

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FIFTH REGULAR MEETING
March 14, 2007

The meeting was called to order by Board Chair Pat Dean at 3:30 p.m. Trustees then recessed to closed session for the purpose of discussing the following closed session agenda items:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Chancellor Search Update
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

The Board of Trustees reconvened to public session at 5:30 p.m. in the Community Education Room, Manzanita Building, Columbia College. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Pat Dean (*absent from 6:20, returned 6:54 p.m.*)
Anne DeMartini
Abe Rojas
Linda Flores
Desirree Abshire
Paul Neumann

Board Members Absent Tom Hallinan
Will McCombs (student trustee)

Others Present S. Hodges, J. Smith, D. Wirth, G. Rose, T. Scott, R. Rose, L. Steuben, D. Baggett, N. Stavrianoudakis, T. Nesmith, J. Swank, J. Daly, C. Martin, L. Steuben, J. Lanchester, D. Gervin, J. Johnson, F. Pogacar, L. Martin, M. McBride, M. Newton, T. Liggett, M. Kennedy, R. Martin, M. Otaya, L. Hallmeyer, C. Chavez, C. Bradford, and G. Molina (recorder).

15,524
Report Out From Closed Session None.

15,525
Approval of Minutes A motion was made by Trustee Neumann, seconded by Trustee Rojas, that the Board of Trustees approve the minutes of the regular meeting of February 21, 2007.

The motion carried with a vote of 6-0.

15,526
Student Activity Reports

There was no report from Modesto Junior College.

Columbia College Associated Students Interim President Jamie Johnson reported that ASCC elections will be held in the first week of April. Club activities are being planned and a bi-annual play presentation is scheduled for March 23-25.

15,527
Academic Senate Reports

Larry Steuben, Columbia College Academic Senate President, reported that the Academic Senate voted to increase the amount of faculty scholarships to \$10,000. The new award amounts are \$3500, \$2500, \$1500 and five awards of \$500. Senate elections have concluded. Beginning May, Kathy Schultz will take over as Senate President. Anne Cavagnero, Jeff Fitzwater, Joe Ryan and Craig Johnson were also elected to office. Kitchell, Facilities Operations staff and President Joan Smith updated the Academic Senate on construction projects and the impact of facilities utilization. Academic Senate will consider this information in class scheduling and course offerings. Auxiliary Services Manager Jeff Whalen spoke with Senate regarding options for reducing textbook costs for students while meeting instructional needs of faculty. Trustee DeMartini congratulated Columbia College's Academic Senate on increasing scholarship opportunities for students.

Curtis Martin, MJC Academic Senate President, was on the Columbia College campus and was able to see the excellent culinary arts program, as well as other college wide activities. MJC Senate voted to eliminate the "W" policy (withdrawal policy) as it was found to be in violation of Title V regulations. The Senate is beginning discussions on how to address student concerns on this topic. Several trustees asked about services and options for students to keep them enrolled in classes. Mr. Martin commented that the Senate believes early identification and intervention is the most effective approach and are focusing efforts in that direction.

REPORTS & INFORMATION

ITEMS

15,528

Activities and Announcements

MJC Friends of Music

President Rich Rose reported that the Friends of Music of Modesto Junior College will present the renowned chamber group *El Mundo* on Friday, March 16, 7:30 p.m., Trinity United Presbyterian Church, 1600 Carver Road, Modesto. The group, which consists of vocalists, strings, bass, viola/cello and plucked instruments, will perform a rich and sensual repertoire of Baroque music from Italy, Spain and Latin America. *El Mundo* is also offering master classes in voice, guitar and violin for MJC music students on Saturday, March 17, in the MJC Music Recital Hall.

<p>Women of Distinction Luncheon</p>	<p>President Rich Rose reported that the MJC and YCCD Chapter of the American Association for Women in Community Colleges (AAWCC) will honor six “Women of Distinction” and a “Mentor of Women” during a luncheon on March 15, in the Mary Stuart Rogers Student Learning Center on West Campus. Congratulations to Flora Carter, Layla Yousif, Carol LaRosa, Mary Ott, Jane Chawinga, Jacqueline Pombo and Wes Page (Mentor of Women Award).</p>
<p>MJC Theatre Presents “New Play Festival”</p>	<p>President Rich Rose reported that the MJC Theatre Department will present a New Play Festival at the Cabaret West (Dance Theatre) on West Campus. Performances are scheduled for March 16, 17, 23, 24 at 7:30 p.m. and March 18 and 25 at 2 p.m. The plays staged will include “<i>Only in Dreams</i>” by Romeo Mora, “<i>King of America</i>” by Stephen King and “<i>The Familiar Stranger</i>” by Tim Glidewell. Tickets will be available at the door, \$10 general admission and \$8 for students and seniors.</p>
<p>MJC Concert Choir and Chamber Singers</p>	<p>President Rich Rose reported that the MJC Concert Choir and Chamber Singers will present a Spring Concert on Friday, March 23, 7:30 p.m., at the Trinity United Presbyterian Church, located at 1600 Carver Road in Modesto. The two groups, under the direction of Richard Colla, will perform a repertoire of classic vocal music. General admission is \$5 and students and senior citizens are \$4.</p>
<p>MJC Agriculture - 54th Annual Future Farmers Field Day</p>	<p>President Rich Rose reported that the 54th Annual Future Farmers of America Field Day hosted by the Modesto Junior College Agriculture & Environmental Sciences Department and Young Farmers is scheduled for Saturday, March 31, 2007. The contests begin at 7:30 a.m. on both East and West Campuses of MJC and at some off-site venues as well. An awards ceremony will be held at 4 p.m. in the MJC Gymnasium on East Campus and it is open to the public. The FFA Field Day attracts over 1,200 high school students from over 100 high schools across California who compete in 19 agriculture-related contests. The event has a reputation for being one of the best FFA Field Days of the year and provides an outstanding competitive learning experience.</p>
<p>Cesar Chavez Day at MJC</p>	<p>President Rich Rose reported that the 3rd Annual Cesar Chavez Day will be held on Thursday, April 5, from 6 p.m. to 9 p.m., on MJC’s East Campus Quad. This year’s guest speaker is Dolores Huerta, co-founder of the United Farm Workers Union. This event celebrates Cesar Chavez’s legacy of respect, dignity, justice, community service and advocacy, and it will feature speakers, information booths and food. Cesar Chavez Day is open to the public and admission is free. The event is being organized by the Associated Students of Modesto Junior College (ASMJC) and the MEChA Club.</p>

Columbia College Exploratory Geothermal Drilling	President Joan Smith reported that a recent exploratory drilling at the site for the new Science & Natural Resources Building at Columbia College will help determine the feasibility for installing a geothermal exchange system for heating and cooling the 24,000 sq. ft. structure. The boring was 300 feet deep and five inches in diameter. If feasible, the “green building” system will tap into the earth’s relatively constant temperatures, which will cut traditional energy costs by 25% to 40%.
Columbia Wine Tasting Festival	President Joan Smith reported that the 31st Annual Columbia Wine Tasting will be held on Sunday, April 22, 1:00 to 4:00 p.m., Columbia State Historic Park. About 500 guests are expected to attend the popular Columbia College Foundation-sponsored event with proceeds benefiting the college’s Culinary Arts Program. Tickets are \$45 per person.
Staff Recognition Dinner	YCCD’s annual Staff Recognition Dinner honoring retirees and 25-year employees will be held on April 13, 2007 at the Almond Pavilion in Oakdale. This year’s theme is “A New Chapter” to be hosted by Dr. Joan Smith and Dr. Rich Rose. In addition to retirees and 25-year employees, staff service awards will be presented to those who have worked at YCCD more than five years (at the 5, 10, 15, 20, 25, 30+ year increments). There will be a no-host social at 6:30 p.m. and dinner at 7:00 p.m. Tickets are \$35 and can be purchased from the Office of External Affairs through April 6.
Columbia College Debaters Win NCFA Conference	President Joan Smith reported that, under forensics coach Dr. Tim Elizondo, Columbia College debaters captured the Northern California Forensics Association (NCFA) championship on February 10, at Diablo Valley College in Concord. Columbia College entered three teams and each advanced to the final elimination rounds. Student team members Taureanna Shimp, Cody Cooper, Caitlin Ellis and Zack Macbeth were present and shared their experiences with the Board. They provided an overview of their preparation process and collaboration within the team. The benefits of the program include personal development of debate and leadership skills, enhancement of critical thinking ability and confidence development as well as recognition of the College and District.
15,529 <u>Presentations/Updates</u> Enrollment Update	Vice President Dennis Gervin reported that while headcount has been down approximately 7% for Spring, Columbia College anticipates 1% growth, and possibly reaching 2%. FTES are at 952, down about 5-10 from this time last year. Chair Dean stated that she is excited about the first session Middle College which has an enrollment of 30 students.

In response to inquiry by Trustee Flores, Vice President Gervin reported that high school enrollment has declined over the last two years but is now starting to plateau.

MJC President Rich Rose reported that FTES are at 5,893, down about 228 from last Spring. The Weekend College program is doing well and a market for that type of course offerings has been identified. This offering will add to Fall semester.

Classification Study and Salary Survey

Vice Chancellor of Human Resources, Diane Wirth, reported that the job classification phase for both Leadership Team and Classified Staff is completed and CPS is completing their Final Classification Report. Their recommended job classifications and descriptions are available to staff on the YCCD intranet (<http://yccdnet/reclass/>).

The Salary Survey phase is now underway and nearing completion. CPS expects to complete their analysis of the salary data by March 30 and plans to submit their final report to the District in mid-April.

Bond Update

Mark Newton, Kitchell representative, reported on Bond progress to the Board. Mr. Kitchell also reviewed the quarterly expenditure report (**Report #2213**) with the Board.

Citizens' Bond Oversight Committee: The Citizens' Bond Oversight Committee meeting will be held on April 4, 2007 from 6:00-7:00 p.m. at the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto. The CBOC will receive the quarterly expense report at that meeting.

Modesto Junior College Update: The campus master planning process has been condensed down from six to three months. The *Ag Housing Project* is moving forward and should be ready for occupancy by the end of this year. The costs of the *Ag Pavilion* are under review; in response to inquiry by Trustee DeMartini, the project's square footage for non-program related space will be cut. The *Parking Structure* committee is identifying goals. *Allied Health* originally requested separate spaces for lab and lecture halls but will build according to state growth allotment of 3%. Trustee Rojas stated that the EMP will assist in establishing a realistic building plan. The *Auditorium* expected completion date is March 2008. The Facilities Planning and Operations department is providing presentations on facilities utilization for staff; addressing facilities utilization that will put the District in position to apply for state funding.

The Calaveras Educational Outreach Facility: The District received a preliminary proposal for the property adjacent to the County Board of Education property.

The West Side Outreach Facility: The District continues to wait for results on the transfer of property from the donor.

Columbia College: *Campus Master Plan:* This topic will be discussed in detail later in the agenda.

ACTION ITEMS
Consent Agenda
15,530

A motion was made by Trustee Neumann and seconded by Trustee Flores, that the Board approve all items appearing on the Consent Agenda as follows:

Purchase Orders

Approve purchase orders issued from January 1, 2007, to January 31, 2007.

Acceptance of Gifts

Accept with appreciation the following gifts:

- a. Cromacheck color proofing film (10 boxes of 20"x24" sheets and 11 packs of 50 30"x40" sheets) from Container Graphics to be used in the Communication Graphics program at Modesto Junior College.
- b. \$6,250 equipment donation from Bob Erickson Equipment to be used in the Animal Science program at Modesto Junior College.
- c. \$500 and transportation of a tractor to the Mulrooney Auction Company in Manteca from Mr. & Mrs. John Boer, III, to be used in the Ag Department forage crop unit at Modesto Junior College.
- d. Fruit trees from Burchell Nursery, Inc. to be used in the Fruit Science program at Modesto Junior College.
- e. A 5,000 Youth Easystand Standing Frame, to be used in the Health and Human Performance program at Columbia College.

Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments (**Report #2214**) and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education/California Instructional School Garden Program - MJC
Agency share: \$5,000
Proposer share: \$-0-

15,531
Personnel Items

Grant retirement status to **Sharon McIntire**, Instructional Assistant II, Business, Behavioral & Social Sciences, Modesto Junior College, effective May 2, 2007 and officially commend her for 18 years of valuable service to the District.

Approve the probationary appointment of **Moises Aguilar** to the position of Laboratory Assistant II, Allied Health, Modesto Junior College, effective March 1, 2007, contingent upon funding (8 month work year).

Approve the probationary appointment of **Rosa Mendonca** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 15, 2007.

Approve the probationary appointment of **Larry Lee** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 15, 2007.

Approve the probationary appointment of **Michael Siedler** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective March 5, 2007.

Accept the resignation of **Louis "Tom" O'Neil**, Dean of Instructional Services/Arts & Sciences, Columbia College, effective June 30, 2007.

Accept the resignation of **Rebecca Noel Langley**, Admissions & Records Technician III, Admissions/Student Services, Modesto Junior College, effective February 23, 2007.

Accept the resignation of **Gregory Johnson**, Campus Security Officer, Modesto Junior College/Yosemite Community College District, effective July 18, 2006.

Accept the resignation of **Alba Jimenez**, Associate Teacher, Child Development Center, Modesto Junior College, effective February 20, 2007.

Approve the termination of employment of a probationary classified employee in the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 2, 2007.

Short-Term Appointees

Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 5-0. *(Trustee Dean left the meeting at 6:20 p.m.)*

DISCUSSION ITEMS

15,532

Board Policy 7105 (Election of Student Member) – 2nd Reading

Interim Chancellor Hodges reported that Board Policy 7105 (Election of Student Member) is before the Board for a second reading. Education Code states that the student trustee is required to enroll in at least five semester units, supported by

a legal opinion by School Services of California, Inc. Current Board Policy requires twelve units and therefore needs to be modified to reflect the five-unit minimum. The Board of Trustees conducted a second reading on the proposed language change to YCCD Board Policy 7105. There were no comments from the public.

A motion was made by Trustee Neumann and seconded by Trustee DeMartini that the Board approve the proposed language change to Policy 7105 and adopt said policy.

The motion carried with a vote of 5-0.

15,533
Citizens' Bond Oversight
Committee

Interim Chancellor Hodges reported that ten applications were submitted from the public to fill the vacancies on the Citizens' Bond Oversight Committee. Chancellor Hodges reviewed the applications and has recommended three individuals to fill the current vacancies. He also thanked those that were interested in serving and completed the application process.

A motion was made by Trustee DeMartini and seconded by Trustee Abshire that the Board of Trustees appoint 1) Gary McKenzie (Business Representative), 2) James West (At-Large Representative), and 3) Terry Plett (At-Large Representative), as recommended by the Chancellor.

The motion carried with a vote of 5-0.

15,534
Columbia College Master
Plan

Kitchell representative Matt Kennedy reported that as part of the comprehensive planning process for Columbia College, LPA was the Master Planner selected to create a new master plan for the campus with direction from the Master Plan Committee. The plan being presented represents input from faculty, students, administration, classified staff and the community and provides the college's facility vision for the next 20 years. This should be viewed as a living document as it will be updated periodically as the needs of the college change. The proposed Master Plan for Columbia College has previously been provided to the Board (**Report #2215**).

Teresa Page, President of LPA Sacramento and Brad Nelson were in attendance. Brad Nelson presented the Campus Master Plan. The planning process began with the committee developing a vision, goals and objectives, site and landscape design, circulation, and site design, etc. An open house was held in October where feedback from community members, staff and students was received to incorporate into the document. Highlights in the Campus Master Plan include enhanced gathering areas for Manzanita, Willow and Aspen; signage, gateways and wayfinding, including the development of a signage hierarchy; and design guidelines. Trustee

Neumann commented on the student friendly signage. Trustee Abshire recommended that the plan should address accessibility issues; it was reported that an accessibility consultant was hired to address these concerns.

Mark Newton reported that the geothermal testing is completed and being analyzed by engineers. Trustee Rojas inquired about the elodea in the lake; Assistant Director Judy Lanchester reported that this issue is being addressed.

A motion was made by Trustee Neumann and seconded by Trustee Abshire, that the Board accept the Columbia College Campus Master Plan, as amended.

The motion carried with a vote of 5-0.

15,535
Measure E Program
Management Plan

Mark Newton of Kitchell reported that the Measure E Program Management Plan was adopted by the Board of Trustees on February 15, 2006, with the expectation that the information would be updated on a regular basis. An annual revision is before the Board for approval that includes budget changes to projects at both Columbia College and Modesto Junior College. The proposed 2007 revisions to the Program Management Plan have previously been provided to the Board. Mark Newton reviewed the revisions for the Board.

A motion was made by Trustee Rojas and seconded by Trustee Neumann that the Board of Trustees accept the 2007 revision to the Program Management Plan.

The motion carried with a vote of 6-0. *(Trustee Dean returned at 6:54 p.m.)*

15,536
COMMENTS
From the Public

There were no additional comments from the public.

Executive Vice Chancellor Teresa Scott introduced the new District Grants Director, Ms. Celise Bradford to the Board.

From the Board of Trustees

Trustee DeMartini reported that she is working hard on the Chancellor Search Committee. Trustee Flores attended the Teen Summit at the Mary Stuart Rogers Learning Center. Trustee Abshire attended the Spanish Lip Sync Contest. Approximately 500 students attended the El Concilio sponsored event which was televised by TeleMundo. At the event she encouraged students to attend MJC and Columbia College. She thanked El Concilio and students for having her at the event and informed the Board that the event will continue for the next two Saturdays. Trustee Dean attended the Governance workshop in Florida.

15,537

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, April 11, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

The meeting recessed at 7:02 p.m.

Pat Dean, Chair
YCCD Board of Trustees

Stan Hodges, Secretary
YCCD Board of Trustees