

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND THIRTY- EIGHTH REGULAR MEETING
December 9, 2009

3:30 P.M. Open Session - Call meeting to order in the YCCD Board Room.

Since this is the annual organizational meeting, the Chancellor will call the meeting to order and preside during the election of the Board Chair.

Pledge of Allegiance to the Flag

Reorganization of the Board of Trustees

Education Code section 72000 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, it is necessary for the Board of Trustees to accomplish the following:

1. Elect a Chair;
2. Elect a Vice Chair with authority and power to act on behalf of the Chair of the Board in the event of his/her absence;
3. Appoint Dr. Roe Darnell as Secretary to the Board of Trustees;
4. Appoint Shelley Akiona as Stenographer for the Board of Trustees;
5. Designate the time and place of the regular meetings of the Board of Trustees;
6. Appoint a voting representative to attend the Stanislaus County annual meeting (Fall School Boards Dinner) where vacancies on the Stanislaus County Committee on School District Organization are filled;
7. Appoint a member to serve on the Association of Stanislaus County School Boards; and
8. Appoint a member of the Board and a member of the Chancellor's Cabinet and an alternate to serve on the VIP/JPA Board of Directors.

3:45 P.M. (approximately) – Adjourn to closed session – YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott
Employee Organizations: CSEA, YFA

5:30 P.M. - Reconvene to open session – YCCD Board Room

Report out from Closed Session (if any)

Special Recognition

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on November 12, 2009, and the November 30, 2009, Special Meeting minutes.

Comments from the Public

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

I. REPORTS AND INFORMATION ITEMS

A. Student Activity Reports

B. Academic Senate Activity Reports

C. Activities and Announcements

Columbia College – President Joan Smith

1. Oral History Series Goes Live

The Columbia College Library is launching an Oral History Series search engine, which includes hundreds of hours of interviews of Mother Lode residents, primarily from Tuolumne County. Anyone with an Internet connection can access streamed MP3s of the Series from the Library's homepage or www.gocolumbia.edu/library/ohs. This project was made possible through the generous support of the Wise Family Charitable Trust and the Columbia College Foundation.

2. Columbia College In-Service Day

Columbia College will hold its In-Service Day on Thursday, January 7, 2010, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees, the President's address and sabbatical leave presentations. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

3. Inside the Entrepreneur: Enlightening Lesson Series

As part of the Career Technical Education Collaborative Entrepreneurship and the Coleman Foundation grants, Columbia College is offering a series of lectures by local entrepreneurs. On Friday, December 11 the next *Inside the Entrepreneur* lecture will feature Stuart Hince, General Partner of Webdancers, Greg Falken, General Partner of Webdancers and Sharon Crost, Business Consultant and Educator at Social Media Alive. The remaining lecture dates for this series are: January 22, 2010, and February 19, 2010.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Modesto Junior College – Acting President Ken White

1. Speech and Debate Team Lands 1st Place

The MJC Speech and Debate Team brought home the 1st Place Sweepstakes trophy for community colleges from the Kevin Towhy Memorial Speech Tournament held October 23-25 at Diablo Valley College. MJC competed against 28 two and four-year institutions, coming in with the top score out of the 14 Northern California community colleges at the tournament. James Birlew took 1st Place in Novice Extemporaneous Speaking. His brother Richard took 1st Place in Open Extemporaneous Speaking. As a team the Birlews took 2nd Place in Open Parliamentary Debate. Mostafa Aniss took in Novice Impromptu; James Birlew, Michelle Yandell, Shannon Lee, and Jessica Medina took finalist awards. Phillip Azevedo was a Finalist in Open Impromptu, and Paris Player took a Finalist award in Novice Prose Interpretation. Congratulations to Team Coach Todd Guy and his outstanding speech students!

2. Pirates' Log Students Win Awards

Pirates' Log student reporters won five awards at the Journalism Association of Community Colleges NorCal Conference on November 7, including a top prize for "Tweeting the Conference" via Twitter, which was won by Paul Guererro. MJC students won prizes in the mail-in competition for journalism published in Spring 2009, including 1st Place for Opinion Writing won by Zack Sherzad, 3rd Place in Feature Photo for Rena Flores, and Honorable Mentions for the team of Jodi Dumlao, Alyssa Hawkinson, and Nathan Norbeck for their full-page photo

essay on the Amgen Tour of California bicycle race stage finish in Modesto last February. Winning Honorable Mention for a Sports Action Photo was Alyssa Hawkinson. Congratulations to Professor Laura Paull and Pirates Log students!

3. Holiday Choral Concerts

There are two choral concerts for the holidays: the Holiday Festival of Choirs on Thursday, December 10, at 7:30 p.m.; and the Masterworks Chorus Winter Concert on Thursday, December 17, at 7:30 p.m. Both will be held in the Auditorium of the Performing and Media Arts Center. Admission is \$5 general and \$4 for students and seniors. The Holiday Festival of Choirs will feature the MJC Concert Choir, MJC Chamber Singers, MJC Masterworks Chorus and Turlock High School Choir. The Masterworks Chorus will be joined by soloists and the MJC Orchestra in performing the great English oratorio *Messiah* by George Frederick Handel. Ginger Covert Colla will conduct this concert.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Modesto Junior College – Acting President Ken White, Continued

4. 72nd Annual Basketball Tournament

The 72nd Annual Modesto Junior College Basketball Tournament will be held December 10 – 12 in the MJC Gymnasium. The eight-team tournament is one of the oldest and most prestigious community college basketball tournaments in California. The action begins at 2 p.m. on Thursday, with the Pirates playing at 8 p.m. that night. The championship game will be played on Saturday at 7 p.m. Tickets are \$6 general, \$4 students and \$2 children 7-10 years. Three-day tournament passes are available for \$15.

5. Storytelling and Reader's Theatre Classes Offer Wintertime Tales

Come and enjoy Wintertime Tales: An Evening of Storytelling on Monday, December 14 at 6:30 p.m. in the Little Theatre of the Performing and Media Arts Center. The performers are from MJC's Storytelling and Reader's Theatre classes. This magical evening of storytelling is appropriate for the whole family and admission is free.

6. Evening of Improvisation

The MJC Theatre Department will stage An Evening of Improvisation on December 17 at 7:30 p.m. in the Little Theatre of the Performing and Media Arts Center. The program features "comedy sports" from the MJC Improvisation class. Everything is off-the-cuff and unrehearsed scenes, skits and games that are based on audience suggestions. A \$5 donation is requested.

7. Nurse Pinning Ceremony

The MJC Allied Health, Family and Consumer Sciences Division is proud to announce the graduation of 61 students from the Associate Degree Nursing Program. A Nurse Pinning Ceremony will be held on Monday, December 21, 2009, at 6 p.m. in the Main Auditorium of the Media & Performing Arts Center. Please join us for this celebration of their achievement.

8. Spring Institute Days

Modesto Junior College will hold Spring Institute Days on January 7 and 8 with the theme "Embracing Change." On Thursday, January 7, morning and afternoon workshops will focus on technology and pedagogy. The main event on Friday, January 8, will kick off with a continental breakfast at 7:30 a.m. in the East Campus Student Center. The general meeting will be held in the Performing and Media Arts Center Main Auditorium starting at 8:30 a.m. Faculty and staff from the Business, Behavioral and Social Science Division will highlight their program areas. Presentations will include student panels, Title V grant activities and much more. Department and division meetings are scheduled for the afternoon. Trustees are invited to join with the faculty and staff as MJC kicks off an exciting spring semester.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Yosemite Community College District – Chancellor Roe Darnell

1. Senator Denham MJC Ag Facilities Tour

In an effort to spotlight new and emerging programs that prepare students to enter the workforce quickly, the Chancellor invited Senator Jeff Denham to a presentation on the new Basic and Advanced Heavy Equipment Technician Program. Dean Mark Anglin and Professor Todd Conrado led the presentation and tour.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Chancellor's Update

Chancellor Darnell will provide the Board with updates regarding State/District issues and upcoming events.

2. Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. Transactions below are provided as further information for October 27, 2009, to November 30, 2009:

Service Agreements – Non-Construction

Vendor	Cost	College	Purpose
Academic Senate for California Community Colleges	\$34,700	MJC	Memorandum of Understanding related to Tech Prep Grant
State Center CCD	\$20,000	MJC	Subcontract Agreement
Pitney Bowes	\$13,020	MJC	Postage Meter Contract
Mo-Cal Solutions	\$11,760	MJC	Copier Agreement

3. Accountability Reporting for the Community Colleges (ARCC)

The Board of Trustees previously received a copy of the 2009 ARCC Report "Focus on Results," specifically pertaining to Columbia College and Modesto Junior College. The 2009 ARCC report serves as the annual evaluation of college-level performance in meeting statewide educational priorities and builds upon the prior reports through various improvements in data quality and a new year of data.

Dr. Alexandra Campbell, Director of Institutional Research and Planning, Columbia College, and Dr. Kenneth Hart, Director of Research and Planning, Modesto Junior College, will present the 2009 ARCC data to the Board.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

4. ☆Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects, and review the Quarterly Expenditure Report ending October 31, 2009.

Citizens' Bond Oversight Committee: The next regularly scheduled meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) will be held on Wednesday, January 6, 2010.

Modesto Junior College: *Allied Health:* The work includes underground utilities, grading and foundation work. *Infrastructure/ MJC West Roads Project:* Both projects bid last month, and are under budget. *Softball Complex:* The construction activities include work on the dug-outs. *Agricultural Multi-Use Pavilion* The project is in construction. *Science Community Center & GVM:* Back check continues and approval is anticipated for the middle of this month. *Student Services:* The project is in DSA for review and approval. Both *Founders Hall* and the *High Tech Center* are in the design development drawing phase.

Columbia College: *Child Development Center:* The project has begun interior finishes for most buildings. *Science and Natural Resources:* The contractor is in construction, working to winterize the site.

PROJECT	STATUS	START CONSTRUCTION
Current Modesto Junior College Projects		
Agriculture Beef and Sheep Unit	Construction	August 2009
Agriculture Housing	Construction	June 2009
Agriculture Multi-Use Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Project	Bid and Award	January 2010
MJC West Roads Project	Bid and Award	January 2010
Science Community Center & GVM	DSA	February 2010
Student Services	DSA	March 2010
Softball Complex	Construction	August 2009
Founders Hall	Design	January 2011
High Tech Center	Design	December 2011
Current Columbia College Projects		
Child Development Center	Under Construction	November 2008
Science and Natural Resources	Construction Phase	July 2009
Pathways Project	Programming	tbd
Current Educational Outreach Facilities		
Calaveras	Property Acquisition	tbd
Oakdale	Property Search	tbd
Turlock	Property Search	tbd
Patterson	DSA Review	Spring 2010

☆Denotes Attachment

Action items listed in Sections II.A, II.B, and II.C, are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from October 1-31, 2009.

2. Acceptance of Gifts

A recommendation is made that the Board accepts with appreciation the following gifts:

Donor	Gift	Coll	Program
Yancey & Carole Juergenson	Miscellaneous sheep equipment	MJC	Sheep Unit
Norma & Alan Freitas	Three Wether Dam Ewes	MJC	Ag Sheep Program
Erb Brothers	\$40	MJC	Young Farmers Ag Mechanics Club
California Royale, LLC/Monte Vista Farming Company	\$100	MJC	Young Farmers Ag Mechanics Club
William & Valerie Christoph	\$400	MJC	Young Farmers Ag Mechanics Club
D & M Ag	\$500	MJC	Young Farmers Ag Mechanics Club
Laird Manufacturing	\$50	MJC	Young Farmers Ag Mechanics Club
Eileen Melson	\$100	MJC	Young Farmers Ag Mechanics Quarter Scale Tractor Program
Kenneth & Michelle Bays	\$25	MJC	Young Farmers Ag Mechanics Club
John Nicewonger	Ewe lamb	MJC	Ag Sheep Program
Jorge & Caroline Cota	\$150	MJC	Young Farmers Ag Mechanics Club
Edward Jones	\$100	MJC	Young Farmers Ag Mechanics Club
Valley Stock Tractor	\$1,500	MJC	Young Farmers Power Mechanics Club
Weller Construction	\$1,000	CC	Volleyball Program
Jack Reed	LEICA-Olympus Accessories	CC	Art Department
Curves in Columbia	Ten exercise machines	CC	Health & Human Performance Dept
Juanito Villanueva	Cameras	CC	Art Department

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

3. Notice of Completion of Contract

The following project contracts have been completed and inspected. A recommendation is made that the Board accept the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of contract amounts.

Bid #	Project Name	College	Contractor	Original Amount	Revised Amount
09-1609	Parking Lot Addition	MJC	Teichert Construction	\$1,059,000	\$1,194,418.72
10-1628	Columbia College Fire-Hydrants Replacement	CC	K.W. Emerson, Inc.	\$56,190	\$58,509.76

4. ☆Grant Project Applications/Amendments

Agency	Coll	Agency Share	Proposer Share
National Science Foundation, Research And Evaluation on Education in Science And Engineering (REESE)	MJC	\$1,486,000	-0-
National Science Foundation	CC	\$350,957	-0-

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items and commend retirees for their years of service.

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Mary Alice Onorato, 10 years of service	Professor of Nursing	Allied Health	MJC	5/5/10
Jean White, 11 years of service	Administrative Secretary	Fiscal Services/Controller's Office	YCCD	4/1/10
Retiree Pro-Rata Agreement - Faculty:				
Lynn Martin	Counselor	Counseling	CC	1/1/10
Interim Administrative Appointment – Educational Administrator:				
Kenneth White	Interim President	President's Office	MJC	12/1/09
Promotional Appointment – Classified:				
Michelle Vidaurri	Financial Aid Specialist	Financial Aid	CC	12/10/09
Janell Doornenbal	Administrative Specialist, contingent upon funding	Child Development Training Consortium	YCCD	1/1/10
Probationary Appointment – Classified:				
Guadalupe Casillas	Administrative Specialist, contingent upon funding	Child Development Training Consortium	YCCD	1/1/10
Jacqueline M. Sanders-Bell	Campus Security Dispatcher (40%)	Campus Security	YCCD	12/10/09
Lateral Transfer (In Lieu of Layoff) – Classified:				
Holly Bowser	Administrative Assistant, transfer within CDTC, contingent upon funding	Child Development Training Consortium	YCCD	1/1/10
Sara Drabert	Administrative Technician, transfer from CDTC to Grants	Grants	YCCD	1/1/10
Melissa Hernandez	Administrative Assistant, transfer within CDTC, contingent upon funding	Child Development Training Consortium	YCCD	1/1/10

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items, Continued

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Voluntary Demotion (In Lieu of Layoff) – Classified Management to Classified:				
Cindy Lovett	From Project Manager to Administrative Technician, CDTC, contingent upon funding	Child Development Training Consortium	YCCD	1/1/10
Layoff and Placement on 39-month Reemployment List – Classified Management:				
Gina Sandoval	Project Manager	Child Development Training Consortium	YCCD	12/31/09
Voluntary Reduction in Assignment – Academic:				
Ingrid Keriotis	English Instructor, from 100% to 75%	Literature & Language Arts	MJC	8/30/10 - 12/18/10
Termination – Classified Probationary Employee:				
Probationary Classified Employee	Administrative Technician	Grants	YCCD	11/6/09

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<i>Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.</i>					
Va Vang	Instructional Support Assistant	Library	MJC	1/1/10	6/30/10
Va Vang	Library Assistant	Library	MJC	1/1/10	6/30/10
<i>Specially Funded or Temporary – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.</i>					
Jennifer Beall	Program Assistant	Child Development Center	MJC	12/15/09	6/30/10
Elena Bernal	Administrative Assistant	Pre-College Programs	MJC	12/15/09	6/30/10
Leticia Castillo	Program Assistant	Pre-College Programs	MJC	12/15/09	6/30/10
Meghan K. Davis	Program Technician	Agriculture	MJC	1/4/10	6/30/10

II. ACTION ITEMS

B. Consent Agenda, Personnel

3. Adjunct Faculty Appointee List

A recommendation is made that the Board of Trustees approve the following list of adjunct faculty appointments:

Name	Department	Coll	Effective
Mark Carlos	Arts & Sciences	CC	Spring 2010
Traci Dutter	Fire Science	MJC	Spring 2010
Lara Ford	Forestry	CC	Spring 2010
Sarita Ledet	Counseling	MJC	Fall 2009 & Spring 2010
Laurie McAdam	Business, Behavioral & Social Sciences	MJC	Spring 2010
Michael Parish	Business, Behavioral & Social Sciences	MJC	Spring 2010
Jennifer Weller	Arts & Sciences	CC	Spring 2010
William Wittmer	Fire Science/SAR	CC	Spring 2010
Mel Tanner	Agriculture	MJC	Spring 2010
Lisa Eberle	Allied Health	MJC	Spring 2010
Rebecca Petrunt	Allied Health	MJC	Spring 2010

C. Consent Agenda, Student Travel

1. MJC Animal Science Swine Program - Reno, Nevada

The MJC Animal Science Swine program has been invited to compete in the All-Breeds Invitational Swine Show & Sale in Reno, Nevada. Professor John Mendes, Swine Team Advisor, is in the process of planning a trip for the group that will span from December 11 – 13, 2009. Professor Mendes is making all of the arrangements for transportation, lodging, etc., for the trip. The approximate total cost of the trip will \$400.00. The cost of the trip will be covered by the Swine trust account, CTE funds, or the Animal Science Club.

2. MJC Music Department Students Trip - Tuscon, Arizona

The MJC Music Department requests approval for out-of-state travel to the American Choral Directors Western Division Convention in Tucson, Arizona, on March 3-6, 2010. Eight students have been selected to represent MJC at the ACDA Western Division Convention in Tucson, Arizona. Faculty members Rich and Ginger Colla will accompany the student group. Estimated cost per person is \$750. Students and faculty members are responsible for all travel costs. A fundraising activity is being planned in order to offset student expenses.

II. ACTION ITEMS

D. Discussion Items

1. ☆ Academic Calendars 2010-2011

The Academic Calendars 2010-2011 and 2011-2012 for Columbia College and Modesto Junior College have been completed by the Academic Calendar Committee and were presented to the Board for their information at the November 12, 2009 Board meeting. The 2010-2011 Academic calendar is presented at this meeting for review and approval by the Board.

RECOMMENDATION: That the Board of Trustees adopt the 2010-2011 Academic Calendar for Columbia College and Modesto Junior College.

2. Summer Calendar 2010

For a number of years, the colleges of the Yosemite Community College District have employed a 4/10 workweek during the summer months. In November 2008, the Board received an analysis report of the 4/10 Summer Schedule for review and consideration to determine the effectiveness of the schedule, review fiscal/energy impact, and review impact on staff and student services. Over the last five years, energy cost savings attributed to the 4/10 workweek have ranged between \$100,000 - \$130,000.

RECOMMENDATION: That the Board authorizes the use of the 4/10 workweek for the period beginning May 3, 2009 and ending August 20, 2010.

3. 2008-2009 Audit Report

The auditing firm of Matson and Isom has completed the 2008-2009 audit of the District's fiscal operations. The audit report and financial statements have been prepared using the guidelines required by the Governmental Accounting Standards Board (GASB).

The audit consists of the examination of the District's financial statements, a review of the systems of internal accounting controls and a review of state and federal compliance areas mandated by the Single Audit Act, the State Department of Finance Guide, and the California Community Colleges State Chancellor's Office.

Representatives from the auditing firm will be present during the Board meeting to formally present the audit report to the Board of Trustees. The representatives will also respond to specific inquiries regarding the report. The audit report has been previously provided to the Board for their review.

RECOMMENDATION: That the Board of Trustees receive the 2008-2009 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

II. ACTION ITEMS

D. Discussion Items

4. YCCD/YFA Bargaining Proposals - Public Hearing

On November 11, 1009, both YCCD and YFA presented their negotiation proposals for 2009-2010. Consistent with applicable code sections and District policy, it is necessary for the Board of Trustees to conduct a public hearing on the proposals.

RECOMMENDATION: That the Board of Trustees conduct a public hearing regarding the YCCD and YFA 2009-2010 negotiation proposals.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, January 13, 2010. Closed Session will begin at 3:30 p.m., Open Session at 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.