

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
BOARD STUDY SESSION and
FIVE HUNDRED AND EIGHTY-SECOND REGULAR MEETING
August 14, 2013

The Board Study Session was called to order by Chair Abe Rojas at 3:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto, CA 95358.

Board Members Present Abe Rojas, Board Chair
 Lynn Martin, Vice Chair
 Linda Flores
 Anne DeMartini
 Tom Hallinan
 Mike Riley

Board Members Absent Don Viss

Others Present J. Smith, T. Scott, V. Simmons, M. Gang, J. Stearns,
 L. Buckalew, E. O'Hare Anderson, N. Stavrianoudakis,
 G. Molina, J. Mathies (Recorder).

Public Comments There were no public comments.

BOARD STUDY SESSION

OPEN SESSION AGENDA

Board Special Priorities The Board of Trustees discussed the Board of Trustees Special Priorities. A draft of the Special Priorities for 2013-2014 was reviewed. The final draft will be presented at the September Board meeting for approval.

Trustees adjourned to Closed Session at 3:40 p.m. in YCCD Conference Room B for the purpose of discussing the following Closed Session Agenda items:

REGULAR MEETING

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
 Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
 Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 Property Negotiator
 Conference with Real Property Negotiators (Stanislaus APN: 089-019-015, 089-019-016, 089-019-017 and 089-019-018.)
 4. Pursuant to G.C. Section 54956.9(a) – Litigation
 Case: YFA et al vs. YCCD et al, No. 667978

The Board of Trustees reconvened to Open Session at 5:50 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Abe Rojas, Board Chair
Lynn Martin, Vice Chair
Linda Flores
Anne DeMartini
Tom Hallinan
Mike Riley
Erik Vorsatz (Student Trustee)

Board Members Absent Don Viss

Others Present J. Smith, T. Scott, V. Simmons, M. Gang, J. Stearns,
L. Buckalew, B. Sinclair, J. Todd, M. Guerra J. Swank,
N. Stavrianoudakis, G. Molina, , J. Leamy, S. Kincade,
G. Whitfield, B. Thames, B. Crow, E. O'Hare Anderson,
T. Nesmith, M. Kennedy, M. Newton, M. Honeychurch, J. Earl,
M. Enriquez, A. Campbell, K. Keith, S. Suarez, R. Faughn,
D. Partridge, M. Sundquist, H. Coit, S. Schrader, M. Anglin,
C. Sampson, P. Bettencourt, M. Kindelberg, J. Mathies
(Recorder).

Report Out From Closed Chair Abe Rojas reported that in Closed Session the Board of
Session Trustees took action to unanimously adopt the hearing officer's
recommendation in the disciplinary appeal of employee number
0026463 and reinstate the employee.

Correction to Agenda Chair Rojas reported corrections to the August Agenda: Page 10
"Appointment – Classified Manager:" name should be Marla (not
Maria) Uliana; Page 13, "Classification Review," the New
Classification should be Senior Accounting Analyst (not Senior
Accountants).

Approval of Minutes Chair Rojas reported a change on the July Minutes: Page 6,
Short-Term Appointee List - the start date for Patricia Magana
should be July 1, 2013 (not August 1, 2013.) A motion was made
by Trustee Martin and seconded by Trustee Flores to approve
the minutes of the regular meeting on July 10, 2013, as
amended.

The motion carried with a vote of 5-0. Trustee DeMartini
abstained – not present at July Board meeting.)

PUBLIC COMMENTS There were no public comments.

**REPORTS &
INFORMATION ITEMS**

**Central Services
Presentation –
2013 Year-End Grant
Summary**

Marie Enriquez, Grants Manager, presented a report on grant
activities for the fiscal year 2012-2013. The report included
grants obtained in 2012-2013, as well as grants submitted and
pending for the future.

Constituency Reports

Monthly Reports were given by the following:

Student Senate	Student Senate Activity Reports for MJC and Columbia College (ASMJC President Andrew Campbell gave both reports)
Academic Senate	Academic Senate Activity Reports (MJCAS President James Todd and CCAS President John Leamy)
Leadership Team Advisory Council	Leadership Team Advisory Council (Representative Mike Sundquist)
Yosemite Faculty Association	Yosemite Faculty Association (No report this month)
California Schools Employee Association	California Schools Employee Association (CSEA President Rosanne Faughn)
Faculty Representative to the Board	Faculty Representative to the Board (Brian Sinclair)

Accreditation Updates

MJC Vice President of Instruction Susan Kincade and Columbia College Interim President Leslie Buckalew gave an update on the progress of Accreditation for the respective colleges.

Activities and Announcements **Columbia College**

Interim President Leslie Buckalew called the Board's attention to the following Columbia College activities and announcements described in the August Board Agenda:

1. Electronic Transcripts
2. Degree Audit and Student Planning
3. In-Service Day
4. Columbia College Hosts X-Reg on August 14
5. Associated Students of Columbia College Retreat Held on July 25
6. Mad About Science
7. Classified Senate Awarded Outstanding Website Award

Modesto Junior College

President Jill Stearns called the Board's attention to the following MJC activities and announcements described in the August Board Agenda:

1. Summer Sonata
2. EOC Training
3. Fall Institute Day
4. Classified Staff Appreciation Breakfast
5. Scholarship Ceremony

Yosemite Community College District

Chancellor Smith reported that in the Board Study Session the Board of Trustees reviewed the 2012-2013 Special Priorities and identified Special Priorities for 2013-2014.

Presentations/Updates

Chancellor's Update

Chancellor Smith invited Interim Vice Chancellor of Human Resources Victoria Simmons to report on the Leadership Academy; a new leadership training opportunity that will be offered to LTAC as the first year experience.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond project – MJC Redbud Nursing Cohort at Columbia College.

Modesto Junior College: North Hall: The project is in the bid phase. **Allied Health Phase Two:** Redbud construction is near completion. **Infrastructure Phase Three:** Plaza is complete. **Career Transfer Center:** The project is in construction. **Science and Community Center and GVM:** Faculty has moved into the newly completed building and classes are being held. DNA sculpture is being installed. GVM is under construction.

Columbia College: Manzanita Building Remodel: The project is currently in design. **Sequoia Building:** The notice to proceed with construction was issued. **Roads Projects:** Phase One is in construction.

Central Services: Primary Data Center: The project is in construction. **Secondary Data Center:** The project is in construction. **Shipping and Receiving:** The project is in construction. **Central Services Building:** The project is in design.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Infrastructure Increment II	Complete	February 2011
Science Community Center & GVM	GVM Under Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	Construction	September 2012
High Tech Center (North Hall)	Bid Phase	July 2013
Career Transfer Center	Construction	May 2013

Current Columbia College Projects

Manzanita Building	Design	March 2014
Sequoia Building	Construction	August 2013
Redbud (MJC Funded)	Construction	March 2013
Roads Phase I	Construction	June 2013

Current Central Services Projects

Primary Data Center	Construction	August 2012
Secondary Data Center	Construction	April 2013
Shipping and Receiving	Construction	August 2012
Central Services Building	Design	Fall 2015

PROJECT	STATUS	START CONSTRUCTION
Current Educational Outreach Facilities		
Calaveras	Design	TBD
Oakdale	Property Search	TBD
Turlock	Property Search	TBD
Patterson	Design	TBD
Definition of "Complete" for Facilities refers to "YCCD Occupancy". DSA = Division of State Architect.		

ACTION ITEMS

Consent Agenda

Trustee DeMartini requested Agenda item II.D.5. regarding CSEA negotiations be pulled for further discussion. All of II.D. was pulled. A motion was made by Trustee Martin and seconded by Trustee Flores to approve Consent Items A through C as amended.

The motion carried with a vote of 6-0.

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from June 1, 2013 through June 30, 2013.

Acceptance of Gifts

The Board of Trustees accepted with appreciation the following gift(s):

Donor	Gift	College	Program
Caners Foundation	\$2,000	MJC	Ag and Environmental Sciences Environmental Horticulture Program
E & J Gallo Winery	\$7,903	MJC	Grad to Gallo Summer 2013 program Technical Education and Workforce Development Division
Lisa Lodeski	Art Easels	MJC	Arts, Humanities and Communications Division and Community Education Art Offerings

Notice of Completion

The following project contracts have been completed and inspected. The Board accepted the work performed as having been completed in accordance with the plans and specifications and authorized final payment of 10% of the total contract amount.

Bid #	Project Name	College	Contractor	Total Contract Amount
11-1657	West Campus Infrastructure Increment Two	MJC	Goodland Landscape Construction, Inc.	\$2,475,111.68
12-1680	West Campus Ag Pavilion Parking Lot Site Improvements	MJC	Dryco Construction, Inc.	\$448,603.00

Bid #	Project Name	College	Contractor	Total Contract Amount
13-1690	East Campus Library Asbestos Abatement, Lead Remediation, Other Hazardous Material Removal and Selective Demolition	MJC	Janus Corporation	\$618,610.00
13-1705	Sequoia Building Asbestos Abatement	CC	Allied Environmental, Inc.	\$20,300.00

Rejection of Claim

The District received the following claim against the Yosemite Community College District.

Name	Amount of Damages	Description of Incident	Date of Incident
Tricorp Construction	\$10,000+	Disputed Change Order Requests	8/9/12

The Board of Trustees rejected the above listed claim and referred it to the District's claims administrator.

Consent Agenda,
Student Travel

MJC Livestock Judging Team 2013-2014 Out-of-State Trips

The MJC Livestock Judging Team has been invited to compete in the following Out-of-State Livestock Judging competitions to be held during the 2013-2014 Livestock Judging Season:

Contest Name:	Destination	Dates	Estimated Cost
National Barrow Show	Austin, MN	9/8-11/2013	\$4000.00
Flint Hills Classic	El Dorado, KS	Date Pending	\$4000.00
Mid-American Classic	Wichita, KS	Date Pending	\$4000.00
Fresno Fair Contest	Fresno, CA	10/11/2013	\$300.00
American Royal	Kansas City, MO	10/29-11/2/2013	\$3800.00
North American	Louisville, KY	11/16-19/2013	\$4800.00
GCC Classic	Stillwater, OK	12/6-8/2013	\$4000.00
National Western	Denver, CO	1/15-18/2014	\$3500.00
Houston Stock Show	Houston, TX	3/7-11/2014	<u>\$4000.00</u>
			\$32,400.00

Amanda Schnoor, MJC Livestock Judging Team Coach, is in the process of planning these trips for the team. Assistant Coach John Mendes may also make these trips. The Team members that will take these trips will be selected from the following list of MJC students:

- | | |
|--------------------|---------------|
| Travis Bartels | Shannon Tower |
| Amy Hanks | Kayla Welcher |
| Brandon Machado | Jake Olsen |
| Brianne Schwabauer | Jesse Odom |

The trips will be paid through Agriculture Departmental Fundraising, donations, and/or Animal Science Club fundraising. If sufficient funds are not raised some travel will be cancelled.

The Board of Trustees approved the MJC Livestock Judging Team Out-of-State 2013-2014 Trips for Modesto Junior College.

**Consent Agenda,
Proposed Curriculum
Changes**

**Modesto Junior College
Proposed Curriculum
Changes**

Per action of the Modesto Junior College Curriculum Committee from October 20, 2009, through April 16, 2013, Modesto Junior College requests that the YCCD Board of Trustees approves the following curricular changes. They will take effect with the beginning of 2013-2014 (unless otherwise indicated). Changes will be reflected in the 2013-2014 or 2014-2015 MJC Catalog and Schedules of Classes. Changes that require California Community College Chancellor's Office (CCCCO) approval will be implemented upon CCCCCO approval.

The Board of Trustees approved the curriculum additions, deletions, and modifications (that were attached to the Agenda) as Modesto Junior College Proposed Curriculum Changed for the report period of March 22, 2013, to April 23, 2013. **(See Report #2437)**

**Consent Agenda,
Personnel**

**Personnel Transaction
Items**

Item II.D.5. was pulled for discussion by Trustee DeMartini and discussion ensued.

A motion was made by Trustee Hallinan and seconded by Trustee Martin to approve Consent Item D.

The motion carried with a vote of 5-1 with Trustee DeMartini dissenting.

The Board of Trustees approved the following list of Personnel Transaction Items and commended retirees for their years of service:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Shelly McKay, 17 years of service	Campus Security Dispatcher	Campus Safety	MJC	8/31/13

Name	Position	Department	Coll	Effective
Promotional Interim Appointment – Administrator:				
Chris Vitelli	Interim Vice President of Student Learning	Student Learning	CC	8/15/13
Promotional Appointment – Classified:				
Frank Fannin	Campus Security Dispatcher	Campus Safety	MJC	8/15/13
Vesna Loncaric-Lewis	Campus Security Dispatcher	Campus Safety	MJC	8/15/13
Claudia Mery	Alternate Media Access Specialist	Special Programs/ Disabled Students Program and Services	MJC	9/1/13
Interim Appointments – Classified Management:				
Valerie Parker	Director, Health Services 50%	Health Services/ Student Services	MJC	8/1/13 Until permanently filled
Cecilia Vera	Director, Health Services 50%	Health Services/ Student Services	MJC	8/1/13 Until permanently filled
Appointment – Classified Manager:				
Maria Marla Uliana	Director of Workforce Development	Technical Education and Workforce Development (contingent on funding)	MJC	8/19/13
Temporary Appointment – Academic:				
John Carter	Economics Instructor	Business, Behavioral and Social Sciences	MJC	2013-2014 Academic Year
John Clanton	Reading Instructor	Literature and Language Arts	MJC	2013-2014 Academic Year
Patrick Guiberson	Geography Instructor	Business, Behavioral and Social Sciences	MJC	2013-2014 Academic Year
Daniel Lopez	Instructor of Speech Communications/Assistant Director of Forensics	Arts, Humanities and Communications	MJC	2013-2014 Academic Year
Allen Luty	Administration of Justice Instructor	Business, Behavioral and Social Sciences	MJC	2013-2014 Academic Year
Yolande Petersen	Mathematics Instructor	Science, Math and Engineering	MJC	2013-2014 Academic Year
Barbara Salerno	Business Administration Instructor	Business, Behavioral and Social Sciences	MJC	2013-2014 Academic Year
Noah Wilson	Photography Instructor	Arts, Humanities and Communications	MJC	2013-2014 Academic Year

Name	Position	Department	Coll	Effective
Probationary Appointments - Classified:				
Melissa Grable	Food Service Technician 60%	Auxiliary Services	MJC	8/19/13
Reemployment – Classified Management:				
Linda Hoile	Marketing and Public Information Officer	Public Information	MJC	8/15/13
Reemployment – Classified:				
Melissa Hernandez	Administrative Assistant	Child Development Training Consortium	CS	8/19/13
Lisa Schut	Program Specialist 75%	Child Development Training Consortium	CS	8/19/13
Lateral Transfers:				
Kristina Bethel	Financial Aid Technician	Student Financial Services, Columbia College to Student Financial Services, Modesto Junior College	MJC	8/15/13
Temporary Increase in Assignment - Classified:				
Darci Andres	Program Technician, from 47.5% to 100%	Student Services – Health Services	MJC	8/15/13 to 12/31/13
Karen Stanley	Food Service Specialist From 10 months, 30 hours per week to 10 months, 40 hours per week	Auxiliary Services	CC	8/19/13 to 12/20/13
Resignation – Classified:				
Darla Fife	Accounting Assistant	Business Services	CS	9/21/12
Steven D'Orsay	Grounds Maintenance Specialist	Facilities Planning and Operations	CC	8/7/12

Short-Term Appointee List

The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Lisa De Leon	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Jan Geary	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Vanessa Gray	Human Resources Assistant	Human Resources Operations	CS	8/15/13	10/31/13
Linda Hutchison	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Natalie Harris	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Diana Hernandez	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Lisa Jackson	Food Service Technician	Food Service	MJC	8/15/13	9/30/13

Name	Classification	Department	Coll	Start Date	End Date
Pauline Johnson	Accounting Assistant	MJC Business Services	CS	8/15/13	12/31/13
Sonia Ledesma	Food Service Technician	Food Service	MJC	8/15/13	9/30/13
Jazzmine Manriquez	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Cindy Miller	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Andrea Prado	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Navong Toun	Bookstore Assistant	Bookstore	MJC	8/15/13	9/30/13
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Jenay Anderson	Art Model	Arts, Humanities and Communications/Art	MJC	8/15/13	12/31/13
Janelle Dahlgren	Model	Arts and Sciences	CC	8/26/13	12/14/13
Kevin Dambrosio	Art Model	Arts, Humanities and Communications/Art	MJC	8/15/13	12/31/13
Courtney Everhart	Child Development Associate Teacher	Family Services	CC	8/19/13	12/31/13
Lily J. Harris	Child Development Associate Teacher	Family Services	CC	8/19/13	12/31/13
Tom Harris	Transportation Services Operator	Transportation	CS	8/15/13	12/31/13
Marcella Hernandez	Arts Costume Specialist	Arts, Humanities and Communications/Theatre	MJC	8/15/13	12/31/13
Andrea Marks	Accompanist for Music Department	Arts and Sciences	CC	8/16/13	12/14/13
Sheila Monaghan	Health Services Senior Nurse	Health Services	CC	8/15/13	12/31/13
Tara Roe	Performing Arts Costume Specialist	Arts, Humanities and Communications/Theatre	MJC	8/15/13	12/31/13
Larry Thompson	Transportation Services Operator	Transportation	CS	8/15/13	12/31/13
Hannah Watson	Art Model	Arts, Humanities and Communications/Art	MJC	8/15/13	12/31/13
Samantha White	Child Development Associate Teacher	Family Services	CC	8/19/13	12/31/13
Specially Funded or Temporary – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Jana Connell	Instructional Support Specialist	Career Technical Education	CC	8/15/13	12/31/13
Substitute – temporary replacement for employee on approved leave.					
Viktoriya Kozlov	Library Technician	Library	MJC	8/15/13	12/31/13
Replacement for Classified Vacancy – temporary replacement during recruitment process.					
Michelle Billington	Custodian	Facilities Operations	CS	8/15/13	10/15/13
Kim Morris	Administrative Assistant	Counseling	CC	7/29/13	9/30/13

Adjunct Faculty Appointee List

The Board of Trustees approved the list of adjunct faculty appointees (that were attached to the Board Agenda) for the Fall 2013 Semester. **(See Report #2438)**

Classification Review (Appeal)

Following the Fall 2011 Classification Review Process, a Request for Reconsideration (appeal) was submitted for the position below. The Request for Reconsideration was reviewed and considered by the Chancellor and the Interim Vice Chancellor of Human Resources.

The Board of Trustees approved the following reclassification, effective September 1, 2013:

Department	Current Class	Current Range	New Classification	New Range
Classified Positions:				
Business Services	Accounting Analyst (Veronica Marriott, Ghorighos Khana Chamaki)	38	Senior Accountants Senior Accounting Analyst	41

Negotiations - CSEA

Discussion with one of the District’s employee organizations regarding 2013-2014 contract negotiations was completed. Based on this process, a tentative agreement was reached with the California State Employees Association (CSEA).

The CSEA tentative agreement provides for a one-year contract with the equivalent of a 2% salary schedule increase. The salary increase monies shall be used to create a 5% increment between Steps 5 and 6 on the salary schedule and the remaining monies shall result in a 0.3% increase to the entire salary schedule effective July 1, 2013. Additionally, changes in eligibility criteria for retiree medical benefits are included in the agreement. The CSEA tentative agreement was attached to the Agenda.

The Board of Trustees approved the 2013-2014 negotiated agreement with CSEA. **(See Report #2439)**

Discussion Items

Board Policy – 2nd Reading

YCCD Board Policy 2430.1 “Delegation of Authority to the Presidents” is presented to the Board as a 2nd Reading. This policy has gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and has been presented to District Council. The 2nd Reading version of the policy has been amended to reflect a Board recommended revision discussed at the July 10, 2013, Board meeting.

Chair Rojas conducted a 2nd Reading of Policy 2430.1.

A motion was made by Trustee DeMartini and seconded by Trustee Flores that the Board of Trustees approve YCCD Board Policy 2430.1 "Delegation of Authority to the Presidents."

The motion carried with a vote of 6-0.

COMMENTS

From the Board of Trustees

Student Trustee Erik Vorsatz reported the Associated Student Officers of both colleges are working collaboratively. He will be attending the Student Trustee Conference in Anaheim and will report on this at the next Board meeting. He toured Glacier Hall, met with President Stearns, and Interim President Leslie Buckalew. He worked as a volunteer at the Columbia College X-Reg. Trustee DeMartini reported she attended Women in Leadership meeting at MJC, and the Summer Sonata. Trustee Martin reported she attended the Columbia College Foundation meeting, the Summer Staff Development Training on ergonomics, the Summer Sonata, and the tour of Clovis Community College with the Darden Architects. She also met with Student Trustee Erik Vorsatz. Trustee Flores reported she attended the tour of Clovis Community College, the Summer Sonata, and the Stanislaus County School Board meeting. Trustee Hallinan reported he will be meeting with Student Trustee Erik Vorsatz. Trustee Riley reported he also attended the tour of Clovis Community College, the Summer Sonata, and the MJC Foundation Board meeting. He also met with Faculty Representative to the Board Brian Sinclair. Trustee Rojas reported he attended the Staff Development training on ergonomics, the TRIO summer graduation, the tour of Clovis Community College, and the Agenda review meeting.

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, September 11, 2013. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Ave, Modesto, California.

The meeting adjourned at 7:26 p.m.

Abe Rojas, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees