hallinan, Neumann, Rojas, Schrimp), 1 no (Dean).

15,037

COMMENTS

From the Public

There were no comments from the public.

From the Board of Trustees

Trustee Dean reported that she had been Trustee Rojas' guest at the Turlock Salvation Army Kettle Kick-Off. She also attended a reception in honor of Professor Ted Hamilton.

Trustee Rojas said he was pleased to see trustees and YCCD staff at the Kettle Kick-Off event. He said their participation was appreciated. Mr. Rojas also reported that he and Trustee DeMartini had attended the Ag Scholarship Program at the Annual Harvest Luncheon. He also attended a meeting at CSU Stanislaus regarding Measure E.

Trustee DeMartini attended the Women's Auxiliary Red, Black and Green Ball on December 3.

Linda Flores reported that she enjoyed helping the MJC Chapter of the Latina Leadership Network with their tamale making fundraiser.

15,038

ANNOUNCEMENTS

The meeting adjourned at 9:20 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, January 12, 2005. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

Linda Flores, Chair
YCCD Board of Trustees

James H. Williams, Secretary
YCCD Board of Trustees