

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND SIXTY-EIGHTH REGULAR MEETING
June 13, 2012

The meeting was called to order by Chair Mike Riley at 3:30 p.m. Trustees adjourned to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment/Cabinet Contracts/
Executive Team Contracts
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA
 3. Pursuant to G. C. Section 54956.9 (a) Litigation
Case: YFA et al vs. YCCD et al No. 667978
 4. Pursuant to G.C. Section 54956,9 (b) Anticipated Litigation:
Significant Exposure to Litigation: One Case

The Board of Trustees reconvened to Open Session at 5:44 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Mike Riley, Board Chair
Tom Hallinan, Vice Chair
Anne DeMartini
Abe Rojas
Lynn Martin
Don Viss
Doug Dyrssen (Student Trustee)

Board Members Absent Linda Flores

Others Present J. Smith, T. Scott, G. Rose, J. Swank,
G. Molina, J. Leamy, B. Crow, M. Newton, D. Younger,
P. Bettencourt, S. Busbee, M. Monlux, B. Boswell, J. Kane,
M. Sharif, D. Campbell, P. Cripe, D. Godbout-Avant,
J. Lanchester, J. Todd, B. Thames, T. Nesmith,
M. Retterer, R. Green, J. Daly, M. Anglin,
G. Whitfield, S. Stroud, M. Kennedy, P. Mendez,
K. Sabo, M. Robles, J. Mathies (Recorder)

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Report Out From Closed Session Chair Riley reported after satisfactory evaluations, the contracts for the Chancellor's Cabinet are being extended. The Board of Trustees voted 6 to 0 to extend the contracts to June 30, 2015. They include:

Executive Vice Chancellor of Fiscal Services Teresa Scott;
Vice Chancellor of Human Resources Diane Wirth;
Assistant Chancellor of Information Technology Gina Rose; and
Columbia College President Dennis Gervin

The Chancellor's contract is being moved to the same evaluation/review cycle as the Cabinet.

The Board will return to Closed Session after the Public Session.

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Swearing In of New Student Trustee

Chancellor Smith administered the Oath of Office to newly appointed Student Trustee Douglas Dyrssen.

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Approval of Minutes

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the minutes of the special meeting on May 1, 2012, and the regular meeting on March 14, 2012.

The motion carried with a vote of 6-0.

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PUBLIC COMMENTS

There were no public comments.

REPORTS & INFORMATION ITEMS

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Constituency Reports

Student Senate Activity Reports

ASMJC President Kevin Sabo gave the ASMJC reports.

Leadership Team Advisory Council (LTAC)

MJC Classified Manager's Representative Rhonda Green reported that she had resigned. Brian DeMoss agreed to serve as Interim President of LTAC until a new President could be appointed in January 2013.

Yosemite Faculty Association (YFA)

YFA President Jillian Daly reported that in August the YFA Office and the Academic Senate Office will be relocating due to the Library remodel. Swing space has yet to be determined.

Faculty Representative to the Board

Faculty Representative to the Board Dr. Stephen Stroud expressed appreciation to MJC Interim President Mary Retterer for her outstanding service to MJC.

Academic Senate Activity Report

Columbia College Academic Senate President John Leamy gave the Columbia College Academic Senate report.

President Elect James Todd gave the MJC Academic Senate report.

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Activities and Announcements

Modesto Junior College

Dean Mark Anglin reported that for the third time in 10 years MJC has been presented the Outstanding Community College Agriculture Program award presented by California Agriculture

Teachers' Association. This is a statewide award that is based on an application process.

Interim President Mary Retterer called the Board's attention to the following:

National Institute for Staff and Organizational Development (NISOD)

NISOD has been offering conferences for over thirty years. The overall theme is teaching and leadership excellence and offers faculty and staff the opportunity to share the good things they do that result in better student success. Faculty and staff who have been nominated by their institutions for excellence recognition receive medallions and wear them throughout the conference. MJC's recipients were people who had received internal recognition over the past three years. The Title 5 grant covered most of the cost with the MJC Foundation picking up the cost for one person and office budgets providing the rest.

