

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
BOARD STUDY SESSION and
FIVE HUNDRED AND SEVENTIETH REGULAR MEETING
August 8, 2012

The Board Study Session was called to order by Chair Mike Riley at 2:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto, CA 95358.

Board Members Present	Mike Riley, Board Chair Tom Hallinan, Vice Chair Linda Flores Anne DeMartini Don Viss Lynn Martin Abe Rojas
Board Members Absent	Doug Dyrssen (Student Trustee)
Others Present	J. Smith, N. Stavrianoudakis, G. Molina, J. Mathies (Recorder)
Public Comments	There were no public comments.

BOARD STUDY SESSION
OPEN SESSION AGENDA

Board Special Priorities	The Board of Trustees continued discussion on Special Priorities from the Study Session of July 11, 2012. A draft of the Special Priorities for 2012-2013 was reviewed and will be presented at the September Board meeting for approval.
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Trustees adjourned to Closed Session at 3:30 p.m. in YCCD Conference Room B for the purpose of discussing the following Closed Session Agenda items:

REGULAR MEETING
CLOSED SESSION AGENDA

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.9 (a) Litigation
Case: YFA et al vs. YCCD et al, No. 667978

The Board of Trustees reconvened to Open Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present	Mike Riley, Board Chair Tom Hallinan, Vice Chair Linda Flores Anne DeMartini Don Viss Lynn Martin Abe Rojas Doug Dyrssen (Student Trustee)
Others Present	J. Smith, T. Scott, D. Wirth, G. Rose, J. Swank, N. Stavrianoudakis, J. Stearns, D. Gervin, J. Zamora, B. DeMoss, G. Whitfield, T. Nesmith, M. Kennedy, M. Newton, L. Buckalew, J. Zamora, M. Enriquez, P. Scroggins, J. Abbott, B. Thames, M. Anglin, D. Campbell, R. Faughn, J. Varble, S. Akiona, J. Fay, M. McKInnon, J. Daly, J. Mathies (Recorder)
Report Out From Closed Session	There was no reportable action taken.
Approval of Minutes	A motion was made by Trustee Rojas and seconded by Trustee Flores to approve the minutes of the Study Session/Regular Meeting on July 11, 2012. The motion carried with a vote of 7-0.
Public Comments	There were no public comments.

REPORTS & INFORMATION ITEMS

Central Services Presentation Marie Enriquez, Grants Manager, presented a report on grant activities for the fiscal year 2011-2012. The report included grants obtained in 2011-2012, as well as grants submitted and pending for the future. For the fiscal year ending June 2012, the District received more than \$20.4 million in grants; another \$3.5 million in grants written during the last fiscal year are still awaiting approval. Also presenting was Jenni Abbott, MJC Director of Grants and Resource Development. Beccie Michael, Columbia College Director of Resource Development provided a written report read by Ms. Enriquez.

Constituency Reports

Student Senate Activity Reports	ASMJC President Kevin Sabo gave the ASMJC report.
California Schools Employee Association (CSEA)	CSEA President Rosanne Faughn gave the CSEA report.
Faculty Representative to the Board	No report.

Academic Senate Activity Report	MJC Academic Senate President John Zamora gave the Academic Senate report.
Leadership Team Advisory Council (LTAC)	LTAC Interim President Brian DeMoss gave the LTAC report.
Yosemite Faculty Association	YFA President Jillian Daly gave the YFA report.

Activities and Announcements

Modesto Junior College

President Jill Stearns reported there are many groups working on responses to the Accreditation recommendations. She reported that it is necessary to conduct an Outcomes Assessment day. It has been scheduled for Friday, August 24. Institute Day was rescheduled to Thursday, August 23, at the Performing Arts Center beginning at 8:00 a.m. She called the Board's attention to the following:

Classified Staff Appreciation Breakfast

MJC will celebrate the valuable contributions and recognize the outstanding service of the college and District's classified employees during the annual Classified Staff Appreciation Breakfast on Thursday, August 16, at 7:30 a.m. on the Ag Patio located on East Campus. MJC administrators will cook made-to-order omelets and serve fresh fruit and rolls to the staff. Highlighting the program will be the presentation of the Distinguished Classified Staff Awards.

Gallo Center for the Arts and MAPS Partner to Benefit Great Valley Museum

The Gallo Center for the Arts and Modesto Area Partners in Science (MAPS) is partnering to present "Manya: A Living History of Marie Curie" to serve as a fundraiser for Modesto Junior College's Great Valley Museum on September 27 at 7:00 p.m. Susan Marie Frontczak will portray Marie Curie, the first winner of two Nobel Prizes. The show will transcend the theme of science and touch on issues of politics, feminism, and history. There will be an admission charged for the event through the Gallo Center. People wishing to have 15% of the ticket price given to the Great Valley Museum should use the promo code *MARIE2012* when purchasing tickets by telephone, online or in person (full price is paid by the patron/GVM receives 15%). The Gallo Center Box Office is located at 1000 I Street in Modesto, or tickets can be ordered online at www.galloarts.org/.

Columbia College

President Dennis Gervin reported that the first draft on the Accreditation responses will be sent to the College Council next week. He called the Board's attention to the following:

In-Service Day

Columbia College will hold its In-Service Day on Thursday, August 23, 2012, beginning at 8:15 a.m. with breakfast in Aspen, followed by an all-college meeting in Dogwood. The

morning all-college meeting will include campus updates and announcements. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

Yosemite Community College District

Executive Vice Chancellor Teresa Scott announced that the Board's decision to refund the issuance of Measure E General Obligation Bonds will save taxpayers approximately \$4.2 million over the remaining life of the bonds. The refunding is expected to be finalized on August 9, 2012.

Presentations/Updates

Chancellor's Update

Chancellor Smith commented that Accreditation is an often misunderstood entity at colleges. It isn't just a paperwork process, but a self-evaluating process that someone else comes to validate. Excellence in the institution in all ways is the overarching principle. Chancellor Smith reemphasized the importance of the upcoming accreditation visits and the college's response to accreditation team recommendations. She has taken this task seriously and has provided both college presidents the District response to its Accreditation recommendations and most of the evidence. Updates will be provided as the remaining evidence becomes available.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond projects at the MJC West Campus.

Modesto Junior College: *West Campus Parking Lot:* Contractor has mobilized and construction has begun. *High Tech:* The project is being reviewed by DSA. Working on back check. *Ag. Pavilion Phase 2:* Work in construction. *Allied Health Phase 2:* Work in Construction. *Infrastructure- Phase 3:* Work to continue through the end of the year.

Columbia College: Based on the approved master plan, the college is selecting architects for the highest priority projects.

Central Services: *Primary Data Center* is in construction. *Secondary Data Center* is in the design phase. *Shipping and Receiving* is in construction.

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PROJECT	STATUS	START CONSTRUCTION
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Current Modesto Junior College Projects

Agriculture Beef and Sheep Unit	Closeout	August 2009
Infrastructure Increment II	Construction	February 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	DSA Review	August 2012
High Tech Center	DSA Review	January 2013

Current Columbia College Projects

Facilities Master Plan	Planning	TBD
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Current Central Services Projects

Primary Data Center	Construction	August 2012
Secondary Data Center	Design	October 2012
Shipping and Receiving	Construction	June 2012
Central Services Building	Design	Est. January 2014

Current Educational Outreach Facilities

Calaveras	Design	TBD
Oakdale	Property Search	TBD
Turlock	Property Search	TBD
Patterson	Design	TBD

*Definition of "Complete" for Facilities refers to "YCCD Occupancy".
DSA= Division of State Architect*

ACTION ITEMS

Vice Chancellor of Human Resources Diane Wirth noted a correction on page 6 of the Agenda in the Personnel Transaction Items, under the Temporary Appointment section. Shane Warner will replace the name of Kevin Conant as Instructor of Fire Technology.

Trustee Rojas made a motion to accept Consent Items A through B and to acknowledge the Retirement of Teresa Hernandez with appreciation for her 24 years of service. The motion was seconded by Trustee Martin.

The motion carried with a vote of 7-0.

Consent Agenda
Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from June 1, 2012, through June 30, 2012.

Grant Award
Acceptance

The Board of Trustees authorized the Yosemite Community College District to enter into a contract with the appropriate agencies. These projects have been selected for funding:

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Agency	College	Agency Share	Proposer Share
California Department of Education, Child Development Division and Child Development Training Consortium	YCCD	\$750,000	-0-
Foundation for California Community College Chancellor's Office	MJC	\$182,076	-0-
Foundation for California Community College Chancellor's Office	CC	\$105,730	-0-

Acceptance of Gifts The Board of Trustees accepted with appreciation the following gift(s):

Donor	Gift	Coll	Program
E & J Gallo Winery	\$7,450.00	MJC	"Grad to Gallo" Student Program
Matt Leo	\$200.00	MJC	Ag & Environmental Sciences Animal Science Program
Paul Parreira	\$200.00	MJC	Ag & Environmental Sciences Animal Science Program
Marna Ferreira	Large Handmade Quilt	CC	Child Development Center

Consent Agenda

Personnel Transaction Items The Board approved the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirement:				
Teresa S. Hernandez 24 years of service	Payroll Specialist	Payroll	CS	9/1/12
Temporary Appointment – Academic:				
Kevin Conant Shane Warner	Instructor of Fire Technology	Fire Technology	CC	2012 - 2013 Academic Year Only
Michael Smedshammer	Instructional Design Coordinator (11-month assignment)	Instruction	MJC	2012 - 2013 Academic Year Only
Temporary Increase in Assignment - Classified:				
Lynn Spidell	Administrative Assistant II (from 50% to 75%)	Allied Health	MJC	7/1/12- 6/30/13

Name	Position	Department	Coll	Effective
Voluntary Reduction in Assignment - Classified:				
Marlin Elia	System and Programming Analyst (reduction from 100% to 75%)	Information Technology	CS	8/9/12 - 11/30/12
Resignation:				
Kenneth Sholar	Instructional Support Assistant	Business, Behavioral & Social Sciences	MJC	8/25/12

Short-Term Appointee List

The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Denise Alarcon	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Sarah Carson	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Jeannie Crawford	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Gloria Esparza	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Liz Garrett	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Kash Hamilton	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
James Hershey	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Sharokina Khaziran	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Ramona King	Accounting Assistant	Business Svcs.	MJC	8/23/12	9/7/12
Kelley Lemmo	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Jonathon Leonardo	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Adrian Lopez	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Patricia Magana	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Mayra Martinez	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Mickalyn Metcalf	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Cindy Miller	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Evangelina Moreno	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Gloria Plasencia	Accounting Assistant	Business Svcs.	MJC	8/23/12	9/7/12
Dale Pritchard	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Michelle Rando	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Vickie Reid	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Jennifer Rocha	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Sharyle Spears	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Janice Stewart	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Chunn Sun	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Gabriela Vega	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Mitchell Wallace	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Jessica Womack	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13
Denelle Qualls	Bookstore Assistant	Bookstore	MJC	8/9/12	6/30/13

Name	Classification	Department	Coll	Start Date	End Date
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Melissa Grable	Food Service Tech	Food Services	MJC	8/9/12	6/30/13
Lisa Jackson	Food Service Tech	Food Services	MJC	8/9/12	6/30/13
Lynn Kelly	Health Services Senior Nurse	Health Services	CC	8/9/12	6/30/13
Rhonda Mizuno	Administrative Technician	Family & Consumer Sciences	MJC	8/9/12	6/30/13
Specially Funded or Temporary – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Joshua Brown	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Brey Funkhauser	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Sergiy Kovnev	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Joseph Partridge	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Jeanine Penman	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Jennifer Stonecipher	Instructional Support Technician	Allied Health	MJC	8/9/12	5/20/13
Karen Tabacco	Administrative Secretary	Family Consumer Science	MJC	8/9/12	12/20/12
Temporary Replacement for Vacant Classified Position – Maximum of 60 calendar days permitted only during recruitment process.					
Brandy Handel	Custodian	Facilities Operations	CS	9/1/12	10/31/12

Adjunct Faculty
Appointee List

The Board of Trustees approved a list of adjunct faculty appointments for the fall 2012 Semester as attached to the Agenda. (See Report #

Discussion Items

Board Policy – 1st Reading

The following two (2) YCCD Board Policies were presented to the Board as 1st Readings. Both have been reviewed by the Policy and Procedures Committee and have been presented to District Council. They are presently going through the constituency group review process to collect any feedback.

Proposed Policy Revisions:

Policy 7002 – District Mission

Policy 7430 – Delegation of Authority to the Chancellor and Presidents

Policy 7002 reflects changes to the District’s Mission Statement that were previously approved by the Board with the approval of the

YCCD Strategic Plan in May, 2011. Policy 7430 adds text relating to delegation of authority to the presidents, which responds to an Accreditation Recommendation.

In addition, as existing YCCD Board Policy 7410 states, "procedures may be revised as deemed necessary by the Chancellor" and do not require Board action. The Procedure to 7430 is also being revised to include delegation of authority to the presidents and was attached as an informational item.

The Board of Trustees conducted a 1st Reading on the proposed Policy revisions.

Columbia College
Measure E Proposed Budget
Adjustments

In June 2012, the Board of Trustees approved the final Facilities Master Plan for Columbia College. The plan represents input from faculty, students, administration and classified staff. Following review of Columbia College's Facilities Master Plan, recommendations are being made for adjustments to the Measure E Bond project budgets. A revised version of the Columbia College Measure E Bond project budgets was provided to the Board for their review and approval.

A motion was made by Trustee Hallinan and seconded by Trustee Martin to approve the revised Columbia College Measure E Bond project budget adjustments to include increases for the Manzanita Building and Sequoia Building.

The motion carried with a vote of 7-0.

COMMENTS

From the Board of Trustees

Trustee Flores reported she attended the Agenda review with the Chancellor and the Summer Sonata. Trustee DeMartini reported she attended the Summer Sonata, and a lunch appointment with the Chancellor to go over Agenda items. Trustee Viss reported he had been on vacation in Montana. Student Trustee Dyrssen reported attending a Campaign for College Opportunity in San Francisco, the Summer Sonata, and the District Policy and Procedures meeting. Trustee Martin reported she attended the LTAC administrative training, the Summer Sonata, and an open house for Columbia College facilities operations. Trustee Rojas reported he continues to look for property in Turlock for the District with Nick Stavrianoudakis. Trustee Hallinan reported he attended the Agenda review and reported the redevelopment oversight boards have not met. Trustee Riley reported he attended the Summer Sonata.

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, September 12, 2012. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Ave, Modesto, California.

The meeting adjourned at 7:29 p.m.

Mike Riley, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D. Secretary
YCCD Board of Trustees