

**AGENDA**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIVE HUNDRED AND TWENTY-FIRST REGULAR MEETING**  
**August 13, 2008**

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**3:30 P.M.** Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

**CLOSED SESSION AGENDA:**

- Discussion:
1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment
  2. Pursuant to G. C. Section 54956.9(b)  
Significant Exposure to Litigation: Three Cases
  3. Pursuant to G. C. Section 54956.9(a) - Litigation  
Case: ACE v. YCCD, No. 306771
  4. Pursuant to G.C. Section 54956.8 – Property Negotiator  
Conference with Real Property Negotiators (APN: 021-091-003, 021-091-004, 109-015-054, 109-015-071, 057-023-027, 057-023-028, 021-027-014, 025-006-034, 089-019-006)
  5. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators  
District Representatives: T. Scott, G. Rose, D. Wirth  
Employee Organizations: CSEA

**5:30 P.M.** - Reconvene to open session – YCCD Board Room

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of the Minutes

**RECOMMENDATION:** That the Board of Trustees approve the minutes of the regular meeting on July 9, 2008.

Comments from the Public

*Persons who want to comment on Board business issues not included on the agenda can do so as part of this section of the agenda.*

*Persons who want to address the Board of Trustees on an agenda item may do so after being recognized by the Chair of the Board and before Board discussion on the action item.*

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

**Televised Meetings:** Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

**Video Streams:** Video streams occur on the two Fridays following the Board Meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: [Hwww.gomjc.org/mjcvideoH](http://www.gomjc.org/mjcvideoH).

**I. REPORTS AND INFORMATION ITEMS**

**A. Student Presentation – Student Learning Outcomes, Columbia College**

Dr. Dennis Gervin, SLO mentors and members of the Core SLO Committee will make a brief presentation on the progress of Student Learning Outcomes at Columbia College.

**B. Student Activity Reports**

**C. Academic Senate Activity Reports**

**D. Activities and Announcements**

**Modesto Junior College – President Rose**

1. MJC Dairy Judging Team Victory

MJC's Dairy Judging Team received top awards at the 229th Royal Highlands Competition for Livestock and Dairy Cattle, in Edinburgh, Scotland. MJC produced three of the top four two-person teams. Kari Kronberg and Matt Nascimento placed first. Caitlyn Morehart and Heather Borba placed third. Justin Borges and Jonathan Weststeyn finished in a fourth-place tie. Individual winners included Kronberg as the top-placing individual; Nascimento in third, Morehart in fifth and Borges in eighth. The MJC team finished its career undefeated in its division, a national title in Fall 2007, followed by this international win. The team visited farms and other sites in Ireland, Germany, Belgium, France and the United Kingdom. Congratulations to Coach Bill Hobby and his championship team!

2. MJC Fall Institute Day

MJC will kick-off a new academic year with Fall Institute Day on August 22 in the Main Auditorium on East Campus. The program begins at 8:30 a.m. with remarks by President Rich Rose and Chancellor Roe Darnell, followed by entertainment to celebrate the newly renovated Auditorium and expanded Performing & Media Arts Center. The program will focus on accreditation, MJC's new Strategic Plan, program review and student learning outcomes. Breakout sessions will be held after lunch. Workshops for faculty and staff will be held on Thursday from 9 a.m. to 12:10 p.m. Sessions include best syllabus practices, best hiring practices, and using Photoshop for print and web publishing.

3. MJC Theatre - "Stage Fright"

MJC Theatre Department will kick off the Fall semester with a production of "Stage Fright" on August 29-30 and September 4-6 at 7:30 p.m. and on September 6-7 at 2 p.m. in the newly renovated Little Theatre on East Campus. Stage Fright is a murder mystery in the tradition of Agatha Christie and Alfred Hitchcock written by British author Bettine Manktelow and directed at MJC by Dr. Jim Johnson. Tickets will be available at the door for \$10 general and \$8 for students and seniors.

4. Classified Staff Appreciation Breakfast

The MJC President's annual Classified Staff Appreciation Breakfast will be held on Thursday, August 21 at 7:30 a.m. on the Ag Patio. MJC administrators will cook omelets for the MJC and YCCD classified staff in recognition of their outstanding work. YCCD Trustees are invited to join us for this fun event.

**I. REPORTS AND INFORMATION ITEMS**

**D. Activities and Announcements**

**Columbia College – President Smith**

1. Madrone Building Project Groundbreaking

The groundbreaking ceremony for the new Madrone Building project was held on August 12 at the present Madrone Building site on the Columbia College campus. Funded by Measure E, the new \$2.3 million building will house working labs for automotive collision repair and welding technology. This will free up areas in the existing Madrone facility for better utilization of space by the Automotive Technology Department for more student training. The building architect is Noll and Tam of Oakland, the contractor is Tri-Technic of Sonora, and the project management firm is Kitchell, CEM of Modesto.

2. Lakeside Jazz and Wine

Lakeside Jazz & Wine returns to the shore of the Columbia College campus lake on Saturday, October 11 from 1-5 pm. It's an enjoyable afternoon of jazz, wines, hors d'oeuvres, an art exhibit and silent auction, hosted by the Columbia College Foundation. Proceeds will be used for scholarships, educational program support, and other resources for students. Tickets are \$30 per person and can be obtained from the Foundation Office at 588-5115. RSVP deadline is October 6.

3. Columbia College Summer Culinary Buffets

Students enrolled in Columbia College's Summer Culinary Institute served their last Thursday buffet on August 7. The institute provided intensive training in commercial food preparation for this summer's 17 culinary students. Each week, they chose the various menus with regional or international themes, prepared the selections, served the meals and waited on the tables. As noted, patrons attended the popular luncheons from as far away as San Jose and Sacramento.

4. Phi Theta Kappa - Backpacks for Kids

Members of Columbia College's Phi Theta Kappa honor society collected school supplies for Tuolumne County's needy students in grades 1 through 12. As a service project, the group organized collection sites in the community to gather backpacks and school materials as part of their "Backpacks for Kids" campaign. Among the requested materials were pens, pencils, crayons, writing journals, and storage pockets/boxes.

5. X-Reg for New Students

New incoming students to Columbia College took advantage of X-Reg on August 9. X-Reg, or Extreme Registration, was an opportunity for new students to do everything that's needed to begin their education at Columbia on one day and at one time. This included assessment, orientation, advisement, registration, paying their fees, buying textbooks, getting students ID cards, and other activities.

I. **REPORTS AND INFORMATION ITEMS**

D. **Activities and Announcements**

**Columbia College – President Smith, Continued**

6. Columbia College In-Service Day

Columbia College will hold its In-Service Day on Thursday, August 21, 2008, beginning at 8:15 a.m. An all-college meeting will include introduction of new employees, the President's address and a sabbatical leave report. The morning breakout session will focus on the topic of campus facilities including Measure E Bond projects. Lunch will be provided and division/senate meetings will be held in the afternoon. Trustees are invited to attend.

**I. REPORTS AND INFORMATION ITEMS**

**E. Presentations/Updates**

1. Accreditation Update

President Rich Rose will provide the Board with an update regarding the status of the Mid-term Report and Special Report being prepared by Modesto Junior College.

2. Chancellor's Update

Chancellor Roe Darnell will provide the Board with an update on District/College priorities.

3. Distance Education Report

Per Title V regulation 55210, as Yosemite Community College District offers one or more courses or course sections in which instruction is provided through distance education for at least 51 percent of the hours of instruction in the course or course section, the District shall provide to the local governing board, no later than August 31<sup>st</sup> of each year, a report on all distance education activity. Representatives from both Colleges will be present to provide this information to the Board of Trustees.

4. Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Consent Agenda. The transactions below are provided as further information for June 24, 2008, to July 28, 2008:

Service Agreements – Non-Construction

<b>Vendor</b>	<b>Cost</b>	<b>Location</b>	<b>Purpose</b>
Georgetown University	\$680,400	MJC	Cooperative Agreement/CASS Cycle 2008
Reedley College	\$10,000	MJC	Cooperative Agreement for State Advisory Committee for Agriculture and Natural Resources
Reedley College	\$50,000	MJC	Cooperative Agreement for the Statewide Discipline/Industry Collaborative Project

5. ★Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

**Citizens' Bond Oversight Committee** –The next regular meeting is scheduled for October 1, 2008, from 6-7:00 p.m., YCCD Board Room, 2201 Blue Gum Ave, Modesto.

**I. REPORTS AND INFORMATION ITEMS**

**E. Presentations/Updates**

5. ☆Bond Update, Continued

**Columbia College:** *Child Development Center:* The project has been approved by the Division of the State Architect and is proceeding into bidding. Construction is expected to start in September of 2008. *Science and Natural Resources:* The design development phase is underway and the start of construction is scheduled July of 2009. *Public Safety Center:* Construction continues. *Madrone Building:* The project has started construction.

PROJECT	STATUS	START CONSTRUCTION
Child Development Center	Bidding	September of 2008
Madrone Building	Construction	July of 2008
Public Safety Center	Construction	May of 2008
Science and Natural Resources	Design Development	July of 2009

**Modesto Junior College:** *Campus Master Plan:* Board acceptance of the plan has been requested. *Agriculture Multi-Use Pavilion:* Construction documents have been completed and the project has been submitted to the State for review. The design phase for the *Agriculture Beef and Sheep Unit* is near completion. *Allied Health:* Construction documents have been submitted to the State. DSA review is expected to conclude October of 2008. The *Parking Lot* project is currently in DSA. The *Auditorium* project is complete. *Softball Complex:* The construction documents phase has initiated. *Science Community Center & GVM:* The design development phase has started. *Student Services:* Site has been selected and design phase begins.

PROJECT	STATUS	START CONSTRUCTION
Auditorium	Complete	Complete
Agriculture Beef and Sheep Unit	Design Phase	January of 2009
Agriculture Housing	Bidding	January of 2009
Agriculture Multi-Use Pavilion	In DSA	January of 2009
Allied Health	In DSA	January of 2009
Parking Lot	In DSA	October of 2008
Science Community Center & GVM	Design Development	October of 2009
Student Services	Design	TBD
Softball Complex	Construction Documents	January of 2009

**Calaveras Educational Site:** The Measure E team is negotiating property purchase.

**Oakdale Educational Site:** The College and District are currently reviewing sites.

**West Side Educational Site:** The College and District have signed a donation agreement with a local land owner.

**Turlock Educational Site:** Various properties are being considered for future location.

Action items listed in Sections II.A, II.B & II.C are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

**II. ACTION ITEMS**

**A. Consent Agenda, Fiscal Services**

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from June 1, 2008, through June 31, 2008.

2. Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

Donor	Gift	Coll	Program
Tuolumne General Hospital	Exercise equipment	CC	Calaveras off-campus site exercise program
Steve & Linda Bradon	Communication Graphic supplies	MJC	Communication Graphics Program
Hospira	Plum Pump XL	MJC	Nursing Skills Lab

3. ☆Grant Project Applications/Amendments

A recommendation is made that the Board of Trustees authorize the Yosemite Community College District to submit the following grant project applications/amendments and to enter into a contract with the appropriate agencies when the projects are selected for funding:

Agency	College	Agency Share	Proposer Share
Sierra Health Foundation	CC	\$40,000	-0-
Department of Conservation	MJC	\$122,560	-0-
National Science Foundation-S-STEM	MJC	\$551,950	-0-
US Department of Education	MJC	\$1,104,100	-0-

4. Notice of Substantially Completed Work

The work on the following project contract has been substantially completed. It is requested that the Board approve a 5% release of retention in the amount of \$1,283,805.15 from the escrow account.

Bid #	Project Name	Coll	Contractor	Original Amount	Revised Amount
08-1564	MJC Auditorium Alterations/Additions	MJC	ACME Construction Company, Inc.	\$26,915,000	\$28,096,338

**II. ACTION ITEMS**

**B. Consent Agenda, Personnel**

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items and commend retirees for their years of service:

**PERSONNEL TRANSACTIONS LIST**

<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Coll</b>	<b>Effective</b>
<b>Retirement:</b>				
Dr. Jim Riggs (11 years of service)	Professor	Humanities & Social Sciences	CC	8/20/2008
<b>Interim Appointment – Educational Administrator:</b>				
Brian Sanders	Interim Dean	Science, Math & Engineering	MJC	8/15/08 – 6/30/09
<b>Temporary Appointment - Academic:</b>				
Derek Cowell	Professor of History	Business, Behavioral & Social Science	MJC	2008-09 (academic year only)
Jayson Scarborough	Professor of Animal Science/Ag Business	Ag, Environmental Science & Tech Ed	MJC	2008-09 (academic year only)
Vanitha Swaminathan	Professor of ESL	Literature & Language Arts	MJC	2008-09 (academic year only)
<b>Probationary Appointment (first-year contract) - Academic:</b>				
Karin Rodts	Learning Disability Specialist	DSPS	CC	Fall 2008
<b>Appointment – Classified Management:</b>				
Marvin Ghan	Mechanic Supervisor	Transportation	YCCD	8/4/2008
<b>Promotional Appointment - Classified:</b>				
Fiodir Eissayou	Programmer Analyst IV	Information Technology	YCCD	8/18/2008
<b>Probationary Appointments – Classified:</b>				
Oleg Khatsayuk	Custodian	Facilities Planning & Ops	YCCD	8/18/2008
Sarion Azevedo	Custodian	Facilities Planning & Ops	YCCD	8/18/2008
Janet Constable	Custodian	Facilities Planning & Ops	YCCD	8/18/2008
Maureen Cosgrove	Support Staff II (62.5%)	Allied Health	MJC	8/14/2008 Contingent upon funding
<b>Increase in Assignment - Classified:</b>				
Geri Wend	Secretary III (Permanent increase from 11 to 12 mo)	Academic Senate	MJC	7/1/2008
Ronda Kelly	Instructional Assistant II – 20% (Temporary increase not to exceed 24 hrs p/wk)	Culinary Arts	MJC	8/25/08 – 5/2/09



**II. ACTION ITEMS**

**B. Consent Agenda, Personnel, Continued**

**PERSONNEL TRANSACTIONS LIST**

<b>Resignations:</b>				
Anne Anderson	Support Staff I (Temporary increase from 19 to 29 hrs p/wk)	Child Care Center	CC	8/1/08 – 7/1/09
Shawn Smith	Child Development Center Associate Teacher	Family & Consumer Sci	MJC	6/30/2008
Barbara Wolf	Support Staff II	Child Development Training Consortium	YCCD	8/22/2008
<b>Terminations:</b>				
Probationary Classified Employee	Custodian	Facilities Planning & Ops	YCCD	7/24/2008

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with State law (AB500-Goldberg).

<b>Name</b>	<b>Classification</b>	<b>Department</b>	<b>Coll</b>	<b>Start Date</b>	<b>End Date</b>
Adler, Christine	Learning Asst/Tutor	Literature & Lang Arts	MJC	8/25/08	5/2/09
Artellan, Cora	Cashier – Snack Bar	Auxiliary Services	CC	8/18/08	6/30/09
Bettencourt, Sandra	General Clerk	Health Services	MJC	8/14/08	6/30/09
Bouchard, Matt	Instructional Asst I	Instruction Office	CC	8/25/08	12/13/08
Brown, Cathy	Support Staff II	Student Learning	CC	9/1/08	6/30/09
Castillo, Leticia	Outreach Recruiter	TRIO/Pre-College	MJC	8/14/08	6/30/09
Contreras, Adriana	Program Rep I	Workforce Training Ctr	MJC	8/14/08	1/31/09
Eaton, Stephanie	Cashier – Bookstore	Auxiliary Services	CC	8/18/08	6/30/09
Garcia, Carol	Custodian	Facilities Planning & Ops	CS	8/18/08	11/18/08
Glenn, Sherry	Support Staff II	Student Learning	CC	8/14/08	6/30/09
Guldenpfennig, Jennaca	Support Services Aide	Counseling	MJC	8/14/08	5/2/09
Grable, Melissa	Cashier	Food Services	MJC	8/14/08	6/30/09
Jackson, Lisa	Cashier	Food Services	MJC	8/14/08	6/30/09
Johnson, Pauline	Account Tech I	Business Services	MJC	8/18/08	6/30/09
King, Dee	Account Tech I	Business Services	MJC	8/18/08	6/30/09
Martin, MarQuise	Associate Teacher	Child Development Ctr	MJC	8/14/08	6/30/09
Miller, Brenda	Cashier	Food Services	MJC	8/14/08	6/30/09
Munshaw-Rodriguez, Christopher	Program Rep I	Student Development	MJC	8/1/08	6/30/09
Novoa, Veronica	Support Staff I	Community Education	MJC	8/14/08	6/30/09
Perine, Megan	Cashier	Food Services	MJC	8/14/08	6/30/09
Plasencia, Gloria	Account Tech I	Business Services	CS	8/18/08	6/30/09
Robertson, Will	Media Asst Trainee	Media Services	MJC	8/14/08	6/30/09
Schafer, Donette	Support Service Aide	Admissions & Records	MJC	8/14/08	6/30/09
Yohanna, Atoreena	Cashier	Food Services	MJC	8/14/08	6/30/09
Weatherford, Diane	Account Tech I	Business Services	MJC	8/18/08	6/30/09

## II. ACTION ITEMS

### C. Consent Agenda, Student Travel

1. MJC Dairy Cattle Judging Team – Viroqua, Wisconsin

MJC is seeking Board approval to travel to the Dairy Cattle Judging Team competition in Viroqua, Wisconsin. The MJC Dairy Cattle Judging Team has again been invited to compete in the Accelerated Genetics Intercollegiate Dairy Cattle Judging Contest. The trip will span from September 11 to 15, 2008. The cost of the trip for the coach and six team members will be approximately \$3,325.00 and will be paid through VTEA, Departmental Travel and/or Dairy Club funds.

2. MJC Dairy Cattle Judging Team - Madison, Wisconsin

MJC is seeking Board approval to travel to the Dairy Cattle Judging Team competition in Madison, Wisconsin. The MJC Dairy Cattle Judging Team has again been invited to compete in the World Expo Dairy Cattle Judging Contest. The trip will span from September 26 to 30, 2008. The cost of the trip for the coach and six team members will be approximately \$4,000. The funds for the trip will be paid through VTEA, Departmental Travel and/or Dairy Club funds.

## II. ACTION ITEMS

### C. Discussion Items

1. ☆ Authorizing Signatures – 2008-2009 (T. Scott)

Attached is a Revised Resolution No. 07/08-09 – Authorizing Signatures 2008-2009.

RECOMMENDATION: That the Board of Trustees approve the revised **Resolution No. 07/08-09** authorizing selected employees to act as agents for the Board of Trustees, which deletes Item No. 14.

2. ☆ Board Policy 6225 (Syllabus) – 2<sup>nd</sup> Reading (R. Darnell)

Attached is proposed YCCD Board Policy 6225 (Syllabus) which requires that all students are provided a syllabus during the first week of classes. A first reading was conducted at the July 9, 2008, Board meeting.

RECOMMENDATION: That the Board of Trustees conduct a second reading on the proposed Board Policy 6225 (Syllabus) and approve said Policy.

3. Naming of the MJC Science Building (R. Rose)

According to Board Policy 3620, final approval for the naming of buildings and facilities rests with the Board of Trustees. The MJC Campus Development Committee, College Council and President's Cabinet has approved a name for the MJC Science Building that will be representative of the various programs and activities held there. The new building will be sited on West Campus. The following recommendation for a name for the MJC Science Building is requested for approval by the Board of Trustees.

RECOMMENDATION: That the Board of Trustees approve the following name for the MJC Science Building: **Science Community Center**.

4. ☆ Board Special Priorities (R. Darnell)

Trustees continue to discuss various challenges facing the District in the 2008-2009 academic year. Based upon those discussions a tentative list of Board Priorities was drafted and revised. This revised draft document will be reviewed by the Board for adoption at this meeting.

RECOMMENDATION: That the Board of Trustees review the draft Board of Trustees 2008-2009 Special Priorities, modify it as desired, and adopt a statement of their 2008-2009 Special Priorities.

## **II. ACTION ITEMS**

### **C. Discussion Items, Continued**

#### 5. Modesto Junior College Facilities Master Plan (FMP) *(R. Rose)*

The Modesto Junior College Facilities Planning Committee selected bfgc as their Master Planning Architect in Fall of 2007. The committee worked closely with the design team to determine priorities and a plan for three phases of work. Phase I is the work that will be included in the Measure E Bond Program. Phase II is the work that could reasonably be planned for the next twenty years, if funding became available. In Phase III the plan provides an outline for the next fifty years. The Facilities Master Plan has been presented to the college community during two college-wide forums and an open question period of two months was allowed for comment. The final FMP presented to the Board of Trustees reflects all the comments received by the stakeholders and will serve as a basis for bond implementation.

**RECOMMENDATION:** The Modesto Junior College Facilities Planning Committee requests that the Board of Trustees accept the submitted Facilities Master Plan.

## **III. BOARD COMMENTS**

### **Comments from the Board of Trustees**

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

## **IV. ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees will be held on Wednesday, September 10, 2008. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.