

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FIRST REGULAR MEETING
November 8, 2006

2:30 P.M. Open Session – Call meeting to order in the YCCD Board Room, adjourn to closed session the YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Student Discipline
Chancellor Search
Executive Vice Chancellor/Vice Chancellor/Assistant Chancellor
-Terms of Contract
 2. Pursuant to G.C. Section 54956.8(a) – Existing Litigation
Case: ACE v. YCCD - Case #306771
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

4:30 P.M. - Retirement Reception – Trustee Delsie Schrimp

5:30 P.M. - Reconvene to open session – YCCD Board Room

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

Televised Meetings: Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

Video Streams: Video streams occur on the two Fridays following the Board meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: www.gomjc.org/mjcvideo.

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Special Recognition

Approval of the Minutes

RECOMMENDATION:

That the Board of Trustees approve the addendum to the minutes of the September 13, 2006 meeting and the minutes of the regular meeting on October 11, 2006.

I. REPORTS AND INFORMATION ITEMS

A. Student Activity Reports

B. Academic Senate Activity Reports

C. Activities and Announcements

1. Education Expo at Columbia College

Columbia College combined three of its highly successful and well-attended annual events into one on October 23: the first ever Education Expo. The College & University Transfer Day activities were held on the floor level of the Oak Pavilion. On the Pavilion's second level, local employers provided information on job opportunities at the College's Career Faire. In addition, the Vocational Education Department hosted open houses in classrooms and labs throughout the campus. Along with the general public, over 500 high school and college students attended the one-day event.

2. Iron Chef Award

Jeff Gullotto, adjunct culinary instructor at Columbia College, took first place at the Sysco Corporation's 9th Annual Central California Chef's Culinary Competition on October 4 at the Fresno Convention Center. The one-on-one iron chef contest pitted six of the top rated chefs from Sacramento to Fresno, who competed in preparing a beef entrée in 45 minutes. Sysco markets and distributes food service products with annual sales exceeding \$30.3 billion. The culinary contest was part of their regional exhibit and show, held annually to display the newest vendor products and services.

3. Columbia College Debaters Win at Santa Rosa

Under the tutelage of Dr. Tim Elizondo, the Columbia College debate team of Trevor Wittke and Zach Macbeth took the championship title among a field of 35 teams at the Santa Rosa Speech and Debate Invitational on October 13-15. In addition, the team of Taureanna Shimp, Brittany Pugh and Caitlin Ellis captured a close third place finish. The competition included teams from both two- and four-year universities.

4. Student Art Exhibition at MJC Gallery

The MJC Art Gallery invites you to view the 2006 Student Art Exhibition on display now through November 28. The exhibited work includes paintings, drawings, ceramics and more. The MJC Gallery is located on East Campus and is open Monday through Friday 10 a.m.-6 p.m. and admission is free. For more information please call (209) 575-6819.

I. **REPORTS AND INFORMATION ITEMS**

C. **Activities and Announcements**

5. **9th Annual Nursing Career Faire & Open House**

MJC will hold the 9th Annual Nursing Career Faire & Open House on Friday, November 17, from 9 a.m. to 1 p.m. in John Muir Hall, Room 265, on the West Campus. The event provides an opportunity to learn more about MJC's nursing program, how to obtain a degree in nursing, and employment opportunities available for registered nurses. Nurses from various specialty fields will be available to answer questions. Representatives from local area hospitals and other health care facilities are participating and will offer brochures, literature and general information about the health care industry. Door prizes, activities and refreshments will be offered. The event is free and open to the public.

6. **MJC Fall Music Performances**

In November, the MJC Music Department offers the following performances:

High School Orchestra Day, November 9, 9:30 a.m.-1:30 p.m., Downey High School Auditorium, free

Fall Concert, MJC Concert Choir, Chamber Choir and Opus Handbell Ensemble of Trinity United Presbyterian Church, November 10, 7:30 p.m., Trinity United Presbyterian Church, 600 Carver Road, Modesto. \$5 general, \$3 students/seniors

Electronic Music Concert, November 14, 7:30 p.m., MJC Music Recital Hall, free

Fall Sing, MJC Concert Choir and High School Choirs, November 15, 3:30-6 p.m., Downey High School Auditorium, free

MJC Masterworks Chorus presents "It's Nothing Serious – Show Tunes, Folk Tunes & Lighter Lieder," November 18, 8 p.m., First Christian Reformed Church, 2620 College Avenue, \$5 general, \$4 students/seniors

Day and Evening Jazz Bands Fall Concert, November 20, 7:30 p.m., MJC Music Recital Hall, free

MJC Community Orchestra Fall Concert, November 21, 7:30 p.m., Modesto High School Auditorium, \$3 general, \$1 students/seniors

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

7. Latina Leadership Network Conference

The Latina Leadership Network (LLN) of the California Community Colleges will hold its 20th Annual Conference in Modesto on March 16 - 17, 2007. The theme for this year's conference, which is being hosted by Modesto Junior College, is "Many Voices, One Spirit." Approximately 300 participants including trustees, administrators, faculty, staff and students are expected to take part in this event which will be held both on campus and at the Doubletree Hotel in Modesto. The Latina Leadership Network is a statewide organization that promotes higher education and professional development of Latinas at all levels and it is open to anyone who supports the LLN's mission. MJC employees Felicia Osnaya and Martha Robles were selected to co-chair the Conference and an active conference planning committee has been created. Conference sponsorships are currently being sought, and conference registration forms are also available by contacting either of the conference co-chairs.

8. Weekend College at MJC

Modesto Junior College has designed a program around working students who find it difficult to attend classes during traditional times on weekdays. Beginning in the 2007 Spring Semester, the MJC Weekend College will provide students the opportunity to earn an Associate's Degree and prepare for transfer to a four-year university in 24 months by attending college classes on Friday night, Saturday and Sunday. Promotion of the new program is underway and a special Weekend College Orientation & Registration Day is set for Saturday, November 18, 9 a.m. in Sierra Hall 132 on West Campus. For additional information visit the Weekend College webpage at www.mjc.edu/weekend or call the Weekend College office at 575-6161.

9. Graffiti Bowl

Modesto Junior College is hosting the 14th annual Graffiti Bowl football game on Saturday, November 18, 2006, at 1 p.m. in the MJC Stadium. The game will be preceded by free pre-game festivities at 10:00a.m., including a youth football skills competition, games and contests for kids, food vendors, vintage cars, autographs by former MJC and NFL player Jeff Winans, music, and entertainment by Elvis impersonators. Sponsoring the event again this year is Absolute Loans, Inc., represented by former Modesto area football players Kevin and Billy McGill. The bowl game will air on ESPN Radio 970. Tickets are \$8 on the day of the event or can be purchased for \$6 a week in advance from the MJC Box Office from 12-5:00 p.m. For more information, contact MJC Athletics at 575-6269.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

10. Part-Time Instructor/Adjunct Faculty Job Fair

The YCCD Office of Human Resources held an adjunct faculty job fair on November 3 at the Mary Stuart Rogers Student Learning Center on MJC's West Campus to recruit part-time instructors for Modesto Junior College and Columbia College. Adjunct faculty and part-time instructors are needed for spring semester 2007, the new Weekend College program, expansion of course offerings, night classes, summer session and online instruction. A report on the success of the job fair will be provided.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Enrollment Update

Columbia College President Jim Riggs and Modesto Junior College President Richard Rose will provide the Board of Trustees with an update regarding student enrollment at both colleges.

2. Bond Update

Citizens' Bond Oversight Committee:

The next scheduled meeting of the YCCD Measure E Citizens' Bond Oversight Committee is January 3, 2007, beginning at 6:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

MJC Architectural Update:

Parking Structure: Architects are developing conceptual plans, civil engineering has begun, and the process of selecting traffic engineers to study the ingress and egress points and traffic flows on existing streets is continuing.

Allied Health: This project is in the schematic design phase which follows project committee approval of the programming phase prepared by the Architect.

Agriculture Department: The schematic design for Ag Housing has been approved by the Agriculture Department. Designs have begun on the Ag Pavilion project.

Educational Master Plan: MJC has engaged a consultant to assist in the Educational Master Plan to evaluate needs on future projects.

Columbia College Architectural Update:

Madrone Project: The committee is working on an alternate proposal for the expansion of the welding lab and automotive technology based on a predicted budget deficit.

Child Development Project: Proceeding to the schematic design phase. The goal is to work around existing topography to maintain as low an impact on the environment as possible.

Science and Natural Resources Project: The first cost model has been completed and a budget reconciliation meeting has been held.

The Master Plan Committee evaluated feedback from the open house held at Columbia College in October.

I. **REPORTS AND INFORMATION ITEMS**

D. Presentations/Updates

2. Bond Update, Continued

Outreach Centers:

West Side Center: The Educational Master Plan and the Business Plan, including demographics are being prepared by the college planning committee. The preparation of the state application continues.

Calaveras Center: Two possible sites have been identified and potential development costs have been studied. An analysis of the two sites will be provided at a future Board meeting. The college is following up with an alternative proposal of reducing the size of the Option A site (Stelte property) in an effort to reduce the overall cost of the project.

Environmental Study: Initial study has begun of all three sites.

Construction Update

Bus Turn Around: Project is complete with a punch list being prepared for the Contractor.

Student Parking Lot: This project is in the design phase with submission to Division of the State Architect (DSA) in November.

MJC Auditorium: Weekly Construction meetings have been established with the Contractor, Architect and the District to monitor and manage the project during the construction Phase. Demolition is well underway in both the interior and exterior of the building. A camera will be installed on top of the Morris building so that staff and students may view the construction.

3. Annual Security Report, Columbia College

Consistent with the federal *Student Right To Know and Campus Security Act of 1990* and YCCD Board Policy 3900, Columbia College has published its Annual Security Report a copy of which was previously provided to the Board. Columbia College staff will present a brief overview of the report.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

4. Classification Study

CPS continues to work with the District on the classification study and has made some progress. CPS has completed and sent out to the Leadership Team their initial conclusions of the Classification Study which included a proposed classification (job description), draft job description, job summary, and a response form. Response forms were due on October 25. Classified staff can expect to receive their results in November. The District Advisory Committee is scheduled to meet with CPS on Tuesday, November 28.

5. Textbook Costs

The rising costs of textbooks are an ongoing concern for community college students throughout California. Staff will be on hand to provide information on textbook pricing and options for textbook access available to our students at Modesto Junior College and Columbia College.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from September 1, 2006 through September 30, 2006.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gift(s):

- a. Three large easy up tents from Appetez for use as needed by Modesto Junior College.

3. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. Tuolumne County First 5 Commission - CC
Agency share: \$50,000
Proposer share: \$500,000
- b. US Department of Education - MJC
Agency share: \$275,505 (5 years, annually)
Proposer share: \$0
- c. US Department of Education - MJC
Agency share: \$250,000 (5 years, annually)
Proposer share: \$0
- d. California Department of Education - CC
Agency share: \$3,390
Proposer share: \$0

4. Notice of Completion of Contract

The contract for the Columbia College Juniper Building HVAC Replacement, Bid #06-1559, in the amount of \$315,297.61, has been completed and inspected.

RECOMMENDATION: That the Board of Trustees accept the work performed by Paul Anderson Construction, on the Columbia College Juniper Building HVAC Replacement, Bid #06-1559, as having been completed in accordance with the plans and specifications, and authorize final payment of \$31,529.76 to be made.

II. **ACTION ITEMS**

A. **Consent Agenda**

5. **Sabbatical Leave Reports**

Final reports have been received and approved by the college presidents for the Columbia College and MJC faculty who were on sabbatical leave in 2005-2006. Copies of the summary reports have previously been provided to the Board.

RECOMMENDATION: That the Board of Trustees accept the 2005-2006 sabbatical leave reports from the following faculty:

2005-2006 Academic Year

Ruth Luman – MJC
Evelyn Metcalf – MJC
RoseLee Hurst – MJC
Eileen Hale – MJC

Fall Semester 2005

Rebecca Ganes - MJC
Brian Larson – MJC
Vonna Breeze-Martin – CC

Spring Semester 2006

Denise E. Smith - MJC

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **Richard Nimphius**, Agriculture Professor, Ag & Environmental Science/Technical Education, Modesto Junior College, effective December 31, 2006 and officially commend him for 26.5 years of valuable service to the District.

2. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **John Nicewonger**, Agriculture Professor, Ag & Environmental Science/Technical Education, Modesto Junior College, effective December 31, 2006 and officially commend him for 27.5 years of valuable service to the District.

3. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **Patricia Harrelson**, English Professor, Columbia College, effective May 1, 2007 and officially commend her for 25 years of valuable service to the District.

4. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **Gary Ard**, Physical Education Professor, Physical, Recreation and Health Education, Modesto Junior College, effective June 18, 2007 and officially commend him for 36 years of valuable service to the District.

5. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Luis Ibarra**, Custodian, Facilities Operations, Yosemite Community College District, effective December 29, 2006 and officially commend him for 29 years of valuable service to the District.

6. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Aurelia Gonzalez** to the position of Program Representative II, TRIO-Upward Bound, Modesto Junior College, effective October 16, 2006, contingent upon funding (11-month work year).

II. ACTION ITEMS

B. Personnel Items

7. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Santiago Uvina** to the position of Program Representative II, TRIO-Educational Talent Search, Modesto Junior College, effective October 16, 2006, contingent upon funding (11-month work year).

8. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Todd Mathias** to the position of Instructional Assistant I (50%), Business, Behavioral & Social Sciences, Modesto Junior College, effective November 14, 2006 (10-month work year).

9. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Janai Carlton** to the position of Admissions & Records Tech I, Admissions & Records, Modesto Junior College, effective November 1, 2006.

10. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Shirley Conner** to the position of Support Staff II, Child Development Training Consortium, Yosemite Community College District, effective October 23, 2006.

11. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Laura Trover** to the position of Custodian, Facilities, Planning & Operations, Yosemite Community College District, effective November 13, 2006.

II. ACTION ITEMS

B. Personnel Items

12. ☆Resolution Requesting Employment Extension – Management

The District has concluded it's search for the position of Director of Campus Security and Employee Safety and this search was unsuccessful. Mr. Abbpetty "Alfie" Johnson, who retired from the District on December 30, 2002, has been serving as Interim Director of Campus Security and Employee Safety. Mr. Johnson is expected to reach the maximum number of hours allowed by PERS before the District is able to conduct a second search and fill the position permanently. Due to the unique demands of the Office of Campus Security and Employee Safety, we must request a one-time exemption from the PERS limit in order that Mr. Johnson can continue working to no later than April 1, 2007, if needed.

RECOMMENDATION: That the Board of Trustees approve **Resolution No. 06-07/02** Requesting Employment Extension for Abbpetty "Alfie" Johnson.

13. Resignation – Management

RECOMMENDATION: That the Board of Trustees accept the resignation of **Rebecca Michael**, Director of Grants, Fiscal Services, Yosemite Community College District, effective November 3, 2006.

14. Resignation – Management

RECOMMENDATION: That the Board of Trustees accept the resignation of **George Retamoza**, Director of MJC Foundation, Modesto Junior College, effective March 1, 2007.

15. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Christina Valenti**, Support Staff I, Health Services, Modesto Junior College, effective October 5, 2006.

16. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **John Marriott**, Campus Security Officer, Campus Safety, Yosemite Community College District, effective October 15, 2006.

II. ACTION ITEMS

B. Personnel Items

17. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Brian Brazil**, Campus Security Officer, Campus Safety, Columbia College, effective October 28, 2006.

18. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

II. ACTION ITEMS

C. Discussion Items

1. ☆CSEA Negotiations Proposal to YCCD

The current YCCD/CSEA Tentative Negotiated Agreement expired on June 30, 2006. The agreement provides that either party may reopen negotiations for a subsequent term. CSEA has presented its proposal to the District. The next step in the process is the scheduling of a public hearing.

RECOMMENDATION: That the Board of Trustees receive the attached CSEA proposal to YCCD and conduct a public hearing at the December 13, 2006 Board Meeting.

2. ☆YCCD Negotiations Proposal to CSEA

The current YCCD/CSEA Tentative Negotiated Agreement expired on June 30, 2006. The agreement provides that either party may reopen negotiations for a subsequent term. The District has presented its proposal to CSEA. The next step in the process is the scheduling of a public hearing.

RECOMMENDATION: That the Board of Trustees approve the attached YCCD proposal to CSEA and conduct a public hearing at the December 13, 2006 Board Meeting.

3. ☆2007-2008 Academic Calendars

The 2007-2008 academic calendar for Columbia College and the Fall 2007 calendar for Modesto Junior College are attached. Columbia's fall and spring terms allow for the full-time faculty obligation of 171 instruction days and four flex days, two of which are identified as Institute/In-Service Days. Summer term 2007 is structured for 15 weeks. Beginning and ending dates for summer sessions will vary in order to maximize flexibility.

Modesto Junior College's Spring 2008 and Summer 2008 Academic Calendars are pending Calendar Committee recommendation following constituent consultation and will be presented to the Board at its December meeting.

RECOMMENDATION: That the Board of Trustees approve the 2007-2008 academic calendar for Columbia College and the Fall 2007 Modesto Junior College academic calendar.

II. ACTION ITEMS

C. Discussion Items

4. Spanish Field Studies in Northern Spain: Summer 2007

Columbia College is seeking Board approval of the Spanish Field Studies in Northern Spain program scheduled for two weeks beginning May 18, 2007, with an option for a third week stay. Students will be based in Vitoria, Spain and will study Spanish at the Zador Institute, an accredited school of Spanish as a Foreign Language. Students may receive credit for Spanish 1A, 1B, 2A or 2B, depending on assessed level.

Classes will be taught by certified Zador instructors, all native Spanish-speakers, for four hours a day, five days per week. Vonna Breeze-Martin, Columbia College Spanish instructor, will be the teacher-of-record and will oversee student progress. Students will stay with pre-screened Spanish host families. In addition to instruction at the Zador Institute, additional activities and excursions have been planned by Ms. Breeze-Martin and a Spanish-speaking guide will provide a rich cultural and language experience for our students.

The approximate cost is \$3000 per person and includes class fees, air fare, ground transportation, airport transfer, lodging, meals, and travel/accident insurance. The costs are the individual responsibility of the student and instructor.

RECOMMENDATION: That the Board of Trustees approve the Spanish Field Studies in Northern Spain for Summer 2007 for Columbia College.

5. ☆Quarterly Report on the District's Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff have prepared the quarterly statement of the District's financial condition for the quarter ended September 30, 2006. A copy of the statement is attached. The Board is required by law to hold a public hearing to review the report and direct that it be filed with the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

Staff will be available during the November 8th Board meeting to formally present the report, respond to questions and to amplify where necessary.

RECOMMENDATION: That the Board of Trustees:

- a. Conduct a public hearing to review the District's financial report for the quarter ended September 30, 2006;
- b. Direct Staff to submit a copy of the required report to the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The annual reorganization meeting and the next regular meeting of the Board of Trustees will be held on Wednesday, December 13, 2006. Closed session will begin at 3:30 p.m., open session at 5:30 p.m., beginning with an annual organization meeting, in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California.