

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FORTY-SIXTH REGULAR MEETING
August 11, 2010

The Agenda and supporting public documents are available for viewing in the Chancellor's Office, Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California. The agenda is also available online at <http://yccd.yosemite.edu/Trustees> or by calling (209)575-6519.

3:30 P.M. Open Session - Call meeting to order - YCCD Board Room - Adjourn to Closed Session in YCCD Conference Room B

Appointment of Secretary to the Board of Trustees

In compliance with Education Code section 72000 it is necessary for the Board of Trustees to accomplish the following:

1. Appoint Dr. Joan Smith as Secretary to the Board of Trustees.

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment/Cabinet Contracts/Appointment of Public Employee: Interim President, Columbia College
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representative: D. Wirth
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 - Property Negotiator
Conference with Real Property Negotiators (Stanislaus APN: 072-012-058 and 021-027-050)
 4. Pursuant to G.C. Section 54956.9(a) - Litigation
Case: Carpenters Work Preservation Committee and Augie Beltran vs. YCCD, No. 656242

5:30 P.M. Reconvene to Open Session - YCCD Board Room

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Introduction of Interim Chancellor – Joan E. Smith

Approval of Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the Regular Meeting on July 14, 2010.

Comments from the Public

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

I. REPORTS AND INFORMATION ITEMS

A. Student Activity Reports

B. Academic Senate Activity Reports

C. Activities and Announcements

Columbia College – Acting President Dennis Gervin

1. Fall In-Service Day

Columbia College will hold its In-Service Day on Thursday, August 26, 2010, beginning at 8:15 a.m. The morning all college meeting will include a keynote presentation by Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges and, a presentation by Erik Skinner, Vice Chancellor of College Finance and Facilities Planning Division from the California Community Colleges Chancellor's Office. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

2. Foundation Executive Board

The Columbia College Foundation Board of Directors elected Mel Kirk to serve as Board President, beginning July 2010, serving a two-year term. The Foundation Board also elected Dwain McDonald, retired Tuolumne County Superintendent of Schools, to serve as Vice President; Keturah Wilk as Treasurer; and Doralyn Foletti as Secretary.

In addition to the officers recently installed, the Foundation's Board includes: Rosetta Bannwarth, Michael Chimente, Pat Dean, Bill Dunlavy, Dr. Dennis Gervin, Louise Goicoechea, Ed.D., Mike Heuton, Richard Matranga, Ida Ponder, Glenn Roberts, Randy Selesia, Joe Silva, Dr. Joan Smith, Stephanie Suess, and Gene Womble.

3. MJC TRIO/Upward Bound Summer Academy Residential Component at Columbia College

Modesto Junior College's Upward Bound Program held a six week Summer Academy designed to academically prepare students in grades 9 through 12 for the following school year. Students who participated will receive high school elective credits after completing the Summer Academy. This summer, over 70 students participated from Ceres High School, Johansen High School, Modesto High School, Patterson High School, and Riverbank High School. Students spent the first four weeks at Modesto Junior College's East Campus and two weeks at Columbia College. The two weeks at Columbia College are considered the residential component of the Summer Academy in which students experience life on a college campus. The students stayed in student housing while enjoying daily meals prepared by the hospitality management summer program.

I. **REPORTS AND INFORMATION ITEMS**

C. **Activities and Announcements**

Modesto Junior College – President Gaither Loewenstein

1. **Fall Institute Day**

MJC will kick-off a new academic year with Fall Institute Day on Friday, August 27 in the Auditorium of the Performing and Media Arts Center on East Campus. There will be a continental breakfast at 7:30 a.m. The program begins at 8:30 a.m. and will include remarks by President Gaither Loewenstein and Interim Chancellor Joan Smith. The theme of this year's Institute Day is "*Creativity Goes Global – Get Smart with the Arts*" and the program will highlight MJC's Arts, Humanities and Communications Division. Everyone is encouraged to purchase lunch from ASMJC (reservations requested) and eat together on the Quad. Following lunch, division breakout sessions will be held. Workshops for faculty and staff will be held on August 25-26. Topics will include NIMS/SEMS Disaster Preparedness Training; Assyrian-American Sensitivity and Diversity Training; Small Group Communication; Student Club Advisor Orientation; Building High Trust and High Performance Teams; Student Mental Health, Medical Concerns and Standards of Conduct; Blackboard 9 – What's New? and CurricUNET and You.

2. **Planning and Budget Workshop**

MJC will hold a Planning and Budget Workshop on August 16 from 8:00 a.m. to 4:00 p.m. The workshop will be facilitated by the Accrediting Institutional Effectiveness (AIE) Committee and is primarily for the Planning and Budget Committee, with key resource people outside that group invited and many AIE members in attendance as well. The agenda includes: reviewing, reaffirming and possibly updating the MJC Mission and Vision Statements, discussing the Institutional Effectiveness Report; prioritization of strategic goals; resource allocation criteria, and setting benchmarks for the institution to help in overall evaluation.

3. **Classified Staff Appreciation Breakfast**

MJC will celebrate the valuable contributions and recognize the outstanding service of the college and District's classified employees during the annual President's Classified Staff Appreciation Breakfast on Thursday, August 19 at 7:30 a.m. on the Ag Patio located on East Campus. MJC administrators will cook made-to-order omelets and serve fresh fruit and rolls to the staff. Highlighting the program will be the presentation of the Distinguished Classified Staff Awards.

I. **REPORTS AND INFORMATION ITEMS**

C. **Activities and Announcements**

Modesto Junior College – President Gaither Loewenstein, Continued

4. **“Lost Boys of Sudan Project”**

The Literature and Language Arts Division is planning a “Lost Boys of Sudan Project” for the fall semester. During this coordinated reading initiative the memoir of three “lost boys,” *They Poured Fire on Us from the Sky*, will be read and discussed by more than 1,000 MJC students in Literature and Language Arts classes this fall. The “lost boys” are a group of orphaned boys who fled their country in extreme war-time conditions and overcame numerous adversities while walking over a thousand miles to relative safety. Some of these boys have made it to the United States and have written about their extraordinary experiences. The Literature and Language Arts Division is also planning some events associated with this project for the fall semester. A project overview for faculty and staff will be presented on Thursday, August 26, at 2:45 p.m. in Room 243 of the Performing and Media Arts Center by ESL Professor Ruth Luman.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Chancellor's Update

The Interim Chancellor will provide the Board with an update on the District.

2. ☆Bond Update

Citizens' Bond Oversight Committee – The next regular meeting of the CBOC will be held on Wednesday, October 6, 2010. Open Session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

Modesto Junior College: *Allied Health:* Work on building shell continues. *Infrastructure/MJC West Roads Project:* The project continues with a focus on changing over power for existing buildings prior to the start of the fall term. *Soft Ball Concessions:* The project has been submitted to DSA for approvals. *Agricultural Multi-Use Pavilion:* Steel erection continues. *Science Community Center & GVM:* The project has started construction and current work is on the building foundations. *Student Services:* Contractor is currently working on the building foundations. *Founders Hall:* DSA has approved the construction drawings and the project has bid. *High Tech Center:* Currently in the design development drawing phase. *Swing space for Founders Hall:* Construction is completed. Currently working on the punch list items, District performed technology connections and the move. *Founders Hall Secondary Effects:* Project is complete, and the team is working on punch list items and project close out.

Columbia College: *Child Development Center:* Construction is complete. Playscapes project is nearly complete. *Science and Natural Resources:* Steel framing and decks continue under construction.

PROJECT	STATUS	START CONSTRUCTION
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Current Modesto Junior College Projects

Agriculture Beef and Sheep Unit	Close out	August 2009
Agriculture Multi-Use Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Inc. I	Construction	January 2010
Infrastructure Inc. II	Prepare for bid	January 2011
Science Community Center & GVM	Bid Awarded	July 2010
Student Services	Construction	April 2010
Softball Complex	Complete	August 2009
Founders Hall	Bidding	September 2010
Founders Hall Swing Space	Construction	April 2010
Founders Hall Secondary Effects	Construction	May 2010
High Tech Center	Design Development	April 2012

☆Denotes Attachment

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

2. ☆Bond Update, Continued

PROJECT	STATUS	START CONSTRUCTION
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Current Columbia College Projects

Child Development Center	Complete	November 2008
Science and Natural Resources	Construction	July 2009
Pathways Project	Programming	tbd

Current Educational Outreach Facilities

Calaveras	Property Acquisition	tbd
Oakdale	Property Search	tbd
Turlock	Property Search	tbd
Patterson	DSA Review	tbd

3. Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below are provided as further information for June 25, 2010, to July 26, 2010:

Service Agreements – Non-Construction

Vendor	Cost	Location	Purpose
Campus Commons, LLC	\$43,716	YCCD	Child Development Training Center Lease Agreement

4. 2010 Year-End Grant Summary

Marie Enriquez, Grants Manager, will present a report on grant activities for the fiscal year 2009-10. The report will include grants obtained in 2009-10, as well as grants submitted and pending for the future.

5. Accreditation Update

Modesto Junior College and Columbia College will provide the Board with information regarding Accreditation.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

6. Valley Insurance Program Joint Powers Agency

The Valley Insurance Program Joint Powers Agency (VIPJPA) is a partnership of three community colleges that was created in 1986. The VIPJPA was formed to provide a pooled approach to insurance. The VIPJPA members are State Center Community College District, Yosemite Community College District, and Merced Community College District. The JPA maintains pooled coverage programs for its member districts for Workers' Compensation, General Liability, Employment Practices Liability, and Auto Physical Damage insurance.

From 1986 through 1999 the VIPJPA was administered by A. Mason Blodgett, an independent agency firm located in Fresno. In 1999 a Request for Proposal (RFP) was issued for JPA/Pool administration services, and the firm of Bickmore and Associates was selected to take over the administration of the VIPJPA pool. In 2010 the VIPJPA Board made a decision to once again explore options for JPA/Pool administration and went through another RFP process.

RFPs were sent to eight self-insurance pool administrators. The VIPJPA Board of Directors held interviews and took action at its July 9, 2010, Board of Directors meeting to change pool administrators to Alliance of Schools for Cooperative Insurance Program (ASCIP), effective October 1, 2010.

ASCIP was formed as a risk sharing pool in 1985 and has all major lines of coverage, including Property and Liability, Workers' Compensation, and Medical. ASCIP is a not-for-profit program and is one of the top 10 largest pools in the country. ASCIP's leadership is provided by its members, colleges, and school district officials. The VIPJPA joins ASCIP as a JPA and not as individual college districts. This will provide the member districts leverage if they decide to change administrators in the future and maintains their independent pool status as the VIPJPA.

In addition to insurance coverage, ASCIP offers risk management, loss control, and a whole host of training programs for its members, including, but not limited to, illness and injury prevention programs, chemical hygiene, blood borne pathogens, ergonomic studies, confined space, and management and insurance of special risks to mention a few of the programs.

Over the remainder of the summer months, transition meetings will be held with the staffs of the VIPJPA districts and ASCIP staff. Insurance coverage will not be interrupted, and ASCIP will assist the VIPJPA to make a smooth transition. The VIPJPA Board is excited and enthusiastic about joining ASCIP primarily because of their outstanding and proactive reputation relative to risk management and safety training, as well as their competitive insurance rates and professional staff.

Action items listed in Sections II.A, II.B, and II.C are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees receive the purchase orders issued from June 1, 2010, through June 30, 2010.

2. Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

Donor	Gift	College	Program
State of California Bureau of Automotive Repair	Sun Computerized Wheel Alignment System with Lift and Computerized Powertrain Management Diagnostic Analyzer	CC	Automotive Technology Program
Alan MacClyment	1989 Buick Regal	CC	Automotive Technology Program
Serafin'E Italian Catering	\$150	MJC	Ag & Environmental Sciences Young Farmers Animal Science Golf Tournament
Bar R Angus/ Craig & J J Reinhardt	\$150	MJC	Ag & Environmental Sciences Young Farmers Animal Science Golf Tournament
Chuck & Judy Kaye	\$100	MJC	Ag & Environmental Sciences Young Farmers Animal Science Golf Tournament
Corbett Graphics	Hand Painted Pinstriping and Lettering on ¼ Scale Tractor	MJC	Young Farmers Ag Mechanics Quarter Scale Tractor Club
Farmers Livestock Market	\$100	MJC	Young Farmers Power Mechanics Tractor Pull
Fondse Farms Trucking	\$100	MJC	Young Farmers Power Mechanics Tractor Pull
Modesto Commerce Bank, a Division of the Bank of Stockton	\$1,200	MJC	2009-10 Stanislaus-Tuolumne and Tri Rivers FFA Sections; Project Competition Event

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Probationary Appointment – Academic:				
Kathryn Christensen	Instructor of Computer Information Systems	Computer Science	CC	Fall 2010
Melanie Landes	Instructor of Nursing	Allied Health	MJC	Fall 2010
Tina Troiler	Instructor of Psychology	Arts & Sciences	CC	Fall 2010
Temporary Appointment – Academic:				
Catherine Rasmussen	Instructor of Nursing	Nursing Consortium	MJC	2010- 2011 academic year
Katherine B. Joye	Instructor of Biology	Arts & Sciences	CC	Fall 2010
Extension of Temporary Appointment – Academic:				
Tomasia Drummond	Counselor/Coordinator	Project Title V	MJC	8/2/10- 8/31/10
Temporary Increase in Assignment – Classified:				
Karen Stanley	Food Service Technician, from 30 to 32 hours per week	Food Services	CC	8/1/10- 5/31/11
Resignations:				
Justin Brown	Instructional Assistant	Arts, Humanities & Communications	MJC	7/15/10
Anita Flora	Program Specialist	Ag & Environmental Sciences/Tech Ed	MJC	8/30/10
Rebecca Plaza	Outreach Coordinator	Admissions & Records, Student Services	MJC	8/5/10
Christopher Rodriguez	Program Assistant (80%)	Student Development & Campus Life	MJC	7/30/10
Dawn Veltre	Instructor of Nursing	Allied Health	MJC	7/31/10

II. ACTION ITEMS

B. Consent Agenda, Personnel

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Debbie Bertalato	Admissions & Records Assistant	Admissions & Records	MJC	8/23/10	6/30/11
Melissa Grable	Food Service Technician	Food Services	CS	8/12/10	6/30/11
Sandra Harrison	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Lisa Jackson	Food Service Technician	Food Services	CS	8/12/10	6/30/11
Sharokina Khaziran	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Lucciola Madueno	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Mayra Martinez	Admissions & Records Assistant	Admissions & Records	MJC	8/23/10	6/30/11
Celina Palafox	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Patricia Sanchez	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Teresa Swilley	Admissions & Records Assistant	Admissions & Records	MJC	8/23/10	6/30/11
Gabriela Vega	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Mitchell Wallace	Bookstore Assistant	Bookstore	CS	8/12/10	6/30/11
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Jeffrey Gullotto	Food Service Specialist	Auxiliary Services	CC	8/16/10	6/30/11
Teresa Hixson	Administrative Assistant	Arts, Humanities & Communications	MJC	8/16/10	12/16/10
Specially Funded or Temporary – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
John Rodriguez	Instructional Support Assistant	Technical Ed	MJC	8/12/10	12/31/10
Temporary Replacement for Vacant Classified Position – Maximum of 60 calendar days permitted only during recruitment process.					
Alice Nguyen	Front End Web Developer	Library & Information Technology	MJC	8/12/10	9/15/10

II. ACTION ITEMS

B. Consent Agenda, Personnel

3. ☆Adjunct Faculty Appointee List

A recommendation is made that the Board of Trustees approve the attached list of adjunct faculty appointments for the Fall 2010 Semester.

4. ☆Reduction in Force – Classified

Reduced course offerings have resulted in declined sales/revenue and have created the need for a reduction in program staff at Yosemite Community College District, MJC Food Services effective 2010-2011:

RECOMMENDATION: That the Board of Trustees approve **Resolution No. 10-11/01**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.

5. ☆Reduction in Force – Classified

Elimination of program funding due to a non-renewal of contract has created the need for a reduction in program staff at Yosemite Community College District, MJC Child Care Center effective September 30, 2010:

RECOMMENDATION: That the Board of Trustees approve **Resolution No. 10-11/02**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.

II. ACTION ITEMS

C. Consent Agenda, Student Travel

1. MJC Livestock Judging Team 2010-11 Out-of State Trips

The MJC Livestock Judging Team has been invited to compete in the following out-of-state Livestock Judging competitions to be held during the 2010-2011 Livestock Judging Season:

Contest	Location	Dates	Approximate Cost
National Barrow Show	Austin, MN	9/9-14/2010	\$ 3,500
Flint Hills Classic	El Dorado, KS	9/22-26/2010	\$ 5,500
Mid American Classic	Wichita, KS	9/22-26/2010	
American Royal	Kansas City, MO	10/26-31/2010	\$ 4,000
North American	Louisville, KY	11/14-19/2010	\$ 5,000
Exposure Contest	Stillwater, OK	12/16-18/2010	\$ 4,000
Arizona National	Phoenix, AZ	12/29/2010- 1/1/2011	\$ 2,500
National Western	Denver, CO	1/13-15/2011	\$ 3,500
Houston Stock Show	Houston, TX	3/12-16/2011	\$ 4,000
TOTAL			\$ 32,000

John Mendes and Amanda Schnoor, MJC Livestock Judging Team coaches, are in the process of planning these trips for the MJC student team.

The cost for the trips will be paid through Career and Technical Education (CTE), Departmental Travel, Agriculture Departmental Fundraising, Donations, and/or Animal Science Club funds. If sufficient funds are not raised, some travel will be canceled.

RECOMMENDATION: That the Board of Trustees approve the MJC Livestock Judging Team out of state 2010-2011 trips for Modesto Junior College.

II. ACTION ITEMS

C. Consent Agenda, Student Travel

2. MJC Dairy Cattle Judging Team – Trip Revision

At the June 9, 2010 YCCD Board meeting, the Board approved an out-of-state trip for the MJC Dairy Cattle Judging Team to compete in the 17th annual Accelerated Genetics Intercollegiate Dairy Cattle Judging Contest in Viroqua, WI. Since that time the team has been invited to compete at two other out-of-state contests (Springfield, MA and Harrisburg, PA) that are scheduled for the same period of time. The team prefers to replace the Viroqua, WI trip with Springfield, MA and Harrisburg, PA.

The departure and arrival dates are the same and the team will have the opportunity to compete in two national level contests versus one. Use of the district van to the airport, airline flights and rental van will remain the same. For approximately the same cost (\$3,000) the team will be able to attend the Springfield, MA and Harrisburg, PA, trips in one weekend, and have the opportunity to judge twice the number of classes of dairy cattle which will be more beneficial to the team in preparation for the national finals.

The airline fees are currently lower and there are no entry fees for these two contests. In addition, there are premiums available to win at the All-American contest.

RECOMMENDATION:

That the Board of Trustees approve the MJC Dairy Cattle Judging Team trip revision, amending the Board's previous approval to Viroqua, WI with travel to Springfield, MA and Harrisburg, PA for the same dates, from September 17-20, 2010.

II. ACTION ITEMS

D. Discussion Items

1. Five Year Construction Plan

Annually the Five Year Construction Plan is updated for submission to the California Community College State Chancellor's Office. The plan is the tool used to apply for construction funding based upon eligibility in the areas of lecture, laboratory, library, av/tv and office space. Based upon the State's formula, district with remaining space needs in these areas may submit proposals for funding. The plan has previously been provided to the Board for review.

RECOMMENDATION: That the Board of Trustees receive the plan and approve it for submission to the California Community College's State Chancellor's System Office per Board Policy 3600 – Capital Construction.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

- A.** The Board of Trustees will adjourn to a Board Study Session to discuss the Board Self Evaluation and 2010-2011 Board Special Priorities on August 18, 2010, at 3:30-5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

- B.** The next regular meeting of the Board of Trustees will be held on Wednesday, September 8, 2010. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.