

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND THIRTY-SIXTH REGULAR MEETING
October 14, 2009

The Agenda and supporting public documents are available for viewing in the Chancellor's Office, Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California. The agenda is also available online at <http://yccd.yosemite.cc.ca.us/Trustees> or by calling (209)575-6509.

3:30 PM Open Session – Call meeting to order in the Dogwood Forum, Columbia College, adjourn to closed session in the Manzanita Conference Room.

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representative: D. Wirth
Employee Organizations: CSEA, YFA

5:30 PM Reconvene to open session – Dogwood Forum

Pledge of Allegiance to the Flag

Report Out From Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on September 9, 2009, and minutes of the Board Retreat on September 16, 2009.

Comments from the Public

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

I. REPORTS AND INFORMATION ITEMS

A. Student Activity Reports

B. Columbia College Presentations

1. Woodcarving Collection

Columbia College is home to eight magnificent woodcarvings. Six of the panels, measuring 4' x 6' each, depict scenes from the short stories of Bret Harte. A seventh panel, the only horizontal panel in the collection, is based on a description found in William Perkins' journal, written during the Gold Rush period. The eighth and final piece was delivered to Columbia College in 1987 and features a view of the Manzanita Building. The first seven panels are on display in the College's library, while the last panel hangs in the Manzanita Building, Room 18-2. Early in 2009, information about the collection was published in the *Columbia College Woodcarving Collection Bret Harte Stories & Others*. Brian Greene, Columbia College Librarian, will present information pertaining to the woodcarving collection as well as the publication.

2. Institutional Effectiveness Report

Dr. Alexandra Campbell and Dr. Dennis Gervin will present Columbia College's 2009 Institutional Effectiveness Report to the Board of Trustees. The Accrediting Commission for Community and Junior Colleges (ACCJC) requires that institutions use ongoing and systematic evaluation and planning to refine key processes and improve student learning. This annual report, which was previously provided to the Board, captures critical data elements that are needed to inform the college's integrated planning processes.

C. Academic Senate Activity Reports

D. Activities and Announcements

Columbia College – President Joan Smith

1. Mad About Science

In collaboration with the Tuolumne County Schools Office and sponsored by Front Porch, Inc., a local technology business, Columbia College hosted over 70 students, grades third through eighth, at the Mad About Science program. The Columbia campus offered an ideal setting with classroom learning and lab experiments as well as field studies conducted around the San Diego Reservoir. Instructors for the program included College Professors Jeff Tolhurst and Guy Van Cleave, elementary science teachers Cathy Parker and Colleen Whitlock, as well as student teacher Russ Van Cleave. Also recognized for their support were College President Joan Smith, College Dean Mike Torok and from the Tuolumne County Schools Office, Dr. Brenda Chapman and Tricia Dunlap. Mr. Joe Silva, Tuolumne County Superintendent of Schools, will acknowledge the program and thank Front Porch, Inc., the College staff, administration, and Board for their cooperation in carrying out this successful partnership.

I. REPORTS AND INFORMATION ITEMS

D. Activities and Announcements

Columbia College – President Joan Smith, Continued

2. Mother Lode Gold Explorers' Challenge 2010

In cooperation with the Sonora Police Department and the Boy Scouts of America, Columbia College will be the site of the 2010 Explorers' Challenge. The event will bring over 400 police cadets and law enforcement officials to campus on April 10, 2010, to conduct training and learning exercises in all aspects of law enforcement. Sergeant Glenn Roberts of the Sonora Police Department will address the Board and provide more specific information on the program.

3. Tuolumne County Stream Team Training Session

Columbia College in collaboration with Tuolumne County Stream Team will conduct a training session on campus on October 31. Participants will learn the Stream Team water quality sampling protocol, approved by the State Water Resources Control Board. Training will be provided to local volunteer water quality monitors. Participants will learn water quality testing procedures, gain an understanding of local environmental issues, and help the community collect scientific information that will be used to improve and protect surface water quality.

4. NATEF Certification of Automotive Technology Program

The Automotive Technology Program faculty members are in the process of finishing their online training in preparation for a site evaluation in December. NATEF, the National Automotive Technicians Education Foundation, is an independent, non-profit organization with a mission to evaluate technician training programs against standards developed by the automotive industry and recommend qualifying programs for certification (accreditation) by ASE, the National Institute for Automotive Service Excellence. Students completing NATEF certificated programs are qualified for individual certification.

5. Inside the Entrepreneur: Enlightening Lesson Series

As part of the Career Technical Education Collaborative Entrepreneurship and the Coleman Foundation grants, Columbia College is offering a series of lectures by local entrepreneurs. On October 16 the next *Inside the Entrepreneur* lecture will feature Patrick Day, owner of Day-O, Zach Britton, Founder and Chief Executive Officer, and Derek Maxson, Founder, President and Chief Technical Officer of Front Porch. The remaining lecture dates for this series are: October 16, November 20, December 11, 2009, and January 22 and February 19, 2010.

I. REPORTS AND INFORMATION ITEMS

D. Activities and Announcements

Columbia College – President Joan Smith, Continued

6. CEO Student Club

CEO stands for Collegiate Entrepreneur Organization. It is a national organization with a vision to help students achieve their entrepreneurial goals and dreams. The CEO Club started last spring with about 10 students and has raised approximately \$1,000. Plans are to buy equipment to start a silk screening business for students to get real world experience in starting a business. The club plans to participate in the Black History Month exhibit in February. CEO is also assisting with the entrepreneurial lecture series. They meet weekly and are active in student government.

Modesto Junior College – President Rich Rose

1. “One Flew Over the Cuckoo’s Nest”

The MJC Theatre department will present *One Flew Over the Cuckoo's Nest* on October 23, 24, 29, 30, 31 at 7:30 p.m. and October 25, 31 and November 1 at 2 p.m. in the Auditorium of the Performing and Media Arts Center. The classic play by Dale Wasserman takes place in a mental institution. Tickets are \$10 general, \$8 for students and seniors, and are available for purchase online at <http://mjc.tix.com> and at the Box Office. Tickets will be available at the door 90 minutes before each performance.

2. Friends of Music - A Faculty Recital

The MJC Friends of Music will present A Faculty Recital on Sunday, October 25, at 2 p.m. in the Music Recital Hall on East Campus. The concert will feature the talents of the Music Department faculty and staff. Concert proceeds will benefit MJC Music Student Scholarships. Tickets will be available at the door.

3. MJC Civic Engagement Project - Fall Film Series

The MJC Civic Engagement Project is presenting a Fall Film and Lecture Series in Forum 110 on East Campus. The thought-provoking line-up includes a special lecture event on October 22 with John Field, Ph.D., presenting "The Nuclear Threat: Truths and Myths about Nuclear Proliferation"; a presentation of the film *Manufactured Landscapes* on November 12 and the screening of *Autism: The Musical* on December 3. The presentations are free and are followed by a discussion.

4. Fall Choral Concert

The MJC Music Department will present a Fall Choral Concert on Friday, November 6, at 7:30 p.m., in the Performing and Media Arts Center Auditorium. The concert will include MJC's Concert Choir, the Chamber Singers under the direction of Richard Colla, and the Opus Hand Bell Ensemble from Trinity United Presbyterian Church in Modesto. Tickets at the door will be \$5 for general and \$4 for students and seniors.

I. REPORTS AND INFORMATION ITEMS

D. Activities and Announcements

Modesto Junior College – President Rich Rose, Continued

5. Transfer Day and College Night

MJC's annual Transfer Day and College Night is scheduled for Tuesday, November 10, on East Campus from 9 a.m. to 1 p.m. targeting MJC students seeking transfer to a four-year college. Representatives from approximately 50 colleges and universities will be on hand to answer questions and provide information on their institutions, including academic programs, admission procedures, transfers, financial aid, student life and more. Representatives will also be available for College Night, from 5:30 to 8:30 p.m. to assist high school students in making plans to pursue a higher education. Both events are free and open to college and high school students and parents.

Yosemite Community College District – Chancellor Roe Darnell

1. Health Care Benefits Forums

YCCD is anticipating an increase in health benefit costs that will take effect January 2010. The District Benefits Review Committee is currently analyzing alternatives for consideration. Many alternatives are being considered, but none have been decided. To help in that decision process and to increase District-wide understanding of our alternatives, several benefit forums have been scheduled. The Chancellor will provide information regarding the District-wide benefit forums, which have been scheduled as follows:

October 8	3-4 pm	Columbia College - Dogwood Forum
October 16	9-10 am	Central Services - Sierra Hall 132
October 19	3-4 pm	Modesto Junior College - Forum 101
October 20	8:20-9:20 pm	Modesto Junior College - Science 213
October 21	9-10 am	Columbia College - Dogwood Forum

I. REPORTS AND INFORMATION ITEMS

E. Presentations/Updates

1. Chancellor's Update
2. Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below are provided as further information for August 25, 2009, to September 28, 2009:

Service Agreements - Non-Construction

Vendor	Cost	Location	Purpose
Hyland Software, Inc.	\$24,768	YCCD	OnBase Software Maintenance Agreement
Campus Commons	\$57,555	YCCD	Lease Agreement for Child Development Training Consortium
Blackboard	\$43,110	YCCD	Web Instruction Software Agreement

3. ★Bond Update

At the last Citizens' Bond Oversight Committee meeting held October 7, 2009, the 2008-09 Annual Report was presented. A representative from the CBOC will introduce the Annual Report to the Board for their information. The next CBOC meeting is scheduled for Wednesday, January 6, 2010, at the Yosemite Community College District, District Board Room at 6:00 pm.

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

Modesto Junior College: *Allied Health:* The construction has started. The contractor is working on underground utilities. *Softball Complex:* The project is in construction and is ahead of schedule. *Agricultural Multi-Use Pavilion:* The project is in construction. *Science Community Center & GVM:* The project's DSA review is nearly complete. *Student Services:* The project is in DSA for review and approval. Both *Founders Hall* and the *High Tech Center* projects are in the design development phase.

Columbia College: *Child Development Center:* The project is in construction. *Science and Natural Resources:* The project is in construction. The contractor is working on underground utilities and preparing the site for Winter.

I. REPORTS AND INFORMATION ITEMS

E. Presentations/Updates

3. ★Bond Update, Continued

PROJECT	STATUS	START CONSTRUCTION
Current MJC Projects		
Agriculture Beef and Sheep Unit	Construction	August 2009
Agriculture Housing	Construction	June 2009
Agriculture Multi-Use Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Science Community Center & GVM	DSA	December 2009
Student Services	DSA	February 2010
Softball Complex	Construction	August 2009
Founders Hall	Design	January 2011
High Tech Center	Design	December 2011
Current Columbia Projects		
Child Development Center	Under Construction	November 2008
Science and Natural Resources	Construction Phase	July 2009
Educational Outreach Facilities		
Calaveras	Property Acquisition	tbd
Oakdale	Property Search	tbd
Turlock	Property Search	tbd
West Side	DSA Review	Spring 2010

★Denotes Attachment

Action items listed in Sections II.A, and II.B, and II.C are part of the Board's consent agenda. Trustees **may pull specific items off the consent agenda for separate discussion and action.** Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ★Purchase Orders

A recommendation is made that the Board approves the purchase orders issued from August 1 through August 31, 2009.

2. ★Grant Project Applications/Amendments

A recommendation is made that the Board authorizes the Yosemite Community College District to submit the following grant project applications/amendments and to enter into a contract with the appropriate agencies when the projects are selected for funding.

Agency	Coll	Agency Share	Proposer Share
Office of Statewide Health Planning and Development	MJC	\$125,000	-0-
Office of Statewide Health Planning and Development	MJC	\$200,000	-0-

3. Acceptance of Gift

A recommendation is made that the Board accepts with appreciation the following gift(s):

Donor	Gift	Coll	Program
Nadia Ingles	One "Farmall" tractor and One "Case" tractor	MJC	Power Mechanics

4. Notice of Completion of Contract

The following project contract has been completed and inspected. A recommendation is made that the Board accepts the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of contract amount.

Bid #	Project Name	Coll	Contractor	Original Amount	Revised Amount
10-1627	Columbia College Site Gas Valves	CC	Sinclair General Engineering Construction	\$110,640	\$116,224

★Denotes Attachment

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Lynn Martin, 14 years of service	Counselor	Student Services	CC	12/31/09
Ronald Caballero, 19 years of service	Campus Security Officer	Campus Security	CS	12/30/09
Becki Scharffer, 28 years of service	Executive Secretary	Office of Instruction	MJC	12/30/09
Voluntary Reduction in Assignment - Academic:				
Ruth Luman	ESL Professor, from 100% to 66%	Literature & Language Arts	MJC	1/11/10 - 5/1/10
Resignations:				
Janet Hagood	Accountant	Fiscal Services	CS	10/2/09
Termination of Employment:				
Classified Probationary Employee	Campus Security Dispatcher (40%)	Campus Safety	CS	9/21/09
Classified Probationary Employee	Administrative Assistant	TRIO – Pre-College Program	MJC	9/25/09

II. ACTION ITEMS

B. Consent Agenda, Personnel

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg):

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Lucia Lopez	Health Services Nurse	Health Services	MJC	10/15/09	6/30/10
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
D. Gail Johnson	Accompanist	Arts & Sciences	CC	10/15/09	4/30/10
Mark Seiver	Accompanist	Arts & Sciences	CC	10/15/09	4/30/10
Kim Whiteside	Associate Teacher	Child Dev Center	MJC	10/15/09	6/30/10
Maria Zamora	Associate Teacher	Child Dev Center	MJC	10/15/09	6/30/10
Specially Funded or Temporary – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Elena Bernal	Administrative Asst	Pre-College Programs	MJC	10/15/09	6/30/10
Leticia Castillo	Program Assistant	Pre-College Programs	MJC	10/15/09	6/30/10
Anita Mukai	Instructional Support Aide	DSPS	CC	10/15/09	6/30/10
Classified Retiree – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Doryene Rapini	Graphic Arts Tech	Instructional Materials Center	CC	10/15/09	6/30/10

3. Adjunct Faculty Appointee List

A recommendation is made that the Board of Trustees approve the following list of adjunct faculty appointments:

Name	Department	Coll	Effective
Jerardo Avila	Fire Science	MJC	Fall 09
Whitney Hubbs	Arts, Humanities & Communications	MJC	Fall 09
William Lapcevic	Business, Behavioral & Social Sciences	MJC	Fall 09

II. ACTION ITEMS

C. Consent Agenda, Student Travel

1. MJC Livestock Judging Team – Louisville, Kentucky

MJC is seeking Board approval of the Livestock Judging Team competition in Louisville, Kentucky. The MJC Livestock Judging Team has been invited to compete in the North American International Livestock Exposition Dairy Judging Contest. Mr. Bill Hobby, MJC Livestock Judging coach, is in the process of planning a trip for the team that will span from November 6 to November 9, 2009. The students who will accompany Mr. Hobby are George Costa, Joseph Coleman, Gary Bettencourt, and Daniel Nascimento. The approximate cost of the trip for Mr. Hobby and team members will be approximately \$2,500. The funds for the trip will be paid out of the VTEA, departmental travel budget and/or Young Farmer Dairy Club funds.

RECOMMENDATION: That the Board of Trustees approve the MJC Livestock Judging Team, Louisville, Kentucky, trip for Modesto Junior College.

II. ACTION ITEMS

D. Discussion Items

1. ☆Board Policy – 2nd Reading

The following YCCD Board Policies were presented to the Board as 1st Readings on April 8, 2009. They were pulled in May 2009 primarily to allow more time for constituency group review. They are now presented to the Board as 2nd Readings.

Attached are YCCD Board Policies presented to the Board with proposed revisions as 2nd Readings, including two new policies as follows:

- 1000 Use of District Facilities
- 2250 Institutional Planning
- 3340 Purchasing Contracts
- 3600 Capital Construction
- 4017 Nondiscrimination
- 4018 Sexual Harassment
- 4204 Reclassification
- 4210 In-service Training (NEW)
- 4211 Educational Release Time for Classified Employees (NEW)
- 5060 Academic Renewal
- 5120 Transfer Center
- 5510 Nondiscrimination
- 6300 Field Trips and Excursions
- 7710 Conflict of Interest

RECOMMENDATION:

That the Board conducts a 2nd Reading on the YCCD Board Policies listed above and approve said policies.

2. ☆Board Policy 4007/5017 Smoking – 4th Reading

The YCCD Board Policy 4007/5017 Smoking was presented to the Board as 1st Reading on January 14, 2009, a 2nd Reading February 11, 2009, and a 3rd Reading on April 8, 2009. After being pulled in May 2009 to allow more time for constituency group review, it now appears for a 4th Reading.

RECOMMENDATION:

That the Board conducts a 4th Reading on the YCCD Board Policy 4007/5017 Smoking listed above and approve said policy.

☆Denotes Attachment

II. ACTION ITEMS

D. Discussion Items, Continued

3. ★Reduction in Force - Classified

First 5 funding has created the need for a reduction in program staff at Yosemite Community College District, effective December 31, 2009.

RECOMMENDATION: That the Board of Trustees approve **Resolution No. 09-10/03** Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on **Thursday, November 12, 2009 in light of the Veteran's Day Holiday**. Closed Session will begin at 3:30 p.m. Open Session is at 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.