

**AGENDA**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIVE HUNDRED AND NINTH REGULAR MEETING**  
**July 11, 2007**

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**2:30 P.M.** Tour - Board Members to tour MJC Auditorium renovation project site, MJC East Campus, Stoddard and South Drive.

**3:30 P.M.** Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

**CLOSED SESSION AGENDA:**

- Discussion:
1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment  
Chancellor's Cabinet Contracts
  2. Pursuant to G.C. Section 54956.8 – Property Negotiator  
Conference with real property negotiators
  3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators  
District Representatives: D. Wirth, T. Scott, G. Rose  
Employee Organizations: CSEA & YFA

**5:30 P.M.** - Reconvene to open session – YCCD Board Room

**Public Comment on Agenda Action Items:** Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

**Comments from the Public:** Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

**Other guidelines may apply. See Board Policies #7345 and #7346.**

**Televised Meetings:** Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

**Video Streams:** Video streams occur on the two Fridays following the Board meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: [www.gomjc.org/mjcvideo](http://www.gomjc.org/mjcvideo).

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Swearing in of New Student Trustee – Elbert James

Approval of the Minutes

**RECOMMENDATION:** That the Board of Trustees approve the minutes of the regular Board meeting on June 13, 2007.

**I. REPORTS AND INFORMATION ITEMS**

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements

1. MJC's New StartSmart Program

Approximately 1,500 new MJC students are signed up to participate in the StartSmart orientations and advising sessions which began July 9 through July 26 in the Mary Stuart Rogers Student Learning Center. StartSmart offers incoming students the opportunity to register earlier by completing the steps of application, assessment, orientation, and advising. A new student could register as much as one month earlier by completing the StartSmart program. Early registration increases their likelihood of enrolling in high demand classes. Students pre-register for a specific StartSmart orientation and advising session, and are assisted in completing their online registration for fall classes. Information about StartSmart is available on the MJC website.

2. Assemblyman Berryhill Meeting

Bonnie Costello, Director of the MJC Nursing Program; Lisa Riggs, the Assistant Director of Nursing; and Steve Collins, Interim Dean of Allied Health, Family and Consumer Science, traveled to Sacramento in June to meet with Assemblyman Tom Berryhill. Discussion focused on the nursing shortage, nursing education, and the admission process for MJC's Nursing Program. Assemblyman Berryhill's invitation was the result of an earlier radio talk show discussion in which Steve Collins and Lisa Riggs participated. The group met in Sacramento and discussed Assemblyman Berryhill's current bill AB1559 dealing with nursing education, which would require Associate Degree Nursing programs in community colleges to adopt merit-based admissions policies. The Assemblyman also expressed an interest in developing some additional funding sources for nursing education in California.

3. Columbia College's Library Cards Featured in National Magazine

Columbia College's library trading cards were featured in the June 1, 2007, issue of the Library Journal, the national news publication for libraries and librarians. The colorful, pocket-sized cards provide information on books, magazines, e-magazines, music, and DVDs that are available in the library at Tamarack Hall. The cards won a statewide marketing award earlier this year and are the collaborative efforts of interim librarian Brian Greene and college designer Gail Segerstrom.

**I. REPORTS AND INFORMATION ITEMS**

**C. Activities and Announcements**

4. Columbia College's Summer Culinary Institute Lunch Buffets

Students enrolled in Columbia College's Summer Culinary Institute will plan, prepare, and serve specially-themed lunch menus on Thursdays through August 9, from 11:30 a.m. to 1:30 p.m. in the Cellar Restaurant. The cost is \$8.25 per person, tax included. Menus change weekly and reservations for parties of four or more are encouraged.

5. Academic Wellness Educators – Staff Development

The Academic Wellness Educators (AWE) of Columbia College have planned a wide range of staff development activities spanning the month of August. Among the many options are technology training; an instructional skills workshop; adjunct faculty training; a staff work day and faculty retreat at Baker Station; a flex activity on speaking, writing, and math; and a number of timely topics on education at its Academic Wellness Fair on August 23. The overall AWE theme is "Connect the Dots."

6. Geoscience Institute Session at Columbia College

Over 60 teachers from Merced, Stanislaus, San Joaquin, and Tuolumne Counties from the Science Technology Assistance for Rural Teachers and Small Districts (STARTS) program will have an opportunity to learn adult level science to help boost scores on the STAR exam for science. On June 24-29, teachers in grades 4 through 7 attended an earth science institute, which was held in the Buckeye Building on the Columbia College campus and at the High Sierra Institute/Baker Station. The second institute session on physical science is being conducted at the University of the Pacific for teachers from grades 4 through 8 on July 9 to 14.

## I. REPORTS AND INFORMATION ITEMS

### D. Presentations/Updates

#### 1. Enrollment Update

Columbia College President Joan Smith and Modesto Junior College President Rich Rose will provide the Board of Trustees with an update regarding student enrollment at both colleges.

#### 2. Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

**Citizens' Bond Oversight Committee:** The committee met for its quarterly meeting on July 10, 2007, at Columbia College and toured Measure E project sites.

**Columbia College:** *Pinyon:* Site preparation will be complete this month and the relocation of the unit is scheduled. *Child Development Center:* Project has moved to the third phase of design, design development, and is proceeding on budget. *Science and Natural Resources:* Sustainability meeting was held to review LEEDS certification. Project is proceeding in schematic design. *Public Safety Center:* Project committee has reviewed the cost estimate and prioritized items which could be deleted and still maintain the program. Additions are generally associated with housing of California Department of Forestry (CDF) in project. The *Madrone* project is proceeding into construction documents and is expected to bid by the end of this year.

**Modesto Junior College:** *Campus Master Planning:* The Board-approved budgets are now apportioned to the projects and early design meetings have been held with the Science Community Center Committee. *Agricultural Complex:* Site Demolition for the Housing project has started and will proceed for the next two months. The Housing Units and the Utility Connection projects will bid this month. *Multi-Use Pavilion:* Committee has met to discuss revised budget and scope. The architect is developing a revised proposal for the new scope of work. *Allied Health:* Design is proceeding. The project is in design development. *Parking Structure:* Design is proceeding on a fast track, and early design drawings will be shared with the Board as part of this meeting. *Auditorium:* Project is 45% complete and proceeds on schedule and within budget.

**Calaveras Educational Outreach Site:** An analysis of comparable sales is being prepared as a precursor to a recommendation for acceptance or a counter offer to the land owner. **Oakdale Educational Outreach Site:** Analysis of the educational program needs is being completed by the college. The review of the proposed 12,000 s.f. building as a fit for the program is proceeding. **West Side Outreach Site:** A tentative map has been submitted to the City for division of the property to allow the donation of the 30 acres to the District. A revised donation agreement, including the changes to the property location to be directly on Baldwin, has been submitted to the donor for signature. **Turlock Educational Outreach Site:** Various properties are being considered for a future location.

## II. ACTION ITEMS

### A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from May 1, 2007, through May 31, 2007.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gift(s):

- a. Donation of \$50 from Peter Lee for use in supporting the basketball program at Columbia College.
- b. Donation of the rental fee for two breeding rams from John Nicewonger to be used in the Animal Science Program at Modesto Junior College.

3. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education – MJC & CC  
Agency share: Monthly reimbursement claim  
Proposer share: \$ -0-
- b. Child Development Division/California Department of Education – MJC & CC  
Agency share: \$997,896.00  
Proposer share: \$ -0-

4. Sabbatical Leave Request – Semester Change

At the January 10, 2007 meeting of the YCCD Board of Trustees, a sabbatical leave was approved for Laurie Sylwester for the fall semester 2007. Subsequent to that meeting, a change to the semester in which Ms. Sylwester will take her sabbatical leave was requested.

RECOMMENDATION: That the Board of Trustees approve the change in that Ms. Sylwester's sabbatical leave will be changed from fall semester 2007 to spring semester 2008.

## II. ACTION ITEMS

### B. Personnel Items

1. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of **Philip Labrador** to the position of Respiratory Care Instructor, Allied Health, Modesto Junior College, effective Fall 2007.

2. Probationary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the probationary appointment (first year contract) of **Leanne Bartels** to the position of Nursing Instructor, Allied Health, Modesto Junior College, effective Fall 2007.

3. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Karen Davies** to the position of Instructor of English, Literature & Language Arts, Modesto Junior College, effective for the 2007-2008 academic year.

4. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Layla Yousif** to the position of full-time Counselor, Counseling, Modesto Junior College, effective Fall 2007 only.

5. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Justin Suran** to the position of Instructor of History, Business, Behavioral & Social Sciences, Modesto Junior College, effective for the 2007-2008 academic year.

6. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Katherine Pedrazzi** to the position of LVN Nurse Coordinator/Instructor, Allied Health, Modesto Junior College, effective July 7, 2007 through June 30, 2008.

## II. ACTION ITEMS

### B. Personnel Items

#### 7. Appointment – Classified Management

RECOMMENDATION: That the Board of Trustees approve the classified management appointment of **Jonathan Sterling** to the position of Campus Operations Manager I, Facilities Planning & Operations, Columbia College/Yosemite Community College District, effective July 1, 2007.

#### 8. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Grace Bettencourt** to the position of Administrative Secretary, Student Success & Special Projects, Modesto Junior College, effective June 18, 2007.

#### 9. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Carmen “Melissa” Soto** to the position of Admissions & Records Technician III, Admissions & Records, Modesto Junior College, effective June 11, 2007.

#### 10. Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the appointment of **Crista Noakes** to the position of Support Staff II, Facilities Planning & Operations, Yosemite Community College District, effective July 1, 2007.

#### 11. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Angelica Garcia** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 14, 2007.

#### 12. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Baljinder Gill** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 28, 2007.

## II. ACTION ITEMS

### B. Personnel Items

13. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **William Watts** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 28, 2007.

14. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Christina Veldstra** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective June 18, 2007.

15. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Graciela Cabrera** to the position of Human Resources Assistant, Human Resources, Yosemite Community College District, effective July 1, 2007.

16. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Kenneth Hart** to the position of College Research Analyst, Office of College Research and Planning/Office of the President, Modesto Junior College, effective July 16, 2007.

17. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Darren Acosta** to the position of Maintenance III - Carpenter, Facilities Planning & Operations, Yosemite Community College District, effective July 10, 2007.

18. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Lorraine Rasmussen** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective July 9, 2007.



## II. ACTION ITEMS

### B. Personnel Items

19. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Paige Faust** to the position of Transportation Technician I, Transportation, Yosemite Community College District, effective August 27, 2007 (9 month work year).

20. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Juli Bakus** to the position of Instructional Assistant II (62.5%), Business, Behavioral & Social Sciences, Modesto Junior College, effective July 9, 2007 (10 month work year).

21. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Adriana Bazan** to the position of Child Development Center Associate Teacher (62.5%), Family & Consumer Science, Modesto Junior College, effective July 12, 2007, contingent upon funding (10 month work year).

22. Extension of Contract of Interim Appointment – Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the extension of the contract of the interim administrative appointment of **Barbara Wells**, to the position of Dean of Literature & Language Arts, Modesto Junior College, effective July 1, 2007 to June 30, 2008, or until filled.

23. Lateral Transfer – Academic

RECOMMENDATION: That the Board of Trustees approve the lateral transfer of **Marcos Garcia** from the position of Counselor, TRIO Support Services to Counselor, General Counseling, Modesto Junior College, effective Fall 2007.

24. Lateral Transfer – Classified

RECOMMENDATION: That the Board of Trustees approve the lateral transfer of **Lori Williams** from the position of Administrative Secretary, Business, Behavioral & Social Sciences, Modesto Junior College to Administrative Secretary, Information Technology, Yosemite Community College District, effective August 1, 2007.

## II. ACTION ITEMS

### B. Personnel Items

25. Reduction in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve the reduction in assignment for **Sonya Zaragoza**, Lab Assistant I, Child Development, Family & Consumer Sciences, Modesto Junior College, effective July 1, 2007.

26. Voluntary Reduction in Assignment - Academic

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Chad Redwing**, Instructor of Humanities, Arts, Humanities & Communication, Modesto Junior College, effective July 1, 2007 to June 30, 2008.

27. Permanent Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a permanent increase in assignment for **Carol Heintz**, Administrative Secretary, Arts, Humanities & Communications, Modesto Junior College, from 11 months to 12 months, effective July 1, 2007.

28. Temporary Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Claudia Mery**, Instructional Assistant III, Special Programs/DSPS, Modesto Junior College, from 75% to 100% and from 10 to 12 months, effective July 1, 2007 to June 30, 2008.

29. Temporary Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Aurora Sanchez**, Instructional Assistant III, DSPS, Modesto Junior College, from 75% to 100%, effective July 1, 2007 to June 30, 2008.

30. Temporary Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Lisa Yankovich**, Child Development Center Master Teacher, Allied Health/Family & Consumer Science, Modesto Junior College, from 87.5% to 100%, effective July 1, 2007 to June 30, 2008.

**II. ACTION ITEMS**

B. Personnel Items

31. Resignation - Academic

RECOMMENDATION: That the Board of Trustees accept the resignation of **Vance Charles John Madriaga**, Counselor, Counseling, Modesto Junior College, effective July 31, 2007.

32. Resignation - Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Roy Zimmerman**, Campus Security Officer I, Columbia College, effective June 20, 2007.

33. Rescind Reduction in Force - Classified

RECOMMENDATION: That the Board of Trustees approve to rescind the Reduction in Force previously approved via **Resolution No. 06-07/03**, and that appropriate notice be provided to affected staff.

34. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

## II. ACTION ITEMS

### C. Discussion Items

1. ☆Board Policy 4011 (Resignations) – 2nd Reading

Attached is YCCD Board Policy 4011 (Resignations) with proposed changes, as identified by District legal counsel and additional changes since the 1<sup>st</sup> reading. This policy was last adopted by the Board on June 28, 2004.

RECOMMENDATION: That the Board of Trustees conduct a second reading on the proposed language change to YCCD Board Policy 4011, Resignations, and approve said policy.

2. ☆Board Policy 4214 (Grounds for Discipline) – 2nd Reading

Attached is YCCD Board Policy 4214 (Grounds for Discipline) identifying updated changes to definitions, as identified by District legal counsel. This policy was last adopted by the Board on June 28, 2004.

RECOMMENDATION: That the Board of Trustees conduct a second reading on the proposed language change to YCCD Board Policy 4214, Grounds for Discipline, and approve said policy.

### III. COMMENTS

#### A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

**Other guidelines may apply. See Board Policies #7345 and #7346.**

#### B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

### IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, August 8, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto.