

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FIFTH REGULAR MEETING
March 14, 2007

3:30 P.M. Open Session - Call meeting to order in the Community Education Room, Manzanita Building, Columbia College, adjourn to closed session in the Manzanita Conference Room

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Chancellor Search
 2. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

5:30 P.M. - Reconvene to open session – Community Education Room, Manzanita Building

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

Televised Meetings: Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

Video Streams: Video streams occur on the two Fridays following the Board meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: www.gomjc.org/mjcvideo.

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on February 21, 2007.

I. REPORTS AND INFORMATION ITEMS

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements

1. MJC Friends of Music

The Friends of Music of Modesto Junior College will present the renowned chamber group *El Mundo* on Friday, March 16, 7:30 p.m., Trinity United Presbyterian Church, 1600 Carver Road, Modesto. The group, which consists of vocalists, strings, bass, viola/cello and plucked instruments, will perform a rich and sensual repertoire of baroque music from Italy, Spain and Latin America. Concert tickets will be available at the door for \$12 general admission and \$10 for students and seniors. *El Mundo* is also offering master classes in voice, guitar and violin for MJC music students on Saturday, March 17, in the MJC Music Recital Hall. For more information contact Professor Cherrie Llewellyn, 575-6262.

2. Women of Distinction Luncheon

The MJC and YCCD Chapter of the American Association for Women in Community Colleges (AAWCC) will honor six "Women of Distinction" and a "Mentor of Women" during a luncheon on March 15, 12 noon, in the Mary Stuart Rogers Student Learning Center on West Campus. Congratulations to Flora Carter, Layla Yousif; Carol LaRosa, Mary Ott, Jane Chawinga, Jacqueline Pombo and Wes Page (Mentor of Women Award). Tickets will be available in advance through March 9, and are \$14 for AAWCC members and \$16 for non-members. For tickets call Pam Gurnari, 575-6901, or Geri Wend, 575-6277.

3. MJC Theatre Presents "New Play Festival"

The MJC Theatre Department will present a New Play Festival at the Cabaret West (Dance Theatre) on West Campus. Performances are scheduled for March 16, 17, 23, 24 at 7:30 p.m. and March 18 and 25 at 2 p.m. The plays staged will include "*Only in Dreams*" by Romeo Mora, "*King of America*" by Stephen King and "*The Familiar Stranger*" by Tim Glidewell. Tickets, which will be available at the door, are \$10 general admission and \$8 for students and seniors.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

4. MJC Concert Choir and Chamber Singers

The MJC Concert Choir and Chamber Singers will present a Spring Concert on Friday, March 23 at 7:30 p.m. at the Trinity United Presbyterian Church, located at 1600 Carver Road in Modesto. The two groups, under the direction of Richard Colla, will perform a repertoire of classic vocal music. General admission is \$5 and students and senior citizens are \$4.

5. MJC Agriculture - 54th Annual Future Farmers Field Day

The 54th Annual Future Farmers of America Field Day hosted by the Modesto Junior College Agriculture & Environmental Sciences Department and Young Farmers is scheduled for Saturday, March 31, 2007. The contests begin at 7:30 a.m. on both East and West Campuses of MJC and at some off-site venues as well. An awards ceremony will be held at 4 p.m. in the MJC Gymnasium on East Campus and it is open to the public. The FFA Field Day attracts over 1,200 high school students from over 100 high schools across the California who compete in 19 agriculture-related contests. The event has a reputation for being one of the best FFA Field Days of the year and provides an outstanding competitive learning experience.

6. Cesar Chavez Day at MJC

The 3rd Annual Cesar Chavez Day will take place on Thursday, April 5, from 11 a.m. to 2 p.m., on Modesto Junior College's East Campus Quad. This year's guest speaker will be Dolores Huerta, co-founder of the United Farm Workers Union. Another invited guest is Jose Montoya, founder of the artist group "Royal Chicano Air Force" that was started during the Chicano civil rights movement. The goal of this event is to celebrate Cesar Chavez's legacy of respect, dignity, justice, community service and advocacy, and it will feature speakers, information booths and food. The Cesar Chavez Day is open to the public and admission is free. The event is being organized by the Associated Students of Modesto Junior College (ASMJC) and the MeCHa Club.

7. Columbia College Exploratory Geothermal Drilling

A recent exploratory drilling at the site for the new Science & Natural Resources Building at Columbia College will help determine the feasibility for installing a geothermal exchange system for heating and cooling the 24,000 sq. ft. structure. The boring was 300 feet deep and five inches in diameter. If feasible, the "green building" system will tap into the earth's relatively constant temperatures, which will cut traditional energy costs by 25% to 40%. Results of the study will be announced shortly.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

8. Columbia Wine Tasting Festival

The 31st Annual Columbia Wine Tasting will be held on Sunday, April 22, 1 to 4 p.m., Columbia State Historic Park. About 500 guests are expected to attend the popular Columbia College Foundation-sponsored event with proceeds benefiting the college's Culinary Arts Program. Tickets are \$45 per person; contact the President's Office at 588-5115 for more information.

9. Columbia College Debaters Win NCFA Conference

Under forensics coach Dr. Tim Elizondo, Columbia College debaters captured the Northern California Forensics Association (NCFA) championship on February 10, at Diablo Valley College in Concord. Columbia College entered three teams in the tournament and each advanced to the final elimination rounds. The team of Taureanna Shimp and Cody Cooper defeated Mt. Hood Community College to capture the title match. Danielle Carmack, Angieszka "Sijil" Blackwolf and Jordan Horn achieved a 5-1 record before losing in the quarterfinals. Newcomers Caitlin Ellis and Zack Macbeth reached the semifinals.

10. Staff Recognition Dinner

YCCD's annual Staff Recognition Dinner honoring retirees and 25-year employees will be held on April 13, 2007 at the Almond Pavilion in Oakdale. This year's theme is "A New Chapter" to be hosted by Dr. Joan Smith and Dr. Rich Rose. In addition to Retirees and 25-year employees, staff service awards will be presented to those who have worked at YCCD more than five years (at the 5, 10, 15, 20, 25, 30+ year increments). There will be a no-host social at 6:30 p.m. and dinner at 7:00 p.m. Tickets are \$35 and can be purchased from the Office of External Affairs, Tawny LaBarbera (ext. 6519), through April 6.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Enrollment Update

Columbia College President Joan Smith and Modesto Junior College President Richard Rose will provide the Board of Trustees with an update regarding student enrollment at both colleges.

2. Classification Study and Salary Survey

CPS has completed their work for the classification phase for both Leadership Team and Classified Staff and is in the process of preparing their Final Classification Report. Their recommended job classifications and descriptions are now available to staff on the YCCD intranet (<http://yccdnet/reclass/>). The next phase of the study which is the Salary Survey is now underway. CPS expects to complete their analysis of the salary data by March 30 and plans to submit their final report to YCCD in April.

3. Bond Update

Citizens' Bond Oversight Committee will conduct the next quarterly meeting on Wednesday, April 4 at 6 pm. The quarterly expense report, previously provided to the District Board, will be presented at this CBOC meeting.

Columbia College - *Columbia College Campus Master Plan*: will be presented to the Board as part of this meeting under a separate item. *Child Development Center*: Pinyon design has been accelerated to complete the relocation prior to the start of the main project. *Science and Natural Resources*: Test readings have been completed and analysis of life-cycle costing for implementation is underway.

Modesto Junior College - *Campus Master Planning* began on March 1st with a meeting with the college administration followed by a meeting with the Facilities Design Committee. A schedule of meetings will be posted on the college web site. *Agricultural Complex: Housing* continues in design, and will go out to bid in the coming months. Construction will be done over the summer with an anticipated move in scheduled for December. The *Pavilion* cost model shows the project over budget. A value engineering session will be scheduled to bring the project back into compliance. *Allied Health* has conducted a cost model and reductions have been accomplished in non-lab areas to bring the project back within budget. The *Parking Structure* design meeting was held on March 2 and will continue. The *Auditorium* project is 25% complete.

Calaveras Educational Outreach Facility: The property owner for the land adjacent to the County Board of Education property has been contacted to prepare a proposal for this additional land.

I. **REPORTS AND INFORMATION ITEMS**

D. Presentations/Updates

3. Bond Update - Continued

West Side Educational Outreach Facility: Preparation of the proposed map to separate the 30 acres for donation continues by the land donor's engineer. Current projection is to have this approved by the city in July.

Quarterly Expense Report: The quarterly expense report has previously been provided to the Board for review.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from January 1, 2007 through January 31, 2007.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gift(s):

- a. Cromacheck color proofing film (10 boxes of 20"x24" sheets and 11 packs of 50 30"x40" sheets) from Container Graphics to be used in the Communication Graphics program at Modesto Junior College.
- b. \$6,250 equipment donation from Bob Erickson Equipment to be used in the Animal Science program at Modesto Junior College.
- c. \$500 and transportation of a tractor to the Mulrooney Auction Company in Manteca from Mr. & Mrs. John Boer, III, to be used in the Ag Department forage crop unit at Modesto Junior College.
- d. Fruit trees from Burchell Nursery, Inc. to be used in the Fruit Science program at Modesto Junior College.
- e. A 5000 Youth Easystand Standing Frame, to be used in the Health and Human Performance program at Columbia College.

3. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education/California Instructional School Garden Program - MJC
Agency share: \$5,000
Proposer share: \$-0-

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Sharon McIntire**, Instructional Assistant II, Business, Behavioral & Social Sciences, Modesto Junior College, effective May 2, 2007 and officially commend her for 18 years of valuable service to the District.

2. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Moises Aguilar** to the position of Laboratory Assistant II, Allied Health, Modesto Junior College, effective March 1, 2007, contingent upon funding (8 month work year).

3. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Rosa Mendonca** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 15, 2007.

4. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Larry Lee** to the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 15, 2007.

5. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Michael Siedler** to the position of Campus Security Officer I, Campus Security, Yosemite Community College District, effective March 5, 2007.

6. Resignation – Educational Administrator

RECOMMENDATION: That the Board of Trustees accept the resignation of **Louis “Tom” O’Neil**, Dean of Instructional Services/Arts & Sciences, Columbia College, effective June 30, 2007.

II. ACTION ITEMS

B. Personnel Items

7. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Rebecca Noel Langley**, Admissions & Records Technician III, Admissions/Student Services, Modesto Junior College, effective February 23, 2007.

8. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Gregory Johnson**, Campus Security Officer, Modesto Junior College/Yosemite Community College District, effective July 18, 2006.

9. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Alba Jimenez**, Associate Teacher, Child Development Center, Modesto Junior College, effective February 20, 2007.

10. Termination of Employment – Classified (Probationary)

RECOMMENDATION: That the Board of Trustees approve the termination of employment of a probationary classified employee in the position of Custodian, Facilities Planning & Operations, Yosemite Community College District, effective March 2, 2007.

11. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

II. ACTION ITEMS

C. Discussion Items

1. ☆Board Policy 7105 (Election of Student Member) – 2nd Reading

Attached is YCCD Board Policy 7105 (Election of Student Member) with proposed changes. Education Code states that the student trustee is required to enroll in at least five semester units, supported by a legal opinion by School Services of California, Inc. Current Board Policy requires twelve units and therefore needs to be modified to reflect the five-unit minimum.

RECOMMENDATION: That the Board of Trustees conduct a second reading on the proposed language change to YCCD Board Policy 7105, Election of Student Member, and approve said policy.

2. Citizens' Bond Oversight Committee

Ten individuals submitted applications to serve on the Citizens' Bond Oversight Committee to fill vacancies on the committee. The Chancellor is forwarding three names to be appointed by the Board to fill the vacancies. We have continued to extend the deadline for the Columbia College student position on the committee until filled.

RECOMMENDATION: That the Board of Trustees appoint 1) Gary McKenzie (Business Representative), 2) James West (At-Large Representative), and 3) Terry Plett (At-Large Representative), as recommended by the Chancellor.

3. Columbia College Campus Master Plan

As part of the comprehensive planning process for both colleges, campus planning firms were selected to create a new master plan for each campus. The goal was to provide a plan that will give direction for the growth of the campus. Columbia College has been working with LPA as their Campus Master Planner. The college then engaged a Campus Master Plan Committee to provide direction. The plan being presented represents input from faculty, students, administration, classified staff and the community and provides the college's facility vision for the next 20 years. This should be viewed as a living document as it will be updated periodically as the needs of the college change. The proposed Master Plan for Columbia College has previously been provided to the Board. Matt Kennedy from Kitchell will provide the Board with an overview of the Campus Master Plan.

RECOMMENDATION: That the Board of Trustees accept the Columbia College Campus Master Plan.

II. ACTION ITEMS

C. Discussion Items

4. Measure E Program Management Plan

The Measure E Program Management Plan was adopted by the Board of Trustees on February 15, 2006, with the expectation that the information would be updated on a regular basis. This annual revision is before the Board for approval that includes budget changes to projects at both Columbia College and Modesto Junior College. The proposed 2007 revisions to the Program Management Plan have previously been provided to the Board. Mark Newton from Kitchell will provide the Board with an overview of the revisions to the Program Management Plan.

RECOMMENDATION:

That the Board of Trustees accept the 2007 revision to the Program Management Plan.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, April 11, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.