

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND EIGHTH REGULAR MEETING
June 13, 2007

3:30 P.M. Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: One Case
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 4. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

5:30 P.M. - Reconvene to open session – YCCD Board Room

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

Televised Meetings: Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

Video Streams: Video streams occur on the two Fridays following the Board meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: www.gomjc.org/mjcvideo.

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Swearing in of New Student Trustee – Elbert James

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular Board meeting on May 9, 2007.

I. REPORTS AND INFORMATION ITEMS

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements

1. MJC Theatre Presents "The Love of Three Oranges"

Modesto Junior College Summer Theatre will present "The Love of Three Oranges," a fairy tale comedy in three acts by Hillary Depiano. The play, with a cast of 17 students and faculty, is based on the classic commedia dell'arte of Carlo Gozzi, and will be directed by Dr. Jim Johnson. Performances will be held on July 6, 7, 12, 13 and 14 at 7:30 p.m., and on July 14 and 15 at 2 p.m. in the Music Recital Hall on East Campus. Tickets available at the door, \$10 general admission and \$8 for students and seniors.

2. MJC Foundation Summer Sonata

The Modesto Junior College Foundation will again host "A Summer Sonata" on Friday, July 20, at the home of Dr. Lars and Sabrina Enevoldsen in Modesto. The elegant dinner party will begin with a social hour and silent auction at 6 p.m., dinner will be served at 7 p.m., and a live auction will follow at 8 p.m. Tickets are \$150 each and sponsorships are still available. All proceeds benefit MJC Foundation in their support of MJC's programs, services and scholarships. For tickets or more information call the Foundation Office at 575-6068.

3. MJC Students Participate in Community Hospice Designer Showhouse

Using the style of a Japanese inspired studio apartment, 18 students studying interior design at MJC crafted an "Asian Inspired Retreat" for the top floor of the 2007 Designers' Showhouse - earning "Best of Show" out of eighteen spaces designed by professionals. The design layout included bed, dining, bath, and art/writing areas, as well as an entry, seating, gardens and a tea ceremony room. Each MJC student spent at least 105 hours of lab time on this intense hands-on learning project - creating floor plans, elevation drawings, pathway configurations, measuring and painting the space and updating the floors to transform the 2,000 square feet of attic space in the historic Whitmore Mansion located in Ceres. The Designer Showhouse was a fundraiser for Community Hospice. Congratulations to the participating students and Interior Design Professor Ann Lowry on this exciting accomplishment.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

4. Gary Ard Inducted into Track Coaches Hall of Fame

Gary Ard, an MJC alumnus and long jump star, and recently retired MJC faculty member and coach, was inducted into the California Community College Track Coaches Hall of Fame in May 2007. Each year the California State Track & Field Championships feature the induction of new members to the Hall of Fame. Ard was an outstanding athlete, twice winning the state long jump finals in 1964 and in 1965 while attending and competing for MJC. He continued at the four-year level winning the NCAA long jump championship in 1967 and the AAU national championship in 1968 while at University of Kansas. After completing a Master's degree, Ard returned to MJC to serve as an assistant track coach for many years, before becoming the men's soccer coach and later the men's and women's golf coach for the college, before retiring at the end of the 2007 Spring Semester. Congratulations Gary, and thank you for your many years of outstanding coaching at MJC.

5. Oakdale Community Forum

Columbia College hosted a community forum on June 12 to gather public comments and opinions on conducting higher education in Oakdale and the immediate surrounding areas. The forum was held from 6:30 to 9:00 p.m. at the Gene Bianchi Community Center in downtown Oakdale. The theme was "Visioning: Shape the Future of Higher Education in the Oakdale Area" and was moderated by Meta Research of Sacramento. Along with a telephone opinion poll of local residents in April, results from the public forum will help guide the college in expanding programs and classes in the future, as well as outreach opportunities within the community.

6. Columbia Wine Tasting Proceeds

The 31st Annual Columbia Wine Tasting Festival on April 22 at Columbia State Historic Park netted the most proceeds in the event's history for the college's Hospitality Management Department and culinary and pastry arts students. The most-ever profits totaled over \$18,000, along with the most statewide wineries represented (over 60), most tickets sold (541), most silent auction proceeds (\$6,000), and most volunteers (60).

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

7. Columbia College Faculty and Staff Recognition

Patricia Harrelson, the Academic Achievement Center Coordinator and an English Professor, was recognized as the Teacher of the Year during the Columbia College End-of-Year Celebration on April 27. Larry Steuben, who has served for 31 years as the college's Librarian, was named Faculty of the Year. Other awards were given to Larry Steuben (outgoing Academic Senate President), Greg Elam (Classified Employee of the Year), Doralyn Foletti (outgoing Classified Senate President and also Community Service Award), and Gary Mendenhall (Leadership Person of the Year). Judy Lanchester received the Columbia College Central Services Person of the Year Award. The President's Award for dedicated service was presented to the Security Department staff. Seven employees, who retired in May, were recognized for their years of service: Ross Carkeet (39), Larry Steuben (31), Ellen Stewart (31), Candace Daly (28), Patricia Harrelson (25), Peter Daly (8), and Linda Baker (7). Honored for assuming interim positions over the past year were Brian Greene, Interim Librarian and Maureen Woods, Interim Health Nurse.

8. YCCD Summer BBQ

The annual YCCD picnic will be held June 21, 2007, from noon – 2:30 p.m. in the grassy area between Wawona Child Care Center and Blue Gum Avenue at MJC's West Campus. The Chancellor's Office is sponsoring the event and will provide the main course, tri-tip and chicken. The Board and all staff are welcome to attend and are being asked to bring a side dish or dessert. In addition to lunch, the 2nd annual volleyball tournament will take place.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Enrollment Update

Columbia College President Joan Smith and Modesto Junior College President Richard Rose will provide the Board of Trustees with an update regarding student enrollment at both colleges.

2. Board of Trustees Self-Evaluation

As called for in Board Policy 7745 and Accreditation Standards, the Board of Trustees conducted a Board Self-Evaluation and assessed progress on their 2006-2007 goals at their Spring Board Retreat. Each trustee completed an evaluation and the information was compiled. Chair Dean will share the results.

3. YCCD Procedures Update

There are 16 additional procedures that have gone through the revision process by the Policy & Procedure Review Committee. They have been provided to the Board and are all in Section 4000 (Personnel). These procedures bring the total number of procedures revised to 85. There are roughly 30 procedures remaining, with the bulk in Section 6000 (Instruction). We will continue to provide updates on new procedures as they are implemented by the Chancellor. Once the initial policy and procedure revision process is complete, a binder will be provided to the Board. Until that time, all revised policies and procedures can be viewed on the YCCD website at: <http://www.yosemite.edu/Trustees/boardpolicy.htm>.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

4. ☆Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

Columbia College - Pinyon: Site preparation for the relocation began and is expected to be complete in July. **Child Development Center:** The project has moved to the third phase of design development and is proceeding on budget. **Science and Natural Resources:** The committee met on May 23 and approved a new floor plan. **Public Safety Center:** The committee has reviewed the cost estimate and prioritized those items which could be deleted and still maintain the program. **Madrone** – Kitchell will present the design package to the Board.

Modesto Junior College - Campus Master Planning Committee has approved a three-phase plan that projects growth of both campuses for the next 50 years. Phase I includes all projects to be funded under Measure E and will consist of multiple sub-phases. The Campus Master Planning firm of bfgc will present the plan to the Board later in the agenda. **Agricultural Complex:** Site demolition for the Housing project has started and will proceed for the next two months. The Housing Units and the Utility Connection projects will bid next month. The **Pavilion** committee met to discuss cost reduction options. Direction has been given to the designer, who is preparing a new floor plan. These do include reductions in building size. **Allied Health's** design is proceeding. The project is in design development. The **Parking Structure** committee met on May 3 with the designer. The design team has also met with the City of Modesto to discuss road improvement requirements. The **Auditorium** project is 40% complete and proceeds on schedule and within budget.

Calaveras Educational Outreach Facility - A proposal for an option to purchase land adjacent to the County Board of Education property has been received and is being analyzed by the Measure E team.

West Side Outreach Center - A tentative map has been submitted to the City of Patterson for division of the property to allow the donation of the 30 acres to the District. A revised donation agreement, including the changes to the property location to be directly on Baldwin, has been submitted to the donor for signature.

Quarterly Expense Report - Kitchell representative Mr. Mark Newton will provide the Board with an overview of the attached quarterly expense report for the Measure E Bond program.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

5. State Budget Update – Governor’s May Revise

Governor Schwarzenegger released his revised State Budget on Monday, May 14. The Budget contains both positive and negative proposals related to community colleges. Highlights of the Revised Budget are as follows:

General Apportionment

The Budget calls for a current year and on-going reduction of \$80 million from community college base apportionments.

Ongoing Budget Year

1. Provides a 4.53% COLA. This is an increase from the January Budget proposal of 4.04%.
2. Increases Matriculation program by \$10 million, providing colleges with additional resources to assist students’ progress towards their educational goals.
3. Increases funding for matching grants to assist colleges with ongoing costs for establishing redundancy for the high-speed network. Redundant circuits will provide greater internet reliability during peak usage time and reduce the incidence of lost connectivity.
4. Increases funding for the Fiscal Crisis and Management Team to \$570,000 to assist financially struggling districts prevent insolvency.
5. Reduces base apportionment by \$80 million in apportionments to reflect excess current year and prior year growth funding that will revert based on the most recent enrollment information available for the Chancellor’s Office.

One-Time Funding

1. \$47.5 million for deferred maintenance, instructional equipment, and hazardous substance abatement with existing match requirements.
2. \$2.7 million for matching grants for one-time technology costs for establishing redundancy to ensure the delivery of high-speed internet service to all colleges.
3. \$2.5 million for textbook assistance for students meeting fee waiver eligibility requirements who do not receive textbook assistance under the Cooperative Agencies Resources for Education program.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

5. State Budget Update – Governor’s May Revise, Continued

Subsequent to the May Revise, the Senate and Assembly Budget Subcommittees continue to write the community college budget. The Budget is still far from the end of the process. The proposals from the Senate and the Assembly will continue to change as the State Budget process unfolds.

The Senate approved the revision of 2006-2007 apportionment funds but moved the reversion date from June 2007 to March 2008, which will provide a process to fully fund 2006-2007 workload. They reduced the 2007-2008 \$80 million reduction to \$70 million. The Senate increased the Basic Skills allocation by \$33 million and approved an additional \$50 million in one-time funding.

The Assembly took action to reject the May Revise proposal to reduce \$80 million in the current year and reduce the apportionment reduction in the budget year to \$40 million. The Assembly increased growth funding from 2% to 3.5%.

The Assembly, like the Senate, increased the Basic Skills allocation by \$33 million.

The two versions of the Budget will be submitted to the Conference Committee to resolve differences. Issues that the Conference Committee is unable to resolve will then be passed to the “Big Five”, consisting of the Governor and Democratic and Republican leaders in both houses.

The final outcome for California Community Colleges is unknown until the State Budget is adopted by the Governor and the Legislature.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from April 1, 2007 through April 30, 2007.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gift(s):

- a. Donation of \$300 from the Sonora Hills for use in supporting the choral program at Columbia College.
- b. Incubator from Donald Heintz to be used in the Poultry Unit at Modesto Junior College,

3. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Community Colleges Chancellor's Office - MJC
Agency share: \$49,795
Proposer share: \$ -0-
- b. California Department of Education, Child Development Division - MJC
Agency share: \$22,000
Proposer share: \$ -0-
- c. California Community Colleges Chancellor's Office, Carl D. Perkins Career & Tech Ed - CC
Agency share: \$168,000
Proposer share: \$ -0-

4. Rejection of Claim

The District has received a claim against the Yosemite Community College District from Andrew Grafius in excess of \$10,000 for damages resulting from incidents starting November 8, 2006, and continuing to January 15, 2007, at the Columbia College Fire Department.

RECOMMENDATION: That the Board of Trustees reject the claim presented by Andrew Grafius and refer the claim to the District's claims administrator.

II. ACTION ITEMS

A. Consent Agenda

5. Rejection of Claim

The District has received a claim against the Yosemite Community College District from State Farm Insurance Companies for \$6,293.03 in damages resulting from an automobile accident on February 9, 2007, at Columbia College.

RECOMMENDATION: That the Board of Trustees reject the claim presented by State Farm Insurance Companies and refer the claim to the District's claims administrator.

6. Notice of Completion of Contract

The contract for the Asbestos Abatement Project, Lead Remediation, PCB Light Ballast Removal at the Agriculture Student Housing, Modesto Junior College West Campus, Bid #07-1573, in the amount of \$18,100, has been completed and inspected.

RECOMMENDATION: That the Board of Trustees accept the work performed by Guardian Environmental, Inc., on the Asbestos Abatement Project, Lead Remediation, PCB Light Ballast Removal at the Agriculture Student Housing, Modesto Junior College West Campus, Bid #07-1573, as having been completed in accordance with the plans and specifications, and authorize final payment of \$1,810 to be made.

7. Notice of Completion of Contract

The contract for the Replacement Lights for Practice Field, Modesto Junior College East Campus, Bid #06-1569, in the amount of \$139,375.63, has been completed and inspected.

RECOMMENDATION: That the Board of Trustees accept the work performed by Costless Electrical, on the Replacement Lights for Practice Field, Modesto Junior College East Campus, Bid #06-1569, as having been completed in accordance with the plans and specifications, and authorize final payment of \$13,937.56 to be made.

II. ACTION ITEMS

A. Consent Agenda

8. Notice of Completion of Contract

The contract for the Asbestos Abatement Project, MJC Auditorium, Modesto Junior College East Campus, Bid #06-1552, in the amount of \$149,341.57, has been completed and inspected.

RECOMMENDATION:

That the Board of Trustees accept the work performed by PARC Environmental Construction, on the Asbestos Abatement Project, MJC Auditorium, Modesto Junior College East Campus, Bid #06-1552, as having been completed in accordance with the plans and specifications, and authorize final payment of \$14,934.15 to be made.

9. Termination of Contract

Since the dissolution of the Criminal Justice Training Center Joint Powers Agency in March 2004, the Yosemite Community College District has contracted with the Stanislaus County Sheriff's Office and the Modesto Police Department to provide funds for the operation of the Ray Simon Criminal Justice Training Center located at 3805 Cornucopia Way, Modesto, in exchange for holding Modesto Junior College credit classes at the facilities. Analysis has shown that the cost of operation exceeds the revenue generated from FTES at the site. For this reason, it was mutually decided to terminate the agreement with the County and the City, effective June 30, 2007.

RECOMMENDATION:

That the Board of Trustees accept the decision to terminate the agreement with the Stanislaus County Sheriff's Office and Modesto Police Department regarding the Ray Simon Criminal Justice Training Center (CJTC), effective June 30, 2007.

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Jerry Jones**, Maintenance III - Painter, Facilities Operations & Planning, Yosemite Community College District, effective July 31, 2007 and officially commend him for 26 years of valuable service to the District.

2. Interim Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the appointment of **Thomas Hofstra** to the position of Instructor of Forestry & Natural Resources (one-year interim appointment), Columbia College, effective for the 2007-2008 academic year.

3. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Lynn Martin** to the position of Matriculation Coordinator – (50% temporary, 1 year assignment), Columbia College, effective July 1, 2007 to June 30, 2008.

4. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Summer White** to the position of Instructor of Biology, Science, Mathematics & Engineering, Modesto Junior College, effective for the 2007-2008 academic year.

5. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Linda Brzezinski** to the position of Instructor of Chemistry, Science, Mathematics & Engineering, Modesto Junior College, effective for the 2007-2008 academic year.

6. Temporary Appointment – Academic

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Maria Baranova** to the position of Instructor of Chemistry, Science, Mathematics & Engineering, Modesto Junior College, effective for the 2007-2008 academic year.

II. ACTION ITEMS

B. Personnel Items

7. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Luz Bustamante** to the position of Software/Network Analyst, Technology Services, Modesto Junior College, effective May 7, 2007.

8. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Richard Moody** to the position of HVAC Technician, Facilities Planning & Operations, Yosemite Community College District, effective June 1, 2007.

9. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Dorinda Pendergrass** to the position of Support Staff II, Community Education, Modesto Junior College, effective June 14, 2007, contingent upon funding.

10. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Roy Zimmerman, Jr.** to the position of Campus Security Officer I (40%), Columbia College, effective June 18, 2007.

11. Extension of Temporary Additional Assignment – Classified Management

RECOMMENDATION: That the Board of Trustees approve an extension of the temporary adjustment in salary from Range 32 to Range 38 (Management Salary Schedule) for **Judith Lanning**, Director of Operations, Community Education, to assume the administrative duties and responsibilities of the Director of the Foundation, Modesto Junior College, from July 1, 2007 to March 30, 2008.

12. Temporary Voluntary Reduction of Assignment - Academic

RECOMMENDATION: That the Board of Trustees approve a temporary voluntary reduction in assignment for **Lynn Martin**, Counselor, Columbia College, from 100% to 50%, effective July 1, 2007 to June 30, 2008.

II. ACTION ITEMS

B. Personnel Items

13. Permanent Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a permanent increase in assignment for **Dean Zaharias**, Cook/Baker, Columbia College, from 32 hours per week/10 months per year to 40 hours per week/11 months per year, effective July 1, 2007.

14. Permanent Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a permanent increase in assignment for **Karen Stanley**, Food Service Specialist, Columbia College, from 24 hours per week/9 months per year to 30 hours per week/10 months per year, effective July 1, 2007.

15. Permanent Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a permanent increase in assignment for **Lynn Spidell**, Support Staff II, Special Programs/EOPS, Modesto Junior College, from 50% to 100%, effective July 1, 2007.

16. Temporary Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Ronda Kelly**, Instructional Assistant II (20%), Culinary Arts, Family & Consumer Science, Modesto Junior College, as needed, not to exceed 24 hours, effective August 27, 2007, through May 1, 2008.

17. Temporary Increase in Assignment - Classified

RECOMMENDATION: That the Board of Trustees approve a temporary increase in assignment for **Justin Rucobo**, Instructional Assistant II (10%), Culinary Arts, Family & Consumer Science, Modesto Junior College, as needed, not to exceed 24 hours, effective August 27, 2007, through May 1, 2008.

18. Resignation – Educational Administrator

RECOMMENDATION: That the Board of Trustees accept the resignation of **M. Kathleen Silva**, Director, College Research & Planning, President's Office, Modesto Junior College, effective May 10, 2007.

II. ACTION ITEMS

B. Personnel Items

19. Resignation – Academic

RECOMMENDATION: That the Board of Trustees accept the resignation of **Janell Glance**, Professor of Speech, Arts, Humanities & Communications, Modesto Junior College, effective June 12, 2008.

20. Resignation – Classified Management

RECOMMENDATION: That the Board of Trustees accept the resignation of **Yvonne Schemper**, Assistant Director, Fiscal Programs, Child Development Training Consortium, Yosemite Community College District, effective July 12, 2007.

21. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

☆Denotes Attachment

II. ACTION ITEMS

C. Discussion Items

1. Five-Year Construction Plan

Annually the Five-Year Construction Plan is updated for submission to the California Community College State Chancellor's Office. The plan is used to apply for state construction funding based upon eligibility in the areas of lecture, laboratory, library, AV/TV, and office space. Based upon the State's formula, districts with remaining space needs in these areas may submit proposals for funding.

Currently, the Five-Year Construction Plan lists all of the original Measure E projects for Modesto Junior College. Any change of the original projects will affect the capacity/load ratios of the Five-Year Construction Plan and the qualification process for any Initial Project Proposals submitted to the State of California. Submission of the Five-Year Construction Plan prior to the adjustments of the Measure E Bond projects would produce an inaccurate report to the State Chancellor's Office.

Board action on the MJC's Facilities Master Plan which appears later in this agenda is anticipated to affect the Five-Year Construction Plan. Therefore, approval of a concept summary plan of the Five-Year Construction Plan is requested.

The Five-Year Construction Plan will be revised once the Board approves MJC's Facilities Master Plan. The official plan with changes according to the FMP, if any, will be provided to the Board upon completion.

RECOMMENDATION:

That the Board of Trustees receive the current Five-Year Construction Plan and approve it for submission to the California Community Colleges State Chancellor's Office per Board Policy 3600 – Capital Construction.

II. ACTION ITEMS

C. Discussion Items

2. MJC Facilities Master Plan

As part of the comprehensive planning process for both colleges, campus planning firms were selected to create a new master plan for each campus. The goal was to provide a plan that will give direction for the growth of the campus. MJC has been working with bfgc as their Facilities Master Planner. The college then engaged a Facilities Master Plan Committee to provide direction. The plan being presented represents input from faculty, students, administration, classified staff and the community and provides the college's facility vision for the next 50 years. This should be viewed as a living document as it will be updated periodically as the needs of the college change. The proposed Facilities Master Plan for MJC has been provided to the Board. David Cartnal from bfgc will provide the Board with an overview of the Facilities Master Plan.

RECOMMENDATION: That the Board of Trustees accept the Modesto Junior College Facilities Master Plan.

3. ☆Measure E Program Management Plan - MJC

On May 23, 2007 a recommendation from the MJC Facilities Committee and MJC College Council to modify the MJC Measure E Budget was presented to District Council. The next day a Public Forum was held to present the committee's recommendations. In addition, an alternative recommendation was presented by MJC President, Dr. Rich Rose. A subsequent meeting was held with representatives from MJC, the District, the Board, Kitchell and bfgc to review both options. As a result, the attached recommendation is being presented to the Board for review and consideration.

RECOMMENDATION: That the Board of Trustees accept the revisions to the MJC portion of the Program Management Plan.

II. ACTION ITEMS

C. Discussion Items

4. Columbia College Student Health Fee Increase

Education Code Section 76355 provides the governing board of a community college district the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever that calculation produces an increase of one dollar above the existing fee, the fee may be increased by \$1.00. Based on calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, college districts were notified of an allowable \$1 increase for the 2006-07 year.

RECOMMENDATION: That the Board of Trustees approve a \$1.00 increase in the student health fee at Columbia College to \$15.00 for the fall and spring semesters and to \$12.00 for the summer session. The implementation will begin in Fall 2007.

5. ☆Establishment of the 2007-2008 Appropriations Limit

Section 7910 of the Government Code provides that “. . . each year the governing body . . . shall establish its appropriations limit for the following year . . .” The 2007-2008 proposed Appropriations Limit Report is attached.

RECOMMENDATION: That the Board of Trustees adopt the report establishing the 2007-2008 appropriations limit.

6. ☆Resolution Authorizing End-of-Year Transfers

California Code of Regulations, Section 58199, provides that the District may, with the consent of the governing board, make transfers as are necessary to permit the payment of the District's obligations incurred during such school year. Transfers may involve General Fund and Special Project expenditure adjustments for 2006-2007.

RECOMMENDATION: That the Board of Trustees adopt **Resolution No. 06-07/06** authorizing the transfer of appropriations necessary to balance expenditure classifications of the Yosemite Community College District Budget for the 2006-2007 fiscal year.

7. ☆Resolution Authorizing Signatures

In order to conduct the District's day-to-day business, it is necessary for the Board of Trustees to authorize selected employees to act as agents for the Board.

RECOMMENDATION: That the Board of Trustees adopt **Resolution No. 06-07/07** authorizing selected employees to act as agents for the Board of Trustees.

II. ACTION ITEMS

C. Discussion Items

8. ☆ Amended Budget 2006-2007 and Tentative Budget 2007-2008

State law requires that the Board of Trustees adopt a Tentative Budget by June 15, 2007. A Final Budget must be adopted and filed with Stanislaus County by September 15, 2007, thus providing the Board and staff three months in which to further review the Tentative Budget and modify it when the 2007-2008 State Budget is adopted and the final District accounting for the current fiscal year is complete.

The amended 2006-2007 Budget includes two adjustments to general fund revenue of \$660,000. An adjustment for growth at Columbia College in the amount of \$260,000 and cost reimbursements from prior year state mandates of \$400,000. The state has not reimbursed mandated cost claims in several years, and this amount includes claims back to 2001-2002. Unit expenditure budgets are adjusted to cover the cost of compensation agreements with the unions and the Leadership Team.

The Tentative 2007-2008 Budget does not include growth or COLA funding at this time. This Budget does include funding to cover the increased cost associated with negotiated part-time/overload faculty salary increases, the cost to fund step and column movement on the salary schedules, increased benefit costs for six months, increased retiree liability costs, and a transfer to the Retiree Liability Fund in the amount of \$400,000.

The notes to the Budget address in greater detail the specifics of the Budget amendments and adjustments.

RECOMMENDATION: That the Board of Trustees approve the amended 2006-2007 Budget and adopt the 2007-2008 Tentative Budget for the Yosemite Community College District and direct staff to file it with the Stanislaus County Superintendent of Schools by July 1, 2007.

II. ACTION ITEMS

C. Discussion Items

9. Classification Study Report

CPS has completed their analysis of YCCD's job classifications for both the Leadership Team and Classified staff. They have prepared and submitted a Classification Study Report for YCCD, including an Executive Summary, Findings, Recommendations and Revised Classification Descriptions. The report was previously provided to the Board. The Salary Survey Report will follow.

RECOMMENDATION: That the Board of Trustees receive and accept the Classification Study Report prepared by CPS.

10. ☆Board Policy 4011 (Resignations) – 1st Reading

Attached is YCCD Board Policy 4011 (Resignations) with proposed changes, as identified by District legal counsel. This policy was last adopted by the Board on June 28, 2004.

RECOMMENDATION: That the Board of Trustees conduct a first reading on the proposed language change to YCCD Board Policy 4011.

11. ☆Board Policy 4214 (Grounds for Discipline) – 1st Reading

Attached is YCCD Board Policy 4214 (Grounds for Discipline) identifying updated changes to definitions, as identified by District legal counsel. This policy was last adopted by the Board on June 28, 2004.

RECOMMENDATION: That the Board of Trustees conduct a first reading on the proposed language change to YCCD Board Policy 4214.

12. Biology 170BA (Baja Field Studies Course), Summer 2007

Columbia College is seeking Board approval of the "Baja Field Studies Course" for Summer 2007. The 15-day course (August 1-15, 2007) which centers on environment education will be taught by full-time Columbia College Biology instructor, Guy Van Cleave. Professor Van Cleave has taught Biology at MJC and has been taking students to Baja since 1985. While in Baja, Professor Van Cleave will also teach a two unit biology course for Glendale Community College (class participants will be enrolled at both colleges). This joint offering was initially the only one of its kind in California and has been featured in workshops on conducting field and international classes. Professor Van Cleave's instructional costs will be paid by Columbia College. Students will be assessed normal unit fees plus a \$795.00 fee per person to offset the costs of lodging, food, transportation, and field excursions.

RECOMMENDATION: That the Board of Trustees approve the Biology 170BA (Baja Field Studies Course), Summer 2007, for Columbia College.

II. ACTION ITEMS

C. Discussion Items

13. MJC Child Development Center – Parent Handbook Revision

MJC and Columbia College share one child care contract through the Department of Education. Both campuses have been working to ensure best practices and program compliance as identified in our review process. MJC has made changes to their Parent Handbook, specifically topics covered on pages 12, 22, and 24 which include information about the Center's open door policy, definition of best interest days, and a uniform complaint procedure. A copy of the MJC Parent Handbook was previously provided to the Board.

Columbia College is making more substantial updates to their handbook and will submit for Board Review at a later date.

RECOMMENDATION: That the Board of Trustees approve the revisions of the Modesto Junior College Child Development Center Parent Handbook.

14. YCCD's Child Care Centers – Annual Report

The District report is an annual requirement for our General Child Care Grant (CCTR) through the California Department of Education. District staff and families participated in compiling this comprehensive program review document. It is comprised of information gathered during a year long self-evaluation process that identifies strengths and growth areas for the Child Care Centers at MJC and Columbia College. A copy of the report was previously provided to the Board.

RECOMMENDATION: That the Board of Trustees approve the Agency Annual Report and direct staff to submit the original approved report to the California Department of Education on behalf of the District.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, July 11, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto.