

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FORTY-EIGHTH REGULAR MEETING
October 13, 2010

The meeting was called to order by Chair Pat Dean at 3:30 p.m. Trustees recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment/Chancellor Search/Chancellor Evaluation
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representative: D. Wirth
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (Stanislaus APN: (021-027-050, 072-046-001)
 4. Pursuant to G.C. Section 54956.9(a) - Litigation
Case: Carpenters Work Preservation Committee and Augie Beltran vs. YCCD. No. 656242

The Board of Trustees reconvened to Public Session at 5:35 p.m. in the Columbia College Manzanita Rotunda. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Pat Dean, Board Chair
Anne DeMartini
Abe Rojas
Mike Riley
Linda Flores

Board Members Absent Desirree Abshire
Tom Hallinan
Soliel Talamantes (Student Trustee)

Others Present J. Smith, T. Scott, D. Wirth, G. Rose, T. Nesmith, A. Campbell,
L. Martin, G. Molina, M. Adams, S. Akiona, J. Swank, M. Newton,
M. Kennedy, R. Juarez, N. Rosasco, S. Cooper, J. Lanchester,
S. Mesenhimer, C. Chavez, B. DeMoss, D. Folletti, D. Gervin,
R. Martin, G. Womble, J. Spurlock, D. York, K. Schultz, I. Ponder,
R. Faughn, , K. Walters-Dunlap, M. Perez, E. Andal, G. Womble,
J. Mathies (Recorder)

16,309
Report Out From Closed
Session

There was no report out from closed session.

16,310
Approval of Minutes

A motion was made by Trustee DeMartini and seconded by Trustee Riley to approve the minutes of the regular meeting on September 8, 2010.

The motion carried with a vote of 5-0.

A motion was made by Trustee Rojas and seconded by Trustee Riley to approve the minutes of the Fall Board Retreat on September 17, 2010.

The motion carried with a vote of 5-0

16,311
COMMENTS
From the Public

Lynn Martin, candidate for YCCD Trustee Area 1, addressed the Board of Trustees. She commented that she was a counselor at Columbia College for 20 years and is now retired, enabling her to spend the necessary time to be a good Trustee. She has served on many search committees for staff and presidential positions. Twice she received the Faculty of the Year award from the faculty association, and the classified staff invited her twice to be the speaker at their retreat. Ms. Martin commented she believes she will be the right fit to be a Trustee.

**REPORTS &
INFORMATION ITEMS**

16,312
Constituency Reports

Leadership Team Advisory
Council (LTAC)

Leadership Team Advisory Council President Spence Cooper reported: Management Training is scheduled for November 19. Vice Chancellor of Human Resources Diane Wirth will organize the presentations. The goal is to have one training per semester, to develop leaders and keep the institutions moving forward.

Yosemite Faculty
Association (YFA)

Yosemite Faculty Association Vice President Gene Womble reported: YFA is planning a retreat for the end of January. YFA Bylaws are currently being revised. YFA leadership attends the Bay Area Faculty Association meetings in Oakland which consist of 10 districts. The Bay Area focus is AB1381 part-time faculty state disability insurance contributions. Negotiations meetings are being planned for the fall semester. Contract discussions are open. The political action committee (not part of YFA) has 45 members. They will be supporting Lynn Martin for the area 1 Trustee seat and Sandy Mesenhimer for the area 2 Trustee seat.

California School
Employees Association
(CSEA)

California School Employees Association President Rosanne Faughn reported: The organizational structure of the local CSEA chapter is very similar to the state structure – a President, 1st and

2nd Vice President, Secretary, Treasurer, and a public relations officer. CSEA members pay monthly dues based on salary. With part of the local funds, \$900 in employee scholarships is available. The See's Candy fundraiser will soon begin. Flyers and order forms will be distributed in the mail throughout the District. The Mission of CSEA is "To improve the lives of our members, students, and community."

Faculty Representative

Faculty Representative Sam Pierstorff extended an invitation to the Board to visit classrooms. Trustee Riley commented he visited some of the classrooms having more invitations from instructors than he could accept.

Student Activity Reports

Associated Students of Columbia College President Scott Etter reported: ASCC members have been busy helping new students set up email accounts, get ID cards, search classes and navigate the website. ASCC approved Phase I to move the Student Center to the Ponderosa Building. There will be a candidates' forum for Trustees of area 1 and 2, and this will be open to the public. A voter registration drive will be held in conjunction with the forum. A Disability and Health Awareness Fair is scheduled for Tuesday, October 19, 2010. Thursday, October 21, 2010, is Transfer Day which will be attended by local high school students. Representatives from the UC and CSU schools will be at Columbia College. California Community Colleges Leadership Conference in Costa Mesa will take place on October 22-24, 2010. Five of the ASCC members will attend. On October 25, 2010, ASCC will conduct a food drive and donations will be given to Amador Tuolumne Community Action Association. Members of the ASCC and students at large are serving on the Accreditation committee and various other Committees.

Academic Senate Activity Reports

Modesto Junior College Academic Senate President Mike Adams reported: The Senate passed three resolutions: SP10-D, SP10-E, and FL10A. SP10-D created a Human Research Protection Work Group at MJC. This committee reviews plans to use human subjects at MJC in research. This has been suggested by the State Academic Senate to be certain ethical guidelines are being followed, and students and employees are not subjected to unnecessary risks. It also helps protect the college from potential liability. SP10-E revises and improves the procedure for assessing program viability at MJC. The procedure now allows for programs to also be reduced or revitalized. It also allows the process to be initiated by people other than just the Vice President of Instruction, so one person is not unduly burdened. FL10-A approves the new and exciting process for prioritization of resource requests. It also brings the final faculty hiring priority list to the Senate for ratification. The Faculty Teaching and Learning Seminar held two presentations: Lee Kooler on Classroom Assessment Techniques, and Jaymes Michelena demonstrating on distance learning technology. The MJC Academic Senate will meet on November 4, in the East Campus Faculty Lounge from 3:45 p.m. to 5:30 p.m.

Columbia College Academic Senate President Raelene Juarez reported: Speech Instructor Twyla Olsen is the new Adjunct Representative to the Senate. The Senate Council is looking to be part of adjunct training at the beginning of each semester. Resolution F10-A, a copy of which Trustees received, passed the second reading. The basis of the resolution is the decision to relocate the Student Center didn't go through the correct process, even though students were aware the Manzanita site was temporary. Discussion regarding pros/cons of the current and new location might have provided better communication. The faculty Hiring Prioritization process is underway. Nine proposals have been submitted: six replacements and three new. In 2006 there were 52 full-time faculty. Currently, there are 45 full-time faculty serving more students. There are also 11 orphan programs (disciplines that have no full-time faculty.) The Bridging Research and Information Culture Technical Assistance Program (BRIC TAP) team visited Columbia the last two days. Columbia College was one of 15 colleges to receive this grant. The purpose is to assist in making the connection with data and student success. The team heard various committees and sat in a College Council meeting and listened to what we are doing on campus. They will assist us in how to collect student data and measure success, so we can better serve our students.

Classified Senate President Nancy Bull reported: The Classified Senate has representation on the College Council which is the primary participatory governance body of the college. The Classified Senate has representation on all standing college committees: the SLO Work Group, screening committees and all college accreditation committees. The Classified Senate has a Constitution and Bylaws. It is on the Agenda for review and update this year. The webpage is fully functional thanks to the summer work of some of the members. The Classified Senate has a scholarship fund. The goal is to increase the funding and to continue to award two scholarships per year. The Classified Senate implemented the process for mentoring new employees as some of the staffing vacancies were filled. Dr. Smith encouraged the Classified Senate to develop and implement Classified Staff Hiring Priorities and Procedures as part of participatory governance. Very few classified senates in California have Hiring Priorities and Procedures. A large task force was formed and worked diligently for almost a year to develop the process. Each year the documents are reviewed and updated as necessary. The support received from Dr. Smith, along with the "Model Classified Senate" award received in 2009 gave encouragement to be an even greater asset to the college. The role of Classified Senate in Participatory Governance is an integral part of the successful operation and accountability of the college.

Columbia College Student Learning Outcome Presentation

Dr. Dennis Gervin provided a presentation on Student Learning Outcomes (SLOs). The college is moving forward with the SLO work group. This operational arm is agents in the field; peer mentors. A year ago access to SLOs was difficult. Dr. Gervin reported discussion occurred on creating a tool to track and report seamlessly. Programmer Jake Beck created an excellent online tool.

Dr. Micha Miller reported that faculty has been accessing student learning for a long time. The Accreditation committees are making it more visible. SLO's are posted on the website.

Kathy Schultz reported the new online SLOs will rejumpstart motivation for sharing information and resources, discussing data and new ways of conducting assessments. Dr. Gervin reported that SLOs are about improving teaching and learning. Trustee Flores complimented the efforts made in collecting and sharing the data. Trustee Dean commented this provides a way to measure data.

16,313

Activities and Announcements
Modesto Junior College

President Gaither Loewenstein reported: The MJC Speech and Debate Team won 15 awards in the season opening tournament led by Maggie Rolocheck who took three awards. The MJC Dairy Judging Team had two All Americans; Karessa Mann, and Christie Hobby. Also, cross-country runner Alejandro Garcia finished first in the Crystal Springs Invitational, and MJC's team finished second in a meet that brought together 104 runners and 14 teams. Last weekend Alejandro Garcia placed first in the MJC Invitational at Legion Park and is now the number one ranked community college cross country-runner in Northern California. President Loewenstein called the Board's attention to the following:

\$600,000 Awarded – Career and Education Resource Center in Patterson

MJC has been awarded a \$600,000 Hispanic-Serving Institutions Assisting Communities (HSIAC) grant by the U.S. Department of Housing and Urban Development (HUD). The three-year grant begins October 1, 2010, and will be used by the college to establish a Career and Education Resource Center (CERC) and conduct energy sustainability training in Patterson. The purpose of the CERC is to assess, educate, train, and refer local residents to local jobs. The CERC will also conduct a sustainability awareness campaign that informs community residents of home energy performance measures and publicizes the resources of the Center. Another expected outcome is to have 180 individuals complete training in at least one of these areas: General Equivalency Diploma (GED), English as a Second Language (ESL), 21st century employment skills, computer literacy skills, and principles of sustainability, photovoltaic system installation, and home energy performance. Also included in the grant is a 40-panel photovoltaic array to be used as a teaching

demonstration project and to provide power for the new Patterson site.

Shakespeare's Tragedy
Macbeth

The Modesto Junior College Theatre Department will present *Macbeth* on October 22, 23, 29, and 30 at 7:30 p.m. and on October 24 and 31 at 2:00 p.m. in the Auditorium of the Performing and Media Arts Center. The production features a new adaptation of Shakespeare's bloody tragedy of ambition and horror which is written and directed by MJC Professor of Theatre Michael Lynch. The condensed 90-minute thriller is staged in the style of "Beowulf," featuring weird witches, breath-taking sword play, spectacular costumes, special effects, and a 16 foot, fire-breathing dragon. Tickets are \$10 general admission and \$8 for students and senior citizens. Tickets are available in advance online at <http://mjc.tix.com> and at the Box Office on Tuesday, Thursday, and Friday, 12:00 noon – 5:00 p.m., or by phoning 575-6776 during these hours.

Symposium on Stanislaus
County's Employment
Issues

High unemployment remains a huge challenge in California, and the situation is especially severe in the Central Valley. The Modesto Junior College Civic Engagement Project will address the problem locally at a symposium entitled "Employment in Stanislaus County: Where have we been, where are we going?" on Friday, October 15, 1:00 p.m. -5:00 p.m. in Forum 110 on MJC's East Campus. The event, organized by the Civic Engagement Project's new Stanislaus Solutions Committee, will include a town hall style discussion that delves into the issue of local unemployment and strives to identify some possible solutions. Two panels of local leaders, representing government, education, business, and agriculture, will first address the context and history of the issue and then focus on new ideas for addressing Central Valley unemployment. The event is free and open to the public and will include questions and suggestions from the audience.

Civic Engagement Project
– Fall Film and Lecture
Series

The MJC Civic Engagement Project is presenting a Fall Film and Lecture Series in Forum 110 on East Campus. Two films have already been shown, and two more thought-provoking documentaries will be screened this semester. On October 27, the Sundance Film Festival winner, *God Grew Tired of Us*, will be shown. This film relates the true tale of three refugees from Sudan as they flee their villages to a refugee camp in Kenya and finally to America, where they build new lives while remaining committed to those they left behind. *No Impact Man*, shown November 10, tells the story of writer Colin Beavan, his wife, and baby daughter as they embark on a journey to decrease their carbon footprints. The presentations are free and open to the public.

Wild Planet Day Science
Fest

The MJC Great Valley Museum and Science, Mathematics, and Engineering Division are hosting a family-oriented Science Festival with the theme "Wild Planet Day" on Saturday, October

23, from 10:00 a.m. to 3:00 p.m. The event will take place in and around the Science Building on the corner of College and Coldwell Avenues on East Campus. This fun-filled fest will include live animal presentations, hands-on science labs, telescope and planetarium viewing, and geocaching, a popular hide-and-seek game using global positioning system (GPS) devices. Participants can observe Steve Sutton's Reptile and Amphibian Show, a presentation by the Bat Conservancy or wild animals from the Stanislaus Wildlife Care Center. There will be squid, pumpkin carving, and 4-H animals. Science enthusiasts can enjoy fascinating hands-on science labs, including DNA extraction and make-your-own-lung. The event is a fundraiser for the Great Valley Museum, a non-profit foundation dedicated to providing science and natural history information to all ages through classes, programs, and exhibits. Admission for the day is \$8 per person or \$25 per family, with no admission charged for children under three years old.

**Music Department Fall
Choral Concert**

The MJC Music Department will present Singers and Ringers! – A Fall Choral Concert on November 5 at 7:30 p.m. in the Auditorium of the Performing and Media Arts Center. The MJC Concert Choir and Chamber Singers will join forces with special guests - the Opus Handbell Ensemble - for an evening of outstanding choral music under the direction of Richard Colla. Tickets may be purchased at the door: \$5 for general and \$4 for students and seniors.

Columbia College

Interim President Richard Jones reported it is an honor to receive the BRIC TAP – 50 colleges applied, and we were one of only 15 chosen. The BRIC TAP team refers to Columbia College as a college on the cusp of greatness; on the cusp of great positive change. One result of the completion of the Child Development Center is two vacant buildings. Dr. Smith worked with the student leaders and staff in developing a plan to remodel the Pinyon Building as a student center using student funds. On September 13, the ASSC voted to move ahead with the project approving the \$20,000 needed for remodel. An updating of the Facilities Master Plan is needed. A campus-wide forum was held on September 24, to launch this effort. Planning and Facilities consultants Tom Kimberling and Diane Moore led the meeting, attended by more than 50 faculty, staff, and student leaders. A review of all Columbia College Measure E funded projects was presented. During an open discussion, it was reported that various needed projects were identified from small to major projects. All the data was compiled and will be distributed to everyone on campus. On October 22, there will be a follow-up meeting to go over all the data and appoint a Master Plan Committee. The committee's first job will be to update the Master Plan, including accreditation. Hopefully, this committee will be the Master Plan Committee 2020 that will eventually bring together the Educational and Facilities Master Plan.

Career Transfer Day	Columbia College will host area high school students, community members, and Columbia College students at a Career/Transfer Day on Thursday, October 21, from 9:30 a.m. - 1:30 p.m. on the Lakeside Patio. College representatives from the UC and CSU systems as well as private colleges will be on campus and have an opportunity to speak with potential students regarding their offerings. Questions regarding the event may be directed to Doralyn Foletti, Columbia College Student Outreach and Development, at 209-588-5111 or folettid@yosemite.edu .
YCCD Board of Trustees Area 1 and 2 Candidates' Forum	The Associated Students of Columbia College will host a candidates' forum on Friday, October 15, from 7:00 p.m. to 9:00 p.m. in the Dogwood Forum, inviting the YCCD Board of Trustees candidates from areas 1 and 2. This forum serves as the second step in a two- part series of election activities for the fall: 1) voter registration drive; and 2) candidates' forum.
FIPSE Grant Awarded	On September 27, 2010, Columbia College was notified by the US Department of Education that it has been awarded a FIPSE (Fund for the Improvement of Postsecondary Education) Course Materials Rental Pilot Program Grant. The college requested \$219,071 to expand the availability of materials for rent at the College Bookstore, including additional textbooks, laptops, and eBooks. The actual amount of the award has not yet been disclosed to the college. The project will allow the college to further develop the infrastructure necessary to successfully operate a rental program on a larger and long-term basis, including building an open source software system and establishing additional procedures for materials that will be new to the program (primarily laptops). The college plans to document and disseminate program materials and results, including developing a <i>How-To Guide for Successfully Implementing a Course Materials Rental Program at a Small Institution for Higher Education</i> , which will be made available for other colleges to use as a model.
Disability and Health Awareness Fair	Columbia College will host the Disability and Health Awareness Fair on Tuesday, October 19, 2010, from 10:00 a.m. to 2:00 p.m. in the Manzanita Rotunda. There will be demonstrations, booths, prizes, and food. This event is jointly sponsored by DSPS, Health, Student Senate, and AWE Groups. Share the day with community members, students and staff.
Yosemite Community College District	Dr. Smith reported she was on a CEO conference call addressing budget updates. The 2.2% growth funds is not really growth but to restore the cuts taken from the District over the last couple of years; new resources added are a deferral and probably will be seen in July of 2011. One of the dollar amounts referred to during the call was \$345 and is the amount of money received per student; less than 2006 and 2007 – a 6% reduction from what was received four years ago. Dr. Smith reported she will be at Orange Coast Community College District next week. She will be the team chair at Saddleback College and the lead chair on

the accreditation visitation team for the District having accepted this assignment because it is a two college/multicollege district, and it would be an opportunity to read this with chancellor eyes. As the lead chair, she will write the recommendations to both colleges coming from the District Office. It will help in looking at YCCD Central Services and the District Offices in preparing for the accreditation visit in fall 2011. Dr. Smith commented she feels honored that she was asked to speak at the CIO Chief Instructional Officers Conference, being asked to give two presentations on successful integrated planning; one as president (from Columbia College) and one as chancellor. The copresenter is Barbara Beno, the President of the Accrediting Commission. November 5, Central Services will have a Leadership Retreat. Vice Chancellor of Human Resources Diane Wirth and Assistant Chancellor Gina Rose will be presenting. President Gaither Loewenstein and President Dick Jones will be doing a presentation about accreditation. Representatives for District Council will be bringing information from the District Strategic Plan and asking for information and feedback. There will be an extended District Council meeting on November 17, to upgrade the YCCD District Strategic Planning Document.

16,314

Presentations/Updates
Accreditation Update

Dr. Dennis Gervin and Raelene Juarez reported that submitted materials are being reviewed, drafts are being edited and references are being built throughout the documents, as this is a very critical piece. The format will be very readable and usable.

Dr. Karen Walters Dunlap reported MJC is starting a college-wide intracollege review of the first draft, beginning November 1, 2010. The substantive change proposal for distance education has been completed. It will go to the Commission for review and action in November. MJC is collecting information, finalizing the writing and hope to have the first draft ready by November 1, 2010.

2010 Accountability
Reporting for the California
Community Colleges

Dr. Dennis Gervin, Vice President of Instruction, reported the colleges have a responsibility to share with the Board the 2010 ARCCC Report from the State Chancellor's Office. The Board of Trustees previously received a copy of the 2010 ARCCC Report "Focus on Results," specifically pertaining to Columbia College. The ARCCC Report serves as an element utilized by our colleges in ongoing cycles of evaluation. The report focuses on the following seven performance indicators: Student Progress and Achievement Rates, Students Earning at Least 30 units, Persistence Rates, Vocational Course Completion, Basic Skills Course Completion, Improvement Rates for Credit Basic Skills Courses, and Improvement Rates for ESL courses.

Dr. Gervin commented the ARCCC report's greatest value is that it spurs discussion and self reflection. There are some challenges with the areas that are chosen to evaluate. Some are single year

reports; some are five year reports. One of the challenges with the data is the baselines move.

Dr. Alexandra Campbell commented the Academic Achievement Center (AAC) at Columbia has been doing well since hiring a full-time faculty coordinator in 2008; between 2004 and 2007, 200-300 students were served. In spring of 2010, 900 students were served, a significant increase. FTES earned through positive attendance through the AAC lab went from 7 to 21 FTES, increasing our funding in spring of 2010. Before hiring a full-time person, there was approximately 400 one-half hour tutoring appointments per semester. This semester, spring 2010, there were approximately 11,060 one-half hour tutoring appointments, a very significant increase. Seventy courses have capability of tutoring. A lot of change is taking place in the AAC, and the focus is student success.

Classification Review –
Individual and Cyclical

Shelley Akiona, Human Resources (HR) Operations Manager, presented an update to the Board on the District's Classification Review Process. Last fall, HR piloted an Individual Classification Review Process to address potential permanent out-of-class assignments. This fall, HR will add the Cyclical Review Process which was developed to review all classified and management positions over a three-year review cycle beginning in fall 2010 and concluding in 2012. Positions will be divided into three groups according to job families and/or job series which will result in review of 60-70 job classifications each year of the three-year cycle. Orientations for classified and management staff will be held at the end of October, and staff will be provided with more detail information via email.

Bond Update -
Citizens' Bond Oversight
Committee Annual Report

Nick Stavrianoudakis, Public Affairs Director, presented the 2009-2010 Citizens' Bond Oversight Committee (CBOC) Annual Report, which was approved by the CBOC at their last meeting on October 6. The Annual Report is one of the required duties of the CBOC that must be presented to the Board of Trustees in public session. It provides a summary of the Committee's proceedings and activities for the preceding year and states that the District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. The report will be distributed via media press release, college public information offices, to the Board and CBOC members, and posted on the web. The CBOC Annual Report can be viewed at: <http://www.yosemite.edu/bond/committee/>

The next regular meeting of the CBOC will be held on Wednesday, January 5, 2011. Open Session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with a Power-Point presentation on the Child Development Facility

Playscapes Project at Columbia College, which has three age-appropriate areas. There was a \$400,000 savings from the estimated construction budget. In response to Trustee Riley, Mr. Newton reported that due to the economics of construction right now, contractors are very aggressive about change orders. Kitchell is carefully watching the ability of the contractors to finish the projects and have safeguards in place.

Modesto Junior College: *Allied Health:* Work on both the exterior and interior is underway. *Infrastructure/MJC West Roads Project:* The project includes underground utilities to support the Allied Health Building, the Science Community Center and the Central Plant. *Softball Concession Stand:* The project has been approved by DSA and will begin the bidding phase. *Agricultural Multipurpose Pavilion:* The current focus is on both the roof and building siding to enclose prior to the start of bad weather. *Science Community Center & GVM:* The project will soon start steel erection. *Student Services:* The building steel frame is complete; work will begin on the roof and second floor deck. *Founders Hall:* Construction has started. *High Tech Center:* Currently in the design development drawing phase, design to restart after the start of fall term. *Swing Space for Founders Hall:* The project is complete and in use. *Founders Hall Secondary Effects:* The project is complete and in use.

Columbia College: *Child Development Center:* The project is now occupied and in use. *Science and Natural Resources:* The steel frame, roof, and second floor decks are complete. Work has started on the exterior enclosure.

PROJECT	STATUS	START CONSTRUCTION
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Current Modesto Junior College Projects

Agriculture Beef and Sheep Unit	Close Out	August 2009
Agriculture Multipurpose Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Increment I	Construction	January 2010
Infrastructure Increment II	Prepare for Bid	January 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Construction	April 2010
Softball Field	Complete	August 2009
Softball Concession Stand	Prepare for Bid	November 2010
Founders Hall	Construction	September 2010
Founders Hall Swing Space	Complete	April 2010
Founders Hall Secondary Effects	Complete	May 2010
High Tech Center	Design Development	April 2012

Current Columbia College Projects

Child Development Center	Complete	November 2008
Science and Natural Resources	Construction	July 2009
Pathways Project	Programming	Tbd

PROJECT	STATUS	START CONSTRUCTION
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Current Educational Outreach Facilities

Calaveras	Programming	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Cost Estimate	Tbd

16,315

ACTION ITEMS

Consent Agenda

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the Consent Agenda Items A through C.

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from August 1, 2010, through August 31, 2010.

Acceptance of Gifts

The Board of Trustees accepted with appreciation the following gift(s):

Donor	Gift	College	Program
RRM Design Group	126 white binders	MJC	Where needed

Grant Project Applications/Amendment

The Board of Trustees authorized the Yosemite Community College District to submit the following grant project applications/amendments, including the California Department of Education Grant to MJC for \$40,000 with attached **Resolution No. 10-11/05** authorizing a District representative to sign said agreement on behalf of the governing Board, and to enter into a contract with the appropriate agencies when the projects are selected for funding:

Agency	Coll	Agency Share	Proposer Share
Housing and Urban Development	MJC	\$600,000	-0-
National Science Foundation-Advanced Technology Education (ATE)	MJC	\$70,000	-0-
California Community Colleges Chancellor's Office	MJC	\$120,000	-0-
US Department of Education	CC	\$216,704	-0-
California Department of Education (See attached Resolution #10-11/05)	MJC	\$40,000	-0-

The Board of Trustees approved the District to be authorized as representative to sign (**Resolution No. 10-11/05**) regarding terms and conditions of CN10000984 with the California Department of Education for the Tech Prep Regional Distribution Points Project on behalf of the Governing Board.

Notice of Completion of Contract

The following project contracts have been completed and inspected. The Board of Trustees accepted the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of contract amounts.

Bid #	Project Name	College	Contractor	Amount
10-1624	Softball Field	MJC	Suarez & Munoz Construction, Inc.	\$688,399.01
10-1640	Founders Hall Swing Space Increment One	MJC	Cabar Electric, Inc.	\$747,661.23

Modesto Junior College Science Community Center Project Bids

Bid opening for the contract for construction of the MJC Science Community Center Project (Contract) took place Wednesday, March 31, 2010. The District received 17 bids. The Yosemite Community College District had previously completed a prequalification process, approving 30 companies to bid. All 17 bids met the prequalification criteria and were considered. The lowest three bids were as follows:

Contractor	Bid
Brown Construction	\$35,197,000
Broward Builders	\$35,525,000
Lathrop Construction	\$35,920,000

Pursuant to a delegation of authority, the Chancellor and/or his designees awarded the Contract to Brown Construction, the responsible bidder that submitted the lowest responsive bid.

The Board of Trustees ratified the award of the Contract to Brown Construction of West Sacramento, the responsible bidder submitting the lowest responsive bid in the amount of \$35,197,000.

Special Appointment to the Valley Insurance Program/Joint Powers Authority (VIP/JPA) Board of Directors

The Board of Trustees appointed Ms. Teresa Scott to the management-level employee position for a two-year term to begin October 1, 2010, and expire September 30, 2012. Ms. Teresa Scott's (management-level employee) term expired September 30, 2010. Ms. Diane Wirth (alternate director position) and Mr. Abe Rojas (elected official position) are in the middle of two-year terms.

Personnel Items

The Board of Trustees approved the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Probationary Appointment - Classified/Classified Management				
Julie Haynes	Program Specialist – Registered Vet Tech Program (50%)	Ag & Environmental Sciences & Tech Ed	MJC	10/1/10
Colleen Henry	Administrative Secretary	Student Services	CC	10/1/10
Cari Craven	Executive Secretary	Vice President of Student Learning	CC	10/14/10
Clement Xavier	Director of Media Services & Information Technology	Library & Information Technology	MJC	10/1/10
Voluntary Reduction in Assignment - Classified:				
Norma Gallardo	Program Specialist, from 100% to 80%	Workforce Training Center	MJC	9/16/10 - 3/16/11
Voluntary Withdrawal of Sabbatical Leave - Academic:				
John Zamora	Professor of Computer Science	Business, Behavioral & Social Science	MJC	2010 - 2011 academic year

Short-Term
Appointee List

The Board of Trustees approved the following list of short-term appointees in accordance with state law (AB500-Goldberg).

SHORT-TERM APPOINTEE LIST

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Melissa Grable	Bookstore Assistant	Bookstore	CS	10/14/10	6/30/11
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Dee Arata	Campus Safety Dispatcher	Campus Safety	CS	10/14/10	12/31/10
Frances Boricchio	Accounting Assistant	Business Office	CC	10/14/10	6/30/11
Annastacia Butman	Health Services Nurse	Health Services	MJC	10/14/10	6/30/11
Jeff Carnegie	Art Model	Arts, Humanities, & Communications	MJC	10/14/10	6/30/11
Megan Creel	Instructional Support Assistant	Child Development	MJC	10/14/10	6/30/11
Jeffrey Martin Krone	Vehicle Washer	Transportation	CS	10/14/10	6/30/11
Bernalyn Munoz	Technology Trainee	Technology Services	MJC	10/14/10	6/30/11

Name	Classification	Department	Coll	Start Date	End Date
Jessie Ochoa	Associate Teacher	Child Development	MJC	10/14/10	6/30/11
Melissa Tailes-Bruchs	Associate Teacher	Child Development	CC	10/14/10	6/30/11
William Wittmer	Instructional Support Assistant	Fire Technology	CC	10/14/10	12/18/10
<i>Specially Funded or Temporary – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.</i>					
Jimmy Bennett	Instructional Support Aide	Workforce Training Center	MJC	10/14/10	6/30/11
Ashley Costa	Instructional Support Assistant	Business, Behavioral & Social Science	MJC	9/16/10	6/30/11
Anne Engert	Instructional Support Assistant	Literature & Language Arts	MJC	10/18/10	5/1/11
Monique Montee	Administrative Assistant	Welcome Center	MJC	10/16/10	6/30/11
Barbara Wolf	Administrative Secretary	Human Resources	CS	10/14/10	11/10/10
Barbara Wolf	Human Resources Technician	Human Resources	CS	11/11/10	2/10/11

Adjunct Faculty
Faculty.
Appointee List

The Board of Trustees approved the following list of new Adjunct

ADJUNCT FACULTY APPOINTEE LIST

Name	Department	Coll	Effective
Milissa Catherine-Plett	EOPS Counseling	MJC	Fall 2010
Tomasia Drummond	EOPS Counseling	MJC	Fall 2010
Martha Estrada	EOPS Counseling	MJC	Fall 2010
Terry Johnson	EOPS Counseling	MJC	Fall 2010
Leticia Rodriguez	EOPS Counseling	MJC	Fall 2010
Sou Yang	EOPS Counseling	MJC	Fall 2010

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Student Travel

MJC Animal Science Swine Program – Duncan, Oklahoma

The Board of Trustees approved the student travel for the MJC Animal Science Swine Program to Duncan, Oklahoma, from November 16-21, 2010.

MJC Animal Science Swine Program – Reno, Nevada

The Board of Trustees approved the student travel for the MJC Animal Science Swine Program to Reno, Nevada, from December 10 - 12, 2010.

MJC Dairy Judging Team Trip Louisville, Kentucky

The Board of Trustees approved the student travel for the MJC Dairy Judging Team Trip to Louisville, Kentucky, on November 5 to 8, 2010.

The motion carried 5-0.

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Discussion Items

2010-2011 Yosemite
Community College District
Capital Projects (Fund 41)
Budget

On September 8, 2010, the Board of Trustees adopted the 2010-2011 Yosemite Community College District Final Budget and the General Obligation Bond (Fund 42) Budget. The Board, however, requested additional information on the 2010-2011 YCCD Capital Projects (Fund 41) Budget with regards to Note 2, Student Center Fee collections transfer in from ASMJC. The students of MJC voted and approved the Student Center Fee in 2000. YCCD and Modesto Junior College agreed that the annual transfer of Student Center Fee collections in the amount of \$60,000 should remain with ASMJC for operating costs of the Student Center, effective with the 2010-2011 fiscal year. Trustees asked if it would be appropriate for the \$60,000 to be transferred to the General Obligation Bond Fund (Fund 42) that paid off the original Student Center debt. The Board directed staff to ask Bond Counsel if the transfer could be used to reimburse the Measure E fund and report back at the October 13, 2010, meeting. Bond Counsel advised that Student Center Fee collections must be used for Student Center capital projects or Student Center operations.

A motion was made by Trustee Rojas and seconded by Trustee Flores to adopt the District's 2010-2011 Capital Projects (Fund 41) Budget.

The motion carried 5-0

Modesto Junior College
Mission Statement
Reaffirmation

The Modesto Junior College mission statement was approved by the YCCD Board of Trustees on July 9, 2008. On August 16, 2010, at a joint workshop of the College Planning and Budget and Accreditation/Institutional Effectiveness Committees, the Mission Statement was reviewed and discussed. Following this review, the Mission Statement was forwarded to the College Council, which conducted a review and discussion of the document at its September 27, 2010, meeting. The College Council has recommended that the Mission Statement be forwarded through the MJC President and YCCD Interim Chancellor to the Board of Trustees with a recommendation for reaffirmation.

MISSION STATEMENT: Modesto Junior College provides a comprehensive student-centered learning community for all who can benefit by offering innovative instructional and student support programs that respond to the educational needs of our diverse community.

We fulfill this mission as an institution of higher education through:

*University Transfer Education
General Education
Career and Technical Education
Basic Skills Education
Workforce Development*

*Civic Engagement
Comprehensive Student Services
Community Education
Partnerships with the Community
Economic Development*

A motion was made by Trustee DeMartini and seconded by Trustee Riley to reaffirm the MJC Mission Statement.

The motion carried 5-0.

Resolution of Dedication –
Public Hearing

At the September 8, 2010, Board meeting, the Board of Trustees adopted **Resolution No. 10-11/03**, which reflected the Board's Intent to Dedicate Easement, and set a public hearing regarding the intent to dedicate for October 13, 2010.

The Board intends to adopt **Resolution No. 10-11/04**, Dedication of Easement, and dedicate to the Modesto Irrigation District the property identified in the Grant of Easement (including legal description Exhibits A & B). The property is located on the corner of College Avenue and Coldwell Avenue of the Modesto Junior College East Campus.

Education Code 81310 authorizes the Board of Trustees to make a dedication of easement for the purposes of installation, repair, and maintenance of electrical and telecommunication facilities after a properly noticed public hearing.

A motion was made that the Board of Trustees conduct a public hearing and adopt **Resolution No. 10-11/04**, Dedication of Easement to the Modesto Irrigation District for the purposes of inspection, repair, and maintenance of electrical and telecommunication facilities, and authorize the Chancellor to execute the Grant of Easement and deliver it to the Modesto Irrigation District. Trustee Dean opened a public hearing. There were no public comments, and the hearing was closed.

A Motion was made by Trustee DeMartini and seconded by Trustee Riley that the Board adopt **Resolution No. 10-11/04**, Dedication of Easement to the Modesto Irrigation District for the purposes of inspection, repair, and maintenance of electrical and telecommunication facilities, and authorize the Chancellor to execute the Grant of Easement and deliver it to the Modesto Irrigation District.

The motion carried 5-0.

Board of Trustees
2010 – 2011 Special Priorities

Trustees discussed various challenges facing the District in the 2010-2011 academic year at the August 18, 2010, Study Session and created a draft of Board Special Priorities for the 2010-2011 year. At the September 17, 2010, Fall Board Retreat this draft was reviewed and more priorities were added. The Chancellor was directed to make changes based upon those discussions and provide a final list of Board Priorities. The edited Board of Trustees 2010-2011 Special Priorities were reviewed.

A motion was made by Trustee Rojas and seconded by Trustee Flores to accept the Board of Trustees 2010-2011 Special Priorities.

Faculty Representative Sam Pierstorff asked if these were in order

of priority. Trustee Dean commented there should be a statement at the end of the Special Priorities that the priorities are not in order of priority. Trustee DeMartini commented they should be listed in bullet format.

The motion carried 5-0 to accept the 2010-2011 Board of Trustees Special Priorities with the suggested edits.

Academic Calendars
2011-2012 and 2012-2013

The Academic Calendars were pulled from the Agenda.

YCCD Parking and Traffic
Ordinances –
Retiree Permits

The Parking and Traffic Advisory Committee reviewed the process for providing parking permits to YCCD retirees and recommended a revision to Section 1501 of the YCCD Parking and Traffic Ordinances. The revision would provide clarity and consistency to the process with the addition of one sentence referencing a life-time permit for retirees.

The recommendation died for lack of a motion.

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COMMENTS

From the Board of Trustees

Trustee Riley reported that he visited classrooms at MJC. He had 40 invitations and visited five classrooms. The classes were filled and there was much diversity of students. Teachers were excited about their classes. Mr. Riley reported he attended the Harvest Luncheon, the Study Session, the Student Services topping off ceremony, the softball field ribbon cutting, two football games, President Loewenstein's forum on Measure E progress, the candidates' forum for Superior Court and YCCD Board of Trustees, and the Retreat. Trustee Flores reported attending the Harvest Luncheon, the Fall Retreat, the softball field ribbon cutting, and an individual tour of the Child Development Center at Columbia. Trustee DeMartini reported attending the Harvest Luncheon, the ribbon cutting, the Education Foundation of Stanislaus County fundraising dinner, the international student picnic, and taking the student trustee to lunch for a mentoring time. Trustee Rojas reported attending the ATA exhibit fair at MJC. Trustee Rojas suggested having the photos of Trustees in the Student Center, so the Trustees would be recognized by the students. Trustee Dean reported she had a quiet month.

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ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, November 10, 2010. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California.

The meeting adjourned at 7:50 p.m.

Pat Dean, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees