

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIRST ADJOURNED MEETING FROM THE 485TH REGULAR MEETING
July 18, 2005

ANNUAL BOARD RETREAT
Best Western Villa Del Lago Inn
Orchard Rooms I & II
2959 Speno Drive
Patterson, California
8:30 A.M. – 4:00 P.M.

The Annual Board Retreat was called to order by Board Chair Flores at 9:00 a.m., in Orchard Room I, Best Western Villa Del Lago Inn, 2959 Speno Drive, Patterson, California.

The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present	Linda Flores Tom Hallinan (<i>arrived at 10:35 a.m., departed at 4:15 p.m.</i>) Pat Dean Anne DeMartini Paul Neumann Abe Rojas Delsie Schrimp
Board Members Absent	Susan Rudolph, Student Trustee
Others Present	Jim Williams, Bill Scroggins, Jim Riggs, Teresa Scott, Gina Rose, Diane Wirth, Maria Baker, Nick Stavrianoudakis, Deborah Campbell and Shelley Akiona (recorder).
Site Visit	Trustees proceeded to the KeyStone Pacific Business Park to conduct a site visit and view the four options for a West Side Center.
Reconvene	Trustees reconvened at the Retreat location at 10:15 a.m. to continue with open session items.

Discussion Items:

15,169

Guideline and Goals for Board Self-Evaluation	Trustees held discussions regarding the current process of conducting a Board Self-Evaluation and agreed to place this item on an upcoming agenda.
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15,170

Guidelines and Goals for CEO Evaluation	Trustees held discussions regarding the current process of conducting a CEO Evaluation and agreed to place this item on an upcoming closed session agenda.
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Board Priorities	The Board of Trustees conducted its annual review of its special priorities and discussed necessary changes for the 2005-2006 year. Revisions will be made for final review and approval by the Board on an upcoming open session agenda.
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15, 172
Sabbatical Leaves

Trustee DeMartini suggested that the Board create a policy regarding sabbatical leaves. Trustee Neumann and Columbia College President Jim Riggs commented that the Yosemite Faculty Association (YFA) has a committee in place and a process to review and approve sabbatical leave requests. Sabbatical leaves approved by YFA must also receive presidential approval. Reports generated from sabbatical leaves are reviewed and approved by YFA and the college president before they are presented to the Board. Columbia College previously had returning faculty giving 10-15 minutes presentations at Institute Day, but will now have faculty give 1-2 hour presentations to their colleagues to report on leave outcomes. Trustee DeMartini suggested that the Board continue to monitor sabbatical leave requests and that there should be a direct benefit to students. Trustee DeMartini does not want to see the sabbatical leave benefit abused. Interim President Scroggins commented that some outcomes are more measurable than others and may have a direct or indirect benefit to students. Personal growth/development of faculty members is also a consideration for sabbatical leave. YFA will prepare a presentation on the sabbatical leave application and selection process for the Board at an upcoming Board Meeting.

Recess

The Board recessed for lunch at 12:10 p.m.

Reconvene

The Board reconvened at 1:30 p.m.

Site Visit

Greg Troxell and Jerry Yaeger, representing Michael Miroyan, Golden Eagle Investments, provided the Board with an overview, prior to the site visit. Golden Eagle Investments is offering to gift the District 30 acres in Patterson to build a West Side Center. Mr. Miroyan is willing to put in a road and run utilities at the expense of Golden Eagle of approximately \$2.5 million. Trustees conducted a site visit of the Golden Eagle property.

Dr. Williams will have staff prepare an analysis of both site proposals for the Board's review.

15,173
Subcommittee Reports –
District Travel Policies and
Procedures

Deborah Campbell, Controller, Fiscal Services, presented an overview of the District's travel policies and procedures. Educational development of District employees have always been encouraged. Internal audits are in place to monitor and verify travel requests. A fiscal services committee recently reviewed travel policy and procedures. The only recommended change that may improve and streamline accounting and auditing would be to allow/apply the daily meal rate to all travel and eliminate receipts. Board subcommittee members (Dean, Hallinan, DeMartini) commented that they would like staff and administrators to adhere more closely to the policies and procedures.

15, 174
Legal Representation

No discussion was held. This item will be placed on an upcoming closed session agenda.

15,175
Enrollment Management

Interim President Bill Scroggins reported that MJC is working collaboratively with Central Services in addressing enrollment management. Central Services staff have been responsive in providing reports relating to enrollment management. MJC is working on improving models for enrollment projections. Additional controls are being reviewed and implemented, faculty loads are being reviewed, outreach to local high schools is increasing and MJC will be more creative with program planning and scheduling.

Dr. Jim Riggs, Columbia College President reported that he has staff focused on enrollment management. Schedules are being reworked, 5% additional classes will be scheduled, distance learning is progressing in Calaveras and Oakdale, and outreach to area high schools is good. Columbia is working on building additional retention strategies and dealing with declining student population as the surrounding areas' population is growing primarily in the 55 and over age group.

15, 176
Measure E Project
Changes/ Modifications

Dr. Williams report that Columbia College is ready to begin their quick start projects and they are in the same priority order for their Measure E building projects. Dr. Scroggins reported that MJC will be forming committees for each project, and informed the Board that the campus-wide Measure E Coordinating Committee is actively meeting. Parking at MJC is a high priority.

15,177
NEXT MEETING

The next regular meeting of the Board of Trustees will be held on Wednesday, August 10, 2005. Closed session will begin at 12 noon and open session at 5:30 p.m. at the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

The meeting was adjourned at 4:20 p.m.

Linda Flores, Chair
YCCD Board of Trustees

James H. Williams, Secretary
YCCD Board of Trustees