

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIVE HUNDRED AND TWENTY-SIXTH REGULAR MEETING**  
**DECEMBER 10, 2008**

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The annual organizational meeting of the Board was called to order by Chancellor Roe Darnell at 3:33 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, in Modesto. Chancellor Darnell presided over the meeting until a Board Chair was elected.

Pledge of Allegiance to the Flag preceded formal Board Action

Board Members Present      Pat Dean  
   Anne DeMartini  
   Abe Rojas  
   Tom Hallinan  
   Mike Riley  
   Desirree Abshire  
   Linda Flores

Board Members Absent      Bernard "Tony" Vasquez, Student Trustee

Others Present                G. Rose, T. Scott, D. Wirth, R. Rose, J. Smith,  
   N. Stavrianoudakis, G. Molina, J. Mathies, S. Akiona (recorder).

15,917  
Reorganization of the Board of Trustees      Education Code Section 72000 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, the Board of Trustees accomplished the following:

15,918  
Administration of Oath of Office      Chancellor Roe Darnell administered the Oath of Office to newly elected trustee Mr. Mike Riley, and re-elected trustees Ms. Linda Flores, Mr. Tom Hallinan and Mr. Abe Rojas.

15,919  
Election Results                Chancellor Darnell reported the November election results.  
  
In Trustee Area 5, incumbents Tom Hallinan and Linda Flores have been re-elected. Mr. Mike Riley joins the Board as the third Trustee elected to represent Area 5. Trustee Paul Neumann, after eight years of service to the District, was defeated in this election.

In Trustee Area 3, Trustee Abe Rojas was unopposed.

15,920  
Election of Board Chair      Chancellor Darnell opened the floor to nominations for Chair of the Board of Trustees. A motion nominating Anne DeMartini was

made by Trustee Rojas and seconded by Trustee Dean. A motion was made by Trustee Rojas and seconded by Trustee Hallinan that the Board of Trustees elect Anne DeMartini Chair of the YCCD Board of Trustees.

The motion carried with a vote of 7-0.

15,921

Election of Vice Chair

New Chair Anne DeMartini called for nominations for Vice Chair of the Board of Trustees. A motion nominating Trustee Dean was made by Trustee Rojas and seconded by Trustee Flores. There were no additional nominations and the nominations were closed. The Board of Trustees elected Pat Dean Vice Chair of the YCCD Board of Trustees.

The motion carried with a vote of 7-0.

15,922

Secretary to the Board

Chair DeMartini appointed Dr. Roe Darnell as secretary to the Board of Trustees.

15,923

Stenographer for the Board

Chair DeMartini appointed Shelley Akiona, the Chancellor's Administrative Assistant, as stenographer for the Board of Trustees.

15,924

Time and Place of Regular Meetings

After discussion, the Board of Trustees agreed to maintain the time and place of the regular meetings. The Board of Trustees will meet on the second Wednesday of each month. The November meeting will be held on Thursday, November 12, 2009, due to the Veterans Day holiday. Trustee Abshire spoke against scheduling the November meeting on Thursday, November 12. Closed sessions will begin at 3:30 p.m. and open sessions at 5:30 p.m. Two of the meetings will be conducted at Columbia College. Tentative dates were discussed for the Board's Spring and Fall Retreats and study sessions as needed.

A motion was made by Trustee Dean, seconded by Trustee Rojas, that the November meeting be held on Thursday, November 12, 2009.

The motion carried with a vote of 6-1, Trustee Abshire opposed.

A motion was made by Trustee Hallinan, seconded by Trustee Dean that the remaining regular meetings be scheduled on the second Wednesday of each month.

The motion carried with a vote of 7-0.

15,925  
Voting Representative to Attend Stanislaus County Annual Meeting  
Chair DeMartini is currently serving as a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled. There were no nominations for a new representative. No alternate was appointed.

15,926  
Representative to serve on the Stanislaus County Schools Boards Association  
Chair DeMartini currently serves as the Board's designee on the Stanislaus County Schools Boards Association. There were no nominations for a new representative. Trustee DeMartini accepted the continuing appointment to serve on the Stanislaus County Schools Boards Association.

15,927  
**CLOSED SESSION AGENDA**  
At approximately 3:45 p.m. the Board adjourned to closed session in Conference Room B of the Yosemite Community College District to discuss closed session items listed on the agenda.

The Board of Trustees reconvened to open session at 5:55 p.m. in the Yosemite Community College District Board Room.

Board Members Present  
Anne DeMartini  
Pat Dean  
Linda Flores  
Tom Hallinan  
Mike Riley  
Desirree Abshire  
Abe Rojas

Board Members Absent  
Tony Vasquez (student trustee)

Others Present  
T. Scott, G. Rose, R. Darnell, R. Rose, J. Smith, D. Baggett, J. Swank, B. Nadell, N. Stavrianoudakis, J. Sahlman, D. Gervin, B. Crow, T. Nesmith, A. Cavagnaro, R. Faughn, C. Mical, J. Proctor, T. White, G. Whitfield, K. Walters-Dunlap, M. Otaya, M. Kennedy, G. Boodrookas, D. Campbell, M. Newton, M. McKinnon, D. Waring, J. Mathies, and S. Akiona (recorder).

15,928  
Report Out From Closed Session  
There was no report from closed session.

15,929  
Special Recognition  
Chair DeMartini recognized and thanked Trustee Rojas, outgoing Board Chair, for his leadership over the past year. Trustee Rojas was presented an award recognizing his service as Board Chair. Trustee Rojas thanked the Board for the opportunity to serve as Chair.

15,930  
Approval of Minutes

A motion was made by Trustee Rojas seconded by Trustee Flores, that the Board of Trustees approve the minutes of the regular meeting of November 12, 2008.

The motion carried with a vote of 5-0. Trustees Abshire and Riley abstained.

15,931  
**COMMENTS**  
From the Public

There were no comments from the public.

15,932  
Student Activity Reports

ASCC President Jonny Proctor reported that the Columbia College student office is moving. The new facility is bigger and newer, and students are excited. ASCC continues distribution of its newsletter and is working on a new project, ASCC TV, to provide a televised newsletter to students and staff. Over the Winter break ASCC will be reviewing its Constitution and Bylaws. ASCC volunteered and worked the Columbia College Giving Tree where anonymous Christmas gift donations were made for children in the Child Development Program. A blood drive is planned for early February, and ASCC continues its efforts to provide discounts for students from local businesses through the activity sticker program.

There was no report from ASMJC.

15,933  
Academic Senate Reports

Anne Cavagnaro, Columbia College Academic Senate President, reported that the AWE core group presented and shared strategies for Basic Skills and Student Success at the Contextualized Basic Skills workshop. The First Year Experience students are finishing their first semester where focus has been placed on basic skills in Math and English and guidance courses are provided to help students navigate through the college environment. A cohort has been formed to develop online and hybrid courses as a result of the Title III grant recently received by Columbia College. An ad hoc committee is working on drafting a proposed document regarding professional standards and expectations. The Senate is also working on codifying internal processes for hiring prioritization and formal assignments of discipline. Flex activities are planned for January and will include program review and unit planning, CurricuNet and textbook options.

Jim Sahlman, MJC Academic Senate President, reported that over 200 students and faculty participated in the first Cram Night on December 4. The event was a success and there is support to host this event again. The Accreditation and Institutional Effectiveness Committee is meeting to evaluate the college's progress in accordance with the Strategic Plan.

Faculty continue working on program review and Student Learning Outcomes. The Professional Development Committee is reviewing the MJC Flex system. At its next meeting, the Senate will have a second reading on a Basic Skills Resolution; and resolutions related to the accreditation co-chair duties, compensation and tracking of expenditures. A draft syllabus procedure is also under review. Mr. Sahlman expressed concern that a lack of civility toward faculty who serve in leadership positions has been a disincentive as the Senate has not yet identified the next accreditation co-chair.

**REPORTS &  
INFORMATION ITEMS**

15,934

**Activities and  
Announcements**

**Modesto Junior College**

President Rich Rose called the Board's attention to the following activities listed in the agenda:

Music Department - "An English Choral Christmas"

The Music Department presents "An English Choral Christmas" on December 11, 2008, 7:30 p.m. at Trinity United Presbyterian Church, 1100 Carver Avenue in Modesto.

"The Christmas Star"

Modesto Area Partners in Science (MAPS) presents "The Christmas Star", on Friday, December 12, at 7:30 p.m. in Forum 110 on East Campus. Dr. Bill Luebke, MJC Professor of Astronomy, will present an illustrated exploration of the lore and scientific explanations surrounding the "star in the east." This is a thought-provoking, entertaining, scientific, and reverent analysis of the star referenced in the Biblical story of the birth of Jesus Christ.

MJC Spring Institute Day

This year's Spring Institute theme is "*Celebrating Basic Skills Campus Wide.*" Thursday, January 8, is a training day: 9 a.m. – 4 p.m. on West Campus. The morning will highlight artist David Garibaldi painting to music in a presentation entitled "Rhythm and Hue." Keynote speaker Jonathan Brennan will discuss basic skills. Workshops and divisional meetings will be held in the afternoon. Trustees are invited to attend.

David Myers – "Happiness"

David Myers, a social psychologist at Hope College, will speak on "*Happiness,*" on Thursday, January 15, at 4 p.m. in the Main Auditorium of the Performing and Media Arts Center on East Campus. Meyers will explore new studies that have exploded a number of myths and misconceptions.

**Columbia College**

President Joan Smith called the Board's attention to the following activities listed in the agenda:

It's a Jungle Out There

Coming in February and March, selected animal specimens on loan from the Osterberg collection and the Columbia College Toyon exhibit will be on display in the Manzanita Rotunda.

There is an essay writing contest for local 1st through 12th graders. Contest winners will have dinner with Dr. Joan Smith and the College biology department.

Tutoring Program with  
Columbia Elementary School

Columbia College and Columbia Elementary School have formed a partnership which enables college students who have had training as tutors to engage in a federally funded after school program at the elementary school. Under the direction of credentialed teachers, the goal will be to provide the college students with hands-on experience for future careers in K-12 education.

Department of Conservation  
Grant

The California Department of Conservation selected Columbia College's recycling program for grant funding. Of the final 61 proposals for the 2008-09 Beverage Container Recycling Grant of \$7,200,000, only 13 were selected for a total grant funding of \$1,500,000. Columbia College's grant of \$35,000 will be used for purchasing campus CRV recycling stations, consumer education, and funding of a part-time student worker to assist in coordination. Faculty member Raelene Juarez was the principal author/coordinator of the grant application and was assisted by student Julia Stephens, along with Jon Sterling, Campus Operations Manager.

Stained Glass Photo Exhibit

Photos of stained glass windows from Tuolumne County churches will be on exhibit for the public in the Manzanita Rotunda through December 12. Art Professor Laurie Sylwester successfully recorded digital images of these historical treasures. They comprise the first group of stained glass photos Sylwester has printed to date.

In-Service Day

Columbia College will hold its In-Service Day on Thursday, January 8, 2009, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees and the President's address. Following a brief break, the all-college meeting will reconvene and a presentation will be made on the "It's a Jungle Out There" outreach program. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

**District Offices**

Chancellor Roe Darnell called the Board's attention to the following activities listed in the agenda:

Special Appointment (Scott)

Executive Vice Chancellor Teresa M. Scott has been appointed to serve as a member of the Association of Chief Business Officials (ACBO) Board of Directors for a term of three years (October 2008 through October 2011).

15,935

Presentations/Updates

MJC Accreditation Update

MJC President Rich Rose reported that MJC is awaiting the Team Report following the follow-up visit held last month. MJC

continues its work on accreditation and the Budget and Planning Committee are reviewing the links between program review and budget allocation. A team from MJC will be attending the State Academic Senate Institute which will be focusing on current accreditation issues facing colleges. The Accreditation Commission will be meeting in early January to make determinations and recommendations regarding sanction and probation status.

#### Columbia College Program Review Update

Columbia College Vice President Dennis Gervin, Academic Senate President Anne Cavagnaro and Vice President of Administration Connie Mical provided the Board with an in-depth presentation as to how Columbia College is working with the Program Review Process for both instructional and service related areas. Examples were given to demonstrate recent accomplishments and what can be expected over the next few semesters. Particular focus was given as to how the Program Review process integrates with planning and resource allocation. The goal of Columbia College is to integrate and improve all planning processes and link those processes to college goals and budget. President Smith congratulated Columbia College leaders and all college staff for their true team effort which provides fairness in decision making and refining solid planning processes. The college has made great strides in strengthening the connection between program review and unit planning which will result in a solid data-driven planning process that will better serve students.

#### Chancellor's Update

Chancellor Darnell provided Annual Security Reports from both colleges. These reports are also available to staff, students and public online at <http://columbia.yosemite.cc.ca.us/Security>, for Columbia College and for MJC at [www.mjc.edu](http://www.mjc.edu) "2008 Security Report" or at [www.mjc.edu/campus/security/html](http://www.mjc.edu/campus/security/html).

Chancellor Darnell reported that the Board of Governor's has created the 1<sup>st</sup> Community College Classified Employee of the Year Award. Nominations are being solicited statewide. The Chancellor has put out a District-wide call for nominations which are due in the District Chancellor's Office by 5 p.m. Monday, January 26. Nominations will be presented to our Trustees in February for selection and recognition. One District nominee will be forwarded to the Board of Governors. The BOG will select up to 6 classified staff members for this State award.

The Chancellor provided the Board with a list of policies and procedures that is currently under review by the District Policies Committee. Beginning January, revised policies will be presented to the Board for review and adoption. Procedures will be presented for the Board's information. Most of the changes are in updating code references. Drafts

are available on the policy and procedure website at <http://www.yosemite.edu/Trustees/boardpolicy.htm>.

The Chancellor provided Trustees with the California Community College League's 2008 Trustee Handbook which contains general information and guidelines for trustees. Also enclosed for reference is Section 7000 of District Policy, regarding governance. The Chancellor called attention to Policy 7715 Ethics and Standards of Practice, for the Board's review.

#### Fiscal Services Update

Executive Vice Chancellor Teresa Scott provided an overview of the process of providing the Board with information regarding purchase orders. The Board received the Fiscal Services update as follows:

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below are provided as further information for October 28, 2008, to November 24, 2008:

#### Service Agreements – Non-Construction

| <b>Vendor</b>            | <b>Cost</b> | <b>Location</b> | <b>Purpose</b>       |
|--------------------------|-------------|-----------------|----------------------|
| Public Economics         | \$11,250    | YCCD            | Consultant Agreement |
| KD Anderson & Associates | \$13,780    | YCCD            | Consultant Agreement |

#### Bond Update

Kitchell representative Mr. Mark Newton reported that a professional report has been received assessing the Art Building. The results of that report are being prioritized with immediate safety issues at the top, followed by mechanical life span issues, program enhancement options and general improvements. A short delay, from January to February, is expected on West Campus, as the college continues to wait for a response to its report submitted to DTSC. In response to trustee inquiry, Mr. Newton reported that the college has responded to DSA comments regarding the Beef & Sheep Unit and the Agriculture Multi-Use Pavilion and anticipates that the college will clear DSA by the end of the year.

The Board received the Quarterly Expenditure Report and the following additional updates on Bond projects:

**Citizens' Bond Oversight Committee** – The next regularly scheduled meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) will be held on Wednesday, January 7, 2009.

**Modesto Junior College: CEQA Compliance: West Campus:** The report has been submitted to the Department of Toxic



Substance Control and they have committed to respond by January 9, 2009. *Allied Health*: DSA approval is planned for early January. The *Parking Lot* project has started HazMat mitigation prior to demolition of the existing buildings. *Softball Complex*: The construction documents are complete. *Science Community Center & GVM*: Value Engineering has been complete bringing the project back into budget compliance. The construction document phase has started.

**Current MJC Projects**

| <b>PROJECT</b>                  | <b>STATUS</b>          | <b>START CONSTRUCTION</b> |
|---------------------------------|------------------------|---------------------------|
| Auditorium                      | Complete               | September 2006            |
| Agriculture Beef and Sheep Unit | DSA                    | February 2009             |
| Agriculture Housing             | Bidding                | February 2009             |
| Agriculture Multi-Use Pavilion  | DSA                    | February 2009             |
| Allied Health                   | DSA                    | February 2009             |
| Parking Lot                     | Construction to start  | February 2009             |
| Science Community Center & GVM  | Construction Documents | October 2009              |
| Student Services                | Schematic Design       | October 2009              |
| Softball Complex                | Construction Documents | February 2009             |

**Columbia College:** *Child Development Center*: The project contractor mobilization is underway. *Science and Natural Resources*: The construction document phase is complete. The project is scheduled to start construction July of 2009.

**Current Columbia College Projects**

| <b>PROJECT</b>                | <b>STATUS</b>  | <b>START CONSTRUCTION</b> |
|-------------------------------|----------------|---------------------------|
| Child Development Center      | Construction   | November 2008             |
| Madrone Building              | Construction   | July 2008                 |
| Public Safety Center          | Construction   | May 2008                  |
| Science and Natural Resources | DSA, submitted | July 2009                 |

**Educational Outreach Sites**

| <b>PROJECT</b>      | <b>STATUS</b>        | <b>START CONSTRUCTION</b> |
|---------------------|----------------------|---------------------------|
| Calaveras           | Property Acquisition | Tbd                       |
| Oakdale             | Property Acquisition | Tbd                       |
| Turlock             | Property Acquisition | Tbd                       |
| Patterson/West Side | CEQA Preparation     | Spring 2009               |

**ACTION ITEMS**  
**Consent Agenda**

A motion was made by Trustee Rojas, and seconded by Trustee Hallinan, that the Board approve all items appearing on the Consent Agenda, amended as follows:

15,936  
Purchase Orders

Approve purchase orders issued from October 1, 2008, to October 31, 2008.

Project  
Applications/Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments **(Report #2268)** and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

| Agency                        | College | Agency Share | Proposer Share |
|-------------------------------|---------|--------------|----------------|
| California Dept. of Education | CC      | \$1,753      | -0-            |
| California Dept. of Education | MJC     | \$1,753      | -0-            |

Notice of Completion of  
Contract

Accept the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of contract amount.

| Bid #   | Project Name                                      | Coll | Contractor      | Original Amount | Revised Amount |
|---------|---|------|-----------------|-----------------|----------------|
| 08-1602 | Roof Replacement at Buckeye and Madrone Buildings | CC   | RCI Roofing Co. | \$174,615       | \$175,847      |

Rejection of Claims

Reject the claims of Ronald and Rashaun Strobel for injuries allegedly sustained on May 12, 2008, during an MJC Community Education swim class.

15,937  
Personnel Items

### PERSONNEL TRANSACTION LIST

| Name   | Position                              | Department                                 | College | Effective                          |
|--|---------------------------------------|--|---------|------------------------------------|
| <b>Retirements:</b>                            |                                       |  |         |                                    |
| Alvin Rose (34 years of service)               | Telecommunications Engineer           | Information Technology                     | YCCD    | 12/30/08                           |
| Jacquelyn Dominguez (16 years of service)      | Payroll Analyst III                   | Fiscal Services                            | YCCD    | 12/30/08                           |
| <b>Appointments – Management:</b>              |                                       |  |         |                                    |
| Gail Brovont                                   | Assistant Director                    | Child Development Training Consortium      | YCCD    | 12/1/08                            |
| Gene Hill                                      | Executive Director                    | MJC Foundation                             | MJC     | 1/2/09                             |
| Leta Love                                      | Interim Director                      | Health Services                            | MJC     | 12/1/08<br>- 6/30/09               |
| Rebecca Michael                                | Interim Director of Development       | President's Office                         | CC      | 1/2/09<br>Until filled permanently |
| <b>Probationary Appointments – Classified:</b> |                                       |  |         |                                    |
| Doreen Rutherford                              | Associate Teacher – 73.75% (10-month) | Child Development Center/Family & Consumer | MJC     | 1/5/09<br>Contingent upon funding  |

| Name  | Position   | Department                             | College | Effective                           |
|---|--|--|---------|-------------------------------------|
|   |  | Sciences                               |         |                                     |
| Mary Borges   | Program Representative I   | CalWorks/Financial Aid                 | MJC     | 12/15/08<br>Contingent upon funding |
| Sheri Glynn   | Administrative Secretary   | Arts & Sciences                        | CC      | 12/15/08                            |
| Lora Hunter   | Laboratory Assistant I   | DSPS                                   | CC      | 12/11/08                            |
| <b>Promotional Appointment - Classified:</b>          |  |  |         |                                     |
| William Watts   | Campus Security Officer II                                       | Campus Security                        | YCCD    | 12/11/08                            |
| <b>Temporary Increase in Assignment - Classified:</b> |  |  |         |                                     |
| Suzanne Cruz  | Campus Security Officer I, increase from 32 to 40 hours per week | Campus Security                        | CC      | 1/1/09 - 6/30/09                    |
| Erik Schrantz   | Campus Security Officer I, increase from 32 to 40 hours per week | Campus Security                        | CC      | 12/1/08-6/30/09                     |
| <b>Terminations:</b>                                  |  |  |         |                                     |
| Probationary Classified Employee                      | Program Representative I – 49%                                   | Pre-College Programs/TRIO-Upward Bound | MJC     | 11/5/08                             |
| Permanent Classified Employee                         | Maintenance II   | Facilities Operations                  | YCCD    | 11/25/08                            |

Short-Term Appointees

Approve the following list of short-term appointees:

#### SHORT-TERM APPOINTEES

| Name             | Classification              | Department                       | Coll | Start Date | End Date |
|------------------|-----------------------------|----------------------------------|------|------------|----------|
| Akiona, Jessica  | General Clerk               | Facilities Planning & Operations | CS   | 12/11/08   | 6/30/09  |
| Caldwell, Lauren | Master Teacher              | Child Care Center                | CC   | 12/11/08   | 6/30/09  |
| Giles, Bryan     | Security Officer I          | Security                         | CC   | 12/11/08   | 6/30/09  |
| Grays, Alicia    | General Clerk               | Human Resources                  | CS   | 12/15/08   | 6/30/09  |
| Hernandez, Becky | Support Service Aide        | Family & Consumer Sciences       | MJC  | 12/11/08   | 6/30/09  |
| Lind, Joe        | Interpreter III             | Special Programs/DSPS            | MJC  | 1/12/09    | 6/30/09  |
| McGee, Sylvia    | Laboratory Assistant I      | Family & Consumer Sciences       | MJC  | 1/15/09    | 6/30/09  |
| Perez, John      | Security Officer I          | Security                         | CC   | 12/11/08   | 6/30/09  |
| Rose, Alvin      | Telecommunications Engineer | Information Technology           | CS   | 1/2/09     | 6/30/09  |
| Tillery, Mary    | Account Tech I              | Business Services                | MJC  | 12/19/08   | 6/30/09  |

Adjunct Faculty Appointees

Approve the following list of adjunct faculty appointees:

#### ADJUNCT FACULTY APPOINTEES

| Name          | Discipline        | Department           | Coll | Effective   |
|---------------|-------------------|----------------------|------|-------------|
| Bridgman, Roy | Natural Resources | Vocational Education | CC   | Spring 2009 |
| Brown, Billy  | Fire Science      | Vocational Education | CC   | Spring 2009 |

| Name                 | Discipline        | Department                        | Coll | Effective   |
|----------------------|-------------------|-----------------------------------|------|-------------|
| Camacho, Charles     | PE                | Health & Human Performance        | CC   | Spring 2009 |
| Cassidy, Susan       | English           | Literature & Language Arts        | MJC  | Spring 2009 |
| Cavill, Richard      | Fire Science      | Vocational Education              | CC   | Spring 2009 |
| Cordray, Tamara      | Psychology        | Business, Behavioral & Social Sci | MJC  | Spring 2009 |
| Cross, Jill          | Biology           | Science, Math & Engineering       | MJC  | Spring 2009 |
| Day, Clinton         | Music             | Arts & Science                    | CC   | Spring 2009 |
| Day, Diane           | Music             | Arts & Science                    | CC   | Spring 2009 |
| Hall, Steven         | Fire Science      | Community & Economic Dev          | MJC  | Spring 2009 |
| Harris, Monica       | Animal Science    | Agriculture & Environmental Sci   | MJC  | Spring 2009 |
| Holman, Darren       | Welding           | Vocational Education              | CC   | Spring 2009 |
| Kerr, Josh           | Philosophy        | Arts, Humanities & Communications | MJC  | Spring 2009 |
| Marchy, Lori         | Agriculture       | Agriculture & Environmental Sci   | MJC  | Spring 2009 |
| Morgan, Darca        | Natural Resources | Vocational Education              | CC   | Spring 2009 |
| Murray, Michael      | EMS               | Vocational Education              | CC   | Spring 2009 |
| Ostwald, Preet       | Physics           | Science, Math & Engineering       | MJC  | Spring 2009 |
| Pandey, Rajeev       | Chemistry         | Science, Math & Engineering       | MJC  | Spring 2009 |
| Schroeder, Katherine | Biology           | Science, Math & Engineering       | MJC  | Spring 2009 |
| Schut, Lisa          | Child Development | Allied Health                     | MJC  | Spring 2009 |
| Steele, Robert       | Fire Science      | Vocational Education              | CC   | Spring 2009 |
| Zinner, Dennis       | Anatomy           | Science, Math & Engineering       | MJC  | Spring 2009 |

15,938

Student Travel

Approve the following student travel:

MJC Spanish Study in Mexico  
– Summer 2009

“Spanish Study in Mexico” June 12 - July 11, 2009. The courses that will be offered are SPAN 51, 52, 101-104, 109, 110 and 173. Instruction will take place at the Spanish Language Institute in Cuernavaca. MJC professor Laura Manzo will be responsible for the design, implementation and monitoring of the program, including all travel arrangements. Professor David Hoobyar will be the resident coordinator and will travel with the group and be the liaison between the students and the Spanish Language Institute. Students will be housed in home stays with Mexican families. This summer will be the tenth year in a row that MJC sponsors this very successful program at the Spanish Language Institute at Cuernavaca. The estimated cost will be \$2,413 per student. Professor Hoobyar will pay his round-trip flight and the Spanish Language Institute will pay for his home stay.

MJC Animal Science Swine  
Program - Reno, Nevada

Approve the Animal Science Swine Program’s participation in the Western All-Breeds Invitational Swine Show & Sale in Reno, Nevada. The MJC Animal Science Swine program has been invited to compete this December in the All-Breeds Invitational Swine Show & Sale. Professor John Mendes, Swine Team Advisor, is planning the trip from December 12-14, 2008. The approximate cost for the team trip will be \$600 and will be covered by the Swine trust account, CTE funds, or the Animal Science Club.

MJC Dairy Judging Team - Fort Worth, Texas - The Dairy Judging Team has been invited to compete in the South Western Livestock Exposition Dairy Cattle Judging Contest in Fort Worth, Texas, January 16 - 19, 2009. The approximate cost of the trip for Professor Hobby and team members will be \$2,700. The trip will be paid through CTE, Departmental Travel or Dairy Club funds.

Consent Agenda, Wawona Child Development Center - Due to a failed sewer system on October 20, 2008, with no acceptable access to restrooms or running water, Laura Haley, Program Manager, notified all parents to pick up their children. The Center remained closed until October 23 for repairs. The problem was resolved and children returned on October 24, 2008. A one-page report was previously provided to the Board for review (**Report #2269**). The Board is requested to accept and approve the information in order to submit a reimbursement claim to the California Department of Education on the basis of a natural disaster beyond the control of the Center's staff for MJC.

### **DISCUSSION ITEMS**

15,939

2007-2008 Audit Report

Executive Vice Chancellor Teresa Scott reported that the auditing firm of Matson and Isom has completed the 2007-2008 audit of the District's fiscal operations (**Report # 2270**) and the 2007-2008 audit of Measure E (**Report #2271**), copies of which were previously provided to the Board. The audit report and financial statements have been prepared using the guidelines required by the Governmental Accounting Standards Board (GASB). District Controller Deborah Campbell coordinates auditing with the colleges throughout the year. Board representatives met with the auditors and District representatives for pre- and post-audit meetings as required by new standards.

The District audit consists of the examination of the District's financial statements, a review of the systems of internal accounting controls and a review of state and federal compliance areas. The District received an unqualified opinion. Ms. Scott reported findings of Columbia College physical education course sections which resulted in an FTES overstatement of 1.87. This matter has been corrected prior to the District's final state reporting. The District Information Technology department has put in place new programming to ensure compliance in the future. A second finding noted two courses at Columbia College with material fees which were not approved through District policies and procedures. These courses have now been approved and the issues has been corrected. In addition, Columbia College has moved to the automated CurricuNet systems which requires approval of material fees for all courses.

Ms. Scott thanked Ms. Campbell and District and college business office staff for their ongoing good work on the audit process. This year was the first year that the IT systems have been reviewed as part of the audit process. Ms. Scott acknowledged the District IT department for their assistance in remedying findings, implementing new accounting systems, security policies and IT disaster recovery.

Ms. Scott reported that the Bond Performance Audit revealed that the District is in compliance with Proposition 39 requirements, no deviations were identified and the District received a clean audit. She thanked Kitchell and District Facilities Planning & Operations staff for their good work. The audit report will be on the agenda for review by the Citizens Bond Oversight Committee at their January meeting.

Trustee Rojas was one of the Board representatives to attend the audit sessions and found the sessions informative and the information useful. He encouraged trustees to attend the sessions next year. Trustee Riley congratulated Ms. Scott, Ms. Campbell, and all staff for their outstanding work.

A motion was made by Trustee Abshire, seconded by Trustee Riley that the Board of Trustees receive the 2007-2008 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

The motion carried with a vote of 7-0.

15,940  
Environmental Impact Review  
– Intent to Adopt a Mitigated  
Negative Declaration and  
Mitigation Monitoring  
Program

Chancellor Darnell reported that in accordance with the California Environmental Quality Act (CEQA) requirements, Krazan & Associates, Inc. prepared and submitted a Draft Mitigated Negative Declaration on the District’s behalf to the State Clearinghouse which concluded that the bond projects at Modesto Junior College East Campus will not have a significant effect on the environment with mitigation. Public notices have been posted and the State Clearinghouse has informed us that the review period has closed and no comments were received.

A motion was made by Trustee Hallinan and seconded by Trustee Dean that the Board of Trustees find the Modesto Junior College East Campus Bond projects will not have a significant impact upon the environment incorporation and adopt the “Mitigated Negative Declaration” and the “Mitigation Monitoring Program” and direct staff to file a “Notice of Determination” with the Governor’s Office of Planning and Research.

The motion carried with a vote of 7-0.

15,941  
Agreement for Preliminary  
Services

Chancellor Darnell reported that the Board has received an Agreement for Preliminary Services which is requested to be made between the Yosemite Community College District and Crestmont Development, LLC, for the purposes of providing preliminary services during the feasibility and design phase relating to the development and construction of a new educational site for the District in Patterson. The Project will be located on approximately ten acres located in an unincorporated area of Stanislaus County, adjacent to the City of Patterson. Crestmont has retained sub-consultants and sub-contractors for the Project, including Taylor Teeter Partnership, LLP (Architect) to prepare plans and specifications which have been submitted to the California Division of State Architect (DSA) as required by applicable laws, and for which approval is pending. The District and Crestmont intend to enter into a Site Lease and a Facilities Lease, commonly known as a lease/leaseback arrangement for the development of the Project pursuant to Education Code Section 81335.

A motion was made by Trustee Rojas, seconded by Trustee Hallinan, that the Board authorize the Chancellor to enter into said Agreement with Crestmont Development, LLC to perform the services requested for the development and construction of a new educational site in Patterson.

15,942  
2009 Summer Calendar

Chancellor Darnell reported that, at the request of the Board, a 4/10 summer scheduled analysis was conducted to determine the ongoing effectiveness of a summer work schedule. A copy (**Report #2272**) had previously been provided to the Board. Energy savings for the past five years were reviewed and shows that the District has a cost savings of approximately \$560,000, an average of \$112,000 per year. A staff and administrative opinion survey and a statewide survey of community college summer schedules were conducted. Student head count and various student contacts during the Spring, Fall and Summer were also reviewed. President Rose stated that MJC summer enrollment continues to increase. Chancellor Darnell stated that while current student contacts were reviewed, it is not possible to accurately measure potential student services. Based on the data reviewed, student and community services are not negatively impacted by the 4/10 summer schedule.

Trustees inquired regarding current community education classes and weekend college classes that occur on Friday and Saturday. Community Education classes are held at an off-campus site and weekend college was cancelled due to low enrollment. Trustees expressed interest in student survey and possible study session to continue discussions on this issue.

A motion was made by Trustee Abshire and seconded by Trustee Flores that the Board authorize the use of the 4/10 workweek for the period beginning May 4, 2009 and ending August 21, 2009.

The motion carried with a vote of 6-1, Trustee Dean voting against.

15,943

**COMMENTS**

From the Board of Trustees

Trustee Abshire attended the Oakdale Chocolate Ball and welcomed Sconza Candy Company to the Oakdale Community. Trustee Hallinan thanked the voters for his re-election, he received many calls from public citizens during his campaign and he continues to be interested in moving towards natural energy use. Trustee Dean attended the Salvation Army Kettle Kick Off Lunches in Turlock and Modesto, Columbia College's Foundation meeting, Child Development Center groundbreaking ceremony, firefighter's and LVN graduation ceremonies, and the reception for outgoing trustee Paul Neumann. She welcomed Mike Riley to the Board and thanked Trustee Rojas for his service as Chair. Trustee Rojas attended the CCLC Annual Convention in Anaheim and focused on sessions regarding accreditation and the Brown Act. He also attended the Salvation Army Kettle Kick Off in Turlock, MJC's holiday social, the audit review meeting, Paul Neumann's reception, and student events with TRIO and EOPS. Trustee Flores attended an EOPS event with MJC students and their children, the MJC Children's Center open house and the Red Black and Green Ball in Modesto. She appreciates the building of a college culture in families. Trustee Riley thanked the Chancellor and staff for his welcome reception, he is quickly developing a sense of pride in YCCD's faculty, staff and students. He attended an event at MJC's Little Theater, the MJC Graffiti Bowl and the audit review meeting. Chair DeMartini attended the Frank Rich presentation with Trustee Hallinan. She also attended the CCLC Annual Convention and attended informative workshops on generational diversity, the LVN pinning ceremony and Trustee Neumann's reception.

15,944

**ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees will be held on Wednesday, January 14, 2009. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Ave, Modesto, California.

Adjournment

The meeting adjourned at 8:25 p.m.

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Anne DeMartini, Chair  
YCCD Board of Trustees

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Roe Darnell, Secretary  
YCCD Board of Trustees