

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED NINETY-SEVENTH REGULAR MEETING
July 12, 2006

The meeting was called to order by Board Chair Anne DeMartini at 3:30 p.m. Trustees then recessed to closed session for the purpose of discussing the following closed session agenda items:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Columbia College Presidential Search Update
Chancellor Evaluation
Board Self-Evaluation
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: J. Williams, T. Scott, D. Wirth
Employee Organizations: CSEA & YFA

The Board of Trustees reconvened to public session at 5:36 p.m. in the YCCD Board Room. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Pat Dean
 Anne DeMartini
 Tom Hallinan
 Linda Flores
 Delsie Schrimp
 Paul Neumann
 Will McCombs (student trustee)

Board Members Absent Abe Rojas

Others Present J. Riggs, N. Stavrianoudakis, D. Wirth, R. Rose, S. Stroud, C. Martin, J. Daly, K. Schultz, B. Nadell, J. Pombo, M. Ott, M. Rush, S. Clark, M. Sundquist, M. Newton, C. Sampson, R. Brinkman, K. Hankins, M. Otaya, P. Gurnari, D. Campbell, A. Johnson, V. Metcalf, G. Whitfield, B. Michael, R. Faughn, B. Au, G. Railey, L. Diggs-Gray, D. Partridge, L. Norman, S. Akiona (recorder).

15,369
Report Out From Closed Session Chair DeMartini welcomed Dr. Richard Rose, the new MJC President, to YCCD. This is Dr. Rose's first attendance at a District Board meeting.

Chair DeMartini reported that due to serious health problems, Chancellor Williams will be taking extended medical leave and will retire in January 2007. Trustee Dean explained that Dr. Williams is in need of a kidney transplant and his blood type is B+. She encouraged staff to consider becoming a donor.

15,370
Approval of Minutes

A motion was made by Trustee Schrimp and seconded by Trustee Flores that the Board of Trustees approve the minutes of the regular meeting of June 14, 2006.

The motion carried with a vote of 6-0.

15,371
Student Activity Reports

Robbie Brinkman, ASMJC Student Body President, and Jacquelyn Pombo, Treasurer, reported that many students volunteered to work long hours at the ASMJC fireworks booth. Approximately \$10,000 dollars was raised this year. This is an increase of \$6,000 from the pervious year. On behalf of ASMJC, Ms. Brinkman expressed thanks to the students, faculty and staff that contributed to its success. ASMJC will be hosting training for its senators on July 25 and 26. Representatives of ASMJC will be attending a meeting in Bakersfield with the Region Five representative. ASMJC is looking forward to an upcoming leadership training at the Museum of Tolerance. The concession at the "Figaro!" presentation is the next scheduled fundraiser.

There was no report from Columbia College.

15,372
Academic Senate Reports

Kathy Schultz, CC Academic Senate Vice President, reported that she and Larry Stueben attended the State Academic Senate Leadership Institute which covered issues facing community colleges and the community college budget. Faculty is receiving training related to WebCT upgrades. Columbia faculty and staff participated in two clean-up days at Baker Station. Faculty have been participating in the Columbia College Presidential Search Committee. Workshops on student learning outcomes are planned for Columbia's In-Service day.

Curtis Martin, MJC Academic Senate President, reported that the Senate has not met. He extended a warm welcome to Dr. Rose on behalf of MJC's Academic Senate. Mr. Martin expressed sorrow at the announcement that Chancellor Williams is stepping down and wished him the fastest recovery possible.

**REPORTS &
INFORMATION ITEMS**

15,373

**Activities and
Announcements**

Columbia College Hosts
HECCC Physics Training

Columbia College President Jim Riggs reported that as part of the Higher Education Consortium of Central California (HECCC), Columbia College hosted a professional development training program for high school and middle school physics and physical science teachers on June 26-30. Twenty-five teachers from

Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, and Tuolumne Counties were enrolled. The workshops provided instructional tools and techniques for teachers to grow professionally in physics content, acquire skills in the use of technology for instruction, and improve teaching practices in this subject area. Conducted statewide, the complete program consists of a three-year training commitment. He has already received much positive feedback from this year's participants.

Columbia College - Baker Station Summer Classes

Columbia College President Jim Riggs reported that classes ranging from English to philosophy and ecology awareness are being offered this summer at historic Baker Station which is located at 6,200 ft. elevation on Highway 108. The site is a joint partnership with the Summit Ranger District of the Stanislaus National Forest, Columbia College, and MJC. Invitations have also been extended to other universities to use the High Sierra educational center. Facility remodeling and restoration are underway, and students can use the site for overnight lodging, which is required for some classes.

CDF Firefighter Academy

Columbia College President Jim Riggs reported that the California Department of Forestry (CDF) and Fire Protection conducted its ten-day Firefighter Academy at Columbia College, starting June 19. The program, a partnership between the CDF and the college, provided comprehensive training in wildland and structural fire control in preparation for the 2006 fire season. Academy graduates received certification, which is a requirement for employment as firefighters by the CDF. Along with classroom and manipulative training on the hilly campus terrain, students participated in a grassland fire drill at the Modesto Reservoir and a structural burn at the Sierra Conservation Center in Jamestown.

CSEA Employees Honored

Modesto Junior College President Richard Rose reported that Jeff Swank, President of the YCCD CSEA Chapter 420, was honored in June with the California School Employee's Regional President's Award. The Regional Representative and Labor Relations Representative Team for each region selected the winner of this prestigious category. The selection was based upon excellent service to their chapter and region and for being a model for other presidents in the region. Sandy Stretch, immediate past Secretary for CSEA Chapter 420, was also honored in June with the 2006 Unsung Hero Award in recognition of her tremendous behind the scene efforts. Congratulations to both Jeff Swank and Sandy Stretch.

MJC Speech and Debate Team

Modesto Junior College President Richard Rose reported that Professor Todd Guy has stepped in as the new Director of Forensics for Modesto Junior College. After 16 years as the head coach for the MJC Speech and Debate Team, Dr. Charles Ewing is leaving this post. The MJC team has established a

legacy of excellence and numerous victories under Dr. Ewing's leadership, including a 2nd place finish at this year's National Parliamentary Debate Tournament and a sweepstakes trophy in 1996. California did not offer parliamentary debate until 1995, when Dr. Ewing instigated the first competition at the Steve Collins Invitational Speech Tournament, which was hosted at MJC for 21 years. The MJC Speech and Debate Team will compete in ten forensic tournaments over the next academic year, beginning with the University of California, Berkeley, Tournament on September 22-24. Congratulations and appreciation is extended to Dr. Ewing for his many outstanding years as the Director of Forensics, and we look forward to an exciting year of speech competitions under the coaching of Todd Guy.

MJC Advising on West Campus

Modesto Junior College President Richard Rose reported that MJC is now offering drop-in advising for both new and continuing students for Fall Semester on West Campus through August 22. MJC students can take advantage of this service Monday through Thursday from 8 a.m. until 3 p.m. in Yosemite Hall, Room 117. The West Campus advising location offers an efficient and comfortable location that can accommodate a large number of students and staff. For more information on fall advising, call the MJC Counseling Center at 575-6080.

15,374

Presentations/Updates
Enrollment Update

Columbia College President Jim Riggs reported that Columbia College is up 135 FTES. There is no anticipation of rolling back FTES. Last year, Columbia did rollback 60 FTES.

Modesto Junior College President Richard Rose reported that MJC is currently down about 4.83% FTES. The enrollment discussion group is convening to address the time remaining from now to the end of summer. According to past trends, Fall is the largest enrollment period. MJC is taking a strategic look at the Fall semester, which includes marketing and enrollment strategies.

Trustee Neumann commented that hopefully the Governor's announcement of the reduction of fees per unit will boost enrollment at both colleges. Trustee DeMartini commented that the reduction will be effective January 2007.

Bond Update

Mark Newton, Kitchell representative, appeared before the Board to provide a Bond Update. Mr. Newton is very saddened to hear about Chancellor Williams' medical condition. He stated that Dr. Williams has provided excellent leadership on the Bond projects.

Citizens' Bond Oversight Committee:

The Citizen's Bond Oversight Committee (CBOC) met Wednesday, July 5, 2006, in the Board Room. The second

quarterly expense report was presented to the members. Also discussed was the annual committee report, which is being prepared to present to the Board of Trustees in August. Three new members were appointed to the CBOC at the last Board meeting. They are Nick Cretan, Gary R. Hampton, and Patrick J. Sweeney. The next CBOC meeting is scheduled for October 4, 2006, in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

Architectural Firms Update:

Ninety percent of the Phase I project committees have interviewed architectural firms, chosen a top firm, and contract negotiations are nearly complete. The programming phase has begun for the overall planning effort for both colleges and for several of the major projects.

Architect/Designer Selection – Phase I

Modesto Junior College

Campus Planners
 West Side Center
 Parking Structure
 Allied Health
 Agriculture Instructional Bldg
 Student Services Bldg
 Softball Field Complex

Architectural Firm

BFGC
 to be determined
 Studios
 tBP
 LPA Sacramento
 Perkins and Will
 TLCD

Columbia College

Campus Planners
 Calaveras Center
 Quick Start Projects
 Child Development Center
 Science Natural Resources
 Madrone Building
 Public Safety

Architectural Firm

LPA Sacramento
 to be determined
 Grothe & Smith
 Paul Roberts & Partners
 Paul Roberts & Partners
 Noll and Tam
 Lionakis Beaumont

Design Meetings for Modesto Junior College have been set for the first and third Tuesdays and Wednesdays of each month. Design meetings for Columbia College are scheduled for the second and fourth Tuesdays and Wednesdays of each month.

West Side Center: Information requested from the property owners as part of the due diligence process has not yet been received. District legal counsel has been asked to follow up on this information. A planning meeting was held with District and MJC staff to develop the center business plan, review demographics, and to create the operational budget. At the request of Chair DeMartini, Mr. Newton contacted the Del Puerto Water district to obtain additional information regarding irrigation rights. That information was not available at the Delta Water District. Staff continues to research this issue.

Calaveras Center:

Off-site development costs are being analyzed by Kitchell for a potential 23-acre site. Discussions continue with the land owner. A statement of qualifications was received by an interested developer who has proposed a "Lease-Lease Buy-back" approach. A tour with members of the Board, College, and District, was provided by the Ceres Unified School District to inspect construction alternatives, including pre-manufactured buildings.

Construction Update

Columbia College Secondary (Emergency) Access Road:

This project is fully paved and is at completion.

Columbia College Bus Turn Around:

Construction has started on the project. Work will proceed until the start of school. If necessary, the general contractor will suspend construction activities for the first two weeks of school to mitigate disruption to college.

Modesto Junior College Auditorium:

The project is currently out to bid. Nine general contractors have been "pre-qualified" by the selection panel. Two addendums have been issued on the project. The last addendum has extended the bid period at the request of the general contractors. Bids were to come forward to the Board at this meeting; however, a decision was made to extend the bid date to July 17 to achieve the best pool. The bid will be brought to the Board in September.

ACTION ITEMS

15,375

Consent Agenda

Trustee Neumann pulled item #II.B.4 (Personnel Item #4) from the Consent agenda for separate consideration and discussion by the Board.

Columbia College President Jim Riggs pulled Item II.2.e as described below from the Project Applications/Amendments list:

- e. California Community Colleges Chancellor's Office, Economic Development & Workforce Preparation Division - CC
 Agency share: \$125,000 over two years
 Proposer share: \$140,000

A motion was made by Trustee Neumann and seconded by Trustee Schrimp that the Board approve the remaining consent agenda items:

Purchase Orders

Purchase orders issued from May 1, 2006 through May 31, 2006.

Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments (**Report #2198**) and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. Child Development Division/California
Department of Education - MJC
Agency share: \$145,502
Proposer share: \$ -0-
- b. California Community Colleges Chancellor's
Office, Economic Development & Workforce
Preparation Division- MJC
Agency share: \$488,460 over two years
Proposer share: \$490,166
- c. Child Development Division/California
Department of Education – MJC/CC
Agency share: \$911,584
Proposer share: \$-0-
- d. California Community Colleges Chancellor's
Office, Economic Development & Workforce
Preparation Division - MJC
Agency share: \$225,000 over two years
Proposer share: \$225,000
- f. The Community College Foundation - MJC
Agency share: \$13,500
Proposer share: \$-0-

Acceptance of Gifts

Accept with appreciation the following gifts:

- a. Three electrical panels containing switches, motor starters, and miscellaneous parts from E&J Gallo Winery to be used for the Electronics Technology Program at Modesto Junior College.

15,376

Personnel Items

Grant retirement status to **Maria Baker**, Director of Facilities Planning & Operations, Yosemite Community College District, effective June 30, 2006, and officially commend her for 30 years of valuable service to the District.

Grant retirement status to **William J. Gaiser**, Mechanic III, Transportation, Yosemite Community College District, effective July 31, 2006, and officially commend him for 36 years of valuable service to the District.

Approve the administrative appointment of **Mario Cordova** to the position of Director of Special Programs, Columbia College, effective July 1, 2006.

Approve the promotional appointment of **Danell Oliver** to Admissions & Records Technician II, Admissions & Records, Modesto Junior College, effective July 5, 2006.

Approve the promotional appointment of **Ginny Bounyavong** to Support Staff II, Student Services, Modesto Junior College, effective July 10, 2006.

Approve the probationary appointment of **Jenny Marchy** to the position of Payroll Analyst I, Controller's Office, Yosemite Community College District, effective July 3, 2006.

Approve the probationary appointment of **Margarita Huerta** to the position of Admissions & Records Technician I, Admissions & Records, Modesto Junior College, effective July 5, 2006.

Approve the probationary appointment of **Hannah Lee** to the position of Admissions & Records Technician II, Admissions & Records, Modesto Junior College, effective July 5, 2006.

Approve the probationary appointment of **Melissa Hernandez** to the position of Permit Processing Technician II, Child Development Training Consortium, Yosemite Community College District, effective July 1, 2006, contingent upon funding.

Approve the probationary appointment of **Holly Bowser** to the position of Permit Processing Technician II (75%), Child Development Training Consortium, Yosemite Community College District, effective July 1, 2006, contingent upon funding.

Approve the probationary appointment of **Romeo Zardo** to the position of Electronic Technician, Technology Services, Modesto Junior College, effective July 10, 2006.

Approve the probationary appointment of **Sara Hays** to the position of Support Staff II, Child Development Training Consortium, Yosemite Community College District, effective July 1, 2006, contingent upon funding.

Approve the voluntary reduction in assignment for **Gary Fair**, Instructional Assistant II, Arts, Humanities & Communications, Modesto Junior College, from 100% to 74%, effective July 17, 2006 to August 16, 2006.

Approve a temporary increase in assignment for **Dave Chesnut**, Program Representative III, Columbia College, from 20 hours per week, 11 months per year to 25 hours per week, 12 months per year, effective July 1, 2006 to June 30, 2007, contingent upon funding.

Approve a temporary increase in assignment for **Dean Zaharias**, Cook/Baker, Columbia College, from 32 hours per week, 10 months per year to 40 hours per week, 11 months per year, effective August 1, 2006 to June 30, 2007.

Approve a temporary increase in assignment for **Karen Stanley**, Food Service Specialist, Columbia College, from 24 hours per week, 9 months per year to 30 hours per week, 10 months per year, effective August 1, 2006 to June 30, 2007.

Approve a temporary increase in assignment for **Yia Vang**, Library Media Technician I, Learning Resources, Modesto Junior College, from 60% to 100%, effective July 1, 2006 to December 15, 2006.

Accept the resignation of **Shelley Attix**, Hospitality Management and Tourism Instructor, Columbia College, effective June 30, 2006.

Accept the resignation of **Shalini Pal**, Account Technician I, Auxiliary Services, Yosemite Community College District, effective June 15, 2006.

Accept the resignation of **Julie Thornburg**, Administrative Secretary, Columbia College, effective June 14, 2006.

Short-Term Appointees

Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 6-0.

Action Item B.2.4 –
Appointment – Classified
Management

That the Board of Trustees approve the appointment of **Georgina Sherriffe** to the position of Major Gift Coordinator, Modesto Junior College Foundation, Modesto Junior College, effective August 1, 2006, contingent upon funding.

This item was pulled by Trustee Neumann for separate discussion and consideration. Trustee Neumann requested that staff provide more detailed information about how this position is funded and what, if any, funding is used to finance this position from the District's General Fund. He also asked that information be provided to evidence how this position varies from the position of the Foundation Director. Board Chair DeMartini stated she shares the same concerns and would like additional clarification. Trustee Hallinan stated that he believed, as in the past practice of the District, this Foundation positions are not funded by the District's General Fund. MJC President Richard Rose recommended that a report be prepared for the Board that will address the Board's concerns.

This item will appear on the next agenda for decision. Trustee DeMartini asked that staff contact the potential hiree and inform her that this matter is not a personal reflection, but rather that additional information is needed to substantiate the need for the position.

Special Recognition –
Maria Baker (*not agendized*)

Trustee Delsie Schrimp took a moment to recognize Maria Baker, Director of Facilities Operations and Planning, who retired from

the District at the end of July 2006. Ms. Baker is appreciated for many years of dedication and hard work. Trustee Schrimp reflected that Ms. Baker often times aided in keeping the District on track with building projects and was very knowledgeable in meeting state regulations. She did a wonderful job building buildings and overseeing projects. Ms. Schrimp wished Ms. Baker well in her future endeavors.

DISCUSSION ITEMS

15,377

2006-2007 Appropriations
Limit

Pursuant to direction provided by the Board of Trustees' action during the meeting of June 14, 2006, the report establishing the District's 2006-2007 appropriations limit has been publicly posted. The Board, having declared its intent to adopt the report, must do so consistent with law.

A motion was made by Trustee Neumann and seconded by Trustee Hallinan that the Board of Trustees adopt the report establishing the District's 2006-2007 appropriations limit as required by law.

The motion carried with a vote of 6-0.

15,378

Board Policy 1000 – 1st
Reading (Additional
Language)

Director of External Affairs Nick Stavrianoudakis reported that YCCD Board Policy 1000 (Use of District Facilities) is before the Board for a first reading. An additional paragraph has been added. When this policy was adopted by the Board of Trustees on June 28, 2004, a paragraph was omitted from the original policy regarding alcohol on District/college premises. Although the District and colleges have continued to adhere to the language described in the omitted paragraph, it was never formally reinstated.

A motion was made by Trustee Schrimp and seconded by Trustee Flores that the Board of Trustees review the proposed additional language to the YCCD Board Policy 1000 and conduct a first reading.

The motion carried with a vote of 6-0.

15,379

Addendum -
Parking Permits

MJC President, Dr. Richard Rose, reported that in an effort to provide students with a financial incentive to ride the PrimeShine Pirate Express, Modesto Junior College is proposing to offer parking at a reduced rate of \$10 per semester in a designated parking lot on West Campus. The designated area is located north of the District Office and west of the soccer field on the West Campus. Trustee DeMartini is happy to see that efforts are being made to increase student use of the shuttle bus. MJC

Academic Senate President asked about differentiation in the parking permit from the regular parking permit. Dr. Rose reported that the special parking permit will only be valid in the designed lot on West Campus and will be easily identifiable. Student Trustee McCombs and ASMJC President Robbie Brinkman are excited to see the student response. Ms. Brinkman stated that it is not only convenient for traveling between campuses, but also provides a financial break to students.

A motion was made by Trustee Schrimp and seconded by Trustee Flores that the Board of Trustees approve the institution of an additional parking permit option at a reduced fee of \$10 per semester for students to park in the designated lot on West Campus.

The motion carried with a vote of 6-0.

15,380

COMMENTS

From the Public

None.

From the Board of Trustees

Trustee Dean reported that she and Board Chair DeMartini traveled to Washington, D.C. for a National Trustee Leadership Conference and Workshops. Senator Cox visited Glory Hole and is anxious to assist Columbia College. Again, she encouraged staff to consider becoming an organ donor.

Trustee Hallinan reported that he attended a comedy performance at Fat Cat in downtown Modesto. The comedian was MJC Alumni Manny Machado who occasionally returns to Modesto to perform. He was a wonderful entertainer that MJC and District can be proud of.

Student Trustee McCombs will attend the New Student Trustee Workshop this month. He has also submitted his name as a nomination for the State Student Board of Trustees.

Chair DeMartini reported that in addition to traveling to Washington, D.C. She also attended a community reception for Dr. Rose at the Salida Library.

15,381

ANNOUNCEMENTS

A Board Retreat is scheduled for the Board of Trustees on Thursday, August 3, 2006. Closed session will begin at 8:30 a.m., followed by an open session, in rooms 115 & 116, Mary Stuart Rogers Student Center, MJC West Campus, 2201 Blue Gum Avenue, Modesto.

The next regular meeting of the Board of Trustees will be held on Wednesday, August 9, 2006. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

15,382

Recess to Closed Session The Board returned to closed session at 6:20 p.m.

15, 383

Report out of Closed Session The Board of Trustees reconvened to public session at 8:53 p.m. in the YCCD Board Room. There was no report out from closed session.

15,384

ADJOURNMENT

The meeting was adjourned at 8:54 p.m.

Anne DeMartini, Chair
YCCD Board of Trustees

Stan Hodges, Secretary
YCCD Board of Trustees