

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND THIRTY-FOURTH REGULAR MEETING
August 12, 2009

The meeting was called to order by Board Chair Anne DeMartini at 3:30 p.m. Trustees recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
CEO Contract
 2. Pursuant to G.C. Section 54956.9(b) – Anticipated Litigation
Significant Exposure to Litigation: Two Cases
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (Stanislaus: 105-014-006,
106-014-018, 106-014-019)
 4. Pursuant to G. C. Section 54957.6 - Conference with Labor
Negotiators
District Representative: D. Wirth
Employee Organizations: CSEA, YFA

The Board of Trustees reconvened to Public Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Anne DeMartini, Board Chair
 Abe Rojas
 Mike Riley
 Pat Dean
 Linda Flores
 Desirree Abshire
 Tom Hallinan
 Elizabeth McMahon (Student Trustee)

Board Members Absent None

Others Present J. Smith, N. Stavrianoudakis, R. Darnell, T. Scott, G. Rose,
 D. Wirth, G. Whitfield, L. Hoile, D. Waring, D. Gervin, M. Newton,
 C. Menghetti, D. Campbell, S. Cooper, M. Adams, M. Anglin,
 J. Mathies, M. Kennedy, M. Perez, B. Nadell, J. Daily, B. Crow,
 K. Walters-Dunlap, M. Torok, B. DeMoss, J. Lanchester, R. Martin,
 B. Michael, B. Powell, J. Lanning, M. Robles, E. Andal, and
 S. Akiona (Recorder).

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Report Out From Closed Session There was no report out from closed session. The Board recessed to Closed Session at the conclusion of this Open Session.

Approval of Minutes A motion was made by Trustee Pat Dean, seconded by Trustee Flores, that the Board of Trustees approves the Minutes of the

regular meeting on July 8, 2009, and the Minutes of the Special Board Meeting on July 15, 2009.

The motion carried with a vote of 7-0.

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COMMENTS

From the Public

There were no comments from the public.

Columbia College
Presentation

Michael Perez, Vice President for College and Administrative Services; Mike Torok, Dean of Arts & Sciences; and Brian DeMoss, Director of Information Technology and Media Services, updated the Board on the progress of Columbia College's new website development: gocolumbia.edu. Brian DeMoss indicated the best option for restructuring the website was presented by the District's Information Technology Department. Each college department will be able to update their departmental sites. A committee will set the protocol for updating the websites. President Smith expressed appreciation for all those who have worked many hours since last November to complete this project. She also noted that by doing this in-house the savings amounted to approximately \$150,000. The Board expressed their appreciation that Columbia accomplished this in-house.

Student Activity Report

Student Trustee Elizabeth McMahon, on behalf of ASCC, reported the Student Housing Open House was a success.

ASMJC President Levi Ogden reported that ASMJC is prepared to welcome the students for the Fall semester. ASMJC's long range planning has been completed for the semester. Plans for participating at Institute Day include selling lunches for \$7. There will be a pilot program for a regular, weekly, student event beginning with events appealing primarily to video game fans, with plans to expand in other areas next semester if this is successful. The Senate is working with the alumni association on a large homecoming event.

Academic Senate Reports

MJC Academic Senate President Mike Adams reported that the MJC Senate is running the Adjunct Faculty Orientation for the first time. He thanked the Board for conducting a Self-Evaluation. The faculty of MJC is also involved in Program Review. The MJC Senate office is participating in this year's Administrative Unit Review. This process will help find and correct gaps and inconsistencies in operations and procedures. Don Prickel, a facilitator from the Learning Organization, will lead faculty teams through "Program Mapping" on August 27. This will finalize the program-level Student Learning Outcomes. A college taskforce with representation from all groups has recommended MJC conduct future Program Reviews online.

Columbia College Academic Senate President Erik Andal reported that the staff work day and faculty retreat will be held on August 21

& 22 at Baker Station. The retreat will focus on accreditation, program review, curriculum and SLOs. Ground Breaking and Ribbon Cutting ceremonies for the Science and Natural Resources Building and the Mahogany Building are to be held on August 13. Randy Barton, the Curriculum Chair, designed a Groove (Microsoft) workspace to facilitate e-mail exchanges which can be also used with Share Point (currently for curriculum only) The College already uses Curricunet for tracking curriculum materials - it has enhanced Columbia's curriculum process and full classes are expected.

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**REPORTS &
INFORMATION ITEMS**

**Activities and
Announcements**

Modesto Junior College

(unagendized items)

Vice President Nadell reports that Jordi Camps and Iris Garcia, two students in the Technical Education Department of MJC, received the third place national award for poster design work in the Graphic Arts Education and Research Foundation's 2009 National Student Design Competition. They also received a \$500 check.

He also reported that we are in the third year for StartSmart. The StartSmart workshops had a 29% increase rate over last year. The mean GPA for StartSmart students was 2.70 compared with 1.87 for non-StartSmart students.

Vice President Nadell called the Board's attention to the following activities listed in the agenda:

Classified Staff Appreciation
Breakfast

MJC will celebrate the valuable contributions and recognize the outstanding service of the college's and District's classified employees during the annual Classified Staff Appreciation Breakfast on Thursday, August 20, at 7:30 a.m. on the Ag Patio located on East Campus. Highlighting the program will be the presentation of the Distinguished Classified Staff Awards.

MJC Fall Institute Day

MJC will kick-off the academic year with Fall Institute Day on August 28 in the Auditorium of the Performing and Media Arts Center on East Campus. The program will begin at 8:30 a.m. The keynote speakers are Jim Aschwanden, Executive Director of the California Agriculture Teachers Association (CATA), and Dr. Scott Vernon, an Agriculture Professor at Cal Poly San Luis Obispo and Co-Director of the Brock Center for Agricultural Communication. The theme is "Agriculture Education: Feeds the Body and the Mind" and focuses on the programs of MJC's award winning Agriculture and Environmental Sciences Department, which offers 18 Associate of Science degrees and 13 Technician Certificates. This is one of the most comprehensive community college agriculture programs on the West Coast. Following lunch, division breakout sessions will be held. Workshops for faculty and staff will

be held on Wednesday, August 26, on both campuses. Workshops will include NIMS/SEMS Emergency Training, Building Customer Satisfaction, Managing Change, and Microsoft Office 2007.

A Tribute to Patsy Cline MJC will present "A Tribute to Patsy Cline" starring Joni Morris and the After Midnight Band on Friday, September 11, at 7:30 p.m. in the Auditorium of the Performing and Media Arts Center on East Campus. Tickets are \$14 general and \$12 for students and senior citizens.

Homecoming Football Game The Homecoming Football Game and Alumni Celebration, Saturday, September 12, at 7 p.m. in the MJC Stadium. The Pirates' Football Team plays West Hills College and the MJC Alumni Association and the Associated Students of Modesto Junior College (ASMJC) are planning several fun promotions to celebrate "Pirate Pride." Admission: \$8 general; \$5 students and seniors 62 and older; \$3 MJC students with an Activity Sticker and children 7-10 years old. Children 6 and under enter free. Future home football games are September 5 and 26; October 17 and 31; and November 14. Kick-off is at 7 p.m. for all games except September 26 which is at 3 p.m.

Columbia College President Joan Smith called the following activities to the Board's attention:

Geo-Science Institute at Columbia College About 40 kindergarten through second grade teachers from San Joaquin, Stanislaus, Merced, and Tuolumne Counties attended the Geoscience Institute on June 21-26. The training on earth science for early elementary grade teachers was led by Columbia College GIS/GPS Professor Jeff Tolhurst. As part of a three-year program called K-2 STARTS (Science and Technology Assistance for Rural Teachers and Small Districts), the Institute was presented through a California Postsecondary Education Commission Grant, administered by a partnership between the University of the Pacific, New Hope School District, and the San Joaquin County Office of Education. The first four days of coursework was conducted on campus. The remaining two days of field studies were held at the High Sierra Institute at Baker Station.

Ribbon Cutting and Ground Breaking Two historic Measure E-funded building events will take place at Columbia College on Thursday, August 13: The Ground Breaking ceremony for the Science & Natural Resources Building at 10:00 a.m. and the ribbon cutting for the Mahogany Building at 10:30 a.m. Both buildings are within timelines and budgets. Members of the YCCD Board, Central Services, MJC, and the public are invited to attend.

X-Reg New students will have everything at their fingertips to begin their Columbia College education during X-Reg, or Extreme Registration on Saturday, August 15, from 9:00 a.m. to 4:00 p.m. Students will be able to complete their assessment, orientation and advisement,

register for classes, pay fees, buy books, get student ID cards, purchase parking passes, and more.

Students Invited to Get “On Ramp”

Columbia College’s AWE (Academic Wellness Educators) Committee is introducing another basic skills learning opportunity for students. On Ramp is a preparatory program for new and returning students with fundamental skills, strategies, and resources to improve educational success. Students enroll in three classes and earn 2.0 units: orientation to college (GUIDE 107), study skills (SKLDV 290), and introduction to library (LIBR 1).

In-Service Day

Columbia College will hold its In-Service Day on Thursday, August 27, 2009, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees and the President’s address. There will be two additional presentations: The College website update and Generational Diversity. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

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Presentations/Updates

Chancellor’s Update

Chancellor Roe Darnell reported the State budget changes brought a workload reduction. Enrollment targets have gone from approximately 17,819 FTS to 17,152. The District is analyzing the effects of this reduction. Sections have already been reduced for Fall. Additional reductions will occur in Spring and Summer of next year. With the new reductions two-hundred sections could be cut. This may not serve the high level of community need.

Next year will be a very difficult budget year. Budget discussions are ongoing at the District and colleges.

The Chancellor attended a public information training session given by Community College League of California (CCLC) in Southern California along with Nick Stavrianoudakis, Doug Lau, and Columbia College President Dr. Joan Smith. The focus was sharing strategies to make the best case for community colleges. CCLC worked with the Hewlett Foundation to provide this training.

Grant’s Presentation

Executive Vice Chancellor Teresa Scott introduced the new manager of the Grants Department, Marie Enriquez, who gave a summary of District grants. Ms. Enriquez gave the Board an overview of grants that have been received and those pending. Dean of Economic Development and Workforce Training, Mr. George Boodrookas, reported there is more opportunity for Federal funding now than in the past 20 years. He reported the colleges are being very selective to ensure that grants fit college core goals and mission. Beccie Michael reported that Columbia College has been awarded \$2 million, and the Title III grant is funding both expansion of the college’s distance education program and establishing a development office on campus that houses both grants and the CC Foundation. At Columbia there is an exit plan for Title III grants with

long term stability and integration into the overall strategic plan. The Chancellor asked for the Board's understanding for occasional late notice as the grants are coming fast and sometimes the deadlines are very short. Teresa Scott acknowledged Deborah Campbell's coordination and excellent work with the Grants Department. Chair DeMartini asked that, in future reports, grants be broken down to reflect cost and actual revenue.

Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Board's Consent Agenda. The transactions below were provided to the Board as further information for June 23, 2009, to July 27, 2009. In response to Trustee Dean's inquiry regarding the Tuolumne County Fire transaction, Executive Vice Chancellor Teresa Scott reported that this payment is made according to the Agreement between the District/College and the Fire Department.

Service Agreements – Non-Construction

Vendor	Cost	Location	Purpose
A2 Associates	\$10,000	YCCD	Agreement to organize Job Fairs
Tuolumne County Fire Department	\$140,000	CC	Agreement to pay Battalion Chief salary
Quail Property Management	\$13,056	CC	Lease Agreement, Calaveras Center
San Joaquin Delta College	\$80,000	MJC	Memorandum of Understanding in performing Career and Technical Education (CTE) grant objectives
San Joaquin Delta College	\$10,000	MJC	Memorandum of Understanding in performing Career and Technical Education (CTE) grant objectives
San Joaquin Delta College	\$69,735	MJC	Memorandum of Understanding in performing Career and Technical Education (CTE) grant objectives
Dell Financial Services	\$799,185	MJC	Computer Lease (4 years)

Bond Update

The next CBOC meeting is scheduled for Wednesday, October 7, 2009, Yosemite Community College District, Conference Room B.

Mark Newton, Kitchell representative, reported that they are seeing unprecedented savings in construction with low bids; due to the economy. MJC softball field, Allied Health, and the Ag building show a combined savings of \$10.4 million. Trustee Rojas requested consideration of installation of a restroom at the softball field with the savings. Trustee Riley suggests a training room/locker room be considered. The college considers this top priority with the softball field savings of \$400,000. Columbia College savings on the Science and Natural Resources Building came in at \$4.2 million. Chair DeMartini commented that the community needs to be more informed of the ground breaking events, so they are aware of what is being done with Measure E funds.

The Board received the following update of current Bond projects as noted in the Board's Agenda:

Modesto Junior College: *CEQA Compliance: West Campus:* The initial study public review period is complete and is in the agenda as a separate item for acceptance by the Board of Trustees. *Allied Health:* The project has bid and is preparing to start construction. *Softball Complex:* The project has bid and is preparing for construction. *Agricultural Multipurpose Pavilion* has bid and is starting construction. *Science Community Center & GVM:* The project is in the Division of the State Architect (DSA) for review and approval. *Student Services:* The project has been submitted to the DSA for review and approval.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Construction	August 2009
Agriculture Housing	Construction	June 2009
Agriculture Multipurpose Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Science Community Center & Great Valley Museum	The Division of the State Architect Review	December 2009
Student Services	The Division of the State Architect Review	February 2010
Softball Complex	Construction	August 2009
Founders Hall	Design	January 2011
High Technology Center	Design	December 2011

Columbia College: *Child Development Center:* The project is currently under construction. *Science and Natural Resources:* The project has bid and is starting the construction phase. *Madrone (Mahogany Building)* project is complete.

Current Columbia College Projects

PROJECT	STATUS	START CONSTRUCTION
Child Development Center	Construction	November 2008
Madrone Building	Complete	June 2008
Science and Natural Resources	Construction	August 2009

Current Educational Outreach Facilities

PROJECT	STATUS	START CONSTRUCTION
Calaveras	Property Acquisition	tbd
Oakdale	Property Search	tbd
Turlock	Property Search	tbd
West Side	The Division of the State Architect Review	Spring 2009

Board Annual Self-Evaluation Report

As called for in Board Policy and Accreditation Standards, the Board of Trustees conducted a Board Self-Evaluation and discussed 2008-2009 Special Priorities during the July 22, 2009, Special Meeting. Each trustee completed an evaluation and the information was compiled. Chair DeMartini reported on the Self-Evaluation.

In their discussion the Trustees identified their strengths as: Considering the needs of students in their deliberations and decisions; bringing their broad range of expertise and experiences to the District; working to blend their diverse backgrounds and opinions into a common view for the good of the District; freely expressing their diverse opinions; and displaying unified support of majority Board actions.

The Board identified the need for improvement in the following areas: Increased efforts to focus on broad policy issues; increased understanding of District finances; increased focus on staff and student success; increased opportunities for trustee-to-trustee interaction as a means to establish a stronger understanding of fellow trustees.

ACTION ITEMS

16,051

Consent Agenda, Fiscal Services

A motion was made by Trustee Rojas and seconded by Trustee Hallinan that the Board approve Consent Agenda, as amended, and as follows:

Purchase Orders

Approve the purchase orders issued from June 1, 2009, through June 30, 2009.

Grant Project Applications/ Amendments

Authorize the Yosemite Community College District to submit the Amendments following grant project application/amendment and to enter into a contract with the appropriate agency when the projects are selected for funding (**Report #2285**).

Agency	Coll	Agency Share	Proposer Share
California Department of Education	YCCD	\$3,707,740	-0-

Acceptance of Gifts

Accept with appreciation the following gift(s):

Donor	Gift	Coll	Program
Gary & Patti Wolfe, Carol Wolfe and Helen See	International 584 Tractor, 10' Vrisimo Mighty Max Mower, 10' Orchard Float and related orchard equipment	MJC	Beckwith Instruction Lab
Laurie Sylwester	Books and Videos on Ceramics	CC	Library
Ebbet's Pass Fire District	7 Bendix King hand radios	CC	Fire Technology
Branciforte Fire Dept	1986 Pierce Arrow Type 1 Fire Engine	CC	Fire Technology
Billy Powell	Scoreboard	MJC	MJC Athletics

Mr. Powell was present at this meeting. A presentation on the new scoreboard will be done at the September Board Meeting. Trustee Rojas thanked Mr. Powell for the donation.

Notice of Completion of Contract

Accept the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of contract amount.

Bid #	Project Name	Coll	Contractor	Original Amount	Revised Amount
09-1622	Columbia College Juniper Building Re-Roof	CC	Tru-Tech	\$51,470	\$53,415

Notice of Substantially Completed Work

Approve a 50% release of retention in the amount of \$92,605.95 from the escrow account.

Bid #	Project Name	Coll	Contractor	Original Amount	Revised Amount
08-1601	Madrone Building Welding Lab	CC	Tri-Technic	\$1,695,552	\$1,853,019

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Personnel Items

Approve the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Probationary Appointments - Academic:				
Nancy Wonder	Instructor of Nursing	Allied Health	MJC	Fall 09
Tania Adkins	Instructor of Nursing	Allied Health	MJC	Fall 09
Temporary Appointment - Academic:				
Elizabeth Bailey	Instructor of Nursing	Nursing Consortium	MJC	09-10 Academic year
Tina Troiler	Instructor of Psychology	Arts and Sciences	CC	09-10
Professional Education Leave – Management:				
Gwendolyn Byrd	Director (requests 13 days of Professional Education Leave during 09-10 academic year)	Student Dev & Campus Life	MJC	09-10 Academic year
Temporary Increase in Assignment – Classified:				
Dave Chesnut	Program Specialist, from 20 hrs p/ wk, 11 mos p/yr to 25 hrs p/wk and 12 mos p/yr	CalWorks/Job Placement	CC	9/1/09-6/30/10
Voluntary Reduction in Assignment - Academic:				
Deborah Gilbert	Instructor of English, from 100% to 75%	Literature & Language Arts	MJC	1/11/10-5/1/10

Resignations:				
Haley Radovich	Administrative Secretary	Business, Behavioral & Social Sciences	MJC	12/1/09
Heather Gillis	Admissions & Records Specialist	Admissions & Records	MJC	7/28/09
Deven Chew	Project Manager	Ag, Environmental Sciences & Tech Ed	MJC	7/31/09

Short-Term Appointee List

Approve the following list of short-term appointees, in accordance with State law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<i>Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.</i>					
Victoria Alim	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Aulakh Arminder	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Stephanie Bucknam	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Maria Cabrera	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Koren Cain	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Jeannie Crawford	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Phyllis Cusenza	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Peggy Egami	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Eva Ferreira	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Amanda Finley	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Laverne Glandon	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Terry Glassey	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Daniel Gonzalez	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Ola Greenberg	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Melissa Grable	Food Service Tech	Food Service	CS	8/13/09	6/30/10
Alejandra Gutierrez	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Brandon Hale	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Kash Hamilton	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
James Hershey	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Lisa Jackson	Food Service Tech	Food Service	CS	8/13/09	6/30/10
Veronica Jimenez	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Lori Leonardo	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Kelley Lemmo	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Adrian Lopez	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Marissa Lovell	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Patricia Magana	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Lisa Massey	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Brenda Miller	Food Service Tech	Food Service	CS	8/13/09	6/30/10
Jacqueline Moore	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Evangelina Moreno	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Veronica Nuno	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Megan Perine	Food Service Tech	Food Service	CS	8/13/09	6/30/10
Stacey Perry	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Michelle Rando	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Janice Rickard	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Liz Rightnor	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Jennifer Rocha	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Delores Sampsel	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Maria Sanchez	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Janice Stewart	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Heather “Holly” Sumpter	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Latrell Uhl	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Candice Zumstein	Bookstore Assistant	Bookstore	CS	8/13/09	6/30/10
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Ethan Kachel	Instructional Support Assistant	Arts, Humanities & Comm	MJC	8/13/09	6/30/10
Anna Rivera	Instructional Support Aide	Allied Health	MJC	8/13/09	6/30/10
Catrina Woodward	Sign Language Interpreter	Special Prog/ DSPS	MJC	8/13/09	6/30/10
Specially Funded or Temporary – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Briana Foyil	Food Services Tech	Auxiliary Services	CC	8/24/09	6/30/10
Patricia Lau	Admissions & Records Assistant	Admissions & Records	CC	8/13/09	6/30/10
Renee Velasquez	Support Staff I	Technical Education	MJC	8/13/09	6/30/10
Karen Wilson	Instructional Support Assistant	Business, Behavioral & Social Sciences	MJC	8/17/09	6/30/10
Classified Retiree – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Doryene Rapini	Graphic Arts Technician	Instructional Materials Center	CC	8/13/09	6/30/10

Adjunct Faculty Appointee List

Approve the following list of adjunct faculty appointments:

Name	Department	Coll	Effective
Erik Armstrong	Literature & Language Arts	MJC	Fall 09
Elizabeth Burt	Allied Health, Family & Consumer Sciences	MJC	Fall 09
Eden DuPont	Allied Health, Family & Consumer Sciences	MJC	Fall 09
Shane Elliott	Technical Education	MJC	Fall 09
John Kolb	Arts & Sciences	CC	Fall 09
Carrie Lambertson	Family & Consumer Sciences	MJC	Fall 09
Donald A. Lilley	Arts & Sciences	CC	Fall 09

Name	Department	Coll	Effective
Reginald Murray	Business Administration	CC	Fall 09
Donald Nessler	Natural Resources	CC	Fall 09
Barbara "Bonnie" O'Neill	Computer Science	CC	Fall 09
Cindy Robertson	Allied Health, Family & Consumer Sciences	MJC	Fall 09
Michael Ryun	Ag & Environmental Sciences and Technical Ed	MJC	Fall 09
Kathryn Slaght	Arts & Sciences	CC	Fall 09
Kristy Wright	Allied Health, Family & Consumer Sciences	MJC	Fall 09

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Student Travel

Columbia College European Music Studies

Columbia College is seeking Board approval, on behalf of the Arts and Sciences Division, for a group of approximately 25 students to travel to Europe from May 11-24, 2010. Under the direction of Columbia College Music Professor Rod Harris, students will attend classes on Sundays from February 28 to May 2, 2010, from 1:00-5:00 p.m. at the Columbia College campus. This will include 40 hours of class preparation on the history, music, art, and culture of various regions in Europe. Students will then embark on a two-week European study trip from May 11-24, 2010, to France, Belgium, Venice, Italy, and Spain as destinations. This trip will include 100 hours of instruction in Europe involving visits to concerts, museums, and historic sites in each city. Travel arrangements are made directly by students through EF Tours Travel Company, and instructor's travel expenses are not covered by the college. The approximate travel cost is \$2,900 per student. The class will be conducted as part of Dr. Harris' full-time faculty load for spring 2009 and will be the third time this trip has been offered.

The motion carried with a vote of 7-0.

DISCUSSION ITEMS

16,054

Environmental Impact Review – Intent to Adopt a Mitigated Negative Declaration and Mitigation Monitoring Program

In accordance with the California Environmental Quality Act (CEQA) requirements, Krazan & Associates, Inc. prepared and submitted a draft Mitigated Negative Declaration on the District's behalf to the State Clearinghouse. This document concluded that the Bond projects at Modesto Junior College West Campus will not have a significant effect on the environment with mitigation. Public notices have been posted and the State Clearinghouse has closed the review period, and comments were received by Department of Toxic Substances Control (DTSC). The DTSC's comments are acceptable.

A motion was made by Trustee Hallinan and seconded by Trustee Rojas that the Board of Trustees find the Modesto Junior College Bond projects will not have a significant impact upon the environment with the mitigation measures incorporated in the CEQA initial study and the comments from the DTSC and that the

Board of Trustees adopts the “Mitigated Negative Declaration” and the “Mitigation Monitoring Program” and direct staff to file a “Notice of Determination” with the Governor’s Office of Planning and Research.

The motion carried with a vote of 7-0.

16,055
Citizen’s Bond Oversight
Committee

Two vacancies currently exist on the YCCD Citizens’ Bond Oversight Committee, in the categories of “Tax Payers Association” and “Columbia College Student.” The Chancellor forwarded an individual to be appointed by the Board to fill the Tax Payers Association’s member vacancy. We will continue to advertise the Columbia College Student vacancy until filled.

A motion was made by Trustee Rojas and seconded by Trustee Dean that the Board of Trustees appoint Mr. Frank D. Hodges to the YCCD Citizens’ Bond Oversight Committee, as a member representing the Tax Payers Association.

The motion carried with a vote of 7-0.

16,056
Board of Trustees 2009-2010
Special Priorities

Trustees discussed various challenges facing the District in the 2009-2010 academic year at the July 15 Special Meeting. Based upon those discussions the Chancellor was directed to draft a tentative list of Board Priorities. Trustees discussed the six priorities listed. At the recommendation of Trustee Dean, and with concurrence by the Board, a seventh priority will be added to address the need to support “safe campus” environments at all District locations. The Chancellor will amend the draft Special Priorities and bring this back to the next meeting in September.

16,057
Construction Bidding
Prequalification Process

Per the Board of Trustees request, staff presented an overview of the Prequalification of Contractors process for construction projects at Columbia College, Modesto Junior College, and District Offices. The prequalification process has previously been used on large projects at both Modesto Junior College and Columbia College. The prequalification process is only being used for projects with an estimated construction value in excess of ten million dollars.

Kitchell representative, Mr. Mark Newton, provided the Board with an update on the prequalification process, the historical protocol for large construction projects, objectives, California Public Contract Code, and prequalification criteria which was used on the following projects: MJC Sierra Hall, MJC Yosemite Hall, CC Library & Learning Resource Center, MJC Mary Stuart Rogers Building, and MJC Performing and Media Arts Center.

The prime objective of the prequalification process is to create a pool of bidders that have a higher level of financial strength than the minimum allowed by bonding capacity and to ensure the contractors are experienced in similar building types. Mr. Newton mentioned that because of the depressed economy it is important to have the financially strongest firms bidding the projects. He provided a lengthy list of Community College Districts that prequalify their general contractors, noting the California Public Contract Code allows districts to prequalify general contractors and the YCCD legal counsel recommends using it. Prequalification protocol at YCCD requires projects with estimated construction cost of over \$10 million to go through the process. Projects under \$10 million can be bid by any contractor with the minimum bonding requirements. Mr. Newton provided additional prequalification criteria and bid breakdowns, with the objective for prequalification being: 1) to provide a risk management tool, 2) to increase the financial strength of the pool of bidders, 3) to ensure the contractor has experience in public works projects and DSA process for higher education construction, and 4) it lowers the probability of the general contractor going bankrupt during construction.

Trustee Rojas commented that the District needs financial protection for project work. Trustee DeMartini stated she feels the prequalification process is necessary; however, the bar may be adjusted and still provide the protection needed. Trustee Abshire would like to ensure that the process is not discriminatory towards local contractors. Trustee Dean would like the criteria to provide opportunities for local contractors. Local contractor Charles Menghetti addressed the Board and requested that prequalification process be reviewed to allow for a more competitive bidding process.

No formal Board action was taken. The Board requested Chancellor Darnell to review and propose revisions to the prequalification process. The Chancellor will work with staff and present prequalification options to the Board at a future meeting.

16,058

(Resolution #09-10/01) of Compliance with National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS)

Senate Bill 166 requires the State Chancellor's Office in consultation with the Governor's California Emergency Management Agency to develop emergency preparedness standards and guidelines to assist community colleges in the event of a natural disaster, hazardous condition, or terrorist activity. The standards and guidelines have been developed in accordance with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). All government agencies in California, including special districts, are obligated to comply with the requirements of NIMS and SEMS.

For these reasons, it is appropriate that Yosemite Community College District take formal action, by resolution, to affirm its compliance with NIMS and SEMS.

A motion was made by Trustee Rojas and seconded by Trustee Abshire that the Board of Trustees approve **Resolution #09-10/01**.

The motion carried with a vote of 7-0.

16,059

Additional County Citation
Processing Fee

At their May 2009 meeting, the Board approved an update to the YCCD Parking and Traffic Ordinances Penalty Schedule. The updated schedule reflected changes required per SB 1407, which added a \$3.00 processing fee per parking citation to cover construction costs for court facilities. In accordance with the law, Stanislaus County has added an additional \$1.50 fee per citation that also must be collected. The Parking and Traffic Ordinances Penalty Schedule requires a second update to reflect the additional fee. A copy of the updated YCCD Parking and Traffic Ordinances Penalty Schedule reflecting the additional \$1.50 was provided to the Board.

A motion was made by Trustee Dean and seconded by Trustee Abshire that the Board of Trustees approve the updated Parking and Traffic Ordinances Penalty Schedule.

The motion carried with a vote of 7-0.

16,060

COMMENTS

From the Board of Trustees

Trustee Hallinan reported that he and Chancellor Darnell attended an alternative energy conference. He will bring a report at a later time. Trustee Dean reported that she attended the Summer Sonata, the ribbon cutting for the parking lot at MJC, enjoyed the culinary expertise of Gene Womble, and reported the blood drive goal was 70 units and 67 were actually received. The employee is out of the hospital, and much appreciation has been received for the kindness extended. Trustee Dean is looking forward to In Service and Institute Days. Trustee Rojas attended the VIP/JPA Strategic Planning Sessions and will also attend the statewide conference in September. He also attended the MJC parking lot ribbon cutting and the event catered by Gene Womble. Trustee Flores attended the Summer Sonata and the parking lot ribbon cutting. She will also attend tomorrow's ribbon cutting ceremonies at Columbia College. Trustee Riley also attended the Summer Sonata, the parking lot ribbon cutting, toured the Great Valley Museum, and the children's science camp held there. Chair DeMartini attended the Summer Sonata and the parking lot ribbon cutting. She expressed her thanks to Trustee Dean for organizing the blood drive. Student Trustee McMahon attended the CCLC Student Trustee Workshop.

Recess to Closed Session

The Board of Trustees recessed to Closed Session at 8:17 p.m.

Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 9:40 p.m., and there was no report out from Closed Session.

16,061

ANNOUNCEMENTS

The next regular meeting of the Board will be held on Wednesday, September 9, 2009. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

Adjournment

The meeting adjourned at 9:40 p.m.

Anne DeMartini, Chair
YCCD Board of Trustees

D. Roe Darnell, Secretary
YCCD Board of Trustees