

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND SIXTY-FIRST REGULAR MEETING
November 9, 2011

The meeting was called to order by Chair Linda Flores at 3:30 p.m. Trustees recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment/Modesto Junior College Presidential Search Update
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (Stanislaus APN:021-088-011)
 4. Pursuant to G.C. Section 54956.9(a) - Litigation
Case: YFA et al vs. YCCD et al, No. 667978

The Board of Trustees reconvened to Public Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Linda Flores, Board Chair
Mike Riley, Vice Chair
Anne DeMartini
Abe Rojas
Tom Hallinan
Lynn Martin
Don Viss (arrived at 3:35 p.m.)
Kelly Acridge (Student Trustee – arrived for Closed Session)

Board Members Absent None

Others Present J. Smith, T. Scott, D. Wirth, G. Rose, D. Gervin, L. Calderon, N. Stavrianoudakis, G. Molina, T. Nesmith, J. Swank, J. Daly, A. Peek, S. Pierstorff, G. Whitfield, B. Crow, D. Brewer, K. Walters-Dunlap, G. Whitfield, B. Crow, L. Mendez, B. Avery, G. Boodrookas, J. Armstrong, N. Ramirez, O. Hernandez, J. Lopez, M. Phe, D. Phillips, S. Mendoza, P. Bettencourt, M. Newton, M. Mahmed, S. Kovner, S. Vanwey, J. Holdsclaw, D. Gonzalez, I. Montero, A. Merriam, M. Handel, T. Duipham, J. Vargas, C. Mitchell, J. Jennings, M. Guerra, S. Guerva, J. Varble, M. Robles, M. Anglin, B. Thames, J. Mathies, (Recorder)

16,523

Report Out From Closed Session Chair Flores reported that in Closed Session, by a vote of: 6 in favor, 0 against and 1 abstention (Trustee Hallinan,) the Board of Trustees voted to approve an “agreement to purchase” for the sum of \$850,000, real property located at Keystone Business

Park in Patterson, California – APR#: 021-088-011.

16,524
Approval of Minutes

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the minutes of the regular meeting on October 12, 2011.

The motion carried with a vote of 6-0. One Trustee out of the room.

16,525
COMMENTS
Professor Dale Phillips

Computer Science Professor Dale Phillips reintroduced the Jeremy Michael Linux Lab, thanking the Kelley family for the Laboratory which was dedicated in memory of their son Jeremy for the ongoing educational excellence in the computer sciences at Modesto Junior College.

Chris Kelly

Chris Kelley, father of Jeremy Michael Kelley, reported that the family chose Modesto Junior College to set up a science lab so they could pass on to many students the technology that Jeremy was so passionate about. The Kelley family contacted Linus Torvalds, creator of Linux technology, and he took it upon himself to research Modesto Junior College and contact Computer Science Professor Dale Phillips. Professor Phillips was able to get the project moving from that point. There are many excellent job opportunities with Linux and the family is excited about the lab and the benefit it will be to students.

Chair Flores expressed appreciation to the Kelley family for their contribution to Modesto Junior College.

**REPORTS &
INFORMATION ITEMS**

16,526
Modesto Junior College
Presentation –
Accountability Reporting
for the Community
Colleges (ARCC)
Presentation

Patrick Bettencourt of Literature and Language Arts at MJC provided an overview of the 2011 Accountability Reporting for the Community Colleges (ARCC) data and highlighted recent successful initiatives in the English as a Second Language (ESL) Department. ESL faculty Ruth Luman and Michael Strangio described the program's recent achievements in research, curriculum development, and assessment. Members of the Board expressed appreciation for the report and the work being done to benefit the students.

16,527
Constituency Reports
Student Activity Reports

MJC Vice President of Interclub Council James Varble reported the Council met with the Accreditation Team for half an hour and they were happy to be included in the process. The Halloween Carnival was successful, with a large turnout. Fund 73, student center fees, is balanced, with a budgeted surplus. Fund 72, the student representative fee, may increase fees from \$1 to \$2. In

December or January the Council will be contacting Columbia College in hopes of establishing a closer relationship between colleges. Student government will be working on specific goals with a standard to measure by, just as every program at MJC is already doing.

No report from Columbia College.

Faculty Representative to the Board

Sam Pierstorff informed the Board of Trustees of the concern of the faculty over the accreditation visit. They are looking for more clarity and information as to what really happened.

Academic Senate Activity Reports

MJC Academic Senate President Adrienne Peek reported the first resolution passed this year was to thank Dr. Phil Smith, At Large Representative to the Statewide Academic Senate Executive Board, for coming to MJC and leading a workshop on *Meeting Student's Needs: Priority-Based Planning*. At its September 22nd meeting, the Senate heard from Elizabeth David, Counselor and First-Year Experience Coordinator, about the First-Year Experience Program at MJC. As a result of this presentation Ms. Peek nominated MJC's First-Year Experience Program for the Exemplary Program Award. The Board of Governors established the Exemplary Program Award in 1991 to recognize outstanding Community College Programs. As many as two California community college programs will receive cash awards of \$4,000.00. This award offers an excellent opportunity for colleges to showcase exceptional programs. At its October 6th meeting, the Senate heard from Dr. Ken Hart, Director of College Research and Planning, who provided an overview of the MJC's 2011 Institutional Effectiveness Report. The Senate engaged in a study session using data provided in the 2011 Institutional Effectiveness Report regarding online success and retention rates as compared to face-to-face success and retention rates. The Senate appointed a task force to gather information, study the issues involved, and make recommendations on various Distance Education issues. The Senate also invited Pat James, Co-Director for @One, to the December 1st Senate meeting to speak on how online pedagogy can help improve the difference in success and retention rates in online classes versus face-to-face classes. No report from Columbia College.

Leadership Team Advisory Council

President of the Leadership Team Advisory Council Rhonda Green reported that in December there will be an LTAC sponsored brunch which she herself will prepare. LTAC is currently working on a new website and it is up and running. They have finished the new and improved Mission Statement. She reported participating in the Columbia College accreditation interviews and also the MJC team meeting. November is election month for LTAC, and there are four positions open: Carrie Sampson from Central Services; Jeff Whalen from Columbia College; Amy Bethel from MJC, and Rhonda Green from Central Services. LTAC webpage: <http://ltac.comm.yosemite.edu>.

Yosemite Faculty Association (YFA)

YFA President Jillian Daly gave an update on the Faculty Service Area Article. Since last month, YFA has polled faculty on new eligibility criteria and the result is about 50/50 - the first rough draft of the entire article has been reviewed with Representative Council, and feedback received. After further reviewing and editing the completed article will become part of the Tentative Agreement next Spring. Ms. Daly reported that YFA attended the California Community College Independents (CCCI) Conference in October. Independent locals met with members of the Student Success Task Force and gave feedback. Ms. Daly and YFA legal counsel Bob Bezemek led a discussion on the Reduction in Force (RIF) faculty hearing process and Faculty Service Area articles. To date, YCCD is the only district to lay off tenured faculty and to go to hearing. Ms. Daly reported of the 28 or so districts she is in close contact with, all, like YCCD, have found one-time and ongoing monies this year to stave off layoffs in their districts. The CCCI have hired their own advocate/lobbyist in Sacramento by the name of David Balla-Hawkins. He has a one year contract to perform several services, such as educating legislators on the CCCI - who we are/who we represent, developing relationships with legislators, etc. The system is our calling, but education isn't being funded anymore. Outsider groups are placing the system under a microscope and feel they know how to "fix" us, but without much consultation with those who actually work within the system. The recommendations of the Student Success Task Force are, for the most part, frustrating and are a concern to faculty. In addition to this has been the preparation for Accreditation. For five years, faculty has strived to get off probation, to create and assess SLOs, to learn CurricuNet, PRNet. This year alone faculty are writing two separate program reviews.

California Schools Employee Association (CSEA)

No Report

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Activities and Announcements

Columbia College

President Dennis Gervin called the Board's attention to the following:

*dis*Ability and Health Awareness Fair

Columbia College hosted a *dis*Ability and Health Awareness Fair on Tuesday, November 8, to raise disability and health awareness by providing resources and educational information for students, community members, and staff. Planned activities included demonstrations of assistive technology, a wheel chair obstacle course, a simulation of placing yourself in the "shoes" of individuals with challenges, a scavenger hunt, prizes, and more.

Associated Students

The Associated Students of Columbia College (ASCC) Director

(ASCC) Newsletter	of Publicity, Monica Hay, has championed the reemergence of a monthly newsletter. She has also chosen to start an ASCC Journalism Club centered on the publication. The Newsletter will provide an overview of campus activities as well as information regarding student services and college life as a whole. The first publication is expected to go to print in November 2011.
Associated Students (ASCC) Canned Food Drive	Food donations are being accepted at various locations on campus to help families in need this holiday season. For every non-perishable food item dropped off at the college library, students can receive a \$1.00 credit toward library fines. Donations will be accepted through November 4, and will be given to the Amador-Tuolumne Community Action Agency. This event is being sponsored by the ASCC Student Senate.
Ceramics Art Exhibit	Columbia College is proud to present a special showing of ceramic artwork through the month of November. Representative ceramic works from both student and faculty artists are on display and highlight a wide range of styles and clay-work pieces that have been produced over the past ten years. The exhibit is on display in the Manzanita Building rotunda, through November 30, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.
Feeding Your Appetite for Art	Art instructor Laurie Sylwester is once again heading up a popular "Bowlathon" fundraiser for the Columbia College Art Department. This is not your usual bowlathon, in that this one requires soup, clay, a potter's wheel, and numerous inspired art students from Columbia College. Students will be selling beautiful glazed ceramic bowls they have made specifically for this event. To top it off, the bowls will not only be filled with the generosity of happy participants, but they will also get a certificate to fill their bowls with free soup prepared by culinary program students under the direction of Chef Gene Womble. In addition, a drawing will be held for beautiful art pieces from local artists, Harry Nakamoto and Bill Vaughn. Each bowl costs only \$10 and the event will be held on November 16, from 11:30 a.m. to 1:00 p.m. in the Manzanita Building Rotunda.
Columbia College Jazz	Jazz legend Barbara Morrison performed with the 25 piece Columbia College Big Band in November. Ms. Morrison is widely known for her tours with Ray Charles and performances with jazz greats George Benson, Doc Severinson, Count Basie, Tony Bennett, and Dizzy Gillespie.
Columbia College Foundation Mini-Grants	The Columbia College Foundation is launching a brand new program to provide mini-grants that support its mission "to promote student success by providing community resources that support and expand educational opportunities for Columbia College's students." The program is intended to provide a formal process by which a wide range of potential projects can be presented to the Foundation for financial support. The

applications are focused on Columbia College faculty and staff, but are also open to potential projects proposed by students or community members. The Foundation expects to make approximately 15 awards in the range of \$200 to \$1,000. Applications are due November 11, and can be accessed from the Foundation webpage: www.gocolumbia.edu/foundation. This project will continue into the spring semester with another round of applications.

Modesto Junior College

Interim President Larry Calderon expressed thanks to MJC Vice President Karen Walters Dunlap, the liaison on Accreditation, Adrienne Peek, Chancellor Smith, and everyone who helped in the Accreditation process. As was heard in the exit interview, governance and planning continues to be an issue. Communication and the equity between east and west campus is also an issue. There will be a focused report possibly by December 1, 2011. It will allow MJC to examine the facts that were reported. There is no editorial license but errors can be corrected. A final report can be expected about January from the Commission with ranking status or warnings. There is much optimism among the faculty. We are put in many difficult situations but we have a role to students and we will not back down from our responsibility.

Interim President Larry Calderon called the Board's attention to the following:

Accrediting Commission for Community and Junior Colleges Team Visit

The ACCJC Accreditation Visiting Team was at Modesto Junior College October 24-27, 2011. The Visiting Team, chaired by Dr. Glenn Roquemore, was composed of peers from California and Hawaii community colleges. The Evaluation Team, through its analysis of MJC's institution, will report to the Commission MJC's response to recommendations of previous visiting teams and will assure the Commission and the community if MJC has developed sound evaluation and planning procedures to foster the improvement of student achievement and student learning outcomes (SLOs).

Civic Engagement Project Film and Lecture Series

The MJC Civic Engagement Project's film and lecture series will show *Restrepo* on November 9; a film that follows a platoon of U.S. soldiers in Afghanistan's Korengal Valley that is considered to be one of the most dangerous posting in the U.S. military. *The Parking Lot Movie* will be shown on November 30 featuring a brooding group of parking lot attendants. The parking lot, across the street from the University of Virginia, is the stage for sometimes tense interactions between entitled patrons and underemployed intellectuals and artists. The films will be shown at 7:00 p.m. in Forum 110 on East Campus. A discussion will follow the screenings.

Music Department Presents Fall Concerts and

The MJC Music Department has a full array of recitals and concerts scheduled for the remainder of the semester including

Recitals	High School Orchestra Day that brings 350 singers on campus. There will be Voice, String and Piano Recitals and the Jazz and Symphonic Bands in Concert. In December, the Masterworks Chorus and the Community Orchestra will perform Bach's Magnificat, and the Holiday Festival of Choirs will also take place in December. Information is available in the calendar of events online at www.mjc.edu .
Football Season Ending	The MJC Football team will wrap up their season with an afternoon game on November 12 that begins at 1:00 p.m. against the San Joaquin Delta College Mustangs, and the following weekend MJC will host the Graffiti Bowl (teams playing to be determined).
Performance by Classical Guitarist Isaac Bustos	As part of the Visiting Guitar Artist Series, Maestro Isaac Bustos will give a recital on November 14, at 7:30 p.m. in the Music Recital Hall. Dr. Bustos has been hailed as Nicaragua's most gifted guitar virtuoso. Admission is \$12 General and \$10 for Students and Seniors.
Thanksgiving Day Fundraiser by Cross Country Team	MJC Cross Country Team invites the community to their annual Modesto Turkey Trot on Thanksgiving Day, Thursday, November 24, in the Tuolumne River Regional Park in Modesto. The fun run will begin at 9:00 a.m. with a ½ mile kids race (13 years and under), followed by the 5 kilometer Run at 9:30 a.m. and the 5 kilometer Gobbler Walk at 9:35 a.m. Fee information and registration forms are available online at: http://virtual.mjc.edu/athletics/ .
Annual President's Holiday Social	The MJC President's Holiday Social will be held on Wednesday, December 7, from 2:00 p.m. to 4:00 p.m. in the Student Center Fireside Lounge. MJC and YCCD employees are treated to refreshments and the Board of Trustees are invited to join staff for this afternoon of holiday cheer. There will be special recognitions, prizes to be won and music to be heard. This holiday season MJC and YCCD will be "Gathering Gifts for Haven" at the event. Unwrapped toys/gifts are needed for children, youths, and women staying at the Haven Women's Center.
Theatre Department Presents Anti-War Comedy	The MJC Theatre Department will present <i>Lysistrata</i> by Aristophanes directed by Michael Lynch on December 2, 3, 9, and 10 at 7:30 p.m. and December 4, and 11 at 2:00 p.m. in the Little Theatre. <i>Lysistrata</i> is a comic account of one woman's extraordinary mission to end The Peloponnesian War by persuading the women of Greece to withhold sexual gratification from their husbands and lovers as a means of forcing the men to negotiate peace. Tickets are \$10 general and \$8 for students and seniors.
MJC Hosting 74 th Annual Basketball Tournament	Sixteen basketball teams will be participating in the 74 th Annual Basketball Tournament taking place over five days from December 6–10 in the East Campus Gymnasium

Young Farmers Holds
Annual Holiday Auction

The MJC Young Farmers will auction nearly 100 items during their annual Holiday Auction on December 8 beginning with a preview at 5:00 p.m. and the live auction at 6:00 p.m. at the Agriculture Center for Education pavilion on West Campus. Complimentary food and beverages will be available. Tickets are not needed to attend.

Wintertime Tales: An
Evening of Storytelling

There will be an evening of free storytelling for the whole family on December 13, at 6:30 p.m. in the Little Theatre of the Performing and Media Arts Center titled *Wintertime Tales: An Evening of Storytelling*.

Evening of Imrovisation by
MJC's Acting Class 164

MJC's Acting Class 164 will present *An Evening of Improvisation* on December 15 at 7:00 p.m. The actors will present a delightful evening of mayhem and monkey-doings with all scenes and skits based purely on audience suggestions. Admission is \$5.

**Yosemite Community
College District**
Annual Classification
Review

The Classification Review Advisory Committee will open the 2011-2012 individual and cyclical processes on November 18. The Cyclical Review process was developed to provide job classification review for Leadership Team and Classified positions. The first Cyclical Review occurred in 2010-2011. Positions are divided into three groups according to job families and/or job series which results in review of 60-70 job classifications each year of the three year cycle. The individual process provides an annual opportunity for individual classification review of Leadership Team and Classified positions and to address potential permanent out-of-class assignments.

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Presentations/Updates
Chancellor's Update

Chancellor Smith reported that Vice Chancellor of Human Resources Diane Wirth would report on the Classification Review. Vice Chancellor Diane Wirth reported that the Classification Review opened on November 18 with a closing date of December 29, 2011. Over 100 management and staff attended the presentation at MJC. Tomorrow the presentation will be given at Columbia College. Information is also available on the website. Chancellor Smith reported that we are accredited as a District and not as individual colleges. We must look at ourselves as a District. We impact one another. For the year 2011 and 2012, we can operate as business as usual. There is a reserve account and a contingency account. No RIFs or layoffs are planned this year. Chancellor Smith reported she was heartened by the accreditation visit and feedback from the accreditation chair for MJC was positive. MJC had seven commendations. Chancellor Smith has been chair on many accreditation visits and has never seen a college get seven commendations. We are doing an amazing service to the community even with the budget challenges. Chair Flores

thanked all those who have participated in the accreditation reporting the Board has read the reports and is aware of the hard work by both colleges.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of current Bond projects. He reported the Science Community Center will provide a bookmark for the quad. It will house Great Valley Museum, Student Services, faculty offices and classrooms. Construction is half way complete and moving very aggressively. Trustee DeMartini reported a constituent voiced concern about finish work on the project. Mr. Kennedy stated all problems have been corrected, and there is a twelve month warranty with an eleven month inspection of the building. Contractors will come in to fix anything that is not completed correctly. Dr. Calderon will set up times for the Board to view buildings prior to public opening.

Modesto Junior College: Infrastructure/MJC West Roads Project- Phase II: The project continues, with work expected to be complete by the end of this year. *Agricultural Science Community Center & GVM:* Work has started on the exterior skin of the building. *Student Services:* The project is nearing completion, and the move is planned for after the start of the spring term. *High Tech Center:* Is working on preparing the Department of State Architect submittal.

Columbia College: The College is working on updating the Facilities Master Plan, which will include prioritization of projects for remaining funds. Note the schedule has been updated to reflect the current plan.

Central Services: The Central Services team is working on a focused master plan which will be presented to the Board for review. Note the schedule has been updated to reflect the current plan.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Closeout	August 2009
Agriculture Multipurpose Pavilion	Complete	August 2009
Allied Health	Complete	August 2009
Infrastructure Increment I	Complete	January 2010
Infrastructure Increment II	Construction	February 2011
Science Community Center & GVM	Construction	July 2010
PROJECT	STATUS	START CONSTRUCTION
Student Services	Construction	April 2010
Softball/Restroom Concession Stand	Complete	January 2011

Founders Hall	Complete	September 2010
Campus Way Parking Lot	Complete	May 2011
Art Building	Complete	May 2011
Library Learning Resource	Construction Documents	February 2012
High Tech Center	Construction Documents	May 2012

Current Columbia College Projects

Science and Natural Resources	Complete	July 2009
Facilities Master Plan	Planning	Tbd

Current Central Services Projects

Primary Data Center	DSA Review	December 2011
Secondary Data Center	DSA Review	December 2011

Current Educational Outreach Facilities

Calaveras	Programming	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Property Acquisition	Tbd

*Definition of "Complete" for Facilities refers to "YCCD Occupancy".
DSA= Division of State Architect.*

Fiscal Services Update

Executive Vice Chancellor of Fiscal Services Teresa Scott introduced the new Director of Purchasing John Kane.

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below are provided as further information for September 27, 2011, to October 23, 2011:

Service Agreements – Non-Construction

Vendor	Cost	Location	Purpose
LeavittWeaver, Inc.	\$14,840	MJC	Professional Service Agreement (Artwork for Glacier Hall)

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ACTION ITEMS

Vice Chancellor of Human Resources Diane Wirth noted corrections to the Personnel Transaction List: Interim Appointment – Classified Administrator should be: Interim Appointment **Educational** Administrator. Also the effective date for Dale Hubbard, Custodian, Lead should be **11/14/11**.

Trustee Rojas made a motion that the Board approve Action Items A through C with changes as noted. Motion was seconded by Trustee Riley.

Consent Agenda

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from September 1, 2011 through September 30, 2011.

Acceptance of Gifts

The Board of Trustees accepted with appreciation the following gift(s):

Donor	Gift	Coll	Program
Corbett Graphics	Hand painted pinstriping and lettering on ¼ scale tractor	MJC	Young Farmers Ag Mechanics Quarter Scale Tractor Club
Tractor and Equipment Association	\$300	MJC	Ag Mechanics Program
Don Robertson	3 machinist tool boxes and miscellaneous tools	MJC	Machine Tool Program

Notice of Substantially Completed Work

The work on the following project contract has been substantially completed. It is requested that the Board approve a 50% release of retention in the amount of \$368,902.35 from the escrow account.

Bid #	Project Name	College	Contractor	Amount
11-1647	MJC East Campus Founders Hall Building Renovation Project	MJC	Acme Construction Company, Inc.	\$7,378,047

Special Appointment to the VIP/JPA Board of Directors - Guerra

The Board of Trustees appointed Mr. Michael Guerra to the alternate director position on the Valley Insurance Program Joint Powers Agency Board of Directors for a two-year term beginning October 1, 2011, and expiring September 30, 2013. Ms. Teresa Scott (management level position) is in the middle of a two-year term. An elected official of the governing board will be appointed at the Board of Trustees organizational meeting in December.

Rejection of Claim

The Board of Trustees rejected the below listed claim from Korie D. Griffith and referred it to the District's claims administrator.

Name	Amount of Damages	Description of Incident	Date of Incident
Korie D. Griffith	\$45,000	Personal injury	04/27/11

Child Development Training Consortium Amended Motion

The Board of Trustees approved the Child Development Training Consortium to continue its 2011-2012 Contract with California Department of Education, Child Development Division with two contracts: Contract 1 – CDTC \$3,646,200; and Contract 2 - Training Portal \$142,000, totaling \$3,788,200.

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Consent Agenda,
Student Travel

MJC Agriculture and Environmental Sciences Program Participation in the Farm Bureau Annual Conference - Reno, Nevada

The MJC Agriculture and Environmental Sciences program has been invited to compete this December in the California Farm Bureau Annual Meeting and Trade Show in Reno, Nevada. The MJC students attending this event, along with Ms. Amanda Schnoor and Mr. Don Borges will be making a presentation on the importance of, and development of Educational and Industry Partnerships. The trip is from Sunday, December 4, to Monday, December 5, 2011. Professor Schnoor and Director Borges are making all the arrangements, and the approximate cost of the trip is \$1,000.00. The bulk of the cost will be covered by donations from the California and Stanislaus County Farm Bureau organizations. Any additional costs will be covered by Young Farmers or the Division. Two students from the following list will participate in the event: Lindsay Anderson, Presley Gravett, David Jaime, Kurt Parson, Ashley Pipkin, and Jessica Sweet.

The Board of Trustees approved the MJC Agriculture and Environmental Sciences program trip to Reno, Nevada, from December 4 - 5, 2011, for the Farm Bureau Annual Conference.

MJC Animal Science Swine Program - Reno, Nevada

The MJC Animal Science Swine program has been invited to compete in the Western All-Breeds Invitational Swine Show & Sale in Reno, Nevada. The trip is from December 9 – 11, 2011, and is being planned by Professor John Mendes, Swine Team Advisor, and Animal Science Instructional Specialist John Macedo. The approximate cost of the trip will be \$750.00. The cost of the trip will be covered by the Swine trust account or the Animal Science Club. Students participating are Kyle Brem, Tara Glidden, Jon Neugebauer and John Traini.

The Board of Trustees approved the MJC Animal Science Swine program Reno, Nevada, trip from December 9 - 11, 2011.

MJC Dairy Cattle Judging Team - Scotland Trip

The MJC Dairy Cattle Judging Team has qualified and has been invited to compete in the Scottish Royal Highland International Dairy Judging Contest in Edinburgh, Scotland, from June 13 – 24, 2012. The trip is being planned by Mr. Bill Hobby, MJC Dairy Judging Team coach. In addition to the contest, Mr. Hobby and the team will visit dairy and farming operations, along with other significant historical locations in Holland, Germany, Belgium, France, Isle of Jersey, England, and Scotland. The students participating with Mr. Hobby are Ralph Cunningham, Monica Soares, Natalie Sanders, and Emilie Strand. The cost of the trip will be approximately \$18,000. The funds for the trip will be raised by Mr. Hobby and his Dairy Team members.

The Board of Trustees approved the MJC Dairy Cattle Judging Team trip to Scotland from June 13 - 24, 2012.

Columbia College to Participate – U.S. Capitol Christmas Tree Ceremony Catering

Columbia College is seeking Board approval for two Hospitality Management students to travel to Washington D.C. from December 4, to December 7, 2011. Under the direction of Columbia College faculty, Mr. Gene Womble, students will be assisting with the catering for the Forest Service Chief’s Reception at the U.S. Capitol Christmas Tree Ceremony. Since 1970, it has become an honor for one of the National Forests to be asked to provide the Capitol Tree. This year, the U.S. Capitol Christmas Tree will be harvested from the Stanislaus National Forest located in the Central Sierra Nevada. The Columbia College Hospitality Management Program, through the connection of one of the Capitol Christmas Tree Committee members, has been selected to cater for this event. The U.S. Forest Service will be covering the travel, lodging, and meals for one faculty and one student. The additional student’s expenses will be covered by the Columbia College Vocational Education Division. All catering expenses are covered by the U.S. Forest Service. This is a unique opportunity to provide hands-on experience for the students for a high profile event and to garner exposure and publicity for Columbia College and the Hospitality Management Program.

The Board of Trustees approved the travel of Columbia College Hospitality Management students to Washington D.C. to the U.S. Capitol Christmas Tree Ceremony Catering Event from December 4 - 7, 2011.

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Personnel Items

The Board of Trustees approved the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Xiang Dong Ye, 12 years of service	Professor of Mathematics	Science, Math & Engineering	MJC	4/28/12
Karen Tabacco, 7 years of service	Administrative Secretary	Family & Consumer Sciences	MJC	12/30/11
Interim Appointment – Classified Educational Administrator:				
John Williams	Interim Dean of Business, Behavioral & Social Sciences	Business, Behavioral & Social Sciences	MJC	10/10/11- 6/30/12

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Name	Position	Department	Coll	Effective
Probationary Appointment:				
Brian Bennett	Campus Security Officer	Campus Security	CS	11/14/11
Dale Hubbard	Custodian, Lead	Facilities Planning & Operations	CC	11/14/11 11/14/11
Temporary Increase in Assignment - Classified:				
Lynn Spidell	Administrative Assistant, temporary increase from 50% to 75%	Allied Health	MJC	11/1/11-6/30/12
Resignation:				
Richard Fredericksen	Administrative Assistant (40%)	Physical, Recreation & Health Education	MJC	9/4/11

Short-Term Appointee List The Board of Trustees approved the following list of short-term appointees in accordance with state law (AB-500-Goldberg)

Name	Classification	Department	Coll	Start Date	End Date
<i>Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.</i>					
Linda Andrews	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Addam Antunez	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12
Kristina Baker	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Joshua Brown	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12
Lauren Caldwell	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Yanet Casillas	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Jeremy Dull	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12
Jessica Holden	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Alicia Keenom	Shuttle Driver	Security	CC	11/10/11	6/30/12
Sergiy Kovnev	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12
Hana Krahenbuhl	Art Model	Arts, Humanities & Communications	MJC	11/10/11	6/29/12
Larry Martin	Campus Security Officer	Security	CC	11/10/11	6/30/12
Tiffany Moore	Administrative Technician	IMC	CC	11/10/11	6/30/12
Joey Partridge	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12

Name	Classification	Department	Coll	Start Date	End Date
John R. Perez	Campus Security Officer	Security	CC	11/10/11	6/30/12
Allyson Rasor	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Michael S. Robert	Campus Security Officer	Security	CC	11/10/11	6/30/12
Tom K. Smith	Campus Security Officer	Security	CS	11/10/11	6/30/12
Bryce Stevenson	Campus Security Officer	Security	CS	11/10/11	6/30/12
Jennifer Stoncecipher	Information Systems Technician	Allied Health	MJC	11/10/11	6/30/12
Melissa Tailles-Bruchs	Associate Teacher	Child Development Center/Family Services	CC	11/10/11	6/30/12
Tiffany Tiwater	Art Model	Arts, Humanities & Communications	MJC	11/10/11	6/29/12
Michael A. Turner	Campus Security Officer	Security	CC	11/10/11	6/30/12
Marie Katherine Valera	Associate Teacher	Child Development Center/Family Services	CC	12/15/11	6/30/12
William Walton	Campus Security Officer	Security	CC	11/10/11	6/30/12
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Shirley Conner	Administrative Assistant	Student Financial Services	MJC	11/10/11	6/30/12
Sarah Carson	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Desiree Cervantes	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Jeannie Crawford	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Toni Galvez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Oralia Gonzalez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Alejandra Gutierrez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Kash Hamilton	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
James Hershey	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Veronica Jimenez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Sharokina Khaziran	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Kelley Lemmo	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Adrian Lopez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Patricia Magana	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Mayra Martinez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Mickalyn Metcalf	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Evangelina Moreno	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Stacey Perry	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Michelle Rando	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Janice Rickard	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12

Name	Classification	Department	Coll	Start Date	End Date
Liz Rightnour	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Jennifer Rocha	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Patricia Sanchez	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Sharyle Spears	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Janice Stewart	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Chhun Sun	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Gabriela Vega	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Mitchell Wallace	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
Kyle Yonan	Bookstore Assistant	Bookstore	MJC	11/10/11	6/30/12
<i>Specialty Funded or Temporary</i> – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Cody Ann Baker	Instructional Support Assistant	DSPS	CC	11/10/11	4/27/12
Frances Boricchio	Admissions & Records Technician	Admissions & Records	CC	11/10/11	12/20/11
Denice Ford	Administrative Assistant	Workforce Training Center	MJC	11/10/11	6/30/12
Vanessa Gray	Human Resources Technician	Human Resources	CS	1/1/12	6/30/12
Noel Langely Marcelino	Curriculum Process Specialist	Instruction Office	MJC	11/10/11	6/30/12
Larisa Ubryanova	Administrative Assistant	College Administrative Services	MJC	11/10/11	6/30/12
<i>Substitute</i> – temporary replacement for an employee on approved leave of absence.					
Ashley Costa	Administrative Technician	Business, Behavioral & Social Science	MJC	11/10/11	6/30/12
Tiffany Moore	Administrative Technican	IMC	CC	11/10/11	6/30/12

Classification Review (Individual) – CSEA and Leadership Team

The Classification Review Advisory Committee has completed the individual review process of submissions received in Fall 2010. The committee considers the following in its review of each submission: current job description, completed Classification Review Document (CRD) forms, supervisor input, second level manager review and temporary versus permanent changes in assignment. The committee's recommendations have been reviewed by the Chancellor and Human Resources. A recommendation is made that the Board of Trustees approve the recommended modifications of the following individual job classifications, effective November 1, 2011:

Classification Review Recommendations:

Department	Current Class	New Classification
Classified Positions:		
Literature & Language Arts	Administrative Assistant (1)	Instructional Support Assistant
EOP&S	Program Technician (1)	Program Specialist

Department	Current Class	New Classification
Classified Positions:		
Business, Behavioral & Social Sciences	Instructional Support Assistant (1)	Instructional Support Technician
Human Resources	Human Resources Technician (2)	Human Resources Specialist
Management Positions:		
Chancellor's Office	Senior Administrative Secretary, Chancellor's Office (1)	Executive Assistant, Office of the Chancellor
Early College Programs	Director of Early College Programs (1)	Director of Title V/Early College Programs

The motion carried with a vote of 7-0.

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DISCUSSION ITEMS

Quarterly Report on the District's Financial Condition

Executive Vice Chancellor Teresa Scott gave the Quarterly Report on the District's Financial Condition. Chair Flores conducted a public hearing to review the District's financial report for the quarter ended September 30, 2011.

A motion was made by Trustee DeMartini and seconded by Trustee Viss that the Board of Trustees directs staff to submit a copy of the required report to the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

The motion carried with a vote of 7-0.

2012 Summer Calendar

Traditionally, the colleges of the Yosemite Community College District have employed a 4-10 workweek during the summer months. The Board has received in prior years an analysis report of the 4-10 Summer Schedule to determine the effectiveness of the schedule, review fiscal/energy impact and review impact on staff and student services. Energy costs attributed to the 4/10 workweek have ranged between \$100,000 - \$130,000.

A motion was made by Trustee Rojas and seconded by Trustee Hallinan to authorize the use of the 4/10 work week for the period beginning April 30, 2012, and ending August 17, 2012.

The motion carried with a vote of 7-0.

Redistricting – Public Hearing

The YCCD is subject to mandatory redistricting, pursuant to Education Code 5019.5. After the October YCCD Board meeting, two redistricting options remain for the Board to consider: a) "Simple Change" Option, which keeps the YCCD at five trustee areas and b) "Modesto Splits" Option, which splits Trustee Area 5 into three separate trustee areas, thus expanding YCCD trustee areas to seven.

Although Ed. Code 5019.7 exempts multi-campus community college districts located in multiple counties (such as YCCD) from the provisions of 5019.5, YCCD is still required to redistrict according to a "reasonable plan for periodic revision." The District elected to follow a timeline which would require the Board to adopt a redistricting plan by the end of 2011.

Federal Conditions

Under the Federal Voting Rights Act, two primary obligations must be met in redrawing lines: equal trustee area population and no dilution of minority voting strength.

Lines must be redrawn to adjust for population changes that have occurred since the last redistricting to ensure that each trustee area has equal population. While the Supreme Court allows for a deviation of +/- 5% of the population, YCCD's deviation is just below +/- 4% under each option.

In addition, the new boundaries must ensure that minority voting strength is not diluted such that the redistricting options do not deny or abridge the voting rights of protected racial and language minority groups.

In redrawing lines, YCCD was required to adjust the trustee area boundaries by using census population figures from the Population Research Unit of the California Department of Finance.

State Conditions

Unlike previous redistricting cycles, the California Voting Rights Act creates a new ongoing obligation for districts that conduct "at-large" elections, to evaluate whether switching to a "by trustee area" election system would enable a protected class to elect a member of that protected class.

Recent legislation (AB 684 – Block) allows the Board to determine by Resolution to change to "by trustee area" elections, subject to approval by the State Board of Governors.

Local Conditions

The Board evaluated additional considerations in redrawing boundaries which included:

- Communities of Interest
- Natural and man-made boundaries
- Respecting Incumbency
- K-12 School District boundaries

Summary

Although YCCD has a combination of an "at-large" election method (Trustee Area 5) and a "by trustee area" election method (Trustee Areas 1,2,3,4), the District falls under the "at-large" category, under the California Voting Rights Act.

As a result, the final two redistricting options adhere to the aforementioned federal and state requirements and local considerations, which include:

- Trustee area boundaries are adjusted such that they are within +/- 5% of the average.
- Redistricting options do not deny or abridge the voting rights of a protected racial or language minority.
- An evaluation as to whether switching to a “by trustee area” election system would enable a protected class to elect a member of that protected class was made, by providing the five-trustee and seven-trustee options to consider;
- Additional adjustments to trustee area boundaries were made according to local considerations such as: keeping communities intact, respecting incumbency, and natural boundaries, etc.

Finally, the Redistricting agenda item has been a standing open session Board agenda item for each meeting since June 2011. A Public Redistricting Forum was scheduled and publicized in October 2011; a web link was added on the YCCD home page to present the final two options and to collect feedback, and the primary news media in Modesto and Sonora each wrote news articles describing the various opportunities available for the community to provide feedback and comments.

The Board of Trustees conducted a public hearing regarding the 2011 YCCD Redistricting Plan. The adoption of the “Modesto Splits” redistricting option separates Trustee Area 5 into three distinct trustee areas. The proposed new areas can be viewed at [http://www.yosemite.edu/YCCD Redistricting.pdf](http://www.yosemite.edu/YCCD_Redistricting.pdf).

Trustee Viss made a motion to adopt the “Simple Change” (**Resolution #22-12/02**) option. The motion was seconded by Trustee Martin.

The motion failed by a vote of 2 in favor and 5 opposed (Trustees DeMartini, Flores, Rojas, Hallinan and Riley).

Trustee DeMartini made a motion to adopt the “Modesto Splits” (**Resolution #11-12/03**) option; and authorize staff to prepare and submit the necessary application to the Board of Governors of the California Community Colleges; and authorize staff to prepare and submit the necessary application to the U.S. Department of Justice, Civil Rights Division. The motion was seconded by Trustee Hallinan.

The motion carried with a vote of 5 in favor with 2 opposed (Trustees Viss and Martin).

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COMMENTS

From the Board of Trustees

Student Trustee Kelly Acridge reported attending the California Community College workshops on leaving a legacy so that when you move on the momentum carries through in the Student Association. He also attended Columbia College "Meet Your Athletes Day" which included volleyball and basketball. Trustee Rojas attended the Ag Department Open House display, the Stanislaus County new ground breaking and the Association of Stanislaus County School Board dinner. He also attended an interview with the accreditation committee. Trustee Rojas reported attending the Great Valley Museum committee meeting and asked that a Board member be placed on their committee. MJC Interim President Larry Calderon and Trustee Rojas met with Dr. Shirvani, Chancellor of CSU Stanislaus and discussed the disappointment in not having a satellite center there. The goal is to acquire five acres and to work with CSU Stanislaus to tie into their curriculum. They will stay in a collaborative mode with Dr. Shirvani. Trustee Hallinan met with the accreditation team and felt very positive about the District after that meeting. Trustee Riley met with the accreditation team and expressed thanks to all those who worked on this. Special thanks to Chancellor Smith for preparing everyone for the accreditation visits. He attended the Ag Department Open House display and reported they are really developing entrepreneurial skills as well. Trustee DeMartini reported attending the Ag Department Open House, the Association of Stanislaus County School Board dinner and the accreditation team meeting. She attended a class, English 49, presentation. She expressed appreciation to all those who worked on the accreditation process and reports. Trustee Viss had no report this time. Trustee Martin reported attending a meeting with the accreditation chair, the accreditation report out for Columbia College, the Columbia College Foundation meeting and the *disAbility* Awareness Health Fair. She was a guest speaker for Career Tools. Trustee Flores reported attending the Association of Stanislaus County School Board dinner meeting and the Jazz Festival at Columbia College.

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ANNOUNCEMENTS

The annual reorganizational meeting will precede the next regular meeting. The next regular meeting of the Board of Trustees will be held on Wednesday, December 14, 2011. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Ave, Modesto, California.

The meeting adjourned at 8:17 p.m.

Linda Flores, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D. Secretary
YCCD Board of Trustees