

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED SEVENTY-THIRD REGULAR MEETING
JULY 14, 2004

3:00 P.M. Open Session - Call to Order in the YCCD Board Room; adjourn to closed session in YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Appointment of Public Employee: Interim MJC President
Discipline/Dismissal/Release
 2. Pursuant to G. C. Section 54956.9(a) - Litigation
Case: ACE v. YCCD, No. F042272
Case: Hearing concerning intended faculty termination
Case: Hearing concerning intended faculty termination
 3. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: Two cases
 4. Pursuant to G. C. Section 54956.9(c)
Potential Initiation of Litigation: One case
 5. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiations
District representatives: J. Williams, T. Scott, D. Wirth, G. Railey
Employee Organization: CSEA, YFA

5:30 P.M. – Reconvene to open session – YCCD Board Room

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

Pledge of Allegiance to the Flag

Swearing In of New Student Trustee – Ms. Andrea Cerritos

Report out from Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting of June 9, 2004 and the special meeting of June 28, 2004.

I. REPORTS AND INFORMATION ITEMS

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements

1. Francisco Bañuelos Awarded Fellowship

Modesto Junior College would like to recognize Francisco Bañuelos, Director of TRIO Programs at the college, who was recently selected by the Scholarship Committee of California State University, Stanislaus to receive the Constantino and Clementia Demergasso Fellowship in the amount of \$2,812 for the 2003-04 academic year. Francisco is pursuing a Masters Degree in Public Administration at CSUS. MJC extends congratulations to Francisco for his high level of scholarship, professional contributions, and steadfast effort in pursuit of a graduate degree.

2. Modesto Area Partners in Science (MAPS) Symposium

Modesto Area Partners in Science (MAPS) invites you to a symposium entitled "ENERGY: Preparing for the Future," on Friday, September 17, 2 - 9 p.m., at Modesto Junior College. The series of timely presentations and discussions will focus on regional, national and international energy issues and resources. The keynote speaker will be David Goodstein, California Institute of Technology Vice Provost and physics professor, and author of "Out of Gas: The End of the Age of Oil." Afternoon presenters include Roland Winston, University of California Merced professor, speaking on solar energy, Anthony Eggert, University of California at Davis professor, speaking on fuel cells and a hydrogen economy, and Phillip Duffy, a scientist with Livermore National Laboratory, speaking on global warming. The Energy Symposium is intended for educators and community members and is free of charge. A dinner is also planned prior to the evening presentation and reservations are \$15. For more information, call Sandy Vanwey at 575-6739.

3. Community Revitalization "Block Party"

The second HUD funded community revitalization "Block Party" held Saturday, June 19th, was a tremendous success! Over 200 volunteers participated (students, staff, faculty, community members, and Habitat staff), in cleaning up, painting, planting and hauling off truckloads of refuse from Parkdale Avenue in the Riverdale neighborhood. The revitalization had a positive impact on 55 homes and yards, and countless lives, as the community came together in this combined effort. The college would like to extend a special thank you to Judith Monast and the MJC Workforce Training Center for coordinating MJC's volunteers, to the MJC students and staff (and their family members) who participated, and to the MJC Foundation for providing sodas for all the volunteers.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

4. CDF Firefighting Academy Partners with Columbia College

The California Department of Forestry's Tuolumne/Calaveras Unit Firefighting Academy was conducted in partnership with Columbia College from June 14-22. Forty participants received training in wild land and structural fire control techniques to prepare them for the current fire season. Classes were held at the college and training exercises with actual fire control simulations took place at Modesto Reservoir and the Sierra Conservation Center in Jamestown.

5. Academic Recognition for Dr. Paula Clarke

Dr. Paula Clarke, anthropology and sociology professor at Columbia College, has been honored over the years in several Who's Who publications. This year, she has been recognized in the following: Who's Who Among America's Teachers (8th edition), Who's Who in America (57th edition), Who's Who Among American Women (24th edition), Who's Who in the World (21st edition), Great Minds of the 21st Century, and 2,000 Outstanding Academics in the 21st Century.

6. Columbia College Culinary & Pastry Arts Institute Summer Buffets

Students enrolled in Columbia College's Culinary & Pastry Arts Institute this summer will plan, prepare and serve luncheon buffets for the public on Thursdays through August 5 in The Cellar Restaurant. Buffet hours are from 11:30 a.m. to 1:30 p.m. with a new menu theme each week. The cost is \$7.95 per person.

D. Presentations/Updates

1. Science Teaching Academy and Network (STAN)

Modesto Junior College, in partnership with the Stanislaus County Office of Education, has developed the Science Teaching Academy and Network (STAN). This program has been supported by funding from Improving Teacher Quality State Grants (No Child Left Behind) and its focus has been to enrich the content knowledge of our regional 4th, 5th and 6th grade teachers in life, physical, and earth science and to increase their confidence as they are faced with teaching the new California State Science Standards. Ms. Lynn Hansen, MJC instructor emeritus and co-director of this project, will present a summary to the Board.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from May 1, 2004 through May 31, 2004.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gifts:

- a. One set of new woods, one set of new wedges, one complete set of golf clubs, and several assorted clubs from Junko Shehan, to be used by golf students at Modesto Junior College.
- b. Mineral specimens from Vicki Groff, to be used for the Geology Department in the Science, Mathematics and Engineering Division at Modesto Junior College.
- c. Photography darkroom supplies from Cora Jones, to be used in the Photography Department at Columbia College.

3. Sabbatical Leave Report

A final report has been received and approved by the college president for Columbia College faculty Micha Miller who was on sabbatical leave during the Fall of 2003.

RECOMMENDATION: That the Board of Trustee accept the fall 2003 sabbatical leave report from Micha Miller.

4. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. MJC in Action
Submitted to the Department of Housing and Urban Development/Hispanic-Serving Institutions Assisting Communities
Agency share: \$595,165 over three years
Proposer share: \$539,200 match includes district and industry support
- b. Head Start-Higher Education Hispanic Service Partnerships Grant – MJC
Submitted to the Department of Health and Human Services
Agency share: \$130,000; Proposer share: \$0

II. ACTION ITEMS

A. Consent Agenda

4. ☆Project Applications/Amendments (continued)

- c. General Child Care Contract GCTR-4456 – MJC
Submitted to Child Development Division/
California Department of Education
Agency share: \$470,927; Proposer share: \$0
- d. General Child Care State Preschool Funding
Contract GPRE-4436
Submitted to Child Development Division/
California Department of Education
Agency share: \$150,949; Proposer share: \$0
- e. General Child Care GCTR-4456 – CC
Submitted to Child Development Division/
California Department of Education
Agency share: \$383,081 General Child Care
Proposer share: \$0
- f. General Fund-Pre-Kindergarten Resource Contract
GPKR-3649 – MJC/CC
Submitted to Child Development Division/
California Department of Education
Agency share: \$2,177; Proposer share: \$0
(\$1,089 – MJC and \$1,088 – CC)
- g. SBC Foundation Grant/Alliance/Additional Trainer
Hours – MJC
Submitted to Stanislaus County
Agency share: Up to \$1,200; Proposer share: \$0

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant emeritus retirement status to Ron Alves, Agriculture Professor, Ag & Environmental Sciences, Modesto Junior College, effective June 1, 2004, and officially commend him for 30 years of valuable service to the District (STRS Golden Handshake).

2. Appointment – Classified (Confidential) Management

RECOMMENDATION: That the Board of Trustees approve the appointment of Luz (Lucy) Munoz to the position of Administrative Assistant, Office of the Vice Chancellor, Educational Services, Yosemite Community College District, effective July 1, 2004.

3. Appointment – Classified (Confidential) Management

RECOMMENDATION: That the Board of Trustees approve the probationary classified management appointment of Deborah Borelli to the position of Administrative Assistant, Office of the Vice Chancellor, Human Resources, Yosemite Community College District, effective July 12, 2004.

4. Appointment – Classified (Contract) Management

RECOMMENDATION: That the Board of Trustees approve the appointment of Janet Hagood to the position of Accountant, Controller's Office, Yosemite Community College District, effective July 19, 2004.

5. Appointment – Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the appointment of Derek Waring to the position of Dean of Student Services, Student Services/Counseling, Modesto Junior College, effective July 6, 2004.

6. Interim Appointment – Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the appointment of David Baggett to the position of Interim Dean of Instructional Services, Arts and Sciences, Columbia College, effective July 1, 2004, for up to one year.

II. ACTION ITEMS

B. Personnel Items

7. Interim Appointment – Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the appointment of Lynn C. Martin to the position of Interim Dean of Learning Support Services, Columbia College, effective July 1, 2004, for up to one year.

8. Probationary Appointment - Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Kurt Olson to the position of Instructor of Physical Education/Women's Water Polo & Swimming Coach, Physical, Recreation & Health Education, Modesto Junior College, effective August 1, 2004.

9. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Sandra Brunn to the position of Instructor of Nursing, Allied Health/Family & Consumer Sciences, Modesto Junior College, effective August 1, 2004.

10. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Nivedita Rajogopal to the position of Instructor of English, Literature & Language Arts, Modesto Junior College, effective August 1, 2004.

11. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Steve Amador to the position of Instructor of Agriculture – Ag Mechanics, Agriculture, Environmental Sciences & Technical Education, Modesto Junior College, effective August 1, 2004, contingent upon funding.

12. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Kevin Alavezos to the position of Office Technologies Instructor, Business, Behavioral & Social Sciences, Modesto Junior College, effective August 1, 2004.

II. ACTION ITEMS

B. Personnel Items

13. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Ruth Cranley to the position of Articulation Officer, Instruction, Modesto Junior College, effective July 16, 2004.

14. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of Mark Abbruzzese to the position of Instructor of Anthropology, Business, Behavioral, and Social Sciences, Modesto Junior College, effective August 1, 2004, contingent upon funding.

15. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Haley Radovich to Support Staff I (75%), Business, Behavioral & Social Sciences, Modesto Junior College, effective July 6, 2004.

16. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of Melissa Soto to Admissions & Records Technician II, Admissions & Records, Modesto Junior College, effective July 1, 2004.

17. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Danell Oliver to Admissions & Records Technician I, Admissions & Records, Modesto Junior College, effective July 1, 2004.

18. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Dennette Freudenthal to Admissions & Records Technician II, Admissions & Records, Modesto Junior College, effective July 1, 2004.

II. ACTION ITEMS

B. Personnel Items

19. Extension in Work Year – Classified

RECOMMENDATION: That the Board of Trustees approve an extension in work year from 11 to 12 months for Pat Wallace, Administrative Secretary, Physical Recreation and Health Education, Modesto Junior College, effective July 1, 2004.

20. Extension of Contract – Classified Management

RECOMMENDATION: That the Board of Trustees approve an extension of contract for Don Borges, Director of Ag/Tech Prep, Ag & Environmental Sciences & Tech Ed, Modesto Junior College, effective June 1, 2004 to July 31, 2004.

21. Temporary Increase in Assignment - Management

RECOMMENDATION: That the Board of Trustees approve the temporary increase in assignment for Adrienne Webster, Child Care Center Manager to 100% effective July 1, 2004 to June 30, 2005.

22. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for Robin Frazier, Registered Nurse, Student Services/Health Services, Modesto Junior College, from 47.5% to 50%, effective July 1, 2004 to August 31, 2004.

23. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for Robin Frazier, Registered Nurse, Student Services/Health Services, Modesto Junior College, from 47.5% to 75%, effective September 1, 2004 to April 30, 2005.

24. Temporary Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for Cecilia Vera, Registered Nurse, Student Services/ Health Services, Modesto Junior College, from 50% to 75%, effective September 1, 2004 to April 30, 2005.

II. ACTION ITEMS

B. Personnel Items

25. Voluntary Reduction in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve the temporary voluntary reduction in assignment from 100% to 75% for Eva Rivera-Jara, Program Representative III, Instruction, Modesto Junior College, from July 1, 2004 to June 30, 2005.

26. Reorganization – Classified

Administrative Procedure 4204 allows for elimination of existing classified positions and the creation of new classified positions, in response to changes in essential duties and responsibilities. CSEA, Chapter 420, the exclusive representative for classified staff, has been consulted and has agreed with the proposed change.

RECOMMENDATION: The Board of Trustees approve the following actions effective July 1, 2004:

- A. Abolish the following classified position: Program Representative I, Budget Office, Modesto Junior College, (classified salary range 19)
- B. Create the following position: Program Representative II, Budget Office (classified salary range 26)
- C. Appoint Rosanne Faughn, currently employed in the affected position, to the new classified assignment.

27. Resignation - Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of Terrilee Evans, Fiscal Analyst I, Business Services, YCCD, effective July 1, 2004.

28. Administrative Transfer

RECOMMENDATION: That the Board of Trustees confirm the transfer of Aida Trejo, Program Representative I, from CASS, Workforce Training Center, to EOPS at Modesto Junior College, effective July 27, 2004.

II. ACTION ITEMS

B. Personnel Items

29. ☆Short-Term Appointee List

Recently adopted state law (AB500-Goldberg) pertaining to the employment of short-term employees provides that the governing board, at a regularly scheduled Board meeting, shall specify the service to be performed and certify the ending date of service. The enclosed list of short-term appointees is intended to bring the District into compliance with AB500. Subsequent lists of short-term appointees will be submitted for Board approval on a monthly basis

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees.

II. ACTION ITEMS

C. Discussion Items

1. ☆Local Community College Repair and Overcrowding Measure

Last year the Board of Trustees commissioned staff to update the YCCD Facilities Master Plan and identify the most critical facility needs of the District to ensure that the two primary goals of our community colleges are met -- preparing students to go on to four-year universities and providing job and career training.

After an 18-month process with campus and community participation, the Plan was adopted by the Board in February 2004 and revised in June 2004. Over \$600 million of future projects were identified to accommodate future growth and ensure program excellence at Modesto Junior College and Columbia College. At the June 9 Board meeting, staff presented a draft priority list to the Board to review, identifying \$326,174 million for the potential bond measure.

The next step for the Board is to decide if the Facilities Master Plan priority list should be implemented this year, by placing a Local Community College Repair and Overcrowding Measure on the November 2 ballot.

RECOMMENDATION: That the Board of Trustees adopt **Resolution No. 04-05/001**, ordering an election and establishing specifications of the election order for the Local Community College Repair and Overcrowding Measure for the November 2, 2004 ballot.

2. Five-Year Construction Plan

Annually districts update their Five-Year Construction Plan for submission to the California Community Colleges State Chancellor's Office. The plan is the tool used to apply for state construction funding based upon eligibility in the areas of lecture, laboratory, library, AV/TV, and office space. Based upon the State's formula, districts with remaining capacity in these areas may submit proposals for funding.

Initial Project Proposals for construction funding are being submitted for Columbia College for the Manzanita Building Modernization and at Modesto Junior College for the construction of a new Planetarium/Observatory at the East Campus and a West Campus Instruction Facility. Funding for these projects will be contingent upon the passage of a new statewide bond.

RECOMMENDATION: That the Board of Trustees receive the plan and approve it for submission to the California Community Colleges State Chancellor's Office.

II. ACTION ITEMS

C. Discussion Items

3. ☆ 2004-2005 Appropriations Limit

Pursuant to direction provided by the Board of Trustees' action during the meeting of June 9, the report establishing the District's 2004-2005 appropriations limit has been publicly posted. The Board, having declared its intent to adopt the report, must do so consistent with law.

RECOMMENDATION: That the Board of Trustees adopt the report establishing the District's 2004-2005 appropriations limit as required by law.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

- A. The next regular meeting of the Board of Trustees will be held on Wednesday, August 11. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at YCCD Board Room, 2201 Blue Gum Avenue, Modesto.