

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND TWENTIETH REGULAR MEETING
June 11, 2008

The meeting was called to order by Board Chair Abe Rojas at 3:30 p.m. Trustees then recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
CEO Evaluation
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (APN: 021-016-037, 021-017-015, 021-070-002, 021-088-several, 109-015-054, 109-015-071, 057-023-027; 057-023-028; 021-027-014 and a portion of 025-006-034)
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: T. Scott, G. Rose, D. Wirth
Employee Organizations: CSEA

The Board of Trustees reconvened to Public Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Abe Rojas, Board Chair
Anne DeMartini
Desirree Abshire
Paul Neumann
Pat Dean
Tom Hallinan
Bernard Vasquez (Student Trustee)

Board Members Absent Linda Flores

Others Present G. Rose, R. Rose, J. Smith, N. Stavrianoudakis, R. Darnell,
T. Scott, D. Wirth, T. Nesmith, J. Sahlman, A. Cavagnero,
D. Baggett, J. Daly, C. Mical, M. Newton, R. Milburn, B. Nadell,
B. Crow, L. Crawford, R. Gohring, B. Plaza, M. Creedon,
M. Adams, A. Peek, B. Marks, F. Osnaya, B. Luebke, K. Meidl,
J. Lanning, T. White, B. Sanders, J. McMurtry, M. Hatfield,
M. Kennedy, C. Sampson, M. Torok, J. Lanchester, J. Sly, D.
Shrock, M. Robles, and S. Akiona (Recorder).

15,810
Report Out From Closed None.
Session

15,811
Special Recognition Chair Rojas recognized District security employee Brandon
McCarty. Brandon is a Sergeant in the National Guard who
just returned from an 18-month deployment as a journalist. He

served in Djibouti, Africa; Bahrain and Atlanta, Georgia. Chair Rojas presented him with an award commending him for his service to the District and to our country.

15,812

Swearing in of new Student Trustee

Chancellor Darnell administered the Oath of Office to new student trustee, Bernard "Tony" Vasquez, student at Modesto Junior College. Mr. Vasquez will serve as student trustee until May 15, 2009.

15,813

Approval of Minutes

A motion was made by Trustee Neumann and seconded by Trustee Dean that the Board of Trustees approve the Minutes of the regular meeting on May 14, 2008 and the Minutes of the May 21, 2008 Study Session.

The motion carried with a vote of 6-0.

15,814

COMMENTS

From the Public

Mr. Roger Gohring, President of the Great Valley Museum (GVM) Foundation, provided the Board with an update on activities offered through GVM. GVM continues to offer tours, traveling teacher programs, summer classes, lectures, field trips, open houses and other events to area schools. Members of GVM are looking forward to the start and completion of construction of the new science center where GVM will also be located. Trustee DeMartini thanked Mr. Gohring for attending and appreciated the information.

Chair Rojas received the following public comments related to the location of the Student Services Building at MJC:

Classified staff member Becky Plaza works daily with students and recommended that MJC use the new Student Services building as a "welcome center" for students. Ms. Plaza suggested the building be located at the corner of Coldwell and College Avenues for easy student access.

Classified staff member Bryan Justin Marks surveyed Student Services staff and previously provided that information to the Board. Mr. Marks thanked Chancellor Darnell for personally meeting with Student Services staff. Student Services staff support locating the building on the East Campus because current and prospective students view East Campus as the main location to receive support services.

Chair Rojas stated that Chancellor Darnell has been directed by the Board to provide pros and cons for each potential building site. That information will be reviewed by the Board. A final decision on the future site of the Student Services building will be made at a special meeting of the Board on June 18, 2008.

15,815
Student Learning
Outcomes Presentation -
MJC

Adrienne Peek, MJC's newly appointed SLO Coordinator, provided the Board with an update on Student Learning Outcomes (SLOs) and assessment at MJC. The SLO process is an ongoing assessment cycle which should improve the effectiveness of teaching and learning. MJC has developed and implemented a 10-step cycle process. The presentation, which includes the 10-step process, is available on MJC's accreditation website. MJC is nearing completion of identifying specific expected learning outcomes for each course (cycle step 3). However there are also courses that have completed the entire assessment cycle.

Trustee Hallinan expressed concern that the institution as a whole is not farther along in the process. Trustee Abshire hopes that this process goes beyond meeting accreditation standards and that the SLO assessment process can be used as a tool to continuously increase student success through measuring outcomes. Trustee Neumann requested that departments occasionally provide updates to the Board on their SLO progress. Chancellor Darnell stated that though the college is behind on its timeline, they have designed an approach to handle SLOs in an organized fashion to meet accreditation requirements.

15,816
Student Activity Reports

The Associated Students of Modesto Junior College report was presented by ASMJC President Taylor White. Mr. White reported that a summer retreat and planning sessions are scheduled. Fireworks sales begin on June 28 at the Carpenter Road location.

The Associated Students of Columbia College report was presented by ASCC member Reid Milburn. ASCC continues to work with local businesses on the student activity sticker program. An end of summer teambuilding event is being planned for student senate. Welcome back tables and a BBQ are being planned for dormitory students. ASCC is working with the local transportation department to coordinate bus schedules with college block schedules.

15,817
Academic Senate Reports

Anne Cavagnero, Columbia College Academic Senate President, reported that the second summer session is underway and going well. Faculty, staff, and students are preparing for transition as construction gets underway. Program review is near completion. The first draft of the Accreditation Midterm Progress Report is nearing completion. A Faculty Retreat is scheduled for August. Ms. Cavagnero will attend the Leadership Institute in June. Curriculum Chair Joy Ryan will attend the Curriculum Institute in July. Craig Johnston will attend the Supplemental Instruction training, and a faculty team will be attending Basic Skills Pedagogy Institute in August.

MJC Academic Senate President Elect, Mike Adams, reported on behalf of Senate President Jim Sahlman. During the summer, Senate and faculty are focused on continuing work on SLOs and completing the Accreditation mid-term and special reports.

**REPORTS &
INFORMATION ITEMS**

15,818

**Activities and
Announcements**

Modesto Junior College

President Rich Rose called the Board's attention to the following activities listed in the agenda:

Summer Sonata

The Modesto Junior College Foundation will hold the annual Summer Sonata fundraiser on Friday, July 18, at the home of Dr. Lars and Sabrina Enevoldsen in Modesto. The elegant dinner party will begin with a social hour and silent auction at 6 p.m., dinner will be served at 7 p.m. A live auction will follow at 8 p.m. Tickets are \$150 each and sponsorships are still available. All proceeds benefit MJC Foundation in their support of MJC's programs, services and scholarships. Trustee Neumann announced that former MJC President and District Chancellor, Dr. Jim Williams, and his wife are planning to attend the Sonata.

StartSmart Program

MJC's successful StartSmart program will be offered for the second year this summer to new or re-entering students. StartSmart provides students the opportunity to earn an earlier registration date for Fall classes by completing an MJC application, assessment testing, orientation and advising. Participation in StartSmart increases opportunities for obtaining a seat in impacted courses. StartSmart will be held July 8 – 31 and will provide students with information on college services and on coursework specific to their goals. Advising sessions will assist students to develop a plan for first semester coursework and registration for Fall classes. Details are available on the MJC website. StartSmart brochures are also available at local high school counseling offices.

MJC Auditorium Grand
Opening

President Rose announced that the grand opening and ribbon cutting ceremony will be scheduled for August 23 and asked Trustees to save the date.

Columbia College

President Joan Smith called the Board's attention to the following activities listed in the agenda:

Public Safety Center
Groundbreaking

A groundbreaking ceremony for the Columbia College Public Safety Center will be held on Monday, June 16, at 10:00 a.m. The YCCD Board of Trustees, Chancellor and MJC administrators, as well as the general public are invited to attend the event at the current campus fire house site. Robert

E. Boyer Construction, Inc. of Twain Harte was awarded the contract for the construction project.

GIS Program

Susannah "Mae" Frantz and Kimberly Grissom spoke at the 14th Annual California Geographic Information Systems (CalGIS) Conference on April 23-25, at the Double Tree Hotel, Modesto Centre Plaza, in Modesto. They addressed an audience of geoscience educators and GIS professionals in a breakout session on "Education and Workforce Training." Both Frantz and Grissom credited the college program with helping them gain their present employment as GIS technicians in local county government. Dr. Jeff Tolhurst, their GIS professor, also spoke about how the college program is meeting its goals in workforce preparation.

Yoshida Pottery Demonstration

More than 70 people attended the pottery demonstration and slide show by Yoshihiko Yoshida on May 13 in the Columbia College Dogwood Forum. Mr. Yoshida is a noted Japanese ceramist and has been touted by the Tokyo press as a master in his art form. Sonora became one of Mr. Yoshida's stops, during his West Coast tour this spring to the San Jose, San Francisco and Portland areas, thanks to the efforts of Harry Nakamoto, an adjunct instructor at Columbia, and the support of the Central Sierra Arts Council.

Summer Sessions

Columbia College finished the first of three summer sessions on June 5. Two additional sessions will be conducted on June 9 to July 10, and July 14 to August 15. The High Sierra Institute at Baker Station is noting an increase in enrollment this summer.

X-Reg (Xtreme Registration)

Due to last summer's success, Xtreme Registration will be repeated on Saturday, August 9, from 8:00 a.m. to 4:30 p.m., at Columbia College. The one-day event will be an opportunity for new students to do everything they need to register for classes. Included will be assessment, orientation, advisement, class registration, financial aid information, special program services, and other services.

15,819

Presentations/Updates
Accreditation Update

MJC President Rich Rose provided the Board with a progress update. MJC has retained the services of College Brain Trust, a consultant group that will conduct a gap analysis; facilitate integrating college planning documents; and identify specific tasks that MJC will need to complete to successfully address Accreditation Recommendations.

Enrollment Update

MJC President Rich Rose reported that for Spring 2008, MJC is showing a 4.8% enrollment growth over Spring 2007. Early start for summer is going well and currently reflects a 19.4% increase from last year. Regular summer has produced 1306.6 FTES, the is target 1340.33 FTES and MJC anticipates

reaching target soon. There will be no rollback of FTES in 2008. MJC is projecting a 1.6% growth for the 2007-2008 year.

Mike Torok, Columbia College Dean of Instructional Services/Arts & Sciences reported that Columbia College achieved a 2.32% increase in Spring 2008 over Spring 2007. The college projects that growth will be slightly below 2.5% for Spring 2008. Early summer enrollment currently reflects a 3.5% increase over last year's FTES.

Executive Vice Chancellor Teresa Scott reported that the colleges have experienced consistent growth over the last few years and are almost out of decline. Chancellor Darnell stated that if the colleges exceed growth in 2007-2008 in a measured fashion, this could create an opportunity to increase income and base should other colleges within the state fail to meet growth.

Chancellor's Update

Chancellor Darnell reported that the project to bring leadership team evaluations current is nearing completion. Two years ago, 70 of 94 evaluations were overdue. As of this meeting, only four remain outstanding. The Chancellor is meeting with the Leadership Team Advisory Council to revamp the evaluation process which will include annual evaluations and survey-type evaluations every three years.

Dr. Darnell met with Student Services staff to discuss the site location of the Student Services building. He has talked with representatives from various groups, received and reviewed emails and meeting minutes. He is preparing a pro/con report for Board review. Dr. Darnell further reported that Kitchell and Director of Facilities, Tim Nesmith, are responding to the health and safety issues in the art building. They have met with art representatives to identify issues and develop an action plan. He anticipates the issues will include safety and programmatic needs with priority for funding focusing on safety needs.

Chancellor Darnell reviewed the list of leadership team positions and identified several positions that will not be filled or have remained unfilled for an extended period of time. At this time, these positions will be eliminated. When a need to fill a management position arises, job descriptions will be developed to fit the need. The vacant Vice Chancellor for Educational Services position is also being eliminated; however, Chancellor Darnell identified that there is a need for this position and it will be redeveloped when funding becomes available.

The July 16 study session will be cancelled as the Chancellor will be out of town. The Board will hold its Fall Retreat on September 12.

Fiscal Update

Executive Vice Chancellor Teresa Scott reported that the State Budget May Revise proposes to backfill for lost property tax revenue; a 1.6% COLA; no increase in fees; and attempts to

not cut funding to categorical programs. However, this still leaves the State with a \$6 billion funding shortage issue.

Ms. Scott further reported the transactions to provide further information for April 28, 2008, to May 27, 2008:

Service Agreements – Non-Construction

Vendor	Cost	Coll	Purpose
IKON Financial Services	\$1,730/mo	CC	Image Management Plus Agreement/ Canon Copiers
Paul Aries	\$10,000	YCCD	Consultant Agreement/Job Fairs
Stanislaus County Community Services Agency	\$266,728	MJC	Contractor Agreement/ Learning Disabilities Program
Stanislaus County Community Services Agency	\$39,442	MJC	Proposal for On-Site Family Services Specialist Classes 2008-09
Databank IMX	\$23,436	YCCD	Statement of Work and Pricing Agreement for Microfilm Conversion

Public Works (Construction) Awards

Project Description: Public Safety Center (Fire Dept. Bldg), CC, Bid#08-1587
 Funding Source: Measure E Bond Budgeted Amount: \$1,700,000
 Formal Bid Opening: March 18, 2008 Bid Award Issued: April 30, 2008

- The following bid(s) were received -

Contractor	City, State	Bid Amount
Robert E. Boyer Construction	Twain Harte, CA	\$1,188,900.00*
McDonald Glenn Company	Ripon, CA	\$1,306,178.00
Tri-Technic, Inc.	Sonora, CA	\$1,309,925.00
Titan Structures	Modesto, CA	\$1,334,854.00
Greg Opinski Construction	Merced, CA	\$1,410,000.00
Diede Construction	Woodbridge, CA	\$1,431,000.00
B.C. Construction	Ceres, CA	\$1,473,709.00

*Low bidder

Board of Trustee
Self-Evaluation

Board Chair Abe Rojas reported that the Board completed its self-evaluation for 2007-2008. Trustees discussed topics which received lower scores than last year. The self-evaluation reflects Trustee concerns that they may not have received clear supporting information to support staff recommendations on matters requiring Board approval. Trustees also desire expansion of new trustee orientation and training, including the student trustee position. The Board reviewed progress on the 2007-2008 Board Special Priorities and also reviewed the draft 2008-2009 Board Special Priorities which includes improvement of communication of information between the Colleges the District and the Board. Special Priorities for 2008-2009 will be finalized at the July meeting.

Bond Update

Kitchell representative Matt Kennedy provided the Board with the following update on Measure E projects.

Citizens' Bond Oversight Committee – The next meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) is scheduled for Wednesday, July 2, 2008, from 6-7:00 p.m., YCCD Board Room, 2201 Blue Gum Ave, Modesto.

Quarterly Expenditure Report – The Quarterly Expenditure Report was reviewed with the Board.

Modesto Junior College: Campus Master Plan: Final revisions are being completed. The document will be submitted to the YCCD Board of Trustees for acceptance. The Agriculture *Multi-Use Pavilion* Project has completed the value engineering review and is within budget. The project has started the construction documents phase. The design phase for the Agriculture *Beef Unit and Sheep Unit* is near completion. *Allied Health* Project's construction documents have been submitted to the state for review. Construction is expected to start at the end of the year. The *Parking Lot* project is currently in the design phase. The *Auditorium* Project is 98% complete and proceeds on schedule and within budget. *Softball Complex:* The construction documents phase is in the beginning stages.

MJC Science Community Center & GVM: Architect Jonathan McMurtry from Lionakis provided a PowerPoint presentation which reviewed the Site Plan for the Modesto Junior College Science Community Center. Mr. Matt Kennedy stated that the college project committee has made excellent progress. The project could be ahead of schedule by up to 6 months, the cost estimate is \$300,000 below budget, and construction may begin as early as Fall 2009.

Chancellor Darnell stated that the District is investigating the feasibility of moving West Campus towards total solar panel energy and construction of new buildings being LEAD certifiable.

Columbia College: Child Development Center: The Architect is working with the Division of the State Architect (DSA) to obtain final approval. The project will bid in August and construction is expected to start in September 2008. *Science and Natural Resources:* The design development phase has started, and the committee is working with the design team to finalize the project specifics. The project is scheduled to start construction in July of 2009. *Public Safety Center:* The contractor has mobilized and is ready to start construction. Groundbreaking is scheduled for June 16th. The *Madrone* Project has been approved by DSA. Bidding has started and construction will start in July.

Calaveras Educational Site: The Measure E team is negotiating property purchase. **Oakdale Educational Site:** Possible sites are being reviewed. **West Side Educational**

Site: The College and the District are preparing a donation agreement with a local land owner. **Turlock Educational Site:** Various properties are being considered for a future location.

ACTION ITEMS

15,820

Consent Agenda

Purchase Orders

A motion was made by Trustee DeMartini and seconded by Trustee Hallinan that the Board approve purchase orders issued from April 1, 2008, to April 30, 2008.

The motion carried with a vote of 5-0. (Trustee Neumann disclosed a financial interest in Wiley Electric and excused himself from the meeting for this vote.)

A motion was made by Trustee Dean and seconded by Trustee Hallinan that the Board approve the remaining Consent Agenda Items as follows:

Curriculum Actions (MJC) –
2007-2008 Academic Year

Approve curriculum additions, deletions and modifications for Modesto Junior College.

15,821

Personnel Items

Approve the Personnel Transaction list below, as amended, and commend retirees for their years of service:

PERSONNEL TRANSACTION LIST

Name	Position	Department	College	Effective
Retirement – Classified:				
Silvana Paddock Morris (18 years of service)	Administrative Secretary	Literature & Language Arts	MJC	12/30/2008
Benjamin Archibeque (32 years of service)	Custodian	Facilities Operations	YCCD	6/30/2008
Probationary Appointment (first-year contract) - Academic:				
Kelly Butler	Instructor of Nursing	Allied Health	MJC	Fall 2008
Bruce Anders	Instructor of English	Literature & Lang Arts	MJC	Fall 2008
Jennifer Hamilton	Instructor of English	Literature & Lang Arts	MJC	Fall 2008
Lisa Carlstrom	Instructor of Psychology & Human Sexuality	Business, Behavioral & Social Science	MJC	Fall 2008
Judy A. Reiman	Instructor of Office Technology	Vocational & Economic Development	CC	Fall 2008
Lynette Borelli	Instructor of Theatre Arts	Arts, Humanities & Communications	MJC	Fall 2008
Temporary Appointment - Academic:				
Nancy Wonder	Instructor of Nursing	Nursing Consortium	MJC	2008-2009 academic year only
Theresa Stovall	Instructor of English	Literature & Lang Arts	MJC	2008-2009 academic year only
Suzanne Hulsey	Instructor of Chemistry	Science, Math & Engineering	MJC	Fall 2008 only

Name	Position	Department	College	Effective
Probationary Appointments - Classified:				
Richard Frederickson	Instructional Assistant I – Adapted P.E. (40%)	Physical Recreation & Health Education	MJC	6/2/2008
Julie Foss	Financial Aid Technician II	Financial Aid	MJC	5/19/2008 Contingent upon funding
Judy Tuss	Program Representative II	Community Ed	MJC	7/1/2008 Contingent upon funding
Administrative Appointment:				
Judith Lanning	Director of Basic Skills	Lit & Lang Arts	MJC	7/1/08
Voluntary Reduction in Assignment - Classified:				
Theresa Stovall	Lab Assistant I – from 100% to 0%	Lit & Lang Arts	MJC	8/21/2008 – 5/2/2009
Permanent Increase in Assignment - Classified:				
Maria Luisa Adams	Library Media Technician – from 9 to 12 months per year and from 30 hours to 40 hours per week	Library	CC	7/1/2008
Shelley Muniz	Library Media Technician – from 11 to 12 months	Library	CC	7/1/2008
Temporary Increase in Assignment - Classified:				
Lisa Schut	Program Representative II (from 48.75% to 55%)	Child Development Training Consortium	MJC	7/1/2008 – 6/30/2009
Resignations:				
Celise Krick	Director of Grants	Fiscal Services	YCCD	6/30/2008
Teresa Stehli	Child Development Center Master Teacher	Family & Consumer Science	MJC	6/5/2008
Charles Rice	Laboratory Assistant II	Culinary Arts	CC	5/8/2008
Cassandra De Los Reyes	Transportation Technician I	Transportation	YCCD	4/30/2008

Short-Term Appointees

Approve the following list of short-term appointees:

SHORT-TERM APPOINTEES

Name	Classification	Department	Coll	Start Date	End Date
Reyn Akiona	Resident Advisor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Linda Andrews	Master Teacher	Child Development Center	CC	7/1/08	6/30/09
Iqbal Atwal	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09

Name	Classification	Department	Coll	Start Date	End Date
Marisol Barajas	Support Service Aidee	Workforce Training Center	MJC	7/1/08	8/14/08
Thor Barrera	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Samantha Lee Baxter	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Valerie Bell	Interpreter III	Special Programs	MJC	6/12/08 7/1/08	6/30/08 8/22/08
Jonathan Howard Blair	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Frances Boricchio	Account Tech I	Business Office	CC	7/1/08	6/30/09
Amy Boudsany	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Angela Brunton	Master Teacher	Child Development Center	CC	7/1/08	6/30/09
Stephanie Bucknam	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Paul Campos	Support Service Aidee	Family & Consumer Science	MJC	7/1/08	6/30/09
Desiree Cervantes	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Ashwin Chand	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Felipe Coria	Farm Hand I	Agriculture	MJC	7/1/08	6/30/09
Letha Crosby	Secretary II	Grants	CS	7/1/08	6/30/09
Phyllis Cusenza	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Rigoberto Diego	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Damonia Aurora Doane	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Kathy Dugger	Administrative Secretary	Student Learning	CC	6/16/08 7/1/08	6/30/08 6/30/09
Eva Ferreira	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Ben Robert Foster	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Jesus Garcia	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Maribel Gaxiola	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Laverne Glandon	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Terry Glassey	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Patrice Goldeen	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Daniel Gonzalez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Diana Gonzalez	Support Staff I	Library	MJC	7/1/08	6/30/09
Alejandra Gutierrez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Brandon Hale	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Peiman Hojjatijou	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Pauline Johnson	Fiscal Analyst III	Fiscal Services	CS	7/1/08	6/30/09
Jan Jorn	Public Info Writer/Comm Ed Asst	Community Ed	CC	7/1/08	6/30/09
Patricia Lau	Support Staff I	Institutional Operations	CC	7/1/08	6/30/09
Kelley Lemmo	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Lori Leonardo	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Larry Martin	Campus Security Officer I	Security	CC	6/16/08 7/1/08	6/30/08 6/30/09

Name	Classification	Department	Coll	Start Date	End Date
Sharon Kaye McDonald	Support Staff II	Counseling	CC	6/12/08 7/1/08	6/30/08 9/1/08
Colleen McKendrick	Support Service Aidee	Family & Consumer Science	MJC	7/1/08	6/30/09
Todd McNeal	Instructional Assistant I	Instruction Office	CC	8/25/08	12/12/08
Sandy Mesenhimer	Program Representative II	Fiscal Services	CS	7/1/08	6/30/09
Laura Milbury	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Brenda Lee Miller	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Namiko Monk	Interpreter III	Special Programs	MJC	6/12/08 7/1/08	6/30/08 8/22/08
Gloria Morris	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Veronica Nuno	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
David C. Olaya	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Brad Palmer	Instructional Assistant II	Instruction Office	CC	7/1/08	8/15/08
Janice Rickard	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Liz Rightnour	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Princess Michaela Riley	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Nancy Rivera	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Michael Robert	Campus Security Officer I	Security	CC	7/1/08	6/30/09
Jennifer Rocha	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Delores Sampsel	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Maria Sanchez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Rebecca Denise Shafer	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Juliet Shavilof	Support Service Aide	Literature & Language Arts	MJC	7/1/08	12/13/08
Jill Sink	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Maril Soomalan	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Bryce Stevenson	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Janice Stewart	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Heather "Holly" Sumpter	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Mary Tillery	Support Staff III	Community Ed	MJC	7/1/08	6/30/09
Michael Turner	Campus Security Officer I	Security	CC	7/1/08	6/30/09
Latrell Uhl	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Va Vang	Library Media Tech I	Library	MJC	7/1/08	6/30/09
Yolanda Esther Wainwright	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Jonathan Willey	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Tania Wright	Interpreter III	Special Programs	MJC	7/1/08	6/30/09
Monique Montee	Support Service Aidee	Admissions	MJC	7/1/08	6/30/09
Jessica Calvo	Support Staff I	Financial Aid	MJC	7/2/08	6/30/09

Name	Classification	Department	Coll	Start Date	End Date
Mary Borges	Support Staff I	Financial Aid	MJC	7/2/08	6/30/09
Mayo Lunt	Program Rep II	Financial Aid	MJC	7/2/08	6/30/09
Juliana Sargis	Support Service Aide	Financial Aid	MJC	7/2/08	6/30/09
Debbie Chamberlain	Support Staff I	Admissions	MJC	7/1/08	6/30/09
Jimmy Ochoa	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Valente Partida	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Noreen Perez	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Ninette Latronica	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Don Oliver	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Susan Oliver	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Jessica Brockman	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Bhan Chandra	Admis & Rec Tech III	Admissions	MJC	7/1/08	6/30/09
Rebecca Noel Langley	Admis & Rec Tech III	Admissions	MJC	7/1/08	6/30/09
Evan K. Perry	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Kayla A. Wood	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Casey P. Mann	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Keith A. Harp	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Kyle L. Beeman	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Bobby Bridgman	Software/Network Analyst	Information Technology	CS	7/1/08	6/30/09

CONSENT AGENDA

15,822

Reorganization –

YCCD Administrative Procedure 4204 allows for organizational change, through administrative channels upon recommendation by the Chancellor to the Board of Trustees. It also allows for abolishing an encumbered position and replacing with a new position in an equal or higher classification, where the appointing authority may recommend that the incumbent be appointed to the resultant position. This action is contingent upon a favorable review of employee qualifications, performance evaluations and class employment standards.

RATIONALE: In November of 2004 the Controller's Office was reorganized as part of a larger Fiscal Services reorganization. This reorganization was in direct response to our conversion to Datatel. Now, four years after our conversion to Datatel, we find we need to make more adjustments in staffing that will result in an overall savings to the District. Additional supporting information has previously been provided to the Board.

FISCAL IMPACT: Savings of \$44,000.

That the Board of Trustees approve the following actions effective July 1, 2008.

Eliminate the following positions:

1. One Payroll Operations Coordinator position (Management Range 15)
2. One Payroll/Human Resources Coordinator position (Management Range 15)
3. Three Payroll Analyst II positions (Classified Range 25)
4. One Payroll Analyst I position (Classified Range 20)
5. One Account Technician III position (Classified Range 24)

Create the following positions:

1. Payroll/Human Resources Analyst (Mgmt Range 17)
2. Four Payroll Analyst III (Classified Range 27)
3. Accounts Payable Supervisor (Management Range 19)

Appoint staff to affected positions:

1. Appoint Erika Hatfield to the Payroll/Human Resources Analyst position.
2. Appoint Teresa Hernandez, Jackie Dominguez, Diane Warren, and Jenni Marchy to Payroll Analyst III positions
3. Appoint Donna Delaire to Accounts Payable Supervisor position.

The motion carried with a vote 5-0. (Trustee Dean was not present for this vote.)

DISCUSSION ITEMS

15,823

Amended Budget 2007-2008
and Tentative Budget 2008-
2009

Executive Vice Chancellor Teresa Scott reported that State law requires that the Board of Trustees adopt a Tentative Budget by June 15, 2008. A Final Budget must be adopted and filed with Stanislaus County by September 15, 2008, thus providing the Board and staff three months in which to further review the Tentative Budget and modify it when the 2008-2009 State Budget is adopted and the final District accounting for the current fiscal year is complete. Recently the State communicated a \$90 million property tax shortfall. Our District's share of the \$90 million is approximately \$1.3 million. State apportionment has been adjusted for this revenue shortfall in the current year. Both colleges have restored some of their FTES decline from prior years. Their budgets have been augmented in the current year to pay for the cost of their FTES restoration. To date this year, Modesto Junior College has restored about 147 FTES and received a budget augmentation of \$365,000. Columbia College has restored about 86 FTES and received a budget augmentation of \$215,000. State apportionment revenue has been adjusted for FTES restoration. All unit budgets received augmentations to cover the cost of negotiated salary agreements. The District used a set aside COLA contingency budget to cover the negotiated salary agreements. Overall, the budgets were increased by approximately the State allocated COLA of 4.53%. A deficit savings plan is in place to offset proposed State revenue shortfalls in the subsequent year. In total, the

District plans to carry over about \$1,550,000 to next year for this purpose.

The Tentative Budget for 2008-2009 does not include COLA. Both colleges anticipate full restoration from prior years FTES decline and plan to grow above restoration by an amount somewhat over 1%. According to the May Revise, the State may fund 1.6% growth for fiscal year 2008-2009. Combining full restoration and growth FTES, the District will grow about 4%. Modesto Junior College plans on a 3.75% increase over the prior year, and Columbia College plans on a 2% increase over the prior year. The Tentative Budget includes the cost to cover 2008-2009 step-and-column salary increases in the amount of \$650,000. Estimated increases to District-wide energy and insurance costs and a transfer to the Retiree Liability Fund are also included in this Tentative Budget.

A motion was made by Trustee Neumann and seconded by Trustee Flores that the Board of Trustees approve the amended 2007-2008 Budget and adopt the 2008-2009 Tentative Budget for the Yosemite Community College District and direct staff to file it with Stanislaus County Superintendent of Schools by July 1, 2008.

The motion carried with a vote of 6-0.

15,824
Establishment of the 2008-
2009 Appropriations Limit

Ms. Scott reported that Section 7910 of the Government Code provides that each year the governing body shall establish its appropriations limit for the following year.

A motion was made by Trustee Hallinan and seconded by Trustee DeMartini that the Board of Trustees adopt the report establishing the 2008-2009 appropriations limit.

The motion carried with a vote of 6-0.

15,825
Resolution Authorizing End-
of-Year Transfers

Executive Vice Chancellor Teresa Scott reported that California Code of Regulations, Section 58199, provides that the District may, with the consent of the governing board, make transfers as are necessary to permit the payment of the District's obligations incurred during such school year. Transfers may involve General Fund and Special Project expenditure adjustments for 2007-2008.

A motion was made by Trustee Hallinan and seconded by Trustee DeMartini that the Board of Trustees adopt **Resolution 07/08-08** authorizing the transfer of appropriations necessary to balance expenditure classifications of the Yosemite Community College District Budget for the 2007-2008 fiscal year.

The motion carried with a vote of 6-0.

15,826
Resolution Authorizing
Signatures

Executive Vice Chancellor Teresa Scott reported that in order to conduct the District's day-to-day business, it is necessary for the Board of Trustees to authorize selected employees to act as agents for the Board.

A motion was made by Trustee Neumann and seconded by Trustee Abshire that the Board of Trustees adopt **Resolution 07/08-09** authorizing selected employees to act as agents for the Board of Trustees.

The motion carried with a vote of 6-0.

15,827
Governing Board Member
Election

Chancellor Darnell reported that a Governing Board Member Election for the positions in Trustee Areas 3 and 5 of the Yosemite Community College District will be conducted on Tuesday, November 4, 2008. In order to properly schedule the election, the Board of Trustees must adopt a resolution including Specifications of the Election Order and file same with the County Superintendent of Schools prior to June 30, 2008.

A motion was made by Trustee Neumann and seconded by Trustee Dean that the Board of Trustees adopt **Resolution No. 07/08-10** ordering an election to be conducted on November 4, 2008, in the Yosemite Community College District and directed that the adopted resolution be filed with the Stanislaus Superintendent of Schools prior to June 30, 2008.

The motion carried with a vote of 6-0.

15,828
Five Year Construction Plan

Tim Nesmith, Director of Facilities Planning and Operations, reported that annually a Five Year Construction Plan is updated for submission to the California Community College State Chancellor's Office. The plan is the tool used to apply for construction funding based upon eligibility in the areas of lecture, laboratory, library, AV/TV and office space. Based upon the State's formula, districts with remaining space needs in these areas may submit proposals for funding. The plan was previously provided to the Board for review.

A Final Project Proposal is being submitted by Modesto Junior College for the Library/Learning Resource Center, a copy of which has previously been provided to the Board for review. Funding for this project will be contingent upon the passage of a new statewide bond. The project proposal has previously been provided to the Board for review.

A motion was made by Trustee Dean and seconded by Trustee DeMartini that the Board of Trustees receive the Five Year Construction Plan and the Final Project Proposal for the MJC

Library/Learning Resource Center (with recommended trustee edits) and approve it for submission to the State Chancellor's Office per Board Policy 3600 – Capital Construction.

The motion carried with a vote of 6-0.

COMMENTS

15,829

From the Board of Trustees

Trustee Neumann reported that he attended a Patterson event with Trustee DeMartini and was able to speak with Patterson residents who are interested in seeing MJC in Patterson. He thanked Kitchell representatives Mark Newton and Matt Kennedy for meeting with him to discuss location options for the Student Services building.

Trustee Dean attended commencement ceremonies at UC Merced. She is interested in partnering with that institution to provide opportunities for District students to transfer into their medical programs. Trustee Dean presented two high school students with Columbia College Foundation scholarships. Trustee Dean, Chancellor Darnell and President Smith met with the Calaveras Board of Education and advisory Board to discuss options in Calaveras County.

Trustee Hallinan reported that he had many phone and email discussions with interested parties regarding the Student Services site selection.

Trustee DeMartini attended the County School Boards Association meeting. She is hopeful that the Association will consider adding "going to college" as a goal in upcoming years.

Student Trustee Vasquez reported that he visited Bakers Station for the first time for a class. It was a great experience and he will recommend it to other students.

Chair Rojas reported that he revisited the site options for the MJC Student Services building. Trustee Rojas and District representatives continue to work towards acquiring property in Turlock.

15,830

ANNOUNCEMENTS

The Board of Trustees will adjourn to a Special Meeting on June 18, 2008, from 3:30 to 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The next regular meeting of the Board of Trustees will be held on Wednesday, July 9, 2008. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite

Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The meeting adjourned at 8:18 p.m.

Abe Rojas, Chair
YCCD Board of Trustees

Roe Darnell, Secretary
YCCD Board of Trustees