Students Attend Lunabotic Competition at Kennedy Space Center

Modesto Junior College students competed against U.S. and international undergraduate and graduate student teams in the third annual Lunabotics Mining Competition at the Kennedy Space Center Visitor Complex in Florida May 21-26. MJC "Moon Pirates" took part in the competition where teams designed and built a remote controlled or autonomous robot. During the competition, the teams' designs, known as lunabots, went head-to-head to determine which one excavated and deposited the most simulated lunar dirt within 10 minutes. The competition is designed to engage and retain students in science, technology, engineering, and math (STEM) which are disciplines critical to NASA's missions.

Women's Track and Field Team Names Big 8 Champions

The Modesto Junior College Women's track and field team used their all-around talent and parlayed balance into its first ever Big 8 Conference Championship this year. MJC student Rebecca Rodrigues swept two victories in the 880-meter and 1,500-meter runs and has been named Big 8 Athlete of the Year and Professor Mary Shea has been chosen Big 8 Coach of the Year.

Awarded Grants

Modesto Junior College's TRIO Upward Bound program has been awarded two grants by the Department of Education. Florida Arias, Director of Pre-College Programs, and Francisco Banuelos, Associate Dean of Special Funded Programs, completed extensive research and developed strong programs that will assist students to complete secondary school and enroll in and complete postsecondary education. One of the grants will renew an existing Upward Bound program. The second expands the services to other schools in the community. The Department of Education will provide \$2,696,400 over the next five years to fund these programs.

Classified Staff Development Day	The Classified Staff Advisory Council (CSAC) organized a Classified Staff Development Day held May 22, that featured Dr. Dianne Van Hook, President and Chancellor of Santa Clara Community College District, as the keynote speaker. Staff attended workshops on wellness, conflict management, an overview of Microsoft SharePoint, customer service, stress management, who does what on campus, and True Colors. The luncheon included a diversity panel that shared experiences related to their ethnicities.
A Hair Raising Good Time at the Summer Sonata	The MJC Foundation will hold the annual Summer Sonata on Thursday, July 19, at the Gallo Center for the Arts in downtown Modesto. This elegant dinner party will begin with a social hour and silent auction at 6:00 p.m., with dinner at 7:00 p.m. Following dinner there will be a live auction and program in the Foster Family Theatre featuring MJC students performing a hair-raising medley from Broadway's "Hairspray!" Sonata tickets are \$150 each; sponsorships are still available; and unique auction items are always welcome! All proceeds benefit the Foundation in support of MJC's programs and scholarships. For tickets and more information, call the Foundation Office at 575-6619.
Outreach Booth at Stanislaus County Fair	MJC will have an information and outreach booth at the Stanislaus County Fair again this year. The fair is scheduled to run July 13 – 22, and several college divisions are providing employee volunteers to work in the booth. The booth, located in the commercial exhibits building, will offer a variety of information on MJC's educational programs and services, and provide fair-goers an opportunity to ask questions about the college.
814 Students on MJC Dean's List	Modesto Junior College named 814 students who met the criteria to be on the Dean's List for spring 2012. In order to be eligible, students must have a grade point average of 3.5 or higher with no grade lower than a C and must have completed at least 12 degree applicable units during that semester.
Columbia College	Vice President of Administrative Services Gary Whitfield sat in for President Dennis Gervin. He called the Board's attention to the following:
Dr. Leslie Buckalew Appointed to the System Advisory Committee on Curriculum (SACC)	At the Chief Instructional Officers (CIO) spring conference in April, Dr. Leslie Buckalew, Columbia College Vice President of Student Learning, was appointed to the System Advisory Committee on Curriculum (SACC), by the CIO group. SACC provides a collaborative forum for system level discussions pertaining to curriculum to inform related System Office policies and practices. The committee will discuss and make recommendations on such topics as course and program approval processes, training the field about curriculum policies, Title V changes, and related curricular issues. Dr. Buckalew's term begins in June 2012.

161 Students on Columbia
College President's List

Columbia College named 161 students who met the criteria to be on the President's List for the spring 2012 semester. This acknowledgment is reserved for students completing twelve or more units of semester coursework at Columbia College and earning a cumulative grade point average between 3.5 and 4.0, with no grade lower than "C."

**Yosemite Community
College District**

Chancellor Joan Smith reported there has been much demonstrated excellence throughout YCCD. She welcomed new Student Trustee Douglas Dyrssen and Columbia College Academic Senate President John Leamy. Appreciation was extended to all those who contacted Human Resources to donate sick leave for Jane Chawinga who is retiring due to illness. Chancellor Smith reported MJC President Jill Stearns begins on July 1. She thanked Dr. Mary Retterer for her service to MJC during this challenging time. She reported the District is well represented in the State Chancellor's Office - a recent brochure included five pages with pictures - three of the five featured MJC and Columbia College.

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Presentations/Updates
Bond Update

Citizens' Bond Oversight Committee - The next regular meeting of the CBOC will be held on Wednesday, June 27, 2012, at 6:00 p.m. in the Community Education Room in Manzanita Building at Columbia College located at 11600 Columbia College Drive in Sonora. A tour will precede the meeting.

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond project featuring the Logistics Center. This 1,000 sq. ft. building housing offices and training facilities is at the Columbia College campus and is the first project from the Central Services Master Plan. This is modular construction and replaces a prefab building. New paving was done with the savings on the construction costs.

Modesto Junior College: *Science Community Center and Great Valley Museum:* Work continues on the interior and exterior with project completion anticipated for November of 2012. *Student Services:* The building is occupied, work continues on close out issues. *High Tech Center:* The project is being reviewed by DSA.

Columbia College: The College is finalizing the *Facilities Master Plan*. The plan was presented to the Board this month.

Central Services: *Primary Data Center* is in the bidding phase. *Secondary Data Center* is in the design phase. *Shipping and Receiving* has bid under budget. The new *Central Services building* is in the architect selection process.

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Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Closeout	August 2009
Infrastructure Increment II	Construction	February 2011
Science Community Center and Great Valley Museum	Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	DSA Review	August 2012
High Tech Center	DSA Review	January 2013

Current Columbia College Projects

Facilities Master Plan	Planning	Tbd
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Current Central Services Projects

Primary Data Center	Bidding	July 2012
Secondary Data Center	Design	September 2012
Shipping and Receiving	Pre-Construction	June 2012
Central Services Building	Pre-Design	Tbd

Current Educational Outreach Facilities

Calaveras	Design Phase	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Design Phase	Tbd

*Definition of "Complete" for Facilities refers to "YCCD Occupancy".
DSA= Division of State Architect*

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ACTION ITEMS

Consent Agenda

Fiscal Services

Chair Riley noted a correction on page 9 of the Agenda in the personnel table, item 1. Personnel Transactions – Elissa Creighton is at Columbia College – not MJC.

Trustee Rojas commented the District appreciates the contribution from the Associated Students of Modesto Junior College for the Foucault Pendulum for the Science Community Center. He also expressed appreciation for retirees: Jane Chawinga, Donna Hale, Elyse Rhea, Myra Rush and Ronald Tingley for their years of service to YCCD.

Trustee Rojas made a motion to accept Action Items A and B with the change noted by Chair Riley. The motion was seconded by Trustee Martin.

The motion carried with a vote of 6-0. (Trustee Flores was absent.)

Purchase Orders

The Board of Trustees approved the purchase orders issued from April 1, 2012, through April 30, 2012.

Acceptance of Gifts

The Board of Trustees accepted with appreciation the following

gift(s):

Donor	Gift	Coll	Program
JACKRABBIT	\$100	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
Ripon Manufacturing Co., Inc.	\$200	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
Kamper Fabrication	\$100	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
Diamond Bar Arena	\$200	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
Daniel and Mary Ann Bush	\$50	MJC	Ag and Environmental Sciences Young Farmers Animal Science/Livestock Judging Team
Johnny's Plumbing	\$150	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
Bellino Farms	\$200	MJC	Ag and Environmental Sciences Ag Mechanics Quarter Scale Tractor Club
American Ag Credit	\$500	MJC	Ag and Environmental Sciences Ag Field Day
Flory Industries	\$150	MJC	Ag and Environmental Sciences Ag Field Day
Wes Barone	\$100	MJC	Ag and Environmental Sciences Young Farmers Animal Science/Livestock Judging Team
Associated Students of Modesto Junior College	\$37,790	MJC	Foucault Pendulum for the Science Community Center

Notice of Completion
of Contract

The Board of Trustees accepted the work performed as having been completed in accordance with the plans and specifications and authorized the final payment of 10% of the contract amount.

Bid #	Project Name	College	Contractor	Amount
11-1656	Arts Building Life Safety Upgrades Project	MJC	JHK Construction, Inc.	\$883,373

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Consent Agenda,

The Board of Trustees approved the following Personnel

Personnel Items

Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Jane Chawinga, 13.5 years of service	Internal Auditor/Budget Analyst	Fiscal Services	CS	7/1/12
Donna Hale, 38 years of service	Administrative Assistant	Arts, Humanities and Communications	MJC	7/1/12
Elyse Rhea, 22 years of service	Accounting Technician	Accounts Payable	CS	7/31/12
Myra Rush, 26 years of service	Director of Student Financial Services	Student Services	MJC	7/9/12
Ronald Tingley, 41 years of service	Counselor	Counseling and Student Services	MJC	6/30/12
Appointment – Educational Administrator:				
Cecelia Hudelson-Putnam	Dean	Business, Behavioral and Social Sciences	MJC	7/1/12
Probationary Appointment - Classified:				
Manuelita Walsh	Administrative Secretary (75%) contingent upon funding	Special Programs	MJC	6/14/12
Temporary Appointment – Academic:				
Katryn Weston	Instructor of Mathematics	Instructional Services/Arts and Sciences	CC	2012 -2013 Academic Year Only
Rescind Reduction in Force – Resolution #11-12/05 (3-14-12 Agenda) and Notice of Displacement				
Santiago Uvina	Program Technician	TRIO/Upward Bound	MJC	6/1/12
Judy Tuss	Program Technician	Student Financial Services	MJC	6/1/12
Voluntary Temporary Reduction in Assignment:				
Beth Au	Director, CCC Registry, from 100% to 80%	Registry Office	CS	7/1/12 - 6/30/13
Lateral Transfer - Classified:				
Joan Van Kuren	Administrative Specialist	Lateral transfer from Science, Math & Engineering to Title V – Students, Staff and Resources	MJC	6/18/12

Name	Position	Department	Coll	Effective
Increase in Assignment – Classified:				
Elissa Creighton	Instructional Support Assistant, temporary increase from 30 to 40 hours per week and from 11 to 12 months	Arts & Sciences	MJC CC	7/1/12 - 6/30/13
Timothy Mann	Instructional Support Technician, permanent increase from 39 to 40 hours per week	Vocational & Economic Development	CC	7/1/12
Resignation - Classified:				
Sara Drabert	Administrative Assistant	Grants Office	CS	5/11/12

Short-Term Appointee List

The Board of Trustees approved the following list of short-term appointees in accordance with state law (AB-500-Goldberg.)

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Michael J. Adame	Farmhand	Agriculture	MJC	7/1/12	8/24/12
Debbie Bertalotto	Admissions & Records Assistant	Admissions & Records	MJC	7/2/12	6/28/13
Jessica Brockman	Admissions & Records Technician	Admissions & Records	MJC	7/2/12	6/28/13
Joyce Cooper	Human Resources Technician	HR Operations	CS	7/1/12	6/30/13
Stacey Earn	Admissions & Records Technician	Admissions & Records	MJC	7/2/12	6/28/13
Jessica Garcia	Admissions & Records Assistant	Admissions & Records	MJC	7/2/12	6/28/13
Rosemary Giannini	Farmhand	Agriculture	MJC	7/1/12	8/24/12
Tara Glidden	Farmhand	Agriculture	MJC	7/1/12	8/24/12
Vanessa Gray	Human Resources Technician	HR Operations	CS	7/1/12	6/30/13
Jill Johnson	Bookstore Assistant	Auxiliary Services	CC	7/1/12	6/30/13
Samuel Monteon	Farmhand	Agriculture	MJC	7/1/12	8/24/12
Vivian Fernandez Rocha	Admissions & Records Technician	Admissions & Records	MJC	7/2/12	6/28/13
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Frank Andrews	Campus Security Officer	Security	CC	7/1/12	6/30/13
Linda Andrews	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Carol Billigmeier	Admissions & Records Assistant	Admissions & Records	CC	7/1/12	6/30/13

Name	Classification	Department	Coll	Start Date	End Date
Joshua Brown	Instructional Support Technician	Allied Health	MJC	7/1/12	8/30/12
Lauren Caldwell	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Shirley Conner	Administrative Assistant	TRIO/Special Programs	MJC	7/1/12	6/30/13
Paige Faust	Transportation Services Operator	Transportation	CS	7/1/12	8/25/12
Lidia Gaines	Health Services Senior Nurse	Health Services	MJC	7/1/12	6/30/13
David Guerrero	Transportation Services Operator	Transportation	CS	7/1/12	8/25/12
Jessica Holden	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Kristy Jamison	Sign Language Interpreter	Special Programs	MJC	7/1/12	6/30/13
Alicia Keenom	Shuttle Driver	Security	CC	7/1/12	6/30/13
Diana Keys	Sign Language Interpreter	DSPS	MJC	7/1/12	6/30/13
Marsha Malgesini	Health Services Senior Nurse	Health Services	CC	7/1/12	6/30/13
Larry Martin	Campus Security Officer	Security	CC	7/1/12	6/30/13
Todd McNeal	Instructional Support Assistant	Fire Technology	CC	7/1/12	6/30/13
Randi Nedom	Sign Language Interpreter	DSPS	CC	7/1/12	6/30/13
John R. Perez	Campus Security Officer	Security	CC	7/1/12	6/30/13
Allyson Rasor	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Michael S. Robert	Campus Security Officer	Security	CC	7/1/12	6/30/13
Tom K. Smith	Campus Security Officer	Security	MJC	7/1/12	6/30/13
Lawrence Stanley	Art Model	Arts & Sciences	CC	8/27/12	12/15/12
Bryce Stevenson	Campus Security Officer	Security	MJC	7/1/12	6/30/13
Kaori Takayama	Sign Language Interpreter	Special Programs/DSPS	MJC	7/1/12	6/30/13
James Toy	Instructional Support Assistant	Fire Technology	CC	7/1/12	6/30/13
Sarina Troglione	Sign Language Interpreter	Special Programs/DSPS	MJC	7/1/12	6/30/13
Michael A. Turner	Campus Security Officer	Security	CC	7/1/12	6/30/13
Marie Katherine Valera	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13

Name	Classification	Department	Coll	Start Date	End Date
William Walton	Campus Security Officer	Security	CC	7/1/12	6/30/13
William Wittmer	Instructional Support Assistant	Fire Technology	CC	7/1/12	6/30/13
Maureen Woods	Health Services Senior Nurse	Health Services	CC	7/1/12	6/30/13
Trina Zarzana	Sign Language Interpreter	Special Programs/DSPS	MJC	7/1/12	6/30/13
Kim Zubek	Program Specialist	Health Services	CC	7/1/12	6/30/13
Specially Funded or Temporary – appointments made in response to specially funded projects and/or unexpected workload demand created by special projects or vacancies.					
Dorinda Pendergrass	Administrative Assistant	Foundation	MJC	7/1/12	6/30/13
Jana Connell	Multimedia Technician	CTE	CC	7/1/12	6/30/13
Tawny LaBarbera	Graphic Arts Specialist/ Administrative Secretary	Public Affairs	CS	7/1/12	6/30/13
Patricia Lau	Admissions & Records Assistant	Admissions & Records	CC	7/1/12	6/30/13
Heather Townsend	Administrative Secretary	Academic Senate	MJC	7/1/12	6/30/13
Substitute – temporary replacement for an employee on approved leave of absence.					
Yanet Casillas	CDC Associate Teacher	Family Services	CC	6/14/12 7/1/12	6/30/12 6/30/13
Tiffany Moore	Administrative Technician	Instructional Materials Center	CC	7/1/12	6/30/13
Malissa Tailles-Bruchs	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Marie Katherine Valera	CDC Associate Teacher	Family Services	CC	7/1/12	6/30/13
Temporary Replacement for Vacant Classified Position – Maximum of 60 calendar days permitted only during recruitment process.					
Brandy Handel	Custodian	Facilities Operations	CS	6/30/12	8/30/12
Mark Meredith	Grounds Maintenance Technician	Facilities Operations	CS	6/14/12	8/23/12
Retiree – YCCD Classified Retiree.					
Tom L. Harris	Transportation Services Operator	Transportation	CS	7/1/12	6/30/13

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Discussion Items

NOTE: A motion was made by Trustee Rojas and seconded by Trustee Viss that Discussion Agenda Items II. C. 1, II. C. 2, and II. C. 3. be taken together.

(Agenda Item II. C. 1.)

Discussions with the Yosemite Faculty Association (YFA) regarding

Negotiations – YFA

2012-2013 contract and benefits negotiations have been completed. Based on this process, a tentative agreement on benefits was reached with YFA. The agreement provides that effective October 1, 2012, medical insurance plans for eligible YCCD employees shall continue to be provided by Self Insured Schools of California (SISC).

Through the contract negotiations process, new contract language was developed effective July 1, 2012 – June 30, 2014. A summary of contract language changes has been provided to the Board of Trustees.

YFA successfully completed their ratification process and the Board of Trustees approved:

- a) The tentative agreement regarding Medical Benefits – Plan Changes with the Yosemite Faculty Association (YFA) that was attached to the Agenda; and
- b) The negotiated contract language effective July 1, 2012 – June 30, 2014. **(See Report # 2410)**

(Agenda Item II. C. 2.)
Negotiations – CSEA,
Chapter 420

Discussions with the California State Employees Association (CSEA) regarding 2012-2013 benefits negotiations are complete. Based on this process, a tentative agreement on benefits was reached with CSEA. The agreement provides that effective October 1, 2012, and upon ratification of this agreement, medical insurance plans for eligible YCCD employees shall continue to be provided by Self Insured Schools of California (SISC).

The Board of Trustees approved the May 2012 tentative agreement regarding Medical Benefits – Plan Changes with the California Schools Employee Association (CSEA) that was attached to the Agenda, subject to successful completion of CSEA's ratification process. **(See Report # 2411)**

(Agenda Item II. C. 3.)
Meet and Confer - LTAC

Discussions with Leadership Team Advisory Committee (LTAC) regarding the meet and confer process for 2012-2013 are complete. Based on this process, we are pleased to report that a tentative agreement on benefits has been reached with LTAC. The agreement provides that effective October 1, 2012, and upon ratification of this agreement, medical insurance plans for eligible YCCD employees shall be provided by Self Insured Schools of California (SISC).

The Board of Trustees approved the May 2012 Memorandum of Understanding (MOU) that was attached to the Agenda regarding Medical Benefits – Plan Changes with LTAC. **(See Report # 2412)**

The motion carried with a vote of 6-0.

YFA/YCCD Bargaining
Proposal Reopener

The Yosemite Faculty Association and the District have agreed on a Statement of District and YFA Negotiations Issues and Interests for 2012-2014 as a mutual bargaining proposal reopener. The

proposal is for discussion of contract language, salary/benefits and workload for 2013-2014, and completion of contingency concessions against possible shortfall.

A motion was made by Trustee Hallinan, seconded by Trustee DeMartini that the Board of Trustees a) Receive the YFA/YCCD bargaining proposal reopener; b) Schedule a public hearing on the proposal for July 11, 2012; and c) Refer the proposal to administrative staff for review. **(See Report #2413)**

The motion carried with a vote of 6-0.

Columbia College Facilities
Master Plan (FMP)

As part of the comprehensive planning process for Columbia College, a taskforce was formed to create a new master plan for the campus. This final draft FMP was previously sent to the Board. It will provide a planning guide for Columbia College's increasing educational needs as it changes to better service its student base. This plan represents input from faculty, students, administration and classified staff.

Dave Younger of Lionadakis gave a presentation/overview of the FMP commenting that the plan began with research, and on to needs assessment, funding analysis, and is, after more than one-hundred meetings with all constituency groups being invited, being brought to the Board for approval.

A motion was made by Trustee Martin, seconded by Trustee Viss that the Board of Trustees approves the final draft of the Columbia College Facilities Master Plan.

The motion carried with a vote of 6-0.

Yosemite Community College
District Five Year
Construction Plan

Annually the Five Year Construction Plan is updated for submission to the California Community College State Chancellor's Office. The plan is the tool used to apply for construction funding based upon eligibility in the areas of lecture, laboratory, library, av/tv and office space. Based upon the state's formula, districts with remaining space needs in these areas may submit proposals for funding. The plan has previously been provided to the Board for review.

A motion was made by Trustee Rojas, seconded by Trustee Hallinan that the Board of Trustees receives the YCCD Construction Plan and approve it for submission to the California Community College's State Chancellor's System Office per Board Policy #3600 – Capital Construction.

The motion carried with a vote of 6-0.

YCCD MJC Child Care
Center – Recommended
Changes for the YCCD MJC
Child Care Center

To fulfill program reporting requirements of the State of California Department of Social Services Community Care Licensing Division, the Child Development Program faculty recommends the following changes for the YCCD MJC Campus Child Care Center:

1. Name change from “YCCD MJC Campus Child Care Center” to “YCCD MJC Early Care & Education Laboratory”;
2. Professor Pam Guerra-Schmidt is the Center Director;
3. Add the Toddler Option to current preschool license (#50-0312532). The Toddler Option will allow the Laboratory to serve children 18 to 30 months of age; and
4. Decrease the capacity of the YCCD MJC Early Care & Education Laboratory from 64 to 56 children.

A motion was made by Trustee Hallinan, seconded by Trustee Rojas that the Board of Trustees accepts and adopts the changes to the YCCD MJC Child Care Center as noted in items 1, 2, 3, and 4 above.

The motion carried with a vote of 6-0.

Resolution Authorizing Signatures

In order to conduct the District’s day-to-day business, it is necessary for the Board of Trustees to authorize selected employees to act as agents for the Board.

A motion was made by Trustee DeMartini, seconded by Trustee Viss that the Board of Trustees adopts **Resolution No. 11-12/09** authorizing selected employees to act as agents for the Board of Trustees.

The motion carried with a vote of 6-0.

Resolution Authorizing End-of-Year Transfers

California Code of Regulations, Section 58199, provides that the District may, with the consent of the governing board, make transfers as are necessary to permit the payment of the District’s obligations incurred during such school year. Transfers may involve General Fund and Special Project expenditure adjustments for 2011-2012.

A motion was made by Trustee Rojas, seconded by Trustee DeMartini that the Board of Trustees adopts **Resolution No. 11-12/10** authorizing the transfer of appropriations necessary to balance expenditure classifications of the Yosemite Community College District Budget for the 2011-2012 fiscal year.

The motion carried with a vote of 6-0.

Establishment of the 2012-2013 Appropriations Limit

Section 7910 of the Government Code provides that “...each year the governing body...shall establish its appropriations limit for the following year...”

A motion was made by Trustee Rojas, seconded by Trustee Martin that the Board of Trustees adopts the report establishing the 2012-

2013 appropriations limit. **(See Report #2414)**

The motion carried with a vote of 6-0.

General Fund Amended
Budget 2011-2012 and
Tentative Budget 2012-2013

State law requires that the Board of Trustees adopt a tentative fiscal year 2012-2013 budget by June 15, 2012. A final budget must be adopted and filed with Stanislaus County by September 15, 2012, for fiscal year 2012-2013. This provides the Board and staff three months in which to further review the YCCD Tentative Budget and modify it when the 2012-2013 state budget is adopted, and the final District accounting is complete for the current fiscal year.

The District recognized and planned for state funding shortfalls both in state apportionment and categorical programs beginning in 2009-2010. For four consecutive fiscal years, revenue and workload reductions from the state have significantly impacted the District's General Fund operations. Budget savings in addition to budget cuts have been made over a four-year period.

The District's Final Budget for 2011-2012 anticipated the worst-case scenario set forth in the Governor's Budget. By planning for the worst-case scenario, the District set a deficit reduction plan in place to address an apportionment reduction of approximately \$5.5 million. An additional cut to apportionment revenue materialized in February of 2012 referred to as the "February Surprise." This nearly \$3 million cut was on top of the previous cuts as set forth in the 2011-2012 adopted budgets. The District's General Fund Budget has been amended to address the mid-year surprise. The effective ongoing cuts to the Community Colleges are \$385 million.

The 2012-2013 state budget is again looking grim. At the time of the adoption of the District's Tentative General Fund Budget, once again the currently known worst-case budget scenario is being addressed. YCCD has set aside a reserve to address a potential \$4,000,000 cut to state apportionment revenue in 2012-2013 should the November 2012 tax initiative not pass. The reserve set aside will allow the District some time to make \$4,000,000 in additional cuts. There will be an additional \$300 million cut to the Community Colleges if the November tax initiative does not pass.

The colleges carried forward \$1,550,000 from 2011-2012 to 2012-2013 for one-time expenditures. The District has not budgeted for increased energy costs and will incorporate these costs later in the final adopted General Fund Budget.

In addition to the reserve for additional cuts should the tax initiative fail, the District has reserved \$8,200,000.

The Governor's May Revise to the 2012-2013 budget was released on May 14. There remain significant uncertainties about the final cuts to California Community Colleges for next year. Therefore, the District's Tentative Budget continues to be based on the deepest

cuts proposed by the Governor in his January budget released for the upcoming fiscal year.

Also presented are the District's tentative 2012-2013 budgets for the Capital Project Fund and the General Obligation Measure E Bond Fund.

A motion was made by Trustee Hallinan, seconded by Trustee Rojas that the Board of Trustees approves the amended 2011-2012 General Fund Budget and adopts the 2012-2013 Tentative Budget for the Yosemite Community College District and direct staff to file it with the Stanislaus County Superintendent of Schools by July 1, 2012. **(See Report #2415)**

The motion carried with a vote of 6-0

Governing Board Member Election

A Governing Board Member Election for the positions in Trustee Areas 3, 5, 6, and 7 of the Yosemite Community College District will be conducted on Tuesday, November 6, 2012.

In order to properly schedule the election, the Board of Trustees must adopt a resolution including Specifications of the Election Order and file same with the County Superintendent of Schools prior to June 30, 2012.

A motion was made by Trustee DeMartini, seconded by Trustee Martin that the Board of Trustees adopts **Resolution No. 11-12/11** ordering an election to be conducted on November 6, 2012, in the Yosemite Community College District and direct that the adopted resolution be filed with the Stanislaus Superintendent of Schools prior to June 30, 2012.

The motion carried with a vote of 6-0.

16,660

COMMENTS

From the Board of Trustees

Trustee DeMartini reported she attended no events this month; however, she did a lot of reading on material having to do with the Board. Trustee Viss commented he continues to do a lot of reading and there are a lot of interesting things ahead – such as a lawsuit to overturn a lot of the education codes. He commented the Board will need to pay careful attention. Student Trustee Dyrssen reported he will be attending the CCLC Student Trustee Workshop in August. He attended the MJC Student Senate meetings, Policy and Procedure meetings, and a governance handbook meeting. He is working with Columbia College and ASMJC regarding what can be done to inform voters about initiatives. Trustee Martin reported she was on vacation in Hawaii and visited a community college. Trustee Rojas reported he attended two RDA oversight committee meetings. He is searching for possible land for a satellite center. Trustee Hallinan reported the oversight board meetings he is part of

were cancelled. He attended a meeting with the Board Chair and the Chancellor. Trustee Riley reported he attended the YCCD audit committee meeting, an MJC Foundation Finance Committee meeting and has worked on the MJC Summer Sonata.

The meeting adjourned at 7:59 p.m. with the Board of Trustee returning to Closed Session.

The Board returned to Open Session at 8:35 p.m. with Chair Riley commenting there was no reportable action from Closed Session.

16,661

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, July 11, 2012. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Ave, Modesto, California.

The meeting adjourned at 8:37 p.m.

Michael Riley, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D. Secretary
YCCD Board of Trustees