

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**BOARD STUDY SESSION and**  
**FIVE HUNDRED AND SIXTY-NINTH REGULAR MEETING**  
**July 11, 2012**

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The Board Study Session was called to order by Chair Mike Riley at 2:30 p.m. in the YCCD District Board Room, 2201 Blue Gum Avenue, Modesto, CA 95352.

Board Members Present      Mike Riley, Board Chair  
Tom Hallinan, Vice Chair  
Anne DeMartini  
Abe Rojas  
Lynn Martin  
Linda Flores

Board Members Absent      Don Viss  
Doug Dyrssen (Student Trustee)

Public Comments            There were no public comments.

**BOARD STUDY SESSION**  
**OPEN SESSION AGENDA**

Annual Board Self-Evaluation Process      Trustees previously participated in a Board self-evaluation. Those results were compiled by the Chancellor's Office and made available to Trustees for review and discussion at this meeting. The Board requested that comments on the self-study be documented at the end of each section to make it more usable. The adjustment will be made in the Chancellor's Office. There was discussion regarding attendance at seminars, conferences and retreats. Chair Riley commented this is done in a cost effective manner. Mentoring of New Trustees – Trustees agreed that they should meet with new Trustees one-on-one for mentoring. A handbook for new Trustees was discussed. Chair Riley commented he would be responsible for coordinating this. Trustee DeMartini commented the public needs to see the colleges as a real viable option for education. Trustee Rojas suggested bringing the administration of local schools to the campuses for an event that educates them as to what is offered. Trustee DeMartini commented section 3, item #6 (page 4) should probably be two questions. In response to questions from Trustees, the Chancellor reported that the Mission and Vision of the District and colleges is a constant and does not change because of budget reductions.

Special Priorities            The Trustees began a review of the Special Priorities from the previous year. Chair Riley commented the Board would like to see fewer priorities. Trustee Hallinan commented that things that are always a priority are not special priorities and should not be

listed as such. The Trustees will send their personal special priorities to the Chancellor and another Study Session will be scheduled for August before the regular Board meeting to complete the Special Priorities.

Trustees adjourned to Closed Session at 3:40 p.m. in YCCD Conference Room B for the purpose of discussing the following Closed Session Agenda items:

**REGULAR MEETING  
CLOSED SESSION AGENDA:**

- Discussion:
1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment
  2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators  
District Representatives: D. Wirth, G. Rose  
Employee Organizations: CSEA, YFA
  3. Pursuant to G. C. Section 54956.9 (a) Litigation  
Case: YFA et al vs. YCCD et al No. 667978

The Board of Trustees reconvened to Open Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

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|--------------------------------|---|
| Board Members Present          | Mike Riley, Board Chair<br>Tom Hallinan, Vice Chair<br>Linda Flores<br>Anne DeMartini<br>Abe Rojas<br>Lynn Martin<br>Doug Dyrssen (Student Trustee)   |
| Board Members Absent           | Don Viss  |
| Others Present                 | J. Smith, T. Scott, D. Wirth, G. Rose, J. Swank,<br>N. Stavrianoudakis, L. Dorn, B. Thames, B. Crow, G. Molina,<br>D. Gervin, J. Zamora, J. Leamy, J. Fay, B. DeMoss, R. Faughn,<br>M. Sundquist, M. Guerra, M. Robles, S. Akiona, G. Whitfield,<br>M. Kennedy, K. Sabo, M. Sundquist, M. Robles, M. Guerra,<br>J. Mathies (Recorder)   |
| Report Out From Closed Session | Chair Riley reported that the Board of Trustees voted to authorize the filing of an appeal in the matter of the Yosemite Faculty Association, et al. v. Yosemite Community College District, et al., Stanislaus County Superior Court Case No. 667978. Due to budget constraints, the District was forced to reduce or discontinue certain services at the beginning of the 2011-2012 academic year, necessitating the layoff of a number of faculty. The District continues to believe that the determinations that led to these particular layoffs were correct, and believes that the Court's ruling, reversing the Board's adoption of an Administrative Law Judge's Proposed Decision after hearing, is incorrect. |

Approval of Minutes A motion was made by Trustee DeMartini and seconded by Trustee Flores to approve the minutes of the regular meeting on June 13, 2012.

The motion carried with a vote of 6-0.

Public Comments There were no public comments.

**REPORTS &  
INFORMATION ITEMS**

**Constituency Reports**

Student Senate Activity Reports

ASMJC President Kevin Sabo gave the ASMJC report.

Yosemite Faculty Association

No report.

California Schools Employee Association (CSEA)

CSEA President Rosanne Faughn gave the CSEA report.

Faculty Representative to the Board

No report.

Academic Senate Activity Reports

Columbia College Academic Senate President John Leamy gave the Academic Senate report.

MJC Academic Senate President John Zamora gave the Academic Senate report.

Leadership Team Advisory Council (LTAC)

LTAC Interim President Brian DeMoss gave the LTAC report.

**Activities and  
Announcements**

**Columbia College**

President Dennis Gervin called the Board's attention to the following:

Foundation Awards Future Vision Scholarships

The Columbia College Foundation awarded eight Future Vision Scholarships to local high school graduates that are planning to enroll full-time at Columbia College in the 2012-2013 academic year. Each scholarship provides \$1,000 toward the recipients' future education at Columbia College. All awardees graduated within the top 25% of their high school class and have demonstrated involvement with student leadership activities. The Foundation Board is honored to provide these scholarships to promising students during their first year at Columbia College.

Mad About Science  
Summer Camp

Columbia College will be the site for the “Mad About Science” camp. Geared toward third to eighth grade students, the camp will run August 6-10, 2012. Dr. Jeff Tolhurst, Columbia College Instructor of Geographic Information Systems and Earth Science, will work in partnership with Tuolumne County elementary teachers to conduct the educational learning at the camp. The camp is sponsored by Front Porch, Inc. and is collaboration between Columbia College and the Tuolumne County Office of Education.

TCATS Geoscience  
Institute

Over 50 teachers from Tuolumne, Calaveras and Amador Counties participated in a week long science institute from June 18 – June 23, 2012, that addressed essential questions such as, “How have humans impacted natural watersheds and the interactions of species (salmon) within these ecosystems?” Columbia College Full-time faculty member Jeff Tolhurst and Adjunct Instructor Glen White presented at the 2012 TCATS Summer Institute. Tuolumne, Calaveras, Amador, Teaching Science (TCATS) is a professional teacher development program that provides intensive instruction in science content, teaching techniques and pedagogy in order to provide students with a meaningful understanding of science concepts. TCATS is funded by the CA Math and Science Collaboration Grant with Columbia College 2011-2014. TCATS year 2, is now serving 3 counties, 9 school districts, 18 different schools 3<sup>rd</sup> – 8<sup>th</sup> grade, 53 teachers, and over 1,800 students. The primary goal of the institute is to familiarize teachers with geological and biological timelines and major events, as well as providing them with an understanding of how scientists use indirect evidence to support theories.

**Modesto Junior College**

President Jill Stearns reported the U.S. Department of Agriculture’s Under Secretary for Research, Education, and Economics Dr. Catherine Woteki has announced that Dr. David Baggett, agriculture professor, is among the 27 members of the 2012 class of the E.Kika De La Garza Fellowship Program. She called the Board’s attention to the following:

MJC Receives Grant

Modesto Junior College was awarded a Student Mental Health Program grant in the amount of \$182,075 from the California Community Colleges Chancellor’s Office. The grant will increase MJC’s capacity to respond to the growing need of students with mental health concerns. The two-year project will address prevention and early intervention for mental health needs of students, faculty, and staff. The writing team included Antoinette Herrera, Lorena Dorn, Becky Crow, Kimberly Kennard, Maurice McKinnon, and Peggy Kroll.

Popular Hip Hop  
Performances

An exciting evening of Hip Hop Dance and Music choreographed and performed by MJC Dance students, faculty and special guests will take place July 17, 18, and 19 at 7:30 p.m. in the Main Auditorium in Performing and Media Arts Center. Tickets are \$10 general admission and \$8 for students and will be available at the

door 90 minutes prior to each performance.

Great Valley Museum  
Golf Tournament

Eighty-three players participated in the Great Valley Museum's fourth annual Bette Belle & Jean Smith Golf Tournament. The June 4 rainy day event netted close to \$3,000. Thank you to the GVM Board members Mike Kelly, Paul Carrol, Sandy Vanwey, and Ken Meidl who served on the golf tournament committee, and also to GVM staff members Molly Flemate and Tana Dennen for their many hours of work on this fundraiser.

Community Education  
Offers Summer Camps  
for Children

Summer enrollment in MJC's Community Education Camps for Kids, held on West Campus, exceeded expectations. Children are offered fun, safe experiences throughout the summer. Fun themes are offered for every interest – Survivor – Campfire Kids – Gadgets and Gizmos and Suess-ical.

**Yosemite Community  
College District**  
YCCD Policy and  
Administrative Procedure  
"Conversion" Project

Nick Stavrianoudakis, Director of Public Affairs, reported on the status of the YCCD Policy and Administrative Procedure "conversion" project. The goal is for YCCD's policy numbering system to match the California Community College League of California's (CCLC). In an effort to continue updating policy and administrative procedures in a timely manner, the Policy and Procedures Committee is working on the conversion to the CCLC numbering system this summer. The advantage will be to remain current with CCLC's "legally required" and "legally advised" templates and to employ some features to policy and administrative procedure that we haven't been able to introduce because of the numbering differences. These features include "interactive" links to code references online and a more consistent format. In addition, the committee will work to fill in gaps in Policy and Administrative Procedures created by the new numbering system implementation. The gaps include YCCD policy and administrative procedures that CCLC does not have; and vice versa. Since it may take some time for staff to become familiar with the new numbering system, we will also create a table of contents matrix to ease the transition.

**Presentations/Updates**

Chancellor's Update

Chancellor Smith reported the responses on Accreditation are almost finished. She encouraged those on committees writing reports to come together and complete their part.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond project – Primary Data Center.

**Modesto Junior College:** *Science Community Center and Great Valley Museum:* Interior dry wall and exterior cement plaster are in process. *High Tech Center:* The project is being reviewed by DSA.

**Columbia College:** Based on the approved master plan, the college is selecting architects for the highest priority projects.

**Central Services:** *Primary Data Center* has started construction. *Secondary Data Center* is in the Design Phase. *Shipping and Receiving* has started construction. The new *Central Services Building* has started design.

**Current Modesto Junior College Projects**

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Closeout	August 2009
Infrastructure Increment II	Construction	February 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	DSA Review	August 2012
High Tech Center	DSA Review	January 2013

**Current Columbia College Projects**

Facilities Master Plan	Planning	Tbd
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**Current Central Services Projects**

Primary Data Center	Bidding	July 2012
Secondary Data Center	Design	September 2012
Shipping and Receiving	Pre-Construction	June 2012
Central Services Building	Pre-Design	Est. January 2014

**Current Educational Outreach Facilities**

Calaveras	Design Phase	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Design Phase	Tbd

*Definition of "Complete" for Facilities refers to "YCCD Occupancy".  
DSA= Division of State Architect*

**ACTION ITEMS**

Vice Chancellor of Human Resources Diane Wirth noted a correction on page 9 of the Agenda in the personnel table, under the Intermittent heading. Diane Day and D. Gail Johnson are both from Columbia College – not MJC.

Trustee Rojas made a motion, seconded by Trustee Flores, to accept Action Items A through C with the changes noted by Vice Chancellor Diane Wirth.

The motion carried with a vote of 6-0.

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**Consent Agenda**  
**Fiscal Services**

Purchase Orders                    The Board of Trustees approved the purchase orders issued from May 1, 2012, through May 31, 2012.

Notice of Substantially Completed Work                    The First Phase work on the following project contract has been substantially completed. The Board approved a 100% release of retention in the amount of \$231,894.05 from the escrow account.

Bid #	Project Name	College	Contractor	Amount
11-1657	MJC West Campus Infrastructure Increment II	MJC	Goodland Landscape Construction, Inc.	\$231,894.05

Notice of Completion of Contract                    The following project contracts have been completed and inspected. The Board accepted the work performed as having been completed in accordance with the plans and specifications and authorized final payment of 10% of the contract amount.

Bid #	Project Name	College	Contractor	Amount
10-1638	New Student Services Building Project	MJC	Tricorp Construction, Inc.	\$7,044,801.00
12-1671	MJC West Campus Central Plant Fencing Project	MJC	Crusader Fence Company, Inc.	\$29,124.00

**Consent Agenda,**  
**Student Travel**

MJC Dairy Judging Team Out-of-State Trips                    The Board approved the following MJC Dairy Judging Team out-of-state Dairy Judging competitions to be held during the Fall 2012 semester:

<u>Contest</u>	<u>Location</u>	<u>Dates</u>	<u>Approximate Cost</u>
The Big E and All-American Dairy and Cattle Judging Competition	Springfield, MA Harrisburg, PA	9/14 – 9/18/2012 9/14 – 9/18/2012	(Combined w/PA trip) \$ 3,100.00
World Dairy Expo	Madison, WI	9/28 – 10/2/2012	\$ 3,300.00
North American Dairy Expo	Louisville, KY	11/2 – 11/5/2012	\$ 2,500.00

The cost for the trips will be paid through Young Farmers Dairy Club fundraising activities. If sufficient funds are not raised, some travel will be cancelled. Bill Hobby, MJC Dairy Judging Team coach, is in the process of planning these trips for the team. The team members that will make these trips with Coach Hobby are Brian Lopes, Roger Silva, Eric Migliazzo, Conner Tollenaar, and Jamie Riveira.

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**Consent Agenda**  
**Personnel Items**

The Board of Trustees approved the following Personnel Transaction Items:

**PERSONNEL TRANSACTION LIST**

Name	Position	Department	Coll	Effective
<b>Retirement:</b>				
Merlin Bart, 28 years of service	Instructional Support Specialist	Automotive Technology	CC	5/1/12 (Amended Date)
Jode Irons, 23 years of service	Bookstore Assistant	Bookstore	MJC	8/1/12
Gary Largent, 37 years of service	Maintenance Specialist, HVAC	Facilities Planning & Operations	CS	8/1/12
<b>Promotional Appointment – Classified:</b>				
Dennis Simms	Grounds Maintenance Specialist	Facilities Planning & Operations	CS	7/12/12
<b>Probationary Appointment - Classified:</b>				
Marissa Cahn	Program Assistant	Public Safety, Technical Ed & Workforce Development	MJC	7/12/12
Eric Turner	Instructional Support Specialist (75%)	Vocational Education/Auto Technology	CC	7/30/12
<b>Resignation:</b>				
John Kane	Director of Purchasing	Purchasing	CS	9/30/12
Ingrid Keriotis	Instructor of English	Literature & Language Arts	MJC	8/1/12
James Palmer	Instructional Support Technician (75%)	Agriculture & Environmental Sciences	MJC	5/8/12

**Short-Term Appointee List**

The Board of Trustees approved the following short-term appointees, in accordance with state law (AB500 Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<b>Seasonal</b> – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Peggy Egami	Administrative Assistant	Student Financial Services	MJC	7/12/12	6/30/13
Larisa Ubryanova	Administrative Assistant	Counseling	MJC	7/12/12	6/30/13
Jenica Reagan	Farmhand 1	Agriculture	MJC	7/23/12	8/24/12
<b>Intermittent</b> – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Cody Ann Baker	Instructional Support Assistant	DSPS	CC	7/12/12	6/30/13



Name	Classification	Department	Coll	Start Date	End Date
Diane Day	Accompanist	Arts & Science	MJC CC	8/1/12	6/30/13
D. Gail Johnson	Accompanist	Arts & Science	MJC CC	8/1/12	6/30/13
<b>Specially Funded or Temporary</b> – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Angela Balcorta	Admissions & Records Technician	Admissions & Records	MJC	7/12/12	6/30/13
Ashley Costa	Administrative Technician	Business, Behavioral & Social Sciences	MJC	7/12/12	6/30/13
Lori Dangerfield	Admissions & Records Specialist	Admissions & Records	MJC	7/12/12	6/30/13
Denice Ford	Program Assistant	Technical Ed and Workforce Development	MJC	7/12/12	12/31/12
Josh Harper	Information Systems Support Technicians	Technology Services/IT	MJC/CS	7/12/12	6/30/13
Dee Ann Horn	Administrative Technician	Student Learning	CC	7/12/12	6/30/13
Roy Huerta	Graphic Arts Technician	Center of Excellence	MJC	7/12/12	6/30/13
Jennifer Puckett	Custodian	Facilities Operations	CS	7/12/12	10/31/12
James Thomas	Information Systems Support Technicians	Technology Services/IT	MJC/CS	7/12/12	6/30/13
<b>Temporary Replacement for Vacant Classified Position</b> – Maximum of 60 calendar days permitted only during recruitment process.					
Dave Steffy	Systems & Programmer Analyst	IT	CS	7/12/12	10/31/12
Gina Telford	Administrative Secretary	Student Financial Services	MJC	7/12/12	10/31/12
Albert Toma	Grounds Maintenance Technician	Facilities Operations	CS	7/12/12	10/31/12

### Discussion Items

Public Hearing – YFA/YCCD Mutual Bargaining Proposal

On June 13, 2012, the YFA and YCCD presented their 2012-2014 mutual bargaining proposal reopener. Consistent with applicable code sections and District policy, it is necessary for the Board of Trustees to conduct a public hearing on the proposal.

The Board of Trustees conducted a public hearing regarding the YFA/YCCD 2012-2014 Mutual Bargaining Proposal Reopener.

### COMMENTS

From the Board of Trustees

Student Trustee Doug Dyrssen commented he is looking forward to the Summer Sonata and the CCLC Student Trustee Workshop. He is a nominee for the CCCT Student Trustee. Trustee Martin reported she met with President Dennis Gervin the Columbia College Foundation. Trustee Rojas reported the District hosted the VIPJA meeting. Trustee Flores reported on her travel to Peru.

Trustee DeMartini reported she attended a play at MJC, met with the new Superintendent of Patterson Unified School District Phil Alfono, and attended the farewell for Dr. Mary Retterer. She is collecting auction items and donations for the Summer Sonata. Chair Riley reported he toured the renovated art building, met with Academic Senate President John Zamora and President Elect James Todd and is working on donations for the Summer Sonata.

**ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees will be held on Wednesday, August 8, 2012. The Board Study Session will begin at 2:30 p.m. in the Yosemite Community College District Board Room. The regular meeting will begin with Closed Session at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Ave. Modesto, California.

The meeting adjourned at 6:35 p.m.

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Mike Riley, Chair  
YCCD Board of Trustees

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Joan E. Smith, Ed.D. Secretary  
YCCD Board of Trustees