

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND NINTH REGULAR MEETING
July 11, 2007

At 2:30 p.m. Board Members toured the MJC Auditorium renovation project site, MJC East Campus, Stoddard and South Drive.

The meeting was called to order by Board Chair Pat Dean at 3:42 p.m. Trustees then recessed to closed session for the purpose of discussing the following closed session agenda items:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Chancellor's Cabinet Contracts
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

The Board of Trustees reconvened to public session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present	Pat Dean Anne DeMartini Abe Rojas Tom Hallinan (<i>departed at 5:30 p.m.</i>) Linda Flores Desirree Abshire Paul Neumann Elbert James (new student trustee)
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Board Members Absent	None
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Others Present	S. Hodges, J. Smith, D. Wirth, G. Rose, R. Rose, N. Stavrianoudakis, R. Darnell, T. Nesmith, L. Hoile, J. Johnson, J. Swank, B. Nadell, B. Crow, J. Pombo, M. Otaya, M. Kennedy, M. Newton, A. Salcedo and S. Akiona (recorder).
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15,599 Report Out From Closed Session	Chair Dean reported that the District has entered into an Amended and Restated Donation Agreement with the Sperry Road Business Center for a 28-acre parcel located at Baldwin Road in the City of Patterson.
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Chair Dean reported that employment contracts for the members of the Chancellor's Cabinet have been revised to reflect the 4% COLA.

15,600 Swearing in of New Student Trustee Interim Chancellor Hodges administered the Oath of Office to new student trustee, Elbert James, student at Columbia College. Mr. James will serve as student trustee until May 15, 2008.

15,601 Approval of Minutes A motion was made by Trustee Rojas and seconded by Trustee DeMartini that the Board of Trustees approve the minutes of the regular meeting on June 13, 2007.

The motion carried with a vote of 6-0.

15,602 Student Activity Reports Dr. Jim Johnson and members of the cast and crew of "The Love of Three Oranges" were before the Board to present a scene from this theater production now showing at MJC. This production received great reviews in the Modesto Bee. This production is a fairytale in the form of classic Italian comedy. Students performed a lively comedy scene in costumes and masks. Dr. Johnson introduced student performers Kelly Ruelas, Sean Trew, Kristina Stinson, Bryce Duzan, Jon Kithcart, and MJC theater employee and performer Don Evans. Student Jacquelin Pombo served as Stage Manager. Adjunct Faculty member Lynette Borrelli and Dr. Jim Johnson co-direct this production.

Trustees enjoyed the performance, and expressed their gratitude and appreciation to the students and staff for sharing their accomplishments with the Board.

There was no report from ASMJC.

There was no report from ASCC.

15,603 Academic Senate Reports President Joan Smith reported on behalf of Kathy Schultz, Columbia College Academic Senate President. Both Kathy and Anne Cavignaro attended the State Academic Senate Leadership Conference in June. Representatives from Columbia College, MJC, and Central Services will meet to review the equivalency policy and procedures recently updated by MJC's Academic Senate to develop joint equivalency policies.

There was no report from MJC Academic Senate.

REPORTS & INFORMATION

ITEMS

15,604 Activities and Announcements
MJC's New StartSmart Program

President Rich Rose reported approximately 1,500 new MJC students are signed up to participate in the StartSmart

orientations and advising sessions which began July 9 through July 26. StartSmart offers incoming students the opportunity to register earlier by completing the steps of application, assessment, orientation, and advising. Students pre-register for a specific StartSmart orientation and advising session and are assisted in completing their online registration for fall classes and given a Student Handbook. Dr. Rose commended Dr. Nadell, Susie Agostini and the student services staff for their excellent work in preparing the handbook. Copies of the handbook were provided to the Board.

Assemblyman Berryhill Meeting

Dr. Rose reported that Bonnie Costello, Director of the MJC Nursing Program; Lisa Riggs, the Assistant Director of Nursing; and Steve Collins, Interim Dean of Allied Health, Family and Consumer Science, traveled to Sacramento in June to meet with Assemblyman Tom Berryhill. Discussion focused on the nursing shortage, nursing education, and the admission process for MJC's Nursing Program. The group met in Sacramento and discussed Assemblyman Berryhill's current bill AB1559 dealing with nursing education, which would require Associate Degree Nursing programs in community colleges to adopt merit-based admissions policies. The Assemblyman also expressed an interest in developing some additional funding sources for nursing education in California. Trustees Neumann and Dean mentioned that there is often misunderstanding about how students are selected into the nursing program and dropout rates are due to varying reasons and are not higher in students with lower GPAs. Chair Dean also commented that she has spoken with Assemblyman Berryhill on several occasions regarding these issues. The Assemblyman is committed to nursing programs because of the care he personally received.

Columbia College's Library Cards Featured in National Magazine

President Joan Smith reported that Columbia College's library trading cards were featured in the June 1, 2007, issue of the Library Journal, the national news publication for libraries and librarians. The colorful, pocket-sized cards provide information on books, magazines, e-magazines, music, and DVDs that are available in the library at Tamarack Hall. The cards won a statewide marketing award earlier this year and are the collaborative efforts of interim librarian Brian Greene and college designer Gail Segerstrom.

Columbia College's Summer Culinary Institute Lunch Buffets

Dr. Smith reported that students enrolled in Columbia College's Summer Culinary Institute will plan, prepare, and serve specially-themed lunch menus on Thursdays through August 9, from 11:30 a.m. to 1:30 p.m. in the Cellar Restaurant. The cost is \$8.25 per person.

Academic Wellness Educators – Staff Development

Dr. Smith reported that the Academic Wellness Educators (AWE) of Columbia College have planned a wide range of staff development activities spanning the month of August. Among

the many options are technology training; an instructional skills workshop; adjunct faculty training; a staff work day and faculty retreat at Baker Station; a flex activity on speaking, writing, and math; and a number of timely topics on education at its Academic Wellness Fair on August 23. The overall AWE theme is "Connect the Dots."

Geoscience Institute Session
at Columbia College

Dr. Smith reported that over 60 teachers from Merced, Stanislaus, San Joaquin, and Tuolumne Counties from the Science Technology Assistance for Rural Teachers and Small Districts (STARTS) program will have an opportunity to learn adult level science to help boost scores on the STAR exam for science. On June 24-29, teachers in grades 4 through 7 attended an earth science institute, which was held in the Buckeye Building on the Columbia College campus and at the High Sierra Institute/Baker Station. The second institute session on physical science is being conducted at the University of the Pacific for teachers from grades 4 through 8 on July 9 to 14.

15,605
Presentations/Updates
Enrollment Update

Dr. Smith reported that Columbia College experienced 5% growth, most of which occurred in the summer. There are fewer students, but they are taking more classes. Efforts are focused towards helping these students achieve.

President Rich Rose reported that MJC was flat at the end of the year. The summer head count is up 536 FTES over last summer. President Rose is optimistic about the fall and will know more as the numbers come in during August. Trustee Rojas expressed concern after speaking to several Turlock students who had problems with registration at MJC. Those students enrolled at Merced College. President Rose stated that MJC is active in the Turlock area and makes a strong presence to encourage high school students to make MJC their college of first choice.

Bond Update

Kitchell representatives Mr. Mark Newton and Mr. Matt Kennedy provided the Board with updates on the progress of current Bond projects.

Citizens' Bond Oversight Committee: The committee met for its quarterly meeting on July 10, 2007, at Columbia College and toured Measure E project sites. The audit report was received by the committee. The annual report is being prepared.

Columbia College: *Pinyon:* Site preparation will be completed this month and the relocation of the unit is scheduled. *Child Development Center:* Project has moved to the third phase of design, design development, and is

proceeding on budget. *Science and Natural Resources:* Sustainability meeting was held to review LEEDS certification. Project is proceeding in schematic design. *Public Safety Center:* Project committee has reviewed the cost estimate and prioritized items which could be deleted and still maintain the program. Additions are generally associated with housing of California Department of Forestry (CDF) in project. The *Madrone* project is proceeding into construction documents and is expected to bid by the end of this year.

Modesto Junior College: *Campus Master Planning:* The Board-approved budgets are now apportioned to the projects and early design meetings are being held. It is anticipated that the revised FMP will come to the Board in August. *Agricultural Complex:* Site Demolition for the Housing project has started and will proceed for the next two months. The Housing Units and the Utility Connection projects had bid and the housing unit project came in under budget. *Multi-Use Pavilion:* Committee has met to discuss revised budget and scope. The architect is developing a revised proposal for the new scope of work. *Allied Health:* Design is proceeding. The project is in design development. *Auditorium:* Project is 45% complete and proceeds on schedule and within budget.

Calaveras Educational Outreach Site: An analysis of comparable sales is being prepared as a precursor to a recommendation for acceptance or a counter offer to the land owner. A recommendation is anticipated to come to the Board in August. **Oakdale Educational Outreach Site:** Analysis of the educational program needs is being completed by the college. The review of the proposed 12,000 s.f. building as a fit for the program is proceeding. **West Side Outreach Site:** Now that the Board has accepted the revised donation agreement it is anticipated that this project will move forward. **Turlock Educational Outreach Site:** Various properties are being considered for a future location.

MJC Parking Structure: Mark Newton reported that the design is proceeding on a fast track, and presented early design drawings to the Board for review and discussion. The drawings depicted the turn lane on Stoddard Avenue into the parking structure. This is a requirement by the City. To meet this requirement, 30 feet was taken away from the structure. The structure is designed for three decks and has a gross parking of 430 spaces. Currently 167 spaces exist, therefore the structure will net 263 spaces. Trustee Abshire inquired about the flow of traffic and entry and exits. Mr. Matt Kennedy stated that there will be two entry and exit points, however, neither of these will be on Tully Road. The two points of entry will help disburse the flow of traffic to the structure. Traffic will flow in both directions within the structure. Chair Dean inquired regarding expandability of the structure. Mr. Newton stated

that as more student flow is directed to the West Campus, this will reduce congestion on East. In the future, parking on the West Campus may be an issue. Trustee DeMartini mentioned that she requested a tour at the last meeting. She thanked District staff and Kitchell for their effort and time to provide a tour of the auditorium for the Board today.

ACTION ITEMS

Consent Agenda

15,606

A motion was made by Trustee Neumann and seconded by Trustee Rojas, that the Board approve all items appearing on the Consent Agenda, as amended as follows:

Purchase Orders

Approve purchase orders issued from May 1, 2007, to May 31, 2007.

Acceptance of Gifts

Accept with appreciation the following gifts:

- a. Donation of \$50 from Peter Lee for use in supporting the basketball program at Columbia College.
- b. Donation of the rental fee for two breeding rams from John Nicewonger to be used in the Animal Science Program at Modesto Junior College.

Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments **(Report #2230)** and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education – MJC & CC
Agency share: Monthly reimbursement claim
Proposer share: \$ -0-
- b. Child Development Division/California Department
of Education – MJC & CC
Agency share: \$997,896.00
Proposer share: \$ -0-

Sabbatical Leave Request –
Semester Change

At the January 10, 2007 meeting of the YCCD Board of Trustees, a sabbatical leave was approved for Laurie Sylwester for the fall semester 2007. Subsequent to that meeting, a change to the semester in which Ms. Sylwester will take her sabbatical leave was requested. It is requested that the Board of Trustees approve the change in Ms. Sylwester's sabbatical leave from fall semester 2007 to spring semester 2008.

15,607

Personnel Items

Approve the probationary appointment (first year contract) of **Philip Labrador** to the position of Respiratory Care Instructor, Allied Health, Modesto Junior College, effective Fall 2007.

Approve the probationary appointment (first year contract) of **Leanne Bartels** to the position of Nursing Instructor, Allied Health, Modesto Junior College, effective Fall 2007.

Approve the temporary appointment of **Karen Davies** to the position of Instructor of English, Literature & Language Arts, Modesto Junior College, effective for the 2007-2008 academic year.

Approve the temporary appointment of **Layla Yousif** to the position of full-time Counselor, Counseling, Modesto Junior College, effective Fall 2007 only.

Approve the temporary appointment of **Justin Suran** to the position of Instructor of History, Business, Behavioral & Social Sciences, Modesto Junior College, effective for the 2007-2008 academic year.

Approve the temporary appointment of **Katherine Pedrazzi** to the position of LVN Nurse Coordinator/Instructor, Allied Health, Modesto Junior College, effective July 7, 2007 through June 30, 2008.

Approve the classified management appointment of **Jonathan Sterling** to the position of Campus Operations Manager I, Facilities Planning & Operations, Columbia College/Yosemite Community College District, effective July 1, 2007.

Approve the promotional appointment of **Grace Bettencourt** to the position of Administrative Secretary, Student Success & Special Projects, Modesto Junior College, effective June 18, 2007.

Approve the promotional appointment of **Carmen "Melissa" Soto** to the position of Admissions & Records Technician III, Admissions & Records, Modesto Junior College, effective June 11, 2007.

Approve the appointment of **Crista Noakes** to the position of Support Staff II, Facilities Planning & Operations, Yosemite Community College District, effective July 1, 2007.

Approve the probationary appointment of **Angelica Garcia** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 14, 2007.

Approve the probationary appointment of **Baljinder Gill** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 28, 2007.

Approve the probationary appointment of **William Watts** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective June 28, 2007.

Approve the probationary appointment of **Christina Veldstra** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective June 18, 2007.

Approve the probationary appointment of **Graciela Cabrera** to the position of Human Resources Assistant, Human Resources, Yosemite Community College District, effective July 1, 2007.

Approve the probationary appointment of **Kenneth Hart** to the position of College Research Analyst, Office of College Research and Planning/Office of the President, Modesto Junior College, effective July 16, 2007.

Approve the probationary appointment of **Darren Acosta** to the position of Maintenance III - Carpenter, Facilities Planning & Operations, Yosemite Community College District, effective July 10, 2007.

Approve the probationary appointment of **Lorraine Rasmussen** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective July 9, 2007.

Approve the probationary appointment of **Paige Faust** to the position of Transportation Technician I, Transportation, Yosemite Community College District, effective August 27, 2007 (9 month work year).

Approve the probationary appointment of **Juli Bakus** to the position of Instructional Assistant II (62.5%), Business, Behavioral & Social Sciences, Modesto Junior College, effective July 9, 2007 (10 month work year).

Approve the probationary appointment of **Adriana Bazan** to the position of Child Development Center Associate Teacher (62.5%), Family & Consumer Science, Modesto Junior College, effective July 12, 2007, contingent upon funding (10 month work year).

Approve the extension of the contract of the interim administrative appointment of **Barbara Wells**, to the position of Dean of Literature & Language Arts, Modesto Junior College, effective July 1, 2007 to June 30, 2008, or until filled.

Approve the lateral transfer of **Marcos Garcia** from the position of Counselor, TRIO Support Services to Counselor, General Counseling, Modesto Junior College, effective Fall 2007.

Approve the lateral transfer of **Lori Williams** from the position of Administrative Secretary, Business, Behavioral & Social Sciences, Modesto Junior College to Administrative Secretary, Information Technology, Yosemite Community College District, effective August 1, 2007.

Approve the reduction in assignment for **Sonya Zaragoza**, Lab Assistant I, Child Development, Family & Consumer Sciences, Modesto Junior College, from 100% to 80%, effective July 1, 2007.

Approve the voluntary reduction in assignment for **Chad Redwing**, Instructor of Humanities, Arts, Humanities & Communication, Modesto Junior College, from 11 months to 9 months, effective July 1, 2007 to June 30, 2008.

Approve a permanent increase in assignment for **Carol Heintz**, Administrative Secretary, Arts, Humanities & Communications, Modesto Junior College, from 11 months to 12 months, effective July 1, 2007.

Approve a temporary increase in assignment for **Claudia Mery**, Instructional Assistant III, Special Programs/DSPS, Modesto Junior College, from 75% to 100% and from 10 to 12 months, effective July 1, 2007 to June 30, 2008.

Approve a temporary increase in assignment for **Aurora Sanchez**, Instructional Assistant III, DSPS, Modesto Junior College, from 75% to 100%, effective July 1, 2007 to June 30, 2008.

Approve a temporary increase in assignment for **Lisa Yankovich**, Child Development Center Master Teacher, Allied Health/Family & Consumer Science, Modesto Junior College, from 87.5% to 100%, effective July 1, 2007 to June 30, 2008.

Accept the resignation of **Vance Charles John Madriaga**, Counselor, Counseling, Modesto Junior College, effective July 31, 2007.

Accept the resignation of **Roy Zimmerman**, Campus Security Officer I, Columbia College, effective June 20, 2007.

Approve to rescind the Reduction in Force previously approved via **Resolution No. 06-07/03**, and that appropriate notice be provided to affected staff.

Short-Term Appointees

Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 6-0.

DISCUSSION ITEMS

15,608

Discussion Item

Board Policy 4011

(Resignations) – 2nd Reading

Board Policy 4011 (Resignations) with proposed changes, as identified by District legal counsel and additional changes since

the first reading came before the Board for second reading on the proposed language change. This policy was last adopted by the Board on June 28, 2004.

A second reading was conducted. A motion was made by Trustee Rojas and seconded by Trustee Flores that the Board approve and adopt the language change to Board Policy 4011 (Resignations).

The motion carried with a vote of 6-0.

15,609

Board Policy 4214 (Grounds for Discipline) – 2nd Reading

Board Policy 4214 (Grounds for Discipline) identifying updated changes to definitions, as identified by District legal counsel came before the Board for second reading on the proposed language change. This policy was last adopted by the Board on June 28, 2004.

A second reading was conducted. A motion was made by Trustee Neumann and seconded by Trustee DeMartini that the Board approve and adopt the language change to Board Policy 4214 (Grounds for Discipline).

The motion carried with a vote of 6-0.

15,610

COMMENTS

From the Public

None.

From the Board of Trustees

Trustee Abshire attended a scholarship event at California State University, Stanislaus, where Merced College President/ Superintendent Ben Duran was recognized. The Scholarship event, "Campaign for College Opportunities," awarded scholarships to young children around the ages of 7 through 10 years old. Trustees Flores and Rojas expressed their appreciation to staff for today's auditorium tour. Trustee Neumann attended and spoke at Modesto City School's retirement dinner for Superintendent James Enochs. Chair Dean attended the CBOC meeting at Columbia College on July 10, 2007.

Chair Dean stated that tonight was Interim Chancellor Stan Hodges' last Board meeting. She commended him for an incredible job over the last year. Dr. Hodges has been a calming effect to the District during a time of turmoil. The Board is grateful for his time and his leadership. Chair Dean commented that she has learned much about trusteeship from Dr. Hodges. Dr. Hodges and the Board put students first. The Board was proud to have Dr. Hodges serve, and he has set a high standard of leadership. She read a quote, "A manager does things right, but leaders do the right things."

15,611

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, August 8, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

The meeting adjourned at 6:30 p.m.

Pat Dean, Chair
YCCD Board of Trustees

Roe Darnell, Secretary
YCCD Board of Trustees