

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FIFTY-EIGHTH REGULAR MEETING
August 10, 2011

The meeting was called to order by Chair Linda Flores at 3:30 p.m. Trustees recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment/CEO Evaluation
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA

The Board of Trustees reconvened to Public Session at 5:40 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Linda Flores, Board Chair
Mike Riley, Vice Chair
Tom Hallinan
Lynn Martin
Don Viss
Abe Rojas
Kelly Acridge (Student Trustee)

Board Members Absent Anne DeMartini

Others Present J. Smith, K. Dunlap, D. Gervin, T. Scott, D. Wirth, G. Rose,
G. Whitfield, C. Fernandez, J. Swank, S. Pierstorff, B. Crow,
T. Nesmith, R. Green, A. Peek, M. Kennedy, D. Lowe,
R. Faughn, R. Juarez, V. Metcalf, W. Hesse, J. Abbott,
M. Sundquist, M. Barkley, B. Michael, T. Kimberling,
C. Sampson, S. Arterberry, M. Enriquez, P. Kroll, G. Boodrookas,
D. Partridge, S. Dean, M. Robles, G. Molina, A. Salcedo,
N. Stavrianoudakis, J. Mathies (Recorder)

16,476
Report Out From Closed Session There was no report out.

16,477
Approval of Minutes A motion was made by Trustee Hallinan and seconded by Trustee Martin to approve the minutes of the Regular Meeting on July 13, 2011, and the Board Study Session on July 20, 2011.

The motion carried with a vote of 6-0.

16,478
COMMENTS FROM THE PUBLIC There were no comments from the public.

**REPORTS AND
INFORMATION ITEMS**

16,479

Central Services
Presentation – 2011 Year-
End Grant Summary

Grants Manager Marie Enriquez presented a report on Grant activities for the Fiscal Year 2010-11. The report included grants obtained in 2010-11, as well as grants submitted and pending for the future. Over \$13.8 million in grant requests were funded in 2010-11 and an additional \$14.1 million have been awarded in Fiscal Year 2011-2012. Beccie Michael and Jenni Abbott also provided grant information to the Board for Columbia College and Modesto Junior College, respectively.

16,480

Constituency Reports

Student Activity Reports

No student activity reports were given.

Leadership Team Advisory
Council (LTAC)

LTAC President Rhonda Green reported the Leadership Team is working diligently to more clearly define their mission. Work is progressing on a revise of the Leadership Team Handbook. LTAC recently joined with faculty members to participate in the catastrophic leave program. Dues for LTAC were raised \$3 this year to cover participation in the Chancellor's leadership training.

Yosemite Faculty
Association (YFA)

No report was given this month

California Schools
Employee Association
(CSEA)

CSEA President Rosanne Faughn reported four members attended the CSEA conference in Las Vegas. YCCD had two new delegates this year: Luisa Adams, Library Specialist at Columbia College, and Yolanda Avila, Administrative Technician in Facilities Operations. The other two delegates were Debbi Partridge and Jeff Swank, both from Media Services.

Faculty Representative to
the Board

Sam Pierstorff, Faculty Representative to the Board, reported he is looking forward to the new year and many faculty agree that morale is up, and they too look forward to a collaborative year.

Academic Senate Activity
Reports

Columbia College Academic Senate President Raelene Juarez reported highlights from the Curriculum Committee over the last year. Curriculum is listed as one of the Academic Senate's ten plus one and is an area that the Board relies primarily upon the advice and judgment of the Committee. Curriculum is the heart of the campus. For the 2010-2011 year the Columbia College Curriculum Committee discontinued 22 courses, created 18 new courses, and approved 183 courses. The Senate is preparing for a rejuvenating Faculty Retreat at Baker Station on August 20, Adjunct In-Service the evening of Wednesday, August 24, and In-Service Day, Thursday, August 25, 2011.

Modesto Junior College Academic Senate President Adrienne Peek reported she met with six trustees and six deans over the past month. The Senate will hold an all day workshop entitled "Meeting Students' Needs: Priority-Based Planning," on Wednesday, August 17. As the incoming co-chair of the Planning

and Budget Committee, she has been working on preparations for the August 18 annual workshop. She has also been working on the Adjunct Faculty Orientation and Professional Development event, which will take place on August 25, and developing an Academic Senate Breakout Session as part of MJC's Institute Day activities. There will be an Assessment Award's Breakfast on Monday, August 22, to honor seven faculty members and one classified staff member.

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Activities and
Announcements

Modesto Junior College

Acting President Karen Walters Dunlap reported approximately 90 classified staff from MJC and Central Services attended the workshops and luncheon of the 1st Annual Classified Staff Development Day. The Foundation Casino Night has been postponed until spring. A date has not yet been selected. Dr. Dunlap expressed appreciation to all of the volunteers who worked on the Summer Sonata, the MJC Baseball Team, Mrs. Babette Nunes Wagner, and Wes and Barbie Page for their efforts for the Foundation and MJC. Bobby Hutchinson, MJC Professor of Psychology, received an appointment as a "Human Rights Educator Fellow" and "Visiting Scholar" at Stanford University for the 2011-2012 academic year. Professor Hutchinson is on sabbatical leave from MJC this year. Throughout the 18-month-long process at the College, there was broad College and District participation. Everyone worked as a team with a common purpose – to serve the educational needs of the students. The leadership of each constituent group endorsed the report. Dr. Dunlap called the Board's attention to the following:

MJC Receives Grant

Congressman Dennis Cardoza's office notified Modesto Junior College that it has been awarded a Talent Search Grant from the Department of Education in the amount of \$313,850 per year for five years. This grant funds a long-running, successful TRIO/Talent Search (TS) program that helps students succeed in high school and transition to college. The program will work with two Modesto middle schools, two high schools, and a continuation center with high percentages of low-income, first-generation students.

1st Annual Classified Staff
Development Day

The 1st Annual Classified Staff Development Day took place August 4. A full day of various workshops was presented to Classified Staff at Modesto Junior College and Central Services. The workshops and working lunch (which included a diversity of activities) were developed to promote personal and professional growth.

- Kick-Off Pasta Dinner The MJC Pirates' Football Team will hold a "Kick-Off Pasta Dinner" on Thursday, August 25, at 6:00 p.m. in the Gymnasium. Rattlesnake pasta, salad, and bread will be served at this fundraising event sponsored by *UNO Chicago Grill*. The cost is \$20 per person and will benefit the MJC Football Team. Tickets can be purchased from any MJC football player or by contacting Coach Sam Young at 209-575-6712. Players will also have drawings for prizes throughout this fun-filled evening.
- Fall Institute Day MJC's Fall Institute Day will be held on Friday, August 26, 2011, beginning with a ribbon cutting ceremony to re-open the newly modernized Founders Hall. The ceremony will begin at 7:30 a.m. in front of the renovated building and will continue with the program at 8:30 a.m. in the Auditorium of the Performing and Media Arts Center. The program will include information about MJC's Accreditation Self Study and the upcoming campus visit by the accreditation team, along with an opportunity to meet new faculty and staff and MJC's Interim President Dr. Larry Calderon. Department and division meetings are scheduled for the afternoon. Trustees are invited to attend.
- Foundation Casino Night ~~Modesto Junior College Foundation will offer a night of games on Saturday, August 27 at the 1st Annual Casino Night, Beer & Wine Tasting. This event will be held from 6:30 p.m. to 10:00 p.m. in the Mary Stuart Rogers Student Learning Center on West Campus. The event will feature several casino games, food, and beer and wine samplings from various vendors. The cost is \$30 per person and attendees must be 21 years or older. To purchase tickets, contact the Foundation Office at 575-6619. This event is part of the year-long celebration of MJC's 90th Anniversary. This event has been postponed until spring.~~
- Columbia College** Columbia College President Dennis Gervin reported that Dr. Anne Cavagnaro presented her students in Mad about Math with special t-shirts made just for them. She also had extra shirts made for the Chancellor and the Trustees to be presented at the Board meeting. The Accreditation Site Visit for Columbia College is scheduled for Monday, October 24 – Thursday, October 27. Dr. Gervin called the Board's attention to the following:
- In-Service Day Columbia College will hold its In-Service Day on Thursday, August 25, 2011, beginning at 8:15 a.m. The morning all-college meeting will include campus updates and announcements as well as time to attend the ribbon cutting celebration for the Sugar Pine Science and Natural Resources Building. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.
- Ribbon-Cutting Celebration Columbia College will host a ribbon cutting celebration for the

for the Sugar Pine Science and Natural Resources Building

Sugar Pine Science and Natural Resources Building on Thursday, August 25, 2011, at 11:00 a.m. Open to the public, the event will mark the completion of the Science and Natural Resources Building, which will include classrooms, labs, offices, and study rooms for biology, chemistry, physics, anatomy, earth sciences, geology, forestry, and GIS (geographic information systems).

At 21,000 square feet of interior space and a total of 33,361 square feet with exterior covered areas, the design includes multiple energy conservation features that will qualify the building for a national LEED (Leadership in Energy and Environmental Design) certification.

Substantive Change Proposal Approved by ACCJC

In a letter dated July 7, 2011, Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges, informed Columbia College that the Committee on Substantive Change had approved Columbia College's Substantive Change Proposal, as well as a subsequent addendum associated with that proposal. The substantive change process is a directive from the Accrediting Commission for Colleges and Junior Colleges (ACCJC) that is intended to monitor, review, and guide mission-driven changes that are on an institutional scale. There are specific categories of institutional change that are categorized as "substantive changes," this particular proposal focused on changes to 19 Columbia College programs for which students may now take 50% or more of the associated classes online. All such programs need to go through a substantive change.

Yosemite Community College District

Chancellor Joan Smith called the Board's attention to the following:

Redistricting

Adjustments will be necessary to the District's internal boundary lines as a result of uneven population growth. Using data from the 2010 Census, the average trustee area population is 89,520, creating a +/-5% range of 85,044 – 93,996. Trustee Area 1 is below the +/- 5% range and Trustee Area 2 is above. Trustee Areas 3, 4 and 5 are all within range, however Trustee Areas 3 and 4 are very close to the upper limit of the range.

Nick Stavrianoudakis, District Public Affairs Director, presented initial redistricting options to the Board of Trustees for review and further direction. Previously the Board had identified: "Keeping Communities of Interest Intact," "Creating Easily Identifiable Boundaries," "Aligning with K-12 School Districts," and "Splitting up Area 5 into Three Distinct Areas" as priorities to consider when redrawing Trustee boundary lines.

As the redistricting process continues, three to four leading options will emerge that satisfy the general compliance requirements for redistricting and address the Board's priorities. Once the data and proposed boundary lines are finalized, then remaining options will be presented to the public for review and

comment. The Board will eventually recommend a leading option, which will again require additional public meetings for feedback. The Board directed staff to pursue the options with the least amount of change and also the least amount of confusion for the community.

Presidential Search
Committee

Mr. Stan Arterberry, Search Consultant with Ralph Anderson and Associates, presented the Board of Trustees with an overview of the MJC Presidential Search. Mr. Arterberry provided information regarding the contents of the Search Committee's Binder, the timeline for the search, and reviewed the committee's charge as well as the role of both the Chancellor and consultant. He recommended the search not be done in haste to allow the Chancellor to find the right "fit" as she is responsible for the hiring of the President. The Chancellor will involve the Board in the final process, bringing her recommendation to the Board for final approval.

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Presentations/Updates
Chancellor's Update

Chancellor Joan Smith expressed appreciation to Karen Walters Dunlap for stepping in again as Acting MJC President and for all of her hard work. She thanked Student Trustee Kelly Acridge for his initiative to work on Redistricting with Mr. Stavrianoudakis. Dr. Smith offered congratulations to both colleges on completion of their respective Self-Studies and thanked all the co-chairs, tri-chairs, proof readers, and those who worked so hard to see this completed. She extended a welcome to the new Interim Vice President of Student Learning at Columbia College, Dr. Tom Kimberling.

Accreditation Update

Dr. Dennis Gervin reported the Accreditation Team will be coming in October, and there will be a report of the visit at the November Board meeting. The outcome identified needed changes, and strategies were found to make the changes. Dr. Dunlap reported MJC has started writing the addendum to the Self-Study which will be shared with the Accreditation Team during their October visit. Chair Flores, on behalf of the Board, thanked everyone who participated in the Self-Study.

Bond Update

Citizens' Bond Oversight Committee – The next regularly scheduled meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) will be held on Wednesday, October 5, 2011. Open Session will begin at 6:00 p.m., in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California.

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of current Bond projects. He also gave a presentation on "Going Green at YCCD" with the following buildings being targeted for LEED Silver Certification (Leadership in Energy and Environmental Design): Columbia College Science and Natural Resources, Columbia College Child Development

Complex, Modesto Junior College Student Services Building and Modesto Junior College Science Community Center. The heating, air conditioning, and ventilation systems in these buildings are from 14% to 52% more energy efficient than State standards. Applications have been submitted to Modesto Irrigation District for rebates on lights and Turbo Core Chillers.

Modesto Junior College: *Allied Health:* Work has started on the Audio Visual Systems, communications and data systems to prepare the building for instruction. The contractor's completion date has been extended to August, with an expectation that a partial move-in will happen prior to the start of fall term. *Infrastructure/ MJC West Roads Project - Phase II:* The project continues, focusing on student access for the fall. *Softball/Restroom Concession Stand:* The project is working on project close-out. *Agricultural Multipurpose Pavilion:* The schedule has been negotiated to complete in August. Work on additional scope items will continue into the fall. *Science Community Center & GVM:* Steel erection continues, and fire protection and some interior work has started. *Student Services:* Work on both the interior and exterior continues. *Founders Hall:* Construction activities to be completed prior to the start of the fall term. Classrooms will be ready for use for the fall term. Faculty is scheduled to move from Pirates Village into their new offices in September. *High Tech Center:* Is working on preparing the Department of State Architect submittal.

Columbia College: *Science and Natural Resources:* To be ready for use in the Fall.

PROJECT	STATUS	START CONSTRUCTION
Current Modesto Junior College Projects		
Agriculture Beef and Sheep Unit	Closeout	August 2009
Agriculture Multipurpose Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Increment I	Complete	January 2010
Infrastructure Increment II	Construction	February 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Construction	April 2010
Softball/Restroom Concession Stand	Construction	January 2011
Founders Hall	Construction	September 2010
Campus Way Parking Lot	Construction	May 2011
Art Building	Construction	May 2011
Library Learning Resource	Construction Documents	February 2012
High Tech Center	Construction Documents	May 2012

Current Columbia College Projects		
Science and Natural Resources	Construction	July 2009
Facilities Master Plan	Planning	Tbd

Current Central Services Projects

Primary Data Center	Construction Documents	December 2011
Secondary Data Center	Construction Documents	December 2011

Current Educational Outreach Facilities

Calaveras	Programming	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Property Acquisition	Tbd

Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below are provided as further information for June 24, 2011, to July 21, 2011:

Service Agreements – Non-Construction

Vendor	Cost	Location	Purpose
Far West Division of the National Ski Patrol	\$10,000	CC	Instructional Agreement

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ACTION ITEMS

Consent Agenda

CSEA President Rosanne Faughn called to the Board's attention to the two reorganizations on the August Agenda: Transportation at Central Services and the TRIO Program at Columbia College. Both were discussed with the CSEA Executive Board. CSEA approves the Transportation proposal and the cost savings, while keeping the department whole. The TRIO proposal does not have the support or approval of CSEA. The Executive Board did not agree with eliminating another classified position. Discussion ensued with Dr. Dennis Gervin explaining they were looking at how to restructure the position, that the budget would no longer support the position, and long term, it would not be what would serve the students best. Trustee Riley commented he understands the reasons, but eliminating any position is a difficult thing. Dr. Gervin reported the person who occupied this position was aware when they entered that position that it was possibly slated to be eliminated.

Trustee Rojas made a motion that the Board of Trustees approves Action Items A through C. Seconded by Trustee Viss.

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from June 1, 2011, through June 30, 2011.

Acceptance of Gifts

The Board of Trustees accepted with appreciation the following gifts:

Donor	Gift	College	Program
Peter & Kathleen Menghetti Fund	\$1,000	MJC	Ag Center for Education Pavilion
Sylvan Improvement Club	\$1,500	MJC	Ag Program
Alfred Matthews	Automotive Valve Grinder	MJC	Automotive Technology Program AUTECH 315 class
Chuck & Judy Kaye	\$100	MJC	Ag & Environmental Sciences Young Farmers Animal Science Program Golf Tournament
Pacific Showcase/ Heidi Beljean	\$100	MJC	Ag & Environmental Sciences Young Farmers Animal Science Program Golf Tournament

Notice of Completion of Contract

The following project contracts have been completed and inspected. The Board accepted the work performed as having been completed in accordance with the plans and specifications and authorized final payment of 10% of the contract amounts.

Bid #	Project Name	College	Contractor	Amount
11-1649	MJC West Campus Agriculture Barn Facilities Fencing Project	MJC	Garrett Thompson Construction, Inc.	\$138,256
11-1652	MJC West Campus Concession and Restroom Building Project	MJC	Sierra Valley Construction, Inc.	\$447,357.19

Rejection of Claim

The District has received the following claim against the Yosemite Community College District.

Name	Amount of Damages	Description of Incident	Date of Incident
Gina Garcia Land	\$1,000,000	Termination of Student Status	02/16/2011

The Board of Trustees rejected the above claim and referred it to the District's claims administrator.

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Consent Agenda
Naming of Building

Naming of the MJC Student Services Building

On behalf of the Student Services faculty and staff, this proposal was submitted in accordance with YCCD Community College District Board Policy 3620 and the MJC approval process for naming of a facility. MJC requested the new East Campus building be named *Student Services Building*. The building is expected to be completed in Fall 2011. The new building will be sited on East Campus.

The Board of Trustees approved *Student Services Building* as the name for the East Campus building located at the corner of College and Coldwell Avenues.

Consent Agenda
Personnel Items

The Board of Trustees approved the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Probationary Appointment - Classified:				
Calvin Britt	Custodian	Facilities Planning & Operations	CS	8/15/11
Alexander Capous	Swimming Pool Technician (50%)	Facilities Planning & Operations	CS	8/11/11
Aaron Santana	Grounds Maintenance Technician	Facilities Planning & Operations	CS	8/11/11
Reemployment – Classified:				
Will Lotko	Information Systems Technician	Information Technology	CS	9/1/11
Reinstatement/Lateral Transfer:				
Kelly Addington	Administrative Technician (transfer from IMC, Columbia College to Community Education, MJC)	Community Education	MJC	8/11/11
Temporary Increase in Assignment - Classified:				
Dave Chesnut	Program Specialist, temporary increase from 25 to 29 hours per week	CalWORKS/Job Placement	CC	8/11/11 - 6/30/12
Karen Stanley	Food Service Specialist, temporary increase from 30 to 32 hours per week	Food Services	CC	8/15/11 - 5/31/12
Voluntary Reduction in Assignment - Classified:				
Claudia Mery	Program Technician, voluntary reduction from 100% to 75% and from 12 to 10 months	Special Programs/DSPPS	MJC	7/1/11
Reassignment – In Lieu of Layoff:				
Lilia Gerasimchuk	Administrative Assistant	TRIO to Instruction Office	MJC	8/1/11

Name	Position	Department	Coll	Effective
Lay Off and Placement on 39-month Reemployment List - Classified:				
Sean Fornelli	Administrative Assistant	Instruction Office	MJC	7/31/11
Resignation:				
Richard Majtenyi	Campus Security Officer	Campus Safety	CS	7/4/11

Short Term Appointees List The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Sarah Carson	Bookstore Assistant	YCCD Bookstore	CS	8/11/11	6/30/12
Shirley Conner	Administrative Assistant	Student Financial Services	MJC	8/11/11	11/9/11
Kara Herrick	Bookstore Assistant	YCCD Bookstore	CS	8/11/11	6/30/12
Dee King	Accounting Assistant	MJC Business Services	CS	8/24/11	9/9/11
Mayra Martinez	Bookstore Assistant	YCCD Bookstore	CS	8/11/11	6/30/12
Cait O’Hegarty	Bookstore Assistant	YCCD Bookstore	CS	8/11/11	6/30/12
Gloria Plasencia	Accounting Assistant	MJC Business Services	CS	8/24/11	9/9/11
Kyle Yonan	Bookstore Assistant	YCCD Bookstore	CS	8/11/11	6/30/12
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Jenay Anderson	Art Model	Arts, Humanities & Communications	MJC	8/11/11	6/29/12
Frank Andrews	Campus Security Officer	Campus Security	CC	8/11/11	6/30/12
Todd McNeal	Instructional Support Assistant	Fire Technology	CC	8/30/11	6/30/12
Kim Zubek	Program Technician	Health Services	CC	8/29/11	4/27/12
Specially Funded or Temporary – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Frances Boricchio	Admissions & Records Technician	Admissions & Records	CC	8/11/11	11/9/11
Jana Connell	Multimedia Technician	Instruction Office	CC	8/11/11	11/9/11
Substitute – temporary replacement for an employee on approved leave of absence.					
Ashley Costa	Administrative Technician	Business, Behavioral & Social Science	MJC	8/15/11	11/9/11
Carol Billigmeier	Administrative Technician	IMC	CC	8/11/11	11/9/11

Adjunct Faculty
Appointee List

The Board of Trustees approved the list of Adjunct Faculty Appointments for the Fall 2011 Semester. (**See Report #2375**)

Central Services
Reorganization –
YCCD Transportation

Administrative Procedure 4204 allows for organizational change in response to changes in essential duties and responsibilities. At the direction of the Board of Trustees, the following reorganization recommendations for Central Services were requested in order to provide smoother, more consistent and efficient operation of YCCD Transportation.

The reorganization proposes to eliminate two management positions that currently oversee two separate transportation functions (fleet management and mechanics) and one classified transportation coordinator position. It also calls for the creation of one new management position which combines many of the duties of the two existing management positions and the duties of the coordinator's position, all of which are proposed to be eliminated. This provides a cost savings to the District and will create unification between the two transportation functions for greater efficiency and coordination.

In addition, the reorganization calls for the creation of one Mechanic Lead to oversee the mechanics working in Modesto and at Columbia College. The Mechanic Lead will report directly to the newly created management position. The Mechanic Lead will oversee and work with the remaining three mechanics.

CSEA, Chapter 420, the exclusive representative for classified staff, has been consulted and has agreed with the proposed classified changes. This reorganization will provide an annual savings of \$80,993.

The Board of Trustees approved the following actions, effective September 1, 2011:

- A. Eliminate the Transportation Supervisor, YCCD, position (management salary range 22)
- B. Eliminate the Mechanic Supervisor, YCCD, position (management salary range 24)
- C. Eliminate the Transportation Services Coordinator, YCCD, position (classified salary range 34)
- D. Create the Transportation Services Manager, YCCD, position (management salary range 25)
- E. Create the Mechanic Lead, YCCD, position (classified salary range 42)
- F. Appoint Jim Codoni to the position of Transportation Services Manager, YCCD.
- G. Appoint Dean Miranda to the position of Mechanic Lead, YCCD.

Reorganization/Reduction
in Force – Classified –
TRIO Program,
Columbia College

At the time the Federal TRIO Program grant was written in 2009, the original staffing plan included two positions; a faculty coordinator (with a 50% counseling assignment and a 50% coordinator assignment) and a 10-month Program Technician to add support.

As the program developed, it became apparent that if the program director position was under the faculty classification, there would be no coverage during the summer months; which is a critical time for promoting the program, identifying new students, budget monitoring, and planning. Further, after college representatives attended the TRIO training for new directors, it was discovered that the most commonly used staffing model for TRIO programs assigns the director duties to a classified manager to allow for the necessary summer tasks, listed above. Therefore, to meet the needs of students, the reorganization would necessitate the hiring of a Director of TRIO Program (classified management) who will assume the duties described above on a full-time, 12-month basis, as well as the coordinator duties that were originally assigned to a faculty position. Further, the reorganization would assign the counseling workload to a counselor currently on staff. Lastly, based on the fact that, with the necessary reorganization, grant funding could no longer support the Program Technician position, it would be eliminated. The reorganization plan was developed to meet the needs of the students.

The Board of Trustees approved the following actions:

- A. Eliminate the Program Technician, TRIO Program, Columbia College, effective September 30, 2011.
- B. **Resolution No. 11-12/01**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate timely notice to affected staff.

The motion carried with a vote of 5-1. (Hallinan dissenting)

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DISCUSSION ITEMS

Five Year Construction
Plan

Annually the Five Year Construction Plan is updated for submission to the California Community Colleges Chancellor's Office. The plan is the tool used to apply for construction funding based upon eligibility in the areas of lecture, laboratory, library, av/tv and office space. Based upon the State's formula, districts with remaining space needs in these areas may submit proposals for funding. The plan has previously been provided to the Board for review.

Trustee Rojas made a motion, seconded by Trustee Viss, that the Board of Trustees receive the plan and approve it for submission to the California Community College Chancellor's Office per Board Policy 3600 – Capital Construction.

The motion carried with a vote of 5-0. (Trustee Hallinan out of the room)

Distance Education Report

As per Title V regulation 55210, as Yosemite Community College District offers one or more courses in which instruction is provided through distance education for at least 51 percent of the hours of instruction, the District shall provide to the local governing board, a report on distance education activity.

Trustee Riley made a motion, seconded by Trustee Rojas, that the Board of Trustees accepts the Distance Education Report.

The motion carried with a vote of 5-0. (Trustee Hallinan out of the room)

Modesto Junior College 2011 Self Study Accreditation Report

The Modesto Junior College 2011 Self Study Report is due to the Accrediting Commission for Community and Junior Colleges (ACCJC) by August 15, 2011. The Self Study Report must be reviewed by the Governing Board prior to its submission by August 15, 2011.

Trustee Riley made a motion, seconded by Trustee Martin, that the Board of Trustees approves the Modesto Junior College 2011 Self Study Accreditation Report and direct staff to forward the report to the ACCJC and the accreditation evaluation team.

The motion carried with a vote of 6-0.

Columbia College 2011 Institutional Self Study Report in Support of Reaffirmation of Accreditation

Columbia College Institutional Self Study Report in Support of Reaffirmation of Accreditation was prepared as a requirement of the Accreditation Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) and is used as the primary document in evaluating Columbia College's compliance with the ACCJC accreditation standards. The self study report was developed over the past two years with numerous staff, faculty, administrators, and students involved in the process. Once accepted by the Board of Trustees, the self study report will be forwarded to the ACCJC and on to the accreditation evaluation team. The ACCJC accreditation evaluation team will visit Columbia College on October 24-27, 2011. Dr. Dennis Gervin and other key staff were available to answer questions about the process used to develop the self study report as well as the findings in the report. Copies of the report were previously provided to the Board. The report is also available on the College's website.

Trustee Hallinan made a motion, seconded by Trustee Riley, that the Board of Trustees approves the Columbia College 2011 Institutional Self Study Report in Support of Reaffirmation of Accreditation and direct staff to forward the report to the ACCJC and the accreditation evaluation team.

The motion carried with a vote of 6-0.

Negotiations – Yosemite
Faculty Association
(YFA)

District and YFA held discussions regarding the effects of layoff. Based on this process, an MOU was developed outlining the agreement between District and YFA regarding the layoff effects to be granted to all faculty who were laid-off.

The MOU provides that any faculty who chose retirement in lieu of layoff maintain the benefits listed in the MOU.

Trustee Rojas made a motion, seconded by Trusted Hallinan, that the Board of Trustees approves the MOU between YCCD and YFA. **(Report #2379)**

The motion carried with a vote of 6-0.

Negotiations – California
Schools Employee
Association (CSEA)
Chapter 420

District and CSEA, Chapter 420, held discussions regarding the effects of layoff. Based on this process, an MOU was agreed upon between District and CSEA regarding the District's decision to layoff classified bargaining unit members in the 2011-2012 fiscal year.

The MOU is intended to supplement Article 19 of the CSEA Contract and the law with respect to the Reduction in Force (RIF) process.

A motion was made by Trustee Rojas and seconded by Trustee Viss, that the Board of Trustees approves the MOU between YCCD and CSEA, Chapter 420. **(Report #2380)**

The motion carried with a vote of 6-0.

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COMMENTS

Student Trustee Kelly Acridge will be attending the CCLC Student Trustee Conference on Friday. This is his last week of the summer session at Columbia College before he starts the fall session. Trustee Rojas attended the Board Study Session on July 20. He had lunch with Academic Senate President Adrienne Peek, Chair Linda Flores, and Trustee DeMartini. He also traveled on the YCCD bus to tour Alcatraz. Many of the people on the bus had questions about YCCD Bond Measure E. Trustee Rojas suggested the District develop information about our facilities – perhaps a DVD to play on the bus while they are traveling – as a good way to promote MJC. Chancellor Smith will work on getting someone to work on this project. Trustee Hallinan thanked the Board for allowing him to work on the Redistricting Project. Trustee Riley attended the MJC Summer Sonata. There was an excellent presentation by drama students and a record set for funds raised. He also attended a fund raising event for the MJC Baseball Team featuring Lincoln Brewster. He attended a meeting with Trustee DeMartini, Chair Flores, Adrienne Peek, and Karen Walters Dunlap to review the MJC Self-Study. Trustee Riley reported that both ladies have an amazing understanding of the college and were able to answer all questions on information within the 400-page Self Study document. He attended and served at the MJC Foundation BBQ honoring the Summer Sonata volunteers, and also attended the MJC Foundation

meeting. Trustee Viss met with Adrienne Peek and Trustee Riley. He attended the Summer Sonata. He reported delving into the Self Study of Columbia College. Trustee Martin attended the Summer Sonata and stated that the Department participation with the auction was excellent and a highlight of the night. She expressed thanks to George Boodrookas for all of his hard work on the Summer Sonata. Trustee Martin attended the Board Study Session. She had a conversation with Executive Vice Chancellor Teresa Scott regarding the transportation reorganization. She had multiple conversations with the Chancellor regarding District issues and reported she is encouraged about the direction the District is going. She expressed thanks to Karen Walters Dunlap for all her help as Acting President of MJC. Chair Flores met with Dr. Karen Walters Dunlap and Academic Senate President Adrienne Peek. She also attended the Board Study Session, the Summer Sonata, and various community events.

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ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, September 14, 2011. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The meeting adjourned at 7:57 p.m.

Linda Flores, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees