

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND TWENTY-FIRST REGULAR MEETING
July 9, 2008

The meeting was called to order by Board Chair Abe Rojas at 3:30 p.m. Trustees then recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
CEO Evaluation
Chancellor's Cabinet Contracts
 2. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: Three Cases
 3. Pursuant to G. C. Section 54956.9(a) - Litigation
Case: ACE v. YCCD, No. 306771
 4. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (APN: 021-091-003, 021-091-004, 109-015-054, 109-015-071, 057-023-027, 057-023-028, 021-027-014, 025-006-034, 089-019-006)
 5. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: T. Scott, G. Rose, D. Wirth
Employee Organizations: CSEA

The Board of Trustees reconvened to Public Session at 5:40 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present	Abe Rojas, Board Chair Anne DeMartini Desirree Abshire Paul Neumann Pat Dean Tom Hallinan Linda Flores Bernard Vasquez (Student Trustee)
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Board Members Absent	None
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Others Present	G. Rose, R. Rose, J. Smith, N. Stavrianoudakis, R. Darnell, T. Scott, D. Wirth, T. Nesmith, J. Sahlman, A. Cavagnero, D. Baggett, J. Daly, C. Mical, M. Newton, R. Milburn, B. Nadell, L. Jackson, J. Swank, R. Faughn, P. Scroggins, G. Whitfield, G. Boodrookas, L. Shrock, and S. Akiona (Recorder).
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15,834 Report Out From Closed Session	There was no report out from closed session. Chair Rojas reported that the Board will adjourn to closed session following conclusion of this evening's open session agenda.
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15,835
Approval of Minutes

A motion was made by Trustee Hallinan and seconded by Trustee Neumann that the Board of Trustees approve the Minutes of the regular meeting on June 11, 2008 and the Minutes of the June 18, 2008 Special Meeting.

The motion carried with a vote of 7-0.

15, 836
Motion to Add Item to
Discussion Agenda

Chair Rojas called for a motion to add a discussion item to the agenda.

A motion was made by Trustee DeMartini and seconded by Trustee Flores that Discussion Item number 4, Student Travel to Wyoming, be added to the agenda.

15,837
COMMENTS
From the Public

There were no comments from the public.

15,838
Student Activity Reports

The Associated Students of Columbia College report was presented by ASCC President Reid Milburn. Ms. Milburn reported that ASCC is on summer break and unofficial meetings and workgroups will begin in August. ASCC plans to assist students and recruit officers during X-reg. ASCC continues its work on the Activity Sticker Program and is planning for monthly ASCC newspaper articles. Ms. Milburn also reported that State Senator elections were held and she will be returning as a Regional Senator. She will be attending the orientation and regular meeting in Sacramento this weekend.

There was no report from MJC.

15,839
Academic Senate Reports

Anne Cavagnero, Columbia College Academic Senate President, reported that the second summer session is almost complete. Students have been actively accessing the summer learning support services. Faculty, staff and students are adjusting well during construction and renovation projects. Ms. Cavagnero attended the State Leadership Institute which included breakout sessions on accreditation, Basic Skills Initiative, and Title V changes. Dr. Joe Ryan will attend the upcoming Curriculum Institute, and a faculty team will be attending the Basic Skills Pedagogy Institute. The draft Midterm Report is expected to be completed in early August for college-wide review. Ms. Cavagnero expressed concern regarding the first reading of the syllabi policy this evening as Columbia College faculty have not had the opportunity to comment. While she anticipated no issue with the policy itself,

and understands the urgency for MJC's midterm and special accreditation reports, she wishes to protect the good practice of open communication and collaboration between the two Colleges and the District.

MJC Academic Senate President, Jim Sahlman, reported that during the summer, program review and work on Student Learning Outcomes continues. MJC will also be sending representatives to the Curriculum Institute. There is strong Faculty support for the upcoming Foundation Summer Sonata.

**REPORTS &
INFORMATION ITEMS**

15,840

**Activities and
Announcements**

Modesto Junior College

President Rich Rose called the Board's attention to the following activities listed in the agenda:

MJC to Host Pulitzer Prize Winner

MJC will host a discussion with Pulitzer Prize winning author Jane Smiley on Tuesday, July 29, at 7 p.m. in Forum 110, with Dr. Jeff Netto, MJC English Professor, facilitating. The free event is a Modesto Bee Book Club presentation that is being co-sponsored by MJC's Literature and Language Arts Division.

MJC Performing & Media Arts Center Grand Opening

The MJC Arts, Humanities and Communications Division will host a Grand Opening for the Performing and Media Arts Center on Saturday, August 23, 10 a.m. – 2 p.m. on East Campus. The free public event will begin with a ribbon cutting ceremony on the Auditorium stage at 10 a.m., followed by an open house featuring free entertainment, tours of the center and refreshments. The renovated and expanded 54,527 square foot facility will house many of MJC's theatre, music, dance, speech, television, film and radio broadcasting classes and events. The building, which opened in 1958, is also celebrating its 50th birthday this year. Presentations by authors Frank Rich and David Sedaris, and a performance by the renowned men's chorus Chanticleer have been booked for the 2008-09 academic year.

MJC Strategic Plan

MJC has completed its Strategic Plan, 2008-2013. To meet Accreditation Standards and ensure the ongoing success of Modesto Junior College, the MJC Strategic Planning Committee developed a Draft Strategic Plan that allows the college to optimally align itself with its environment. All college constituencies have had input and understand the strategic directions of the college. MJC's Strategic Plan was previously provided to the Board. The college Mission Statement is recommended for Board approval later in this meeting.

Ag Dairy Judging Team
Receives International
Awards *(Unagendized)*

President Rose announced that the MJC Dairy Judging Team just returned from Scotland where they received top honors at the International Royal Highlands Competition for Livestock and Dairy Cattle. Dr. Rose has invited several participating students to attend the August Board meeting to be recognized for their accomplishment.

Columbia College

President Joan Smith called the Board's attention to the following activities listed in the agenda:

American Anthropological
Association Recognition

Dr. Paula Clarke, professor of anthropology and sociology at Columbia College, will be recognized by the American Anthropological Association (AAA) at their annual meeting November 19-23 at the San Francisco Hilton and Towers. She will receive the AAA/Oxford Award for Excellence in Undergraduate Teaching of Anthropology. The national award is given annually to honor an AAA member's outstanding contribution to the undergraduate teaching of anthropology and for contributing significantly to this field of study.

Claim Jumper Summer
Recreation Clinics

Columbia College summer recreational programs for youth kicked off this month with the 6th Annual Basketball Academy for boys and girls in grades 3 through 12 on July 7-10. Claim Jumper Volleyball Clinics will also start: Bantam (incoming 4th to 6th grade), July 14-17; Intermediate (incoming 7th and 8th grade), July 21-24; and Advanced (9th to 12th grade), July 28-31. All clinics will be conducted in the Oak Pavilion.

\$2 million Title III Grant
Award *(Unagendized)*

President Smith announced that she received notification from U.S. Congressman George Radanovich that Columbia College has been awarded the U.S. Department of Education Title III grant in the amount of \$2 million dollars, equally distributed over five years. President Smith recognized Columbia College staff and faculty for pulling together necessary information to submit the grant. Funding will be used to start up the Distance Education Program, support the College Foundation, and Grants office.

15,841
Presentations/Updates
Accreditation Update

MJC President Rich Rose previously provided the Board with a current accreditation progress report. He also previously provided a timeline which shows where MJC currently stands and what is left to be completed. Also previously provided was a copy of the report from California Collegiate Brain Trust (CCBT) following their visit on June 16 and 17. The CCBT team met with 45 faculty, administrators and staff and are assisting MJC in addressing accreditation issues to be addressed in the mid-term and special reports. Summer collaborative meetings are scheduled for July 28 and 29 and August 11 and 12. Trustees are invited to attend.

Academic Senate President Jim Sahlman reported that recommendation committee chairs are providing bulleted responsive information which he will compile into a draft report. The draft report will be completed no later than July 25 and provided to the CCBT team for review and feedback. The Senate requests that the Board adopt the syllabi policy and accept the MJC Mission Statement in tonight's agenda as it provides evidence in support of meeting accreditation standards. Fall Institute Day will focus on the college's Strategic Plan. A September retreat is scheduled to discuss the implementation phase of the MJC Strategic Plan.

Enrollment Update

President Joan Smith reported that at Columbia College, enrollment for Fall 2007 and Spring 2008 have outperformed the previous year by 1.2% and 2.4%, respectively. Total growth for 2007-2008 is 4%. Combined growth of 4.97% in the 2006-2007 year and the 4% growth this year, reflects Columbia's 8.97% total recovery over the past two years.

George Railey, Dean of Instruction, reported that MJC experienced 4.7% growth in Spring 2008 over Spring 2007. Early Start 2008 is showing a 21% increase in FTES over 2007. Summer 2008 is also exceeding 2007 and MJC anticipated a 10-12% increase in FTES. Fall 2008 enrollment is still in a very early stage but as of this date shows 9.15% growth compared to the same week in 2007.

Trustee DeMartini suggested that, since enrollment has been on a steady increase, the Board may not need monthly enrollment updates. Trustees asked that the presidents include the enrollment charts for each college in their monthly reports to the Board.

Chancellor's Update

Chancellor Darnell reported that at the June Board meeting, the Chancellor was requested to research whether or not the Board was required by law to approve textbooks. There is no legal requirement. ACCT's Annual Leadership Congress is scheduled this Fall in New York. Trustees will contact the Chancellor should they choose to attend. The Chancellor provided the Board with copies of the Accreditation Commission (ACCJC) Update summarizing actions taken at their June meeting and the proposed Policies & Procedures document that is under revision and will affect college district offices during accreditation. The Chancellor's Cabinet has begun discussing how the District can better support the colleges in the accreditation process. Chancellor Darnell reported that the State Budget Conference Committee has adopted a budget plan which currently proposes a 2.43% COLA that may be lessened prior to the final budget, no change in student fees; and deferred payments in January, February and March, which affects cash flow. Executive Vice

Chancellor Teresa Scott has identified a process to manage the District's cash flow and therefore, should State payments be deferred, the District will be able to manage its cash without the need to borrow funds.

Fiscal Update

Trustees had no questions and received this item as listed in the agenda. The transactions below provide further information for May 28, 2008, to June 23, 2008:

Service Agreements – Non-Construction

Vendor	Cost	Coll	Purpose
Delta Web Printing	\$11,549	CC	Proposal for Catalog Printing
Palomar College	\$22,500	YCCD /CDTC	Instructional Agreement Amendment
Solano Community College	\$15,000	YCCD /CDTC	Instructional Agreement Amendment
Grossmont College	\$16,250	YCCD /CDTC	Instructional Agreement Amendment
Long Beach City College	\$13,750	YCCD /CDTC	Instructional Agreement Amendment
CalSAC (California School-Age Consortium)	\$35,000	YCCD /CDTC	Training Agreement
Riverside Community College	\$21,250	YCCD /CDTC	Instructional Agreement Amendment
Cerritos Community College District	\$23,750	YCCD /CDTC	Instructional Agreement Amendment
California Department of Education Nutrition Services	\$15,023	MJC	Summer Food Service Program Permanent Agreement to Participate
Pinnell's Property Management	\$4,660/mo	CC	Tenant Estoppel Certificate (Calaveras Center)
Stanislaus County Office of Education	\$11,387	MJC	Instructional Agreement – Head Start Parent to Teacher
Stanislaus County Office of Education	\$14,593	MJC	Instructional Agreement – Migrant Teacher Qualification Plan
McCallum Group	\$55,000	MJC	Services Agreement

Bond Update

Kitchell representative Mark Newton expressed appreciation and commended faculty and staff who worked continuously throughout the summer to keep Bond projects moving forward.

Citizens' Bond Oversight Committee – The YCCD Citizens' Bond Oversight Committee meeting (CBOC) was held on Wednesday, July 2, 2008. The next regular meeting is scheduled for October 1, 2008, from 6-7:00 p.m., YCCD Board Room, 2201 Blue Gum Ave, Modesto.

Modesto Junior College: *Facilities Master Plan:* Will be provided to the Board for review. The *Agriculture Multi-Use Pavilion* project has completed the value engineering review, is

within budget, and has initiated the construction documents phase. The design phase for the *Agriculture Beef and Sheep Unit* is near completion. *Allied Health*: The construction documents have been submitted to DSA and review is expected to conclude October of 2008. The *Auditorium* project is complete. Testing/training sessions continue. *Softball Complex*: The construction documents phase has begun. *Science Community Center & GVM*: Schematic design is completed and the project is in the design development phase. *Student Services*: In the design phase to modify to the new location site.

The *Parking Lot* project is currently in the design phase. This project is moving aggressively and escrow will close soon. Construction will begin late August/early September with consideration given to the impact on student parking.

MJC PROJECTS	STATUS	START CONSTRUCTION
Auditorium	Complete	September 2006
Agriculture Beef and Sheep Unit	Construction Documents	January 2009
Agriculture Housing	Bidding	January 2009
Agriculture Multi-Use Pavilion	Construction Documents	January 2009
Allied Health	In DSA	January 2009
Parking Lot	Design	October 2008
Science Community Center & GVM	Design Development	October 2009
Student Services	Design	TBD
Softball Complex	Construction Documents	January 2009

Columbia College: *Child Development Center*: The Architect is working with the State Architect (DSA) to obtain final approval, the project will bid following approval; and construction is expected to start in September of 2008. *Science and Natural Resources*: The design development phase is underway and is scheduled to be completed in July of 2009, start of construction will follow. *Public Safety Center*: Construction has commenced and weekly construction meetings are being held.

Madrone Building: Bidding has concluded. The project is budgeted at \$2.3 million. A local Sonora contractor was the low bidder at \$1.6 million, which will result in a substantial project savings.

COLUMBIA PROJECTS	STATUS	START CONSTRUCTION
Child Development Center	In DSA	September 2008
Madrone Building	Bidding	July 2008
Public Safety Center	Construction	May 2008
Science and Natural Resources	Design Development	July 2009

Calaveras Educational Site: The Measure E team is negotiating a property purchase. **Oakdale Educational Site:** The College and District are reviewing possible sites. **West Side Educational Site:** The District has entered into a donation agreement with a local land owner for 10 acres in Patterson. **Turlock Educational Site:** Various properties are being considered for future location.

ACTION ITEMS

15,842

Consent Agenda

Purchase Orders

A motion was made by Trustee Neumann and seconded by Trustee Dean that the Board approve the Consent Agenda Items as follows:

Acceptance of Gifts

Accept with appreciation the following gift:

Donor	Gift	Coll	Program
Ag Industrial Manufacturing, Inc.	\$1,000	MJC	Young Farmers Ag Mechanics Club ¼ scale competition

Grant Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following grant project applications/amendments (**Report # 2230**) and to enter into a contract with the appropriate agencies when the projects are selected for funding:

Agency	College	Agency Share	Proposer Share
California Department of Education	MJC	\$300,000	-0-
California Department of Education	CC/MJC	Monthly cost reimbursement	-0-
Packard Foundation	YCCD	\$500,000	-0-

Curriculum Actions –
2007-2008 Academic Year

Approve the curriculum additions, deletions, and modifications as indicated in **Report #2231** for Columbia College for the year 2007-2008.

15,843

Personnel Items

Approve the Personnel Transaction list below, as amended, and commend retirees for their years of service:

PERSONNEL TRANSACTION LIST

Name	Position	Department	College	Effective
Retirement – Classified:				
Mara Fagin (20 years of service)	English Professor	Literature & Language Arts	MJC	7/31/2008
Probationary Appointment (first-year contract) - Academic:				
Demitrius Snaer	Instructor of Physical & Health Education/Men's Track & Field Cross Country Coach	Physical Recreation & Health Education	MJC	Fall 2008

Name	Position	Department	College	Effective
Temporary Appointment - Academic:				
Virginia D. Gray	Instructor of Mathematics	Instructional Services	CC	2008-2009 academic year only
Probationary Appointments - Classified:				
Cindy Inwood	Support Staff II (50%)/Stock Delivery Driver (50%)	Facilities Planning & Operations	YCCD	7/15/2008
Appointments – Classified:				
Joseph Macklin	System Administrator/ Datatel	Information Technology	YCCD	7/14/2008
Ernesto Magdaleno (promotional)	Electronic Technician	Technology Services	MJC	7/1/2008
Lateral Transfer - Academic:				
Charles J. Cipponeri	From Learning Disability Specialist, Special Programs to DSPS Counselor, Special Programs	Special Programs	MJC	Fall 2008
Voluntary Reduction in Assignment - Academic:				
Jan Pinckney	Autobody Professor – from 100% to 75%	Technical Education	MJC	8/1/2008 to 5/1/2009
Resignations:				
Heather Moore	Account Technician I	Child Development Training Consortium	YCCD	7/31/2008
Sondra LaPlaca	Support Staff II	Pre-College Programs	MJC	7/1/2008
Mario Flores	Grounds Maintenance	Facilities Planning & Operations	YCCD	8/29/2008
Andrea Porter	Laboratory Assistant I	Business, Behavioral & Social Sciences	MJC	9/2/2008
Maria Molina	Financial Aid Tech II	Financial Aid	MJC	7/31/2008
Terminations:				
Probationary Classified Employee	Outreach Recruiter	Financial Aid	MJC	5/29/2008

Short-Term Appointees

Approve the following list of short-term appointees:

SHORT-TERM APPOINTEES

Name	Classification	Department	Coll	Start Date	End Date
Susan Azevedo	Transportation Tech I	Transportation	CS	7/14/08	6/30/09
Cathy Brown	Support Staff II	Special Programs	CC	7/10/08	8/30/08
Karlene Campbell	Support Service Aide	Admissions & Records	MJC	7/10/08	6/30/09

Name	Classification	Department	Coll	Start Date	End Date
Jonathan Del Valle	Tutor/Learning Asst	TRIO/Pre-College	MJC	7/10/08	9/30/08
Luis Ibarra	Custodian	Facilities Operations	CS	7/10/08	6/30/09
Cindy Inwood	Stock Person/Delivery Driver	Facilities Operations/ Receiving	CS	7/10/08	8/15/08
Justin Long	Transportation Tech I	Transportation	CS	7/14/08	6/30/09
Mickalyn Metcalf	General Clerk	Facilities Operations	CS	7/10/08	6/30/09
Brad Palmer	Instructional Asst II	Instruction Office	CC	8/25/08	12/13/08
Patrick Pimentel, Jr.	Technology Assistant Trainee	Information Technology	CS	7/14/08	6/30/09
Charlotte Rupp	Support Staff I	Workforce Training Ctr	MJC	7/14/08	6/30/09
Jenna Thomas	Support Service Aide	Admissions & Records	MJC	7/10/08	6/30/09
Maureen Woods	Nurse II	Health Services	CC	7/10/08	6/30/09
Heather Albright	Associate Teacher	Child Development Center	MJC	7/10/08	6/30/09
Rhonda Mizuno	Lab Assistant I	Interior Design	MJC	7/10/08	6/30/09
Patricia Magana	Bookstore Assistant	Bookstore	CS	7/10/08	6/30/09
Cindy Poore	Lab Assistant I	Interior Design	MJC	7/10/08	6/30/09

The motion carried with a vote of 7-0.

DISCUSSION ITEMS

15,844

Board Policy 6225 (Syllabus)
– 1st Reading

Trustees conducted a first reading on proposed Board Policy 6225 (Syllabus). This item will return to the Board for a second reading at the August meeting.

15,845

Modesto Junior College
Mission Statement

As discussed earlier in this agenda, MJC has completed its Strategic Plan, 2008-2013, which includes the College Mission Statement as follows: *“Modesto Junior College provides a comprehensive student-centered learning community for all who can benefit by offering innovative instructional and student support programs that respond to the educational needs of our diverse community.”*

MJC will fulfill this mission as an institution of higher education through: University Transfer Education; Civic Engagement; General Education; Comprehensive Student Services; Career and Technical Education; Community Education; Basic Skills Education; Partnerships with the Community; Workforce Development; and Economic Development.

A motion was made by Trustee Hallinan and seconded by Trustee Neumann that the Board of Trustees approve the above-stated Modesto Junior College Mission Statement.

The motion carried with a vote of 7-0.

15,846
Board Special Priorities

At their study session on May 21, 2008, and regular meeting of June 11, 2008, Trustees discussed various challenges facing the District in the 2008-2009 academic year. Based upon those discussions a tentative list of Board Priorities was drafted by the Chancellor. This draft document was reviewed and discussed by the Board. Trustee Dean requested that a goal regarding safety be added. Trustee DeMartini requested that a goal be added to collaborate with high school districts in our service areas. Trustee Abshire suggested that an action plan for reaching goals be discussed at the upcoming Fall Retreat. No motion was made. Chancellor Darnell will revise the draft Board Priorities and provide it to the Board for review and approval at the August meeting.

15,847
Columbia College Student
Speech and Debate Team
Member Travel – Wyoming
*(not an agenda item, added by
motion and vote and start of meeting)*

The Columbia College Speech and Debate Team is seeking Board approval for two students to travel to the University of Wyoming Debate Camp, July 25 to August 4, 2008 in Laramie, Wyoming. The camp will allow the students to further enhance their skills in the area of speech and debate and allow them the opportunity to build on their recent successes. The estimated cost of the trip is \$1,000, including transportation, registration, and all other expenses associated with the trip and will be paid for through the Team's co-curricular account.

A motion was made by Trustee Neumann and seconded by Trustee Flores that the Board of Trustees approve student travel to the University of Wyoming Debate Camp from July 25 to August 4, 2008.

The motion carried with a vote of 7-0.

COMMENTS

15,848
From the Board of Trustees

Trustee DeMartini reported that she attended the groundbreaking ceremony for the Public Safety Center at Columbia College. Trustee Dean and other trustees also attended the groundbreaking ceremony. Trustee Dean congratulated Professor Paula Clarke on receiving her recognition and award. Trustee Abshire thanked MJC for their work on accreditation. Trustee Flores thanked MJC for completing its mission statement. Chair Rojas attended the Leadership Turlock graduation. Chair Rojas and Chancellor Darnell continue to meet with a local school District in Turlock to discuss joint opportunities.

15,849
ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, August 13, 2008. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

Recess to Closed Session	The Board recessed to closed session for the purpose of discussing the following Closed Session Agenda item: G. C. Section 54957, Discipline/Dismissal/Release/ Appointment: CEO Evaluation, Chancellor's Cabinet Contracts.
Reconvene to Public Session	The Board of Trustees reconvened to Public Session at 7:50 p.m. in the YCCD Board Room.
15,850 Report out of Closed Session	Board Chair Rojas reported that the Board of Trustees by a unanimous vote of 7-0, has renewed the Chancellor's Employment Contract. Employment Contract for members of the Chancellor's Cabinet have also been renewed and revised to reflect the 2007 4.53% COLA.
15,851 Adjournment	The meeting adjourned at 7:52 p.m.

Abe Rojas, Chair
YCCD Board of Trustees

Roe Darnell, Secretary
YCCD Board of Trustees