

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIVE HUNDRED AND SECOND REGULAR MEETING**  
**DECEMBER 13, 2006**

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The annual organizational meeting of the Board was called to order by Interim Chancellor Stan Hodges at 3:30 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, in Modesto. Chancellor Hodges presided over the meeting until a Board Chair was elected.

Pledge of Allegiance to the Flag preceded formal Board Action

Board Members Present      Pat Dean  
   Anne DeMartini  
   Abe Rojas  
   Tom Hallinan

Board Members Absent      Linda Flores  
   Paul Neumann  
   Will McCombs (student trustee)

Others Present                      D. Abshire, G. Rose, D. Wirth, T. Scott, D. Baggett, R. Rose, J. Riggs, S. Akiona (recorder).

15,457  
Reorganization of the Board of Trustees      Education Code Section 72000 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, the Board of Trustees accomplished the following:

15,458  
Administration of Oath of Office      Interim Chancellor Stan Hodges administered the Oath of Office to newly elected trustee Ms. Desirree Abshire, re-elected trustee Ms. Pat Dean, and re-elected trustee Mrs. Anne DeMartini.

Election Results                      Chancellor Hodges reported the November election results.

In Trustee Area 1, Ms. Pat Dean received 605 votes from Stanislaus County, 12,887 from Tuolumne County, 382 from Calaveras County, for a total of 13,874. Her opponent, Jeff Craft received 244 votes from Stanislaus County, 4,175 from Tuolumne County, 173 from Calaveras County, for a total of 4,592.

In Trustee Area 2, Desirree Abshire received 10,185 votes from Stanislaus County, 36 votes from San Joaquin County, for a total of 10,221. Her opponent Steve Madison received 7,269 votes

from Stanislaus County, 18 votes from San Joaquin County, for a total of 7,287.

In Trustee Area 4, Trustee Anne DeMartini was unopposed.

15,459

Election of Board Chair

Chancellor Hodges opened the floor to nominations for Chair of the Board of Trustees. A motion nominating Pat Dean was made by Trustee DeMartini and seconded by Trustee Rojas. There were no other nominations. The Board of Trustees elected Ms. Dean Chair of the YCCD Board of Trustees.

The motion carried with a vote of 5-0.

Ms. Dean thanked Trustee DeMartini for her tutelage this past year as Board Chair and noted that Mrs. DeMartini gave her time and energy to what the Board should do. Under her leadership, the Board undertook a Chancellor Search, a Presidential Search, and appointed an interim Chancellor. She thanked Mr. DeMartini for her service.

15,460

Election of Vice Chair

New Chair Pat Dean made a motion nominating Trustee Rojas for Vice Chair of the Board of Trustees. Trustee Hallinan seconded the nomination. The Board of Trustees elected Mr. Rojas Vice Chair of the YCCD Board of Trustees.

The motion carried with a vote of 5-0.

15,461

Secretary to the Board

Chair Dean appointed Dr. Stan Hodges as secretary to the Board of Trustees.

15,462

Stenographer for the Board

Chair Dean appointed Shelley Akiona, the Chancellor's Administrative Assistant, as stenographer for the Board of Trustees.

15,463

Time and Place of Regular Meetings

The Board of Trustees agreed to maintain the time and place of the regular meetings. The Board of Trustees will meet on the second Wednesday of each month. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. Two of the meetings will be conducted at Columbia College.

15,464

Voting Representative to Attend Stanislaus Annual Meeting -- Representative to serve on the Stanislaus County Schools Boards Association

New Chair Pat Dean appointed Trustee DeMartini to serve as a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled, and the appointment of a member to serve on the Stanislaus County Schools Boards Association

Association. Trustee DeMartini accepted the appointment to serve as the Board's representative, and Trustee Rojas will serve as the alternate.

15,465

**CLOSED SESSION  
AGENDA**

At approximately 3:45 p.m. the Board adjourned to closed session in Conference Room B of the Yosemite Community College District to discuss closed session items listed on the agenda.

The Board of Trustees reconvened to open session at 5:30 p.m. in the Yosemite Community College District Board Room.

**Board Members Present**

Anne DeMartini  
Pat Dean  
Linda Flores  
Tom Hallinan  
Desirree Abshire  
Abe Rojas  
Will McCombs (student trustee)

**Board Members Absent**

Paul Neumann

**Others Present**

T. Scott, D. Wirth, G. Rose, S. Hodges, R. Rose, J. Riggs, D. Baggett, J. Swank, J. Daly, B. Nadell, L. Stueben, D. Gervin, C. Martin, K. Schultz, C. Mical, C. Sampson, M. Kennedy, W. Byrd, G. Whitfield, A. Johnson, M. Cordova, M. Otaya, J. Lanchester, T. Nesmith, D. Campbell, and S. Akiona (recorder).

15,466

**Report Out From Closed  
Session**

There was no report from closed session.

15,467

**Special Recognition**

Board Chair Dean announced that this was the last meeting that Columbia College President, Dr. Jim Riggs, would be attending in his role as president. Dr. Riggs is retiring as president, and will be returning to teach in the classroom next fall. Chair Dean thanked him for his ten years of leadership to Columbia College.

Chair Dean also recognized Trustee DeMartini, outgoing Board Chair, for her leadership over the past year. Ms. Dean stated that Trustee DeMartini looked at District matters carefully and set high standards, and was willing to give her time. Board study sessions were started and have been helpful. Chair Dean presented Trustee DeMartini with a plaque recognizing her service as Board Chair. Trustee DeMartini commented that she learned much while serving as chair, gained experience, and has the utmost confidence in the new Chair.

15,468  
Approval of Minutes

A motion was made by Trustee Hallinan seconded by Trustee Rojas, that the Board of Trustees approve the minutes of the regular meeting of November 8, 2006.

The motion carried with a vote of 6-0.

15,469  
Student Activity Reports

ASMJC president, Ms. Maria Quijalvo, reported that ASMJC is developing a relief fund for homeless MJC students. ASMJC has discovered that there is a large need in this area at MJC. Trustee Abshire requested that ASMJC contact her as she would like to participate in this relief effort. ASMJC has ratified several new clubs, bringing the total club count to 26. Ms. Quijalvo reported that student representatives are serving on many, if not all campus committees. Due to excellent response and readership, the MJC's school newsletter, the Pirates Life, will be doubling its distribution. The negative check off system for student activity fee is supported by students. ASMJC and the Interclub Council support the \$1 proposed health fee increase. ASMJC is volunteering to work with the Salvation Army to provide holiday support to selected families in the area.

On behalf of ASCC, Academic Senate President Larry Steuben presented the report for ASCC President Anthony DuPage who could not be present. The student drama club ACCLAIM held successful performances of "Dracula". ASCC supported the canned food drive at Columbia College.

15,470  
Academic Senate Reports

Larry Steuben, Columbia College Academic Senate President, reported the Academic Senate is reviewing its equivalency procedures to ensure they mesh with the procedures recently revised by MJC. Scheduling of classes has begun for Fall 2007. There is discussion regarding possible alternative calendars and winter intercession, in response to District Council discussions. An Academic Wellness model to be used campus-wide is being discussed to accompany student learning outcomes. On behalf of the Academic Senate, Larry Steuben thanked President Riggs for ten years of excellent work.

Curtis Martin, MJC Academic Senate President, congratulated Ms. Dean and Ms. Abshire on their election victories. He also thanked Trustee DeMartini for her service this past year as Board Chair. Congratulations were extended to President Riggs on his upcoming retirement. The Academic Senate has been working on a response to the Accreditation Self-Study as well as SLOs (student learning outcomes) and program review. The program review process has been completed and a pilot

will be implemented in the Spring with full implementation next Fall. The SLO Committee has been working hard training divisions and is currently on its second round of training. The college has been very responsive to the accreditation recommendations. The revised equivalency procedure has passed and it will maintain high standards. The new procedure has uncomplicated the prior process and will be much easier to apply and understand. Academic Senate is now directing focus to professional development and feels that it is the lifeline for faculty to receive and share state-of-the-art information and to exchange views and opinions statewide.

## **REPORTS & INFORMATION**

### **ITEMS**

15,471

#### **Activities and Announcements**

##### **MJC Festival of Choirs**

MJC President Rich Rose reported that the Modesto Junior College Music Department will present a Holiday Festival of Choirs on Thursday, December 14, 7:30 p.m. at Trinity United Presbyterian Church, 1600 Carver Road in Modesto. Performers will include the MJC Masterworks Chorus, under the direction of Daniel Keller, the MJC Concert Choir and Chamber Singers, under the direction of Richard Colla, and a guest choir, the Turlock High School Madrigals, under the direction of Tobi Clark. Admission is \$5 general and \$4 for students and seniors, and tickets will be available at the door.

##### **Second Shuttle Bus at MJC**

MJC President Rich Rose, reported that Modesto Junior College's Prime Shine Pirate Express shuttle service will add a second bus in the 2007 Spring semester. The additional bus will increase pick-up and drop-off times during peak hours, and extend service to a final 5:36 p.m. pick up on East Campus and 5:48 p.m. drop off on West Campus, on Monday through Thursday. The shuttle will offer service every 15 minutes between 8:15 a.m. and 3:45 p.m. Trustees inquired as to whether or not an additional donation was received from PrimeShine. Executive Vice Chancellor Teresa Scott reported that there was no additional donation, the shuttle was purchased at a shared cost between MJC and Central Services. PrimeShine will "wrap" the bus identical to the the first PrimeShine Express shuttle.

##### **MJC Spring Institute Day**

MJC President Rich Rose reported that Modesto Junior College will hold Spring Institute Day on Friday, January 5, in the Mary Stuart Rogers Student Learning Center on West Campus. Continental breakfast will be provided at 8 a.m. The program follows at 8:30 a.m. with several speakers and the annual Distinguished Faculty and Staff Awards. A buffet lunch will be served. Departmental and divisional breakout sessions will follow. Trustees are invited to attend.

MJC Recognized in Hispanic Outlook Magazine

MJC President Rich Rose reported that Modesto Junior College was included in Hispanic Outlook magazine's "2006 Publisher's Picks List" as being one of the top 50 community colleges graduating Hispanics. The list included both four-year and two-year colleges from across the United States. A special designation for the top 100 four-year colleges graduating Hispanics was also given. Publisher Jose Lopez-Isa noted that "Expanding opportunities for Hispanics in higher education has always been our passion and our focus. Our list of Publisher's Picks 2006...represents our latest and best thinking about which colleges and universities offer Hispanic students a solid chance of academic success."

MJC Women's Soccer West Region Recognitions

MJC President Rich Rose reported that MJC Women's Soccer coach Steve Aristotelous has been honored as Coach of the Year by the West Region of the National Soccer Coach Association of America. The MJC Women's Soccer Team was one of two teams to return to the "Elite 8" this year in the Northern California playoffs. The MJC Lady Pirates entered the playoffs ranked 8th with an outstanding record of 19-2-2. The Lady Pirates won the first round against Foothill and won the second round against West Valley in double overtime. MJC hosted De Anza on December 2 for the quarterfinal, tying the game in overtime only to lose to De Anza 3-2 on penalty kicks. Congratulations to forward Vanessa Stanfield who was named to the NSCAA First Team All American and named Central Valley Conference Player of the Week. Players Lauren Bean and Julie Rose were also named Co-Goalies of the Year for the Central Valley Conference. The MJC Lady Pirates are to be congratulated on their second stellar season in a row.

A Glimpse of Emerging Economic Giants: India & China

Columbia College President Jim Riggs reported that New York Times photographer and 1999 Pulitzer Prize winner Ruth Fremson made a presentation titled "A Glimpse of Emerging Economic Giants: India & China" in November at Columbia College. The talk included discussion and images from her spring and summer assignments on the subject matter and was brought to the College as part of Civic Engagement Project activities.

Columbia College In-Service Day

President Jim Riggs reported that Columbia College will hold its In-Service Day on Thursday, January 4, 2007, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees. Morning breakout sessions are scheduled around the topic of Student Learning Outcomes assessment as they relate to both instruction and programs/services. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

Staff Recognition Dinner

Chancellor Stan Hodges reported that the annual YCCD Staff Recognition Dinner will be held April 13, 2007, at a location to

be determined. Please save this date to celebrate our colleagues who are retiring or celebrating 25 years of service to the District. Upcoming announcements regarding this event will come soon.

15,472

Presentations/Updates

Enrollment Update

President Riggs introduced Vice President Dennis Gervin to deliver the enrollment update to the Board who reported that Columbia College is on track with enrollment and is hoping for good enrollment in the Spring. President Rich Rose reported 6,563 FTES to date, slightly behind last year's 6,697. MJC is waiting on late enrollment and academy enrollment and estimates that FTES will top 6,700, and anticipate a 1.5% increase. MJC expects robust enrollment in the Spring with the lowering of fees, high school outreach program and the new offering of the weekend college.

Classification Study Update

Vice Chancellor Diane Wirth provided the Board with details regarding the classification study. CPS consultants met with leadership and classified staff members at MJC and Columbia College on November 28 & 29, 2006. CPS has completed and provided classified staff with their initial conclusions which included a proposed classification (job description), draft job description and response form. Classified staff had the opportunity to respond in writing and their responses were due in the Human Resources office by December 8, 2006. The response from the leadership team was good with approximately 92% satisfied or offering minor changes. The remaining 8% opined that errors were made and CPS is reviewing those positions individually. Ms. Wirth reported that the final report from the consultants will offer positive yet dramatic changes. It is anticipated that the salary portion of the study will begin in late January or early February.

Bond Update

Kitchell representative Matt Kennedy reviewed the quarterly expenditure report (**Report #2206**) with the Board. The Measure E quarterly expenditure report has previously been provided to the Board which reflects expenditures through October 31, 2006. Trustee Rojas requested an explanation of charges that have been applied to the Turlock Center, where no activity has yet occurred. Mr. Kennedy explained that there are management and other fees that are distributed across all projects. Faculty Consultant David Baggett asked for clarification of the negative encumbrance regarding the Columbia College Bus Loop. Ms. Scott explained that charges cross fiscal years which are reflected on the report. The next Citizens' Bond Oversight Committee will be held January 3, 2007 from 6:00-7:00 p.m. in the Board Room.

**MJC Update:** The MJC Parking Structure Architects are working on conceptual designs and civil engineering is almost complete. A traffic engineer has been selected to study the ingress and egress points and traffic flows on existing streets and to coordinate with City traffic engineers. The Allied Health building project is in the schematic design phase; and detailed floor plans are being developed for the individual disciplines. The Ag Housing project schematic design has been approved by the Ag Department and civil engineering is complete. It may be possible to accelerate the Ag Housing Schedule. Conceptual designs for the Ag Pavilion have been approved by the project committee. The Student Services and Softball Field projects are on hold pending the outcome of the Educational Master Plan and Campus Master Plan.

**MJC Auditorium:** Demolition is complete and foundations are underway for the addition to the building. A camera is being installed on top of the Morris building so that staff and students may view the construction. Weekly construction meetings have been established with the Contractor, Architect and the District to monitor and manage the project during construction. The estimated completion date is April 2008.

**Columbia College Update:** The Columbia College Campus Master Plan final draft is near completion and will be ready for review at the end of December. Geotechnical engineering is underway for Child Development, Science & Natural Resources, Madrone and the Public Safety Center projects. Soil borings have been conducted and a report is pending. The Madrone project is in the schematic design phase, and it may be possible to accelerate the development schedule. The Child Development project is in the schematic design phase and the first LEED meeting has been conducted. The goal of the Child Development committee is to attain the LEED silver level certification, exemplify energy conservation, and create a building with low impact to the environment. The Science and Natural Resource project completed the first cost model and a second value engineering session is scheduled. The Secondary Emergency Access Road is complete. The Bus Turn Around Project is complete. The Student Parking Lot Project has been submitted to DSA for review.

**Outreach Centers:** CEQA studies have begun for all sites. For the West Side Center, the Educational Master Plan and the Business Plan, including demographics, are being prepared by the college planning committee. The state application is still being prepared. Regarding the Calaveras Center, the College is looking at the possibility of purchasing property adjacent to the Calaveras County Office of Education to increase the potential building site area.



With the passage of SB 361, the program-based funding formula for community colleges has now officially been replaced with a new system, effective October 1, 2006. The new law simplifies funding for community colleges, provides an equalized credit rate statewide, enhances the funding rate for selected non-credit programs that are built around college preparedness or job training and creates new mechanisms to deal with significant changes in enrollment levels. Executive Vice Chancellor Scott presented a PowerPoint overview of the new law and how it will affect the District's budget. Ms. Scott explained that there are a few pieces of SB361 that are still being finalized at the state level. Equalization funding is no longer in existence. Base funding calculations will be simpler and straightforward with credit revenue, non-credit revenue, and COLA added. Trustee Rojas commented that with the passing of SB361, this provides community colleges with a more equal budget statewide.

**ACTION ITEMS**  
**Consent Agenda**

15,473

A motion was made by Trustee Rojas and seconded by Trustee Hallinan, that the Board approve all items appearing on the Consent Agenda as follows:

Purchase Orders

Approve purchase orders issued from October 1, 2006, to October 31, 2006.

Acceptance of Gifts

- a. Pick up, elevator setup, hulling and field hauling services for 67,500 pounds of walnuts from Alan Cover to be used in the Beckwith Instructional Lab in the Ag and Environmental Sciences & Technical Education Division at Modesto Junior College.
- b. Upholstery fabric, notions, metal measuring strips – 4 pallets from the Valley State Prison for Women to be used for the Community Education upholstery courses at Modesto Junior College.
- c. BAR97 (smog machine) and dynamometer from the State of California Bureau of Automotive Repair to be used in the Automotive Technology Program at Columbia College.
- d. Airshields baby warmer from Keckler Medical to be used in the nursing program site at Columbia College.
- e. \$1000 from Mr. & Mrs. Paul Ballatore to be used for the Agriculture Department at Modesto Junior College.
- f. \$1000 from Jim Poore to be used for the Voss-Berryhill Scholarship luncheon for the MJC Young Farmers at Modesto Junior College.
- g. 1993 Buick Regal from Edward Sudduth to be used in the Automotive Technology program at Columbia College.
- h. Paint spray booth from C&C Auto Body to be used in the Automotive Technology program at Columbia College.

- i. 1976 Chevrolet Pickup 4x4 truck from Harriet Ghione Body to be used in the Automotive Technology program at Columbia College.

Project Applications/  
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments (**Report #2207**) and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. Sonora Area Foundation – CC  
Agency share: \$31,225  
Proposer share: \$55,940
- b. California Department of Education (CDE), Child Development Division – MJC/CC  
Agency share: \$4,153  
Proposer share: \$-0-

15,474  
Personnel Items

Grant retirement emeritus status to **LeHuong Pham**, Librarian, Learning Resources, Modesto Junior College, effective April 30, 2007 and officially commend her for 25 years of valuable service to the District.

Approve the classified management appointment of **David Keener** to the position of Campus Operations Manager II, Facilities Planning & Operations, Yosemite Community College District, effective December 15, 2006.

Approve the probationary appointment of **Jeremy Blaney** to the position of Instructional Assistant I – Adapted P.E. (40%), Physical Recreation & Health Education, Modesto Junior College, effective November 13, 2006.

Approve the probationary appointment of **Carol Taylor** to the position of Shuttle Driver, Columbia College, effective December 1, 2006.

Approve the probationary appointment of **Stephanie Bucknam** to the position of Instructional Assistant I (75%), Business, Behavioral & Social Sciences, Modesto Junior College, effective January 8, 2007 (10 month work year).

Approve the probationary appointment of **Laura Trover** to the position of Custodian, Facilities, Planning & Operations, Yosemite Community College District, effective November 13, 2006.

Approve the extension of contract of the interim administrative appointment of **Steve Collins** to the position of Dean, Allied Health, Family & Consumer Sciences, Modesto Junior College, effective January 1, 2007 to no later than June 30, 2007.

Approve the extension of contract of the interim administrative appointment of **Michael Sundquist** to the position of Dean, Arts, Humanities & Communications, Modesto Junior College, effective January 1, 2007 to June 30, 2007.

Approve a temporary adjustment in salary from Range 32 to Range 38 (Management Salary Schedule) for **Judith Monast**, Director of Operations, Community Education, to assume the administrative duties and responsibilities of the Director of the Foundation, Modesto Junior College, from November 1, 2006 to June 30, 2007.

Approve a temporary increase in assignment for **Robin Frazier**, Registered Nurse, Health Services, Modesto Junior College, from 50% to 75%, effective January 1, 2007 through June 30, 2007.

Approve the voluntary reduction in assignment from 100% to 45% for **Ingrid Johnson Keriotis**, English Instructor, Literature & Language Arts, Modesto Junior College, effective January 8, 2007 to April 28, 2007.

Accept the resignation of **Del Smith**, Biology Professor, Science, Mathematics & Engineering, Modesto Junior College, effective January 7, 2007.

Accept the resignation of **Sounisa Lee**, Program Representative II, Grants Office, Yosemite Community College District, effective December 31, 2006.

Accept the resignation of **Cecelia Soria**, Outreach Recruiter, Student Services, Modesto Junior College, effective November 17, 2006.

#### Short-Term Appointees

Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 6-0.

#### DISCUSSION ITEMS

15,475

2005-2006 Audit Report

Mr. Bryce Gibbs from the auditing firm of Matson and Isom has completed the 2005-2006 audit of the District's fiscal operations. The audit report and financial statements have been prepared using the guidelines required by the Governmental Accounting Standards Board (GASB). The audit report has been previously provided to the Board for their review (**Report #2208**). Mr. Gibbs explained that audits were conducted on financial report, federal compliance and state compliance. Matson and Isom reviews the District's ability to

estimate revenue accurately; reviews how the bond funds are held; and makes recommendations for adjustments. There are no recommendations for adjustments. This is a good reflection on the District business practices. During the audit process, there were no disagreements with management and no difficulties conducting the audit. For the first time in five years, there were minor findings with operational issues in the financial aid and in the vocational education review this year. These findings were discussed with district staff and recommendations were made. In response to Trustee Abshire, Mr. Gibbs explained that the findings in financial aid, while there may have been a slight effect on student distributions, was an isolated incident due to staffing transitions in that department. Trustee DeMartini inquired regarding PERS contributions. Ms. Scott explained that the percentage is set by the PERS Board and the District pays as required by PERS. In response to inquiry by Chair Dean, solutions to the findings were already in place when the auditor arrived. Isom and Matson determined that the District is a low risk auditee and has issued an unqualified opinion for the third consecutive year.

A motion was made by Trustee Hallinan, and seconded by Trustee Rojas that the Board of Trustees receive the 2005-2006 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

The motion carried with a vote of 6-0.

15,476

MJC National Agriculture  
Ambassadors Conference,  
Tucson, Arizona

President Rich Rose reported that the MJC Agriculture Ambassadors have been invited to attend the National Agriculture Ambassadors Conference in Tucson, Arizona. The Ambassadors Conference trip will occur January 2 through 7, 2007. The approximate cost of the trip for Professors Steve Amador and Marlies Boyd and team members, Ben Villines, Molly Wilderson, Jiana Escobar, Sarah Machado, Meghan Curry, Brett Brumley, Matt Marshall, Nick Traini, Anjuli Hollman, Cliff Rogers, Krista Anderson, Mark Avilla, Dominick Amador, Bryan Johnson, Travis Cardoso, and Sara Pearson will be approximately \$5,000. The trip will be paid for through ASMJC, Young Farmers and each individual making a contribution. Trustee DeMartini commended the Ag Department for providing information to the Board regarding travel costs.

A motion was made by Trustee DeMartini and seconded by Trustee Flores that the Board of Trustees approve the National Agriculture Ambassadors Conference, Tucson, Arizona, Trip for Modesto Junior College.

The motion carried with a vote of 6-0.

15,477

MJC Dairy Judging Team,  
Fort Worth, Texas

President Rose reported that the MJC Dairy Product Judging Team has once again been invited to compete in the South Western Livestock Exposition Dairy Cattle Judging Contest in Fort Worth, Texas. The Dairy Judging Team Trip will occur on January 12 through 15, 2007. Six MJC students will be selected to compete. The approximate cost of the Dairy Judging trip for Professor Hobby and team members will be \$3,000. The trip will be paid for through the Dairy Club.

A motion was made by Trustee Abshire and seconded by Trustee Hallinan that the Board approve the MJC Dairy Judging Team trip to Fort Worth, Texas.

The motion carried with a vote of 6-0.

15,478

Spanish Study in Mexico –  
Summer 2007

President Rose reported MJC is seeking Board approval of “Spanish Study in Mexico” for Summer 2007. From mid-June to mid-July, instruction will be offered in all transfer level Spanish classes and in Conversational Spanish. Instruction will take place at the Spanish Language Institute in Cuernavaca. MJC instructors Dan Onorato and Laura Manzo will share supervision of instruction with the Director of the Institute. Students will be housed in home stays with Mexican families. This summer will be the seventh year in a row that MJC sponsors this very successful program to learn Spanish in Mexico at the Spanish Language Institute at Cuernavaca. Information on travel cost was provided to the Board. Instructors will be paid a regular adjunct salary for the summer class.

A motion was made by Trustee Rojas and seconded by Trustee Abshire that the Board of Trustees approve the Spanish Study in Mexico for Summer 2007 for Modesto Junior College.

The motion carried with a vote of 6-0.

15,479

MJC Spring & Summer 2008  
Academic Calendar

President Rose reported that MJC’s Fall 2007 Academic Calendar was previously approved at the November meeting. The MJC Spring and Summer 2008 Academic calendar is before the Board for approval (**Report #2209**). Dr. Rose explained that the 2008 Calendar was delayed due to discussion regarding Spring break or intercession, however, at this time, MJC constituents are no longer looking at those options. Trustee DeMartini made a motion to approve the calendar, with the exception of the graduation date. Board discussion began and Academic Senate President Curtis Martin raised the issue that discussion should not continue

without a second. Trustee Hallinan seconded the motion to allow discussion to continue. Trustee DeMartini stated that since both colleges hold graduation on the same night, the Chancellor and the Board are not able to attend both. She suggested that MJC move their graduation date to Thursday, early Friday or Saturday. Mrs. DeMartini feels that Board attendance at graduation honors the graduates of both colleges for their accomplishment. Trustee Rojas stated that for several years the Board has been requesting that the colleges return to having graduations on different days. President Jim Riggs stated that the purpose of graduation is for the students and their families. Holding graduation in the evening on a Friday is the best time for people who are traveling. It would be difficult for many students and families to attend if graduation was held in the middle of the afternoon. Historically, when graduations occurred on different dates at the colleges, it did not improve Board and Chancellor attendance. At Columbia College, final exams are held the Thursday and Friday of graduation week, and activities on campus occur through the middle of Friday afternoon. Columbia College appreciates the Chancellor and Board Members attending graduation, however, the focus is on the accessibility for students and families. MJC Academic President Curtis Martin stated that serious discussion has occurred at MJC on this issue and faculty take the matter of graduation and the Board's request seriously. The Senate appreciates the Board's desire to have more participation at graduation but there is an issue of student attendance at commencement. If graduation were held on the Saturday after school concluded, student participation would drop. There is also additional expense in overtime for staff to work a Saturday event. The current condensed calendar makes calendar flexibility difficult. Like Columbia College, MJC also runs finals on Thursday and Friday the week of graduation. President Rose offered his personal experience at another institution where graduations were held in the middle of the afternoon on a Friday. There were always numerous complaints from students and family that a Friday mid-afternoon ceremony was inconvenient. Trustee DeMartini offered that Columbia College could hold graduation on Saturday, since that was one of the 171 faculty days. Dr. Riggs explained that while that is one of the 171 days, there are only a few remaining finals given and little student activity on that day. Trustee Abshire offered that attendance may be limited for graduations held on the same day if families and friends have students at both locations and will be unable to attend one or the other. She hopes that the colleges can work their schedules to avoid conflicting dates in the future. Trustee Flores suggested that colleges look at starting semesters a day earlier, so graduation dates can be scheduled differently. Columbia College Academic Senate President suggested that students be surveyed. Chancellor Hodges reminded the Board that there are production,

scheduling, and other deadlines that surround the approval of the academic calendar. Chair Dean asked the stenographer to read back the motion on the floor and called for a vote.

A motion was made by Trustee DeMartini and seconded by Trustee Hallinan that the Board of Trustees approve the Spring 2008 and Summer 2008 Academic Calendar for Modesto Junior College with the exception of the graduation date.

Chair Dean asked for a roll call vote: Hallinan-no, Rojas-no, Dean-no, DeMartini-yes, Flores-no, Abshire-no. The motion failed with a vote of 1-5.

A motion was made by Trustee Hallinan and seconded by Trustee Rojas that the Board of Trustees approve the Spring 2008 and Summer 2008 Academic Calendar for Modesto Junior College.

The motion carried with a vote of 5-1. Trustee DeMartini voted in opposition.

15,480

Thai Study Program: Summer 2007

President Rose reported that MJC is seeking Board approval of the "Thai Study Program" for summer 2007. The four-week service learning program will begin in June on the MJC campus for two training sessions in Thai language and culture and thereafter will take place in elementary classrooms in Nongkhai, Thailand, under the direction and support of First Global Community College from July 2 until July 26, 2007. Interim Dean for Literature and Language Arts Barbara Wells will conduct a course in English 199C-Independent Study in Thai language and culture, and service learning in the Thai elementary educational setting. MJC students will volunteer as assistants and English language models for four days each week in Thai elementary classrooms. Meals and accommodations will be provided at First Global Community College's Mekong Center. Field trips will include a day trip to Vientienne, Laos, the Sculpture Gardens, Wat tours and a Mekong River cruise. The estimated inclusive cost of the trip is \$2,350. Students and Professor Wells are individually responsible for payment.

A motion was made by Trustee DeMartini and seconded by Trustee Rojas that the Board of Trustees approve the study abroad program to Thailand for Summer 2007 for Modesto Junior College.

The motion was carried with a vote of 6-0.

- 15,481  
YCCD Negotiations Proposal  
to YFA – Public Hearing
- At the last regularly scheduled meeting of the Board, the District previously presented its negotiations proposal to YFA. Consistent with State law and District policy, it is necessary for the Board of Trustees to conduct a public hearing on the proposal. Chair Dean conducted a public hearing regarding the YCCD negotiations proposal to YFA and referred the proposal to administrative staff for review. There were no comments from the public.
- 15,482  
YCCD Negotiations Proposal  
to CSEA – Public Hearing
- At the last regularly scheduled meeting of the Board, the District previously presented its negotiations proposal to CSEA. Consistent with State law and District policy, it is necessary for the Board of Trustees to conduct a public hearing on the proposal. Chair Dean conducted a public hearing regarding the YCCD negotiations proposal to CSEA and referred the proposal to administrative staff for review. There were no comments from the public.
- 15,483  
Student Health Fee Increase
- Vice President of Student Services Bob Nadell reported that Education Code Section 76355, provides the governing board of community college districts the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator Index for State and Local Government Purchases of Goods and Services. Current calculations allows for a \$1.00 fee increase. Modesto Junior College is seeking Board approval to increase the student health fee to \$15.00 for the fall and spring semesters and \$12.00 for the summer session. A written report was previously provided to the Board for their review. Trustee DeMartini thanked Dr. Nadell for the supporting report. President Jim Riggs stated that Columbia College is not requesting an increase of student health fees at this time.
- A motion was made by Trustee DeMartini and seconded by Trustee Flores that the Board of Trustees approve the increase of the MJC student health fee to \$15.00 for the fall and spring semesters and to \$12.00 for the summer session. The recommendation will be implemented beginning in the summer of 2007.
- The motion carried with a vote of 6-0.
- 15,484  
Special Part-Time Student  
Exemption
- President Rose reported that MJC has taken the lead for both colleges and is presenting this item. Education Code Section 76300 permits the district governing board to exempt special part-time students, as a group, from paying the community college enrollment fee. Special part-time students are students



who are concurrently enrolled in K-12<sup>th</sup> grade, who enroll in fewer than 12 units at a community college. To be eligible to enroll in courses, special part-time students must be prepared to undertake college-level work and must be approved by the student's high school principal and parent or legal guardian. At MJC, special part-time students must be at least 14 years of age. Special part-time students may enroll in a maximum of 11.5 units per term. During Spring semester MJC approves more than 800 special part-time students (and during Fall semester more than 400) to enroll in classes at Modesto Junior College as provided by Education Code Section 76001. Columbia College enrolls 120 special part-time students per semester. Students earn college credit for courses completed and, in some situations, the high schools also award credit. Both MJC and Columbia College are making concerted efforts to build stronger relationships with the local high schools. It is anticipated that the numbers of special part-time students will increase if enrollment fees are exempted. This will allow many more junior high/high school students to complete college-level courses prior to graduation, decreasing the amount of time required to complete their post-secondary academic goals and, hopefully, helping the students choose MJC or Columbia College as their first college of choice upon high school graduation. Dr. Rose further commented that this is excellent for partnering with the K-12 system and developing a culture of students going to college. It provides an opportunity to cultivate students' desire to continue their education beyond high school.

A motion was made by Trustee Abshire and seconded by Trustee DeMartini that the Board of Trustees approve the exemption of the enrollment fee for special part-time students who are not eligible for a Board of Governors fee waiver, effective Summer 2007.

The motion carried with a vote of 6-0.

15,485  
Board Policy 7305 – 1<sup>st</sup>  
Reading

Chancellor Hodges reported that Board Policy 7305 (Annual Organizational Meeting) is before the Board for a first reading. When this policy was adopted by the Board of Trustees on May 7, 2002, the YCCD Board meetings were regularly held on the second Tuesday of each month. The proposed language change reflects the fact that the Board's Annual Organizational Meeting is held on the second Wednesday of December. YFA President, Ms. Jillian Daly, requested that the Board return its regular meeting time to the second Tuesday of every month. The current second Wednesday schedule conflicts with YFA rep council meetings which are made up of approximately 30 individuals including the Faculty Consultant to the Board and

the YFA president. The Board discussed the scheduling options. A first reading of policy 7305 was conducted. This policy will appear on the January agenda for a second reading

15,486

**COMMENTS**

From the Public

CSEA Chapter 420 President, Mr. Jeff Swank, congratulated Ms. Dean on her re-election victory and her appointment as Chair of the Board. He also congratulated Ms. Abshire on her election victory and welcomed her as a new trustee to the Board.

From the Board of Trustees

Trustee Hallinan congratulated the MJC football, soccer and basketball teams for their recent successes.

Trustee Rojas thanked staff for their support of the Turlock Salvation Army Kettle Kick-off and reported that over \$120,000 was raised. Trustee Rojas attended retirement dinners for Trustee Schrimp and President Riggs. He also attended and enjoyed the basketball tournament at MJC and viewed the Wall of Hope in the library which was interesting and intriguing. He also commented that the signage for the coming parking structure at MJC is very good and visible to the public.

Trustee Dean also attended the retirement dinners for Trustee Schrimp and President Riggs. She is currently serving on the Chancellor Search committee and recently spoke at a Lion's Club event in Sonora.

Trustee DeMartini is also serving on the Chancellor Search committee, attended the retirement dinners for Trustee Schrimp and Dr. Riggs and holiday receptions sponsored by the MJC President's Office and MJC Foundation.

Trustee Abshire reported that she attended the CCLC Annual Convention in Costa Mesa where she gained valuable information and insight on topics including enrollment management, management of bond funds, outreach, recruitment, and the movement towards growing your own leaders. She also attended the Early Headstart study session. Ms. Abshire thanked outgoing trustee Ms. Delsie Schrimp for her years of service to the colleges and her support during the election. She also thanked the community and YFA for their support and assured the public that she is sincerely interested in student issues.

Faculty Consultant David Baggett commented that providing students with learning experiences outside of the college and classroom, like those approved tonight, the trips to Spain, Thailand, and Arizona, are the best opportunities for students, and he thanked faculty for organizing and giving their time to special trips outside of California and the U.S.

15,487

**ANNOUNCEMENTS**

The meeting adjourned at 8:20 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, January 10, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

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Pat Dean, Chair  
YCCD Board of Trustees

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Stan Hodges, Secretary  
YCCD Board of Trustees