

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND TWENTIETH REGULAR MEETING
June 11, 2008

3:30 P.M. Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
CEO Evaluation
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (APN: 021-016-037, 021-017-015, 021-070-002, 021-088-several, 109-015-054, 109-015-071, 057-023-027; 057-023-028; 021-027-014 and a portion of 025-006-034)
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: T. Scott, G. Rose, D. Wirth
Employee Organizations: CSEA

5:30 P.M. - Reconvene to open session – YCCD Board Room

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Special Recognition

Swearing in of New Student Trustee – Bernard Vasquez

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on May 14, 2008 and the minutes of the May 21, 2008, Board Study Session.

Comments from the Public

Persons who want to comment on Board business issues not included on the agenda can do so as part of this section of the agenda.

Persons who want to address the Board of Trustees on an agenda item may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

Televised Meetings: Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

Video Streams: Video streams occur on the two Fridays following the Board Meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: www.gomjc.org/mjcvideo.

I. REPORTS AND INFORMATION ITEMS

A. Student Presentation – Student Learning Outcomes (SLOs)

Adrienne Peek, MJC's newly appointed SLO Coordinator, will offer a brief presentation on Student Learning Outcomes and assessment at MJC. Topics to be discussed include:

- How engagement with the SLO/Assessment process will benefit MJC
- Where MJC is at in the assessment process
- Where MJC is going with the assessment process in the near future

B. Student Activity Reports

C. Academic Senate Activity Reports

D. Activities and Announcements

Modesto Junior College – President Rose

1. Summer Sonata

The Modesto Junior College Foundation will hold the annual Summer Sonata fundraiser on Friday, July 18, at the home of Dr. Lars and Sabrina Enevoldsen in Modesto. The elegant dinner party will begin with a social hour and silent auction at 6 p.m., dinner will be served at 7 p.m. A live auction will follow at 8 p.m. Tickets are \$150 each and sponsorships are still available. All proceeds benefit MJC Foundation in their support of MJC's programs, services and scholarships. For tickets or more information call the Foundation Office at 575-6068.

2. StartSmart Program

MJC's successful StartSmart program will be offered for the second year this summer to new or re-entering students. StartSmart provides students the opportunity to earn an earlier registration date for Fall classes by completing an MJC application, assessment testing, orientation and advising. Participation in StartSmart increases opportunities for obtaining a seat in impacted courses. StartSmart will be held July 8 – 31, and will provide students with information on college services and on coursework specific to their goals. Advising sessions will assist students to develop a plan for first semester coursework and registration for Fall classes. Details are available on the MJC website. StartSmart brochures are also available at local high school counseling offices.

Columbia College – President Smith

1. Public Safety Center Groundbreaking

A groundbreaking ceremony for the Columbia College Public Safety Center will be held on Monday, June 16, at 10:00 a.m. The YCCD Board of Trustees, Chancellor and MJC administrators, as well as the general public are invited to attend the event which will be held at the current campus fire house site. Robert E. Boyer Construction, Inc. of Twain Harte was awarded the contract for the construction project.

I. REPORTS AND INFORMATION ITEMS

D. Activities and Announcements

Columbia College – President Smith, Continued

2. GIS Program

Susannah “Mae” Frantz and Kimberly Grissom spoke at the 14th Annual California Geographic Information Systems (CalGIS) Conference on April 23-25, at the Double Tree Hotel, Modesto Centre Plaza, in Modesto. They addressed an audience of geoscience educators and GIS professionals in a breakout session on “Education and Workforce Training.” Both Frantz and Grissom credited the college program with helping them gain their present employment as GIS technicians in local county government. Dr. Jeff Tolhurst, their GIS professor, also spoke about how the college program is meeting its goals in workforce preparation.

3. Yoshida Pottery Demonstration

More than 70 people attended the pottery demonstration and slide show by Yoshihiko Yoshida on May 13 in the Columbia College Dogwood Forum. Yoshida is a noted Japanese ceramist and has been touted by the Tokyo press as a master in his art form. Sonora became one of Yoshida’s stops, during his West Coast tour this spring to the San Jose, San Francisco and Portland areas, thanks to the efforts of Harry Nakamoto, an adjunct instructor at Columbia, and the support of the Central Sierra Arts Council.

4. Summer Sessions

Columbia College will be finishing the first of three summer sessions on June 5. Two additional sessions will be conducted on June 9 to July 10, and July 14 to August 15. The High Sierra Institute at Baker Station is noting an increase in enrollment this summer.

5. X-Reg (Xtreme Registration)

Due to last summer’s success, Xtreme Registration will be repeated on Saturday, August 9, from 8:00 a.m. to 4:30 p.m., at Columbia College. The one-day event will be an opportunity for new students to do everything they need to register for classes. Included will be assessment, orientation, advisement, class registration, financial aid information, special program services, and other services.

I. REPORTS AND INFORMATION ITEMS

E. Presentations/Updates

1. MJC Accreditation Update

President Rich Rose will provide the Board with an update regarding the status of the Mid-term Report and Special Report being prepared by Modesto Junior College.

2. Enrollment Update

Columbia College President Joan Smith and Modesto Junior College President Richard Rose will provide the Board with an update regarding student enrollment at both colleges.

3. Chancellor's Update

Chancellor Roe Darnell will provide the Board with an update on District/College priorities.

4. Fiscal Services Update

According to Board Policy 3330, transactions of \$10,000 or more shall be reviewed by the Board every 60 days and are listed in the purchase orders on the Consent Agenda. The transactions below are provided as further information for April 28, 2008, to May 27, 2008:

Service Agreements – Non-Construction

Vendor	Cost	Location	Purpose
IKON Financial Services	\$1,730/mo	CC	Image Management Plus Agreement/ Canon Copiers
Paul Aries	\$10,000	YCCD	Consultant Agreement/Job Fairs
Stanislaus County Community Services Agency	\$266,728	MJC	Contractor Agreement/ Learning Disabilities Program
Stanislaus County Community Services Agency	\$39,442	MJC	Proposal for On-Site Family Services Specialist Classes 2008-09
Databank IMX	\$23,436	YCCD	Statement of Work and Pricing Agreement for Microfilm Conversion

Public Works (Construction) Awards

Project Description: Public Safety Center (Fire Dept. Bldg), CC, Bid#08-1587
 Funding Source: Measure E Bond Budgeted Amount: \$1,700,000
 Formal Bid Opening: March 18, 2008 Bid Award Issued: April 30, 2008

- The following bid(s) were received -

Contractor	City, State	Bid Amount
Robert E. Boyer Construction	Twain Harte, CA	\$1,188,900.00*
McDonald Glenn Company	Ripon, CA	\$1,306,178.00
Tri-Technic, Inc.	Sonora, CA	\$1,309,925.00
Titan Structures	Modesto, CA	\$1,334,854.00
Greg Opinski Construction	Merced, CA	\$1,410,000.00
Diede Construction	Woodbridge, CA	\$1,431,000.00
B.C. Construction	Ceres, CA	\$1,473,709.00

*Low bidder

I. REPORTS AND INFORMATION ITEMS

E. Presentations/Updates

5. Board of Trustees Self-Evaluation

As called for in Board Policy 7745 and Accreditation Standards, the Board of Trustees conducted a Board Self-Evaluation and assessed progress on their 2007-2008 special priorities goals during the May 21, 2008 Board Study Session. Each trustee completed an evaluation and the information was compiled. Chair Rojas will share the results of the Self Evaluation. Chancellor Darnell will provide the Board with a preliminary draft of Board Special Priorities for 2008-2009.

6. ☆Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

Citizens' Bond Oversight Committee – The next meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) is scheduled for Wednesday, July 2, 2008, from 6-7:00 p.m., YCCD Board Room, 2201 Blue Gum Ave, Modesto.

Quarterly Expenditure Report: Kitchell representatives will review and discuss the attached Quarterly Expenditure Report.

Modesto Junior College: Campus Master Plan: Final revisions are being completed. The document will be submitted to the YCCD Board of Trustees for acceptance. The Agriculture *Multi-Use Pavilion* Project has completed the value engineering review and is within budget. The project has started the construction documents phase. The design phase for the Agriculture *Beef Unit and Sheep Unit* is near completion. *Allied Health* Project's construction documents have been submitted to the state for review. Construction is expected to start at the end of the year. The *Parking Lot* project is currently in the design phase. The *Auditorium* Project is 98% complete and proceeds on schedule and within budget. *Softball Complex:* The construction documents phase is in the beginning stages. *Science Community Center & GVM:* The schematic design phase has been completed. A cost estimate has been prepared and is currently over budget.

Columbia College: Child Development Center: The Architect is working with the Division of the State Architect (DSA) to obtain final approval. The project will bid upon the approval of the package. Construction is expected to start in July of 2008. *Science and Natural Resources:* The design development phase has started, and the committee is working with the design team to finalize the project specifics. The project is scheduled to start construction in July of 2009. *Public Safety Center:* The contractor has mobilized and is ready to start construction. Ground breaking is scheduled for June 16th. The *Madrone* Project has been approved by DSA. Bidding has started and construction will start in July.

Calaveras Educational Site: The Measure E team is negotiating property purchase.

Oakdale Educational Site: Possible sites are being reviewed.

West Side Educational Site: The College and the District are preparing a donation agreement with a local land owner.

Turlock Educational Site: Various properties are being considered for a future location.

Action items listed in Sections II.A, II.B & II.C are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from April 1, 2008, through April 30, 2008.

2. ☆Curriculum Actions – 2007-2008 Academic Year

RECOMMENDATION: That the Board of Trustees approve the attached curriculum additions, deletions, and modifications for Modesto Junior College.

B. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items and commend retirees for their years of service:

PERSONNEL TRANSACTION LIST

Name	Position	Department	College	Effective
Retirement – Classified:				
Silvana Paddock Morris (18 years of service)	Administrative Secretary	Literature & Language Arts	MJC	12/30/2008
Benjamin Archibeque (32 years of service)	Custodian	Facilities Operations	YCCD	6/30/2008
Probationary Appointment (first-year contract) - Academic:				
Kelly Butler	Instructor of Nursing	Allied Health	MJC	Fall 2008
Bruce Anders	Instructor of English	Literature & Language Arts	MJC	Fall 2008
Jennifer Hamilton	Instructor of English	Literature & Language Arts	MJC	Fall 2008
Lisa Carlstrom	Instructor of Psychology & Human Sexuality	Business, Behavioral & Social Science	MJC	Fall 2008
Judy A. Reiman	Instructor of Office Technology	Vocational & Economic Development	CC	Fall 2008
Lynette Borelli	Instructor of Theatre Arts	Arts, Humanities & Communications	MJC	Fall 2008

☆Denotes Attachment

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items, Continued

PERSONNEL TRANSACTION LIST

Temporary Appointment - Academic:				
Nancy Wonder	Instructor of Nursing	Nursing Consortium	MJC	2008-2009 academic year only
Theresa Stovall	Instructor of English	Literature & Language Arts	MJC	2008-2009 academic year only
Suzanne Hulseay	Instructor of Chemistry	Science, Math & Engineering	MJC	Fall 2008 only
Probationary Appointments - Classified:				
Richard Frederickson	Instructional Assistant I – Adapted P.E. (40%)	Physical Recreation & Health Education	MJC	6/2/2008
Julie Foss	Financial Aid Technician II	Financial Aid	MJC	5/19/2008 Contingent upon funding
Judy Tuss	Program Representative II	Community Ed	MJC	7/1/2008 Contingent upon funding
Administrative Appointment:				
Judith Lanning	Director of Basic Skills	Lit & Lang Arts	MJC	7/1/08
Voluntary Reduction in Assignment - Classified:				
Theresa Stovall	Lab Assistant I – from 100% to 0%	Lit & Lang Arts	MJC	8/21/2008 – 5/2/2009
Permanent Increase in Assignment - Classified:				
Maria Luisa Adams	Library Media Technician – from 9 to 12 months per year and from 30 hours to 40 hours per week	Library	CC	7/1/2008
Shelley Muniz	Library Media Technician – from 11 to 12 months	Library	CC	7/1/2008
Temporary Increase in Assignment - Classified:				
Lisa Schut	Program Representative II (from 48.75% to 55%)	Child Development Training Consortium	MJC	7/1/2008 – 6/30/2009
Resignations:				
Celise Krick	Director of Grants	Fiscal Services	YCCD	6/30/2008
Teresa Stehli	Child Development Center Master Teacher	Family & Consumer Science	MJC	6/5/2008
Charles Rice	Laboratory Assistant II	Culinary Arts	CC	5/8/2008
Cassandra De Los Reyes	Transportation Technician I	Transportation	YCCD	4/30/2008

II. ACTION ITEMS

B. Consent Agenda, Personnel

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Reyn Akiona	Resident Advisor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Linda Andrews	Master Teacher	Child Development Center	CC	7/1/08	6/30/09
Iqbal Atwal	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Marisol Barajas	Support Service Aide	Workforce Training Center	MJC	7/1/08	8/14/08
Thor Barrera	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Samantha Lee Baxter	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Valerie Bell	Interpreter III	Special Programs	MJC	6/12/08 7/1/08	6/30/08 8/22/08
Jonathan Howard Blair	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Frances Boricchio	Account Tech I	Business Office	CC	7/1/08	6/30/09
Amy Boudsany	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Angela Brunton	Master Teacher	Child Development Center	CC	7/1/08	6/30/09
Stephanie Bucknam	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Paul Campos	Support Service Aide	Family & Consumer Science	MJC	7/1/08	6/30/09
Desiree Cervantes	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Ashwin Chand	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Felipe Coria	Farm Hand I	Agriculture	MJC	7/1/08	6/30/09
Letha Crosby	Secretary II	Grants	CS	7/1/08	6/30/09
Phyllis Cusenza	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Rigoberto Diego	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Damonia Aurora Doane	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Kathy Dugger	Administrative Secretary	Student Learning	CC	6/16/08 7/1/08	6/30/08 6/30/09
Eva Ferreira	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Ben Robert Foster	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Jesus Garcia	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Maribel Gaxiola	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Laverne Glandon	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Terry Glassey	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Patrice Goldeen	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09

II. ACTION ITEMS

B. Consent Agenda, Personnel

2. Short-Term Appointee List, Continued

Name	Classification	Department	Coll	Start Date	End Date
Daniel Gonzalez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Diana Gonzalez	Support Staff I	Library	MJC	7/1/08	6/30/09
Alejandra Gutierrez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Brandon Hale	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Peiman Hojjatijou	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Pauline Johnson	Fiscal Analyst III	Fiscal Services	CS	7/1/08	6/30/09
Jan Jorn	Public Info Writer/Comm Ed Asst	Community Ed	CC	7/1/08	6/30/09
Patricia Lau	Support Staff I	Institutional Operations	CC	7/1/08	6/30/09
Kelley Lemmo	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Lori Leonardo	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Larry Martin	Campus Security Officer I	Security	CC	6/16/08 7/1/08	6/30/08 6/30/09
Sharon Kaye McDonald	Support Staff II	Counseling	CC	6/12/08 7/1/08	6/30/08 9/1/08
Colleen McKendrick	Support Service Aide	Family & Consumer Science	MJC	7/1/08	6/30/09
Todd McNeal	Instructional Assistant I	Instruction Office	CC	8/25/08	12/12/08
Sandy Mesenhimer	Program Representative II	Fiscal Services	CS	7/1/08	6/30/09
Laura Milbury	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Brenda Lee Miller	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Namiko Monk	Interpreter III	Special Programs	MJC	6/12/08 7/1/08	6/30/08 8/22/08
Gloria Morris	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Veronica Nuno	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
David C. Olaya	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Brad Palmer	Instructional Assistant II	Instruction Office	CC	7/1/08	8/15/08
Janice Rickard	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Liz Rightnour	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Princess Michaela Riley	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Nancy Rivera	Learning Assistant Tutor	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Michael Robert	Campus Security Officer I	Security	CC	7/1/08	6/30/09
Jennifer Rocha	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Delores Sampsel	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09

II. ACTION ITEMS

B. Consent Agenda, Personnel

2. Short-Term Appointee List, Continued

Name	Classification	Department	Coll	Start Date	End Date
Maria Sanchez	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Rebecca Denise Shafer	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Juliet Shavilof	Support Service Aid	Literature & Language Arts	MJC	7/1/08	12/13/08
Jill Sink	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Maril Soomalan	Program Aid	Pre-College Programs	MJC	6/16/08 7/1/08	6/30/08 6/30/09
Bryce Stevenson	Campus Security Officer I	Security	CS	7/1/08	6/30/09
Janice Stewart	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Heather "Holly" Sumpter	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Mary Tillery	Support Staff III	Community Ed	MJC	7/1/08	6/30/09
Michael Turner	Campus Security Officer I	Security	CC	7/1/08	6/30/09
Latrell Uhl	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Va Vang	Library Media Tech I	Library	MJC	7/1/08	6/30/09
Yolanda Esther Wainwright	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Jonathan Willey	Bookstore Cashier	Bookstore	CS	7/1/08	6/30/09
Tania Wright	Interpreter III	Special Programs	MJC	7/1/08	6/30/09
Monique Montee	Support Service Aide	Admissions	MJC	7/1/08	6/30/09
Jessica Calvo	Support Staff I	Financial Aid	MJC	7/2/08	6/30/09
Mary Borges	Support Staff I	Financial Aid	MJC	7/2/08	6/30/09
Mayo Lunt	Program Rep II	Financial Aid	MJC	7/2/08	6/30/09
Juliana Sargis	Support Service Aid	Financial Aid	MJC	7/2/08	6/30/09
Debbie Chamberlain	Support Staff I	Admissions	MJC	7/1/08	6/30/09
Jimmy Ochoa	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Valente Partida	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Noreen Perez	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Ninette Latronica	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Don Oliver	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Susan Oliver	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Jessica Brockman	Support Service Aid	Admissions	MJC	7/1/08	6/30/09
Bhan Chandra	Admis & Rec Tech III	Admissions	MJC	7/1/08	6/30/09
Rebecca Noel Langley	Admis & Rec Tech III	Admissions	MJC	7/1/08	6/30/09
Evan K. Perry	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Kayla A. Wood	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Casey P. Mann	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Keith A. Harp	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Kyle L. Beeman	Farmhand I	Ag & Env Sciences	MJC	7/1/08	8/22/08
Bobby Bridgman	Software/Network Analyst	Information Technology	CS	7/1/08	6/30/09

II. ACTION ITEMS

B. Consent Agenda, Personnel

3. Reorganization – Controller's Office

RATIONALE: In November of 2004 the Controller's Office was reorganized as part of a larger Fiscal Services reorganization. This reorganization was in direct response to our conversion to Datatel. Now, four years after our conversion to Datatel, we find we need to make more adjustments in staffing that will result in an overall savings to the District. Additional supporting information has previously been provided to the Board.

FISCAL IMPACT: The reorganization will result in a savings of \$44,000.

RECOMMENDATION: That the Board of Trustees approve the following actions effective July 1, 2008.

- A. Eliminate the following positions:
 - 1. One Payroll Operations Coordinator position (Management Range 15)
 - 2. One Payroll/Human Resources Coordinator position (Management Range 15)
 - 3. Three Payroll Analyst II positions (Classified Range 25)
 - 4. One Payroll Analyst I position (Classified Range 20)
 - 5. One Account Technician III position (Classified Range 24)

- B. Create the following positions:
 - 1. One Payroll/Human Resources Analyst (Management Range 17)
 - 2. Four Payroll Analyst III (Classified Range 27)
 - 3. One Accounts Payable Supervisor (Management Range 19)

- C. Appoint staff to affected positions:
 - 1. Appoint Erika Hatfield to the Payroll/Human Resources Analyst position.
 - 2. Appoint Teresa Hernandez, Jackie Dominguez, Diane Warren, and Jenni Marchy to Payroll Analyst III positions.
 - 3. Appoint Donna Delaire to Accounts Payable Supervisor position.

II. ACTION ITEMS

C. Discussion Items

1. ☆ Amended Budget 2007-2008 and Tentative Budget 2008-2009 (Teresa Scott)

State law requires that the Board of Trustees adopt a Tentative Budget by June 15, 2008. A Final Budget must be adopted and filed with Stanislaus County by September 15, 2008, thus providing the Board and staff three months in which to further review the Tentative Budget and modify it when the 2008-2009 State Budget is adopted and the final District accounting for the current fiscal year is complete.

Recently the State communicated a \$90 million property tax shortfall. Our District's share of the \$90 million is approximately \$1.3 million. State apportionment has been adjusted for this revenue shortfall in the current year.

Both colleges have restored some of their FTES decline from prior years. Their budgets have been augmented in the current year to pay for the cost of their FTES restoration. To date this year, Modesto Junior College has restored about 147 FTES and received a budget augmentation of \$365,000. Columbia College has restored about 86 FTES and received a budget augmentation of \$215,000. State apportionment revenue has been adjusted for FTES restoration.

All unit budgets received augmentations to cover the cost of negotiated salary agreements. The District used a set aside COLA contingency budget to cover the negotiated salary agreements. Overall, the budgets were increased by approximately the State allocated COLA of 4.53%.

A deficit savings plan is in place to offset proposed State revenue shortfalls in the subsequent year. In total, the District plans to carry over about \$1,550,000 to next year for this purpose.

The Tentative Budget for 2008-2009 does not include COLA. Both colleges anticipate full restoration from prior years FTES decline and plan to grow above restoration by an amount somewhat over 1%. At the time of this writing, the State may only fund 1% growth for fiscal year 2008-2009. Combining full restoration and growth FTES, the District will grow about 4%. Modesto Junior College plans on a 3.75% increase over the prior year, and Columbia College plans on a 2% increase over the prior year.

The Tentative Budget includes the cost to cover 2008-2009 step-and-column salary increases in the amount of \$650,000. Estimated increases to District-wide energy and insurance costs and a transfer to the Retiree Liability Fund are also included in this Tentative Budget.

RECOMMENDATION: That the Board of Trustees approve the amended 2007-2008 Budget and adopt the 2008-2009 Tentative Budget for the Yosemite Community College District and direct staff to file it with Stanislaus County Superintendent of Schools by July 1, 2008.

II. ACTION ITEMS

C. Discussion Items

2. ☆Establishment of the 2008-2009 Appropriations Limit (Teresa Scott)

Section 7910 of the Government Code provides that "... each year the governing body ... shall establish its appropriations limit for the following year..."

RECOMMENDATION: That the Board of Trustees adopt the report establishing the 2008-2009 appropriations limit.

3. ☆Resolution Authorizing End-of-Year Transfers (Teresa Scott)

California Code of Regulations, Section 58199, provides that the District may, with the consent of the governing board, make transfers as are necessary to permit the payment of the District's obligations incurred during such school year. Transfers may involve General Fund and Special Project expenditure adjustments for 2007-2008.

RECOMMENDATION: That the Board of Trustees adopt **Resolution 07/08-08** authorizing the transfer of appropriations necessary to balance expenditure classifications of the Yosemite Community College District Budget for the 2007-2008 fiscal year.

4. ☆Resolution Authorizing Signatures (Teresa Scott)

In order to conduct the District's day-to-day business, it is necessary for the Board of Trustees to authorize selected employees to act as agents for the Board.

RECOMMENDATION: That the Board of Trustees adopt **Resolution 07/08-09** authorizing selected employees to act as agents for the Board of Trustees.

5. ☆Governing Board Member Election (Roe Darnell)

A Governing Board Member Election for the positions in Trustee Areas 3 and 5 of the Yosemite Community College District will be conducted on Tuesday, November 4, 2008.

In order to properly schedule the election, the Board of Trustees must adopt a resolution including Specifications of the Election Order and file same with the County Superintendent of Schools prior to June 30, 2008.

RECOMMENDATION: That the Board of Trustees adopt **Resolution No. 07/08-10** ordering an election to be conducted on November 4, 2008, in the Yosemite Community College District and direct that the adopted resolution be filed with the Stanislaus Superintendent of Schools prior to June 30, 2008.

II. ACTION ITEMS

C. Discussion Items

6. Five-Year Construction Plan (Tim Nesmith)

Annually the Five Year Construction Plan is updated for submission to the California Community College State Chancellor's Office. The plan is the tool used to apply for construction funding based upon eligibility in the areas of lecture, laboratory, library, AV/TV and office space. Based upon the State's formula, districts with remaining space needs in these areas may submit proposals for funding. The plan has previously been provided to the Board for review.

A Final Project Proposal is being submitted for Modesto Junior College for the Library/Learning Resource Center, a copy of which has previously been provided to the Board for review. Funding for this project will be contingent upon the passage of a new statewide bond. The project proposal has previously been provided to the Board for review.

RECOMMENDATION: That the Board of Trustees receive the plan and approve it for submission to the California Community College's State Chancellor's System Office per Board Policy 3600 – Capital Construction.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

- A. The Board of Trustees will adjourn to a Board Special Meeting on June 18, 2008, from 3:30 to 5:30 p.m., Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.
- B. The next regular meeting of the Board of Trustees will be held on Wednesday, July 9, 2008. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.