

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FORTY FIRST REGULAR MEETING
March 10, 2010

The Agenda and supporting public documents are available for viewing in the Chancellor's Office, Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California. The agenda is also available online at <http://yccd.yosemite.cc.ca.us/Trustees> or by calling (209)575-6509.

3:30 P.M. Open Session – Call meeting to order in the Manzanita Rotunda, Columbia College, adjourn to closed session in the Manzanita Conference Room.

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representative: D. Wirth
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (Stanislaus APN:072-012-058, 109-014-043, 064-010-012,027, 28 and 064-012-010)

5:30 P.M. - Reconvene to Open Session – Dogwood Forum

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approves the minutes of the regular meeting on February 10, 2010.

Comments from the Public

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

I. REPORTS AND INFORMATION ITEMS

A. Student Activity Reports

B. Columbia College Presentation – Black History Exhibit Extended

The “A Celebration of Black History,” exhibit’s run in the Columbia College Manzanita Building Rotunda has been extended through March 10, 2010. The exhibit features a display titled, “The Westward Quest for Freedom,” which provides information on California’s African American Gold Rush history and connections to the Underground Railroad—specifically highlighting the unique ties to our Mother Lode region. Activities centered around the exhibit, since its January 19 opening, included an opening reception, tours, essay writing contest, and film series. Committee members, Sylvia Roberts, author of *Mining for Freedom*, and Doralyn Foletti, Columbia College Student Development and Outreach, will share a summary of the exhibit and events/activities.

C. Academic Senate Activity Reports

D. Activities and Announcements

Modesto Junior College – Interim President Ken White

1. **Professor Sam Pierstorff Publishes First Book of Poetry**

Sam Pierstorff, Professor of English, Editor of Quercus Review and former Modesto Poet Laureate, recently published his first collection of poetry, *Growing Up In Someone Else’s Shoes*, portions of which he wrote and revised during his 2007 sabbatical. The MJC Literature and Language Arts Division will host a poetry reading and book signing with Professor Pierstorff on Thursday, March 11, at 7:00 p.m. in the Student Center Fireside Lounge on East Campus. The event is free and open to the public. Copies of the book are available in the Pirates’ Bookstore.

2. **MJC Theatre Presents “Noises Off”**

The MJC Theatre Department will present the comedy “Noises Off” on March 19, 20, 25, 26, and 27 at 7:30 p.m. and on March 21 and 28 at 2:00 p.m. in the Auditorium of the Performing and Media Arts Center. General admission is \$10 and student/senior tickets are \$8 and are available online at <http://mjc.tix.com>, in the Box Office, or by calling 575-6766 during business hours, and at the door 1½ hours before each performance.

3. **MJC Hosts 26th Annual Hispanic Education Conference**

The Hispanic Education Conference will take place on Saturday, March 27, 8:30 a.m. – 2:00 p.m., in the Performing and Media Arts Center. The keynote speaker will be Jose Hernandez, NASA astronaut, and the theme for the conference is “Learning is Out of This World.” The purpose of the conference is to expose Hispanic and Latino high school students to higher education and to a variety of occupations, and to motivate the youth to aspire to a successful academic life and career preparation. Students will attend a series of career workshops to be presented by Hispanic professionals in a field of their choice. Approximately 800-1,000 participants are anticipated to attend. Information is available by contacting Claudia Ramirez at the MJC Career Development Center (209) 575-6698.

I. **REPORTS AND INFORMATION ITEMS**

D. **Activities and Announcements**

Modesto Junior College – Interim President Ken White, Continued

4. Art Gallery Display

The MJC Art Gallery is currently displaying the work of Douglas Smith, Professor of Photography, in an exhibit entitled "Voluntary Surrender: Scenes From Abandoned Homes" through March 27. An artist's reception is set for Friday, March 12, 5-7 p.m., and both the exhibit and the reception are free and open to the public. The images are a portion of Mr. Smith's 2008-09 sabbatical work.

5. Friends of Music

The MJC Friends of Music will present classical guitarist and composer Benjamin Verdery in concert on Wednesday, March 31, 7:30 p.m. in the Auditorium of the Performing and Media Arts Center. Classical Guitar magazine has called Benjamin Verdery "one of the classical guitar world's foremost personalities. Verdery is an American original." Tickets are \$12 general and \$10 for students and seniors, and are available online at <http://mjc.tix.com>, at the Box Office, and at the door 1½ hours before each performance. Concert proceeds will support MJC music programs and music student scholarships.

6. Faculty Tenure Ceremony

MJC will recognize the tenure of five faculty members at the annual Faculty Tenure Recognition ceremony on Thursday, April 8, at 3:00 p.m. in the Student Center Fireside Lounge on East Campus. Congratulations to Tania Adkins, Professor of Nursing; Charles Mullins, Professor of Speech; Kimberly Tanaka, Professor of Mathematics; James Todd, Professor of Anthropology; and Gerald Wray, Professor of Automotive Technology.

7. "An Evening With Kay Ryan"

MJC will present "An Evening with Kay Ryan" on Saturday, April 10, at 7:30 p.m. in the Auditorium of the Performing and Media Arts Center. Ryan was appointed the Library of Congress's 16th Poet Laureate Consultant of Poetry in 2008. Her poems and essays have appeared in the *New Yorker*, *The Atlantic*, *Poetry*, *The Yale Review*, and *Paris Review*. She was named to the "It List" by *Entertainment Weekly*, and one of her poems has been permanently installed at New York's Central Park Zoo. Her work has been selected four times for the *Best American Poetry* and was included in the *Best of the Best American Poetry 1988-1997*. Ryan will read poems from *The Best of It*, published just this month. Tickets are \$12 general, \$10 for students/seniors, and \$50 for premium seating and a reception with Ryan. Tickets are available online at <http://mjc.tix.com>, at the Box Office, or by calling 575-6766 during business hours.

I. REPORTS AND INFORMATION ITEMS

D. Activities and Announcements

Columbia College – President Joan Smith

1. ★Mission Statement and Vision Statement Reaffirmed

In accordance with the ACCJC Accreditation Standard I.A., Columbia College has completed a review of the College's Mission Statement using an open, collaborative process. Based on this review, the College Mission Statement was not revised and was reaffirmed. Additionally, utilizing this process the College's Vision Statement was also reaffirmed. Both documents were adopted by the Columbia College Council on September 11, 2009.

2. Dean's List

Columbia College has named 181 students meeting the criteria to be on the Dean's List for the Fall 2009 Semester. To qualify, a student must achieve a 3.5 G.P.A. or better with no grade lower than "C" and have completed at least 12 units of work in associate degree-applicable courses during the semester.

3. Occupational Olympics

On Thursday, March 18, from 9:00 a.m. to 1:30 p.m., more than 200 high school students from Tuolumne and Calaveras Counties will compete in eleven vocational areas at the Occupational Olympics. This is the tenth year that the event has been held at Columbia College. Participating schools include Sonora High, Summerville High, Calaveras High, and Bret Harte High.

4. Inside the Entrepreneur: Enlightening Lessons

Columbia College will conclude its Inside the Entrepreneur: Enlightening Lessons lecture series on Friday, March 5, 2010, in the Rotunda of the Manzanita Building from 7-9 p.m. Dirk Travis and Ron Roberson, both Columbia College graduates and Hall of Fame members will speak on how to start your own small business. The event is open to the public. Admission is free, and refreshments will be served.

5. Claim Jumpers Mentor Youths

The Columbia College Claim Jumpers Basketball program has partnered with the Amador-Tuolumne Community Action Agency Mentoring Works program to do a group mentoring project, "Basketball Buddies." Every other Thursday through April 15, team members and youths 4 to 17 years old meet for games, snacks, and basketball drills. Additionally, on home-game days, the group meets and enjoys snacks and court time before the game.

I. REPORTS AND INFORMATION ITEMS

E. Presentations/Updates

1. Chancellor's Update
2. ☆Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects and review the Quarterly Expenditure Report ending January 31, 2010.

Citizens' Bond Oversight Committee: The next CBOC meeting is scheduled for Wednesday, April 7, 2010, at 5:00 p.m., Yosemite Community College District Board Room.

Modesto Junior College: *Allied Health:* Rain continues to hamper progress. The contractor is working on recovering from weather impacts and preparing a recovery schedule. *Infrastructure/ MJC West Roads Project:* Good progress is being made. Projects are continuing in construction. *Softball Complex:* The contractor is awaiting site drying to lay sod grass. *Agricultural Multi Use Pavilion:* The project is in construction. *Science Community Center & GVM:* The bidding phase continues; bid date is scheduled for the end of March. *Student Services:* The project started the bidding process; bids are planned for mid-March. *Founders Hall* has been submitted to the Division of the State Architect for approvals and the *High Tech Center* is in the design development drawing phase.

Columbia College: *Child Development Center:* The project has begun interior finishes for most buildings. *Science and Natural Resources:* The contractor is in construction, concrete slab is scheduled for this month.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Construction	August 2009
Agriculture Multi-Use Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Project	Construction	January 2010
MJC West Roads Project	Construction	January 2010
Science Community Center & GVM	Bid and Award	April 2010
Student Services	Bid and Award	April 2010
Softball Complex	Construction	August 2009
Founders Hall	DSA	January 2011
High Tech Center	Design	December 2011

I. **REPORTS AND INFORMATION ITEMS**

E. **Presentations/Updates**

2. ☆Bond Update, Continued

Current Columbia College Projects

Child Development Center	Construction	November 2008
Science and Natural Resources	Construction	July 2009
Pathways Project	Programming	tbd

Current Educational Outreach Facilities

Calaveras	Property Acquisition	tbd
Oakdale	Property Search	tbd
Turlock	Property Search	tbd
Patterson	DSA Review	tbd

Action items listed in Sections II.A, II.B, II.C, and II.D are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from January 1, 2010 through January 31, 2010.

2. Acceptance of Gifts

A recommendation is made that the Board of Trustees accept with appreciation the following gift(s):

Donor	Gift	Coll	Program
Heritage Ford	Automotive Parts valued at \$49,157	YCCD	Transportation
Nicole Wagner	\$800	MJC	Young Farmer Animal Science Livestock Judging Team
Jim Poore	\$500	MJC	Ag Voss-Berryhill Scholarship Luncheon
Charles Voss Farming	\$250	MJC	Young Farmers Ag Mechanics Quarter Scale Tractor Program

3. Rejection of Claim

The District has received the following claim against the Yosemite Community College District.

Name	Amount of Damages	Description of Incident	Date of Incident
Steven Brewer	\$627.01	Damage to vehicle due to flooded parking lot	01/20/2010

RECOMMENDATION:

That the Board of Trustees rejects the above listed claim and refer it to the District's claims administrator.

☆Denotes Attachment

II. ACTION ITEMS

B. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees take action on the following list of Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Linda Watkins, 8 years of service	Administrative Secretary	Student Learning	CC	4/30/10
Temporary Appointment – Academic:				
Tomasia Drummond	Counselor/Coordinator	Title V – HSI Grant	MJC	3/15/10 - 6/30/10
Lateral Transfers:				
Shelley Akiona	HR Operations Manager	from Chancellor's Office to Human Resources	YCCD	4/1/10
Holly Bowser	Administrative Assistant – 75%	from Child Development Training Consortium to Early College Programs	MJC	3/11/10
Lori Williams	Administrative Secretary	from Information Technology to Fiscal Services	YCCD	4/1/10
Resignation:				
Tamica Jenkins	Campus Security Dispatcher	Campus Safety	YCCD	4/31/10
Non-Renewal of Contract - Administrator:				
Classified Administrator	Executive Director	MJC Foundation	MJC	6/30/10

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<i>Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.</i>					
Denise Brownlee	Site Supervisor	Child Development Ctr	MJC	03/11/10	06/30/10
Alison Darby	Admin Assistant	Financial Aid	CC	05/03/10	06/30/10
Hana Krahenbuhl	Art Model	Arts, Humanities & Comm	MJC	03/11/10	06/30/10

II. ACTION ITEMS

B. Consent Agenda, Personnel

3. Reclassification – CSEA & Leadership Team

In fall 2009, the District launched a pilot process for individual job classification review. That process has concluded and the recommendations are below. A recommendation is made that the Board of Trustees approve the modification of the following individual job classifications, effective March 1, 2010:

Department	Current Class	Current Range	New Classification	New Range
Classified Positions:				
Workforce Training Center, MJC	Administrative Assistant (Vacant)	18	Program Technician	32
Matriculation A&R, MJC	Administrative Specialist (Boyatt, Molly)	26	Program Technician	32
Great Valley Museum, MJC	Museum Office Technician (Dennen, Tana)	18	No Change	22
Instruction Office, MJC	Instruction Office Specialist (Groff, Vicki)	26	No Change	32
Telecourse Office, MJC	Administrative Assistant (Haskin, Kathy)	18	Administrative Technician	22
Science, Math, Eng & Tech Ed, MJC	Instructional Support Specialist (Lotko, William)	29	Information Systems Technician	35
Fiscal Services, Central Services	Risk Management Specialist (Pimentel, Dorothy)	26	No Change	29
Food Services, CC	Food Service Technician (Stanley, Karen)	10	Food Service Specialist	13
EOP&S, MJC	Administrative Assistant (Trejo, Aida)	18	Program Assistant	28
Management Positions:				
Foundation, MJC	Major Gifts Coordinator (Sherriffe, Georgina)	17	Major Gifts Officer	24

II. ACTION ITEMS

B. Consent Agenda, Personnel

4. ☆Sabbatical Leaves 2010-2011

Columbia College and MJC Sabbatical Leave Committees submitted recommendations for 2010-2011 sabbatical leave recipients. The recommendations were reviewed and approved by the College Presidents. The Education Code requires that employees who are granted sabbatical leaves post a bond in an amount equal to the salary received during the leave period, or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during leave if service is not provided to the District in an amount twice the length of the leave (**Resolution No. 09-10/06**).

RECOMMENDATION: That the Board of Trustees take action on the following 2010-2011 requests for sabbatical leaves:

Faculty Name	College	Fall Semester 2010	Spring Semester 2011
Dr. Joseph M. Ryan	CC	Yes	Yes
Deborah Barr	MJC	Yes	Yes
Debra Bolter	MJC	Yes	Yes
Florine Carter	MJC	-	Yes
John Zamora (working sabbatical)	MJC	Yes	Yes

5. ☆Reduction in Force - Classified

Reduction of GED Supportive Services funding has created the need for a reduction in program staff at Modesto Junior College, Workforce Development, effective April 26, 2010:

RECOMMENDATION: That the Board of Trustees approve **Resolution No.09-10/07**, Classified Reduction in Staff, authorizing a reduction in classified personnel and appropriate notice to affected staff.

C. Consent Agenda, Student Travel

1. MJC Speech and Debate Team's National Tournament New Orleans, Louisiana

The MJC Speech and Debate Team has been invited to compete at the Phi Rho Pi National Tournament for Community Colleges in New Orleans, Louisiana. Mr. Todd Guy, team coach, is planning the team trip from April 4–11, 2010. The approximate cost of the trip for the coach and 11 team members will be \$11,000. The trip will be paid through Speech Club Fundraising and/or the Speech Team's fund 12 account.

RECOMMENDATION: That the Board of Trustees approves the MJC Speech and Debate Team's National Tournament, New Orleans Louisiana.

II. ACTION ITEMS

D. Consent Agenda, Application for the Technical Assistance Program (TAP)

1. Application for the Technical Assistance Program (TAP)

Modesto Junior College would like to participate in the Technical Assistance Program (TAP), a segment of the Bridging Research, Information, and Cultures Initiative (BRIC). Funding is available through The Research and Planning Group for California Community Colleges (RP Group) that has a grant setting up technical assistance to work with the colleges. Up to fifteen colleges will be selected to receive an organizational needs assessment, professional development training and customized data facilitation and coaching interventions during the 2010-2011 academic year. Dr. Ken Hart and Adrienne Peek have completed the application process for the college.

RECOMMENDATION:

That the Board of Trustees accepts the application submitted by MJC to participate in the Technical Assistance Program (TAP) and authorize the Chancellor, or a designee, to proceed with participation in the TAP program if an invitation to participate is received.

II. ACTION ITEMS

E. Discussion Items

1. ☆Self- Insured Schools of California Flex Plan Participation Agreement

At the February 10, 2010, Board meeting, Trustees approved the tentative agreements with YFA, CSEA, and the Leadership Team MOU implementing the new benefits program using SISC Blue Shield of California. Part of this agreement states that YCCD will create an Internal Revenue Service Section 125 Flexible Spending Plan for any interested employees.

SISC administers the SISC Flex Plan which allows active employees to set pre-tax dollars aside to pay for certain medical and dependent care expenses. The attached **Resolution No. 09-10/08** states the Yosemite Community College District's intention to participate in the SISC Flex Plan, effective April 1, 2010.

RECOMMENDATION: That the Board of Trustees adopt **Resolution No. 09-10/08** stating the Board's approval to enter into a Participation Agreement with the Self-Insured Schools of California (SISC) to administer a Flex Plan.

2. ☆Board Policy – 1st Reading

YCCD Board Policy 4103 – Academic Senates is presented to the Board as a 1st Reading with proposed revisions to language. The policy has gone through the review process used by the Policy and Procedures Committee and has been presented to District Council.

RECOMMENDATION: That the Board of Trustees conduct a 1st Reading on the proposed revisions to YCCD Board Policy 4103 – Academic Senates.

3. ☆Board Policy – 2nd Reading

YCCD Board Policy 2530 - Weapons on Campus was presented to the Board as a 1st Reading on February 10, 2010, and appears now for a 2nd reading. The policy has gone through the review process used by the Policy and Procedures Committee and has been presented to District Council.

RECOMMENDATION: That the Board of Trustees conduct a 2nd Reading on the proposed revisions to YCCD Board Policy 2530 - Weapons on Campus and adopt said policy.

II. ACTION ITEMS

E. Discussion Items

4. ★YCCD Negotiations Proposal to YFA

The YCCD/YFA agreement is in effect until June 30, 2010, and until such time parties reach a successor agreement. The District has submitted their proposal to negotiate with YFA a new contract to be effective July 1, 2010.

RECOMMENDATION: That the Board of Trustees:

- a. Receive the attached YCCD negotiations reopener to YFA.
- b. Schedule a public hearing on the proposal for April 14, 2010.
- c. Refer the proposal to administrative staff for review.

5. ★YFA Negotiations Proposal to YCCD

The YFA's 2007-2010 Faculty Contract expires June 30, 2010, therefore, YFA submitted their proposal to negotiate with the District and review the contract. In addition, YFA proposes inserting previously agreed upon MOU language, forms and formulas within the body of the contract.

RECOMMENDATION: That the Board of Trustees:

- a. Receive the attached YFA negotiations proposal reopener to the District
- b. Schedule a public hearing on the proposal for April 14, 2010.
- c. Refer the proposal to administrative staff for review.

6. ★YCCD Negotiations Proposal to CSEA, Chapter 420

The YCCD/CSEA contract allows either party to amend or modify the agreement as well as negotiate on contractual language for salary and/or fringe benefits annually. The District has submitted their proposal to review current language and determine if any modifications or changes would be necessary.

RECOMMENDATION: That the Board of Trustees:

- a. Receive the attached YCCD negotiations proposal reopener to CSEA, Chapter 420.
- b. Schedule a public hearing on the proposal for April 14, 2010.
- c. Refer the proposal to administrative staff for review.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

- A. The Board of Trustees will adjourn to a Special Meeting, March 17, 2010, at 3:30 p.m. at Courtyard Marriott, 1720 Sisk Road, Modesto, CA.
- B. The Board of Trustees Spring Retreat will be March 26, 2010, at 9:00 a.m. to 5:00 p.m., at Yosemite Community College District, Conference Room B, 2201 Blue Gum Avenue, Modesto, California. There will be a Closed Session followed by an Open Session.
- C. The next regular meeting of the Board of Trustees will be held on Wednesday, April 14, 2010. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.