

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
BOARD STUDY SESSION and
FIVE HUNDRED AND EIGHTY- EIGHTH REGULAR MEETING
February 12, 2014

The Board Study Session was called to order by Chair Lynn Martin at 2:00 p.m.

Presentation The Board of Trustees received training on the BoardDocs e-governance program.

Board Members Present Lynn Martin, Board Chair
Don Viss, Vice Chair
Anne DeMartini
Tom Hallinan
Mike Riley
Abe Rojas

Board Members Absent Linda Flores
Student Trustee (position vacant)

Others Present J. Smith, T. Scott, M. Gang, N. Stavrianoudakis, G. Molina, and J. Mathies (Recorder).

Public Comments There were no comments from the public.

Trustees adjourned to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 Property Negotiator
Conference with Real Property Negotiator (Stanislaus APN: 089-019-015, 089-019-016, 089-019-017, 089-019-018, 081-022-010.)
 4. Pursuant to G.C. Section 54956.9(a) - Existing Litigation
Case: Van Tuinen vs. Yosemite Community College District, et al.,
USDC Case #1:13-CV-01630-LJO-SAB

The Board of Trustees reconvened to Open Session at 5:38 p.m. in the Yosemite Community College District Board Room.

The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present	Lynn Martin, Board Chair Don Viss, Vice Chair Anne DeMartini Tom Hallinan Mike Riley Abe Rojas Linda Flores
Board Members Absent	Student Trustee (Position Vacant)
Others Present	J. Smith, T. Scott, V. Simmons, M. Gang, J. Stearns, L. Buckalew, B. Sinclair, A. Fairchilds, D. Fairchilds, S. Schrader, M. Kennedy, E. Anderson, L. Jackson, M. Newton, M. Shively, D. Bolter, S. Curl, M. Adams, A. Gonzalez, T. Kosik, M. Jones, H. Coit, J. Hamilton, M. Sundquist, G. Womble, J. Todd, N. Stavrianoudakis, J. Leamy, B. Thames, G. Molina, J. Mathies (Recorder).
Report Out From Closed Session	There was no reportable action from Closed Session.
Approval of Minutes	A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the Minutes of the Regular Meeting on January 8, 2014. The motion carried with a vote of 6-0. Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas Trustee Flores not in the room at time of vote.
<u>PUBLIC COMMENTS</u>	Samantha Huebner, a member of the California Student Housing invited the Trustees to an open house.
<u>REPORTS & INFORMATION ITEMS</u> <u>Modesto Junior College Presentation</u>	Jillian Daly, Dean of Literature and Language Arts/Library and Learning Resources, and Shirley Miranda, STEM Center Manager presented an update on student use and upcoming plans for the newly opened East Campus Library & Learning Center (L&LC).
<u>Constituency Reports</u>	Monthly Reports were given by the following:
Student Senate	Student Senate Activity Reports (ASMJC President Andrew Campbell for MJC and ASCC President Matt Chrisman for Columbia College)
Leadership Team Advisory Council	Leadership Team Advisory Council (LTAC President Shawna Dean)

Yosemite Faculty Association

Yosemite Faculty Association
(YFA President Debi Bolter)

California Schools Employee Association

California Schools Employee Association
(CSEA President Rosanne Faughn)

Faculty Representative to the Board

Faculty Representative to the Board
(Brian Sinclair)

Academic Senate

Academic Senate
(CCAS President John Leamy,
MJCAS – no report this month)

Activities and Announcements

Both MJC President Jill Stearns and Columbia College President Angela Fairchilds expressed their appreciation to the many staff members regarding each college's Accreditation reaffirmation.

Modesto Junior College

President Jill Stearns called the Board's attention to the following MJC activities and announcements described in the February Board Agenda:

1. Dr. James Todd Recognized with Cardoza Award
2. Student Art on Display in MJC Gallery
3. Spring Science Colloquium – Science That Matters
4. Cash for College Night
5. Civic Engagement Project Offers Spring Film and Lecture Series
6. Spring Speech Night set for February 25
7. MAPS Offer "Chaos Theory" Presentation

Columbia College

President Angela Fairchilds called the Board's attention to the following Columbia College activities and announcements described in the February Board Agenda:

1. Occupational Olympics
2. 38th Annual Columbia Wine Tasting
3. Students Attend March in March

Yosemite Community College District

Chancellor Smith announced that the Board of Trustees will begin using BoardDocs Pro, an e-governance program. She expressed appreciation for the collaborative effort regarding Accreditation. She reported that Executive Vice Chancellor of Fiscal Services Teresa Scott will be making a presentation on Community College Finance for the Solano CCD Leadership Academy in June.

Presentations/Updates

Chancellor's Update

Chancellor Smith gave an update on the Leadership Team training and briefly reported on a number of changes in the area of Higher Education.

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond project – MJC Roads.

Modesto Junior College: *North Hall:* The project is in construction. *Science Community Center/Great Valley Museum (GVM):* GVM is in construction. GVM Storage Building is out to bid.

Columbia College: *Manzanita Building Remodel:* The project is in the bidding phase.

Central Services: *Central Services Building:* The project is in design.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Infrastructure Increment II	Complete	February 2011
Science Community Center and GVM	GVM Under Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	Move-in	September 2012
High Tech Center (North Hall)	Construction	September 2013
Career Transfer Center	Complete	May 2013

Current Columbia College Projects

Manzanita Building	Bidding	March 2014
Sequoia Building	Complete	August 2013
Redbud (MJC Funded)	Complete	March 2013
Roads Phase I	Complete	June 2013
Roads Phase II	Design	May 2014
Secondary Effects (Tamarack)	Complete	November 2013

Current Central Services Projects

Primary Data Center	Commissioning	August 2012
Secondary Data Center	Commissioning	April 2013
Shipping and Receiving	Complete	August 2012
Central Services Building	Design	Fall 2015

Current Educational Outreach Facilities

Calaveras	Design	Tbd
Oakdale	Property Search	Tbd
Turlock	CEQA Review	Tbd
Patterson	Design	Tbd

Definition of "Complete" for Facilities refers to "YCCD Occupancy".
DSA= Division of State Architect.

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ACTION ITEMS
Consent Agenda

Two corrections were noted to the Consent Agenda by Interim Vice Chancellor of Human Resources Victoria Simmons:

1. Page 12, Personnel Transaction Items, Probationary Appointment, Classified: The name to be filled in for the multimedia technician in the Information Technology Department is Kevin Granados.
2. Page 14, Recommendation, Item C. 1. The effective date is February 13, 2014, (not January 9, 2014.)

A motion was made by Trustee Rojas and seconded by Trustee Flores to approve Consent Items A through E with corrections.

The motion carried with a vote of 7-0.

Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas, and Flores.

Fiscal Services
Purchase Orders

The Board of Trustees approved the purchase orders issued from December 1, 2013, through December 31, 2013.

Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

Donor	Gift	College	Program
Fastenal	90 pounds of Carbide Tooling (value \$1,200)	MJC	Technical Education and Workforce Development Division Machine Tool Technology Department
Phillips Corporation/Haegar Incorporated	55 pounds of Carbide Tooling (value \$680)	MJC	Technical Education and Workforce Development Division Machine Tool Technology Department
Auto/Industrial Paint Company	PPG Environbase HP toners and Pigments/Touchmix Computer Mixing and Color Retrieval System (value \$10,000)	MJC	Technical Education and Workforce Development Division Auto Body Department
Marty McKinsey	Lab Manual PDF and License to Print up to 200 Copies of Student Manuals in Support of the Lab Volt 100 Trainers	MJC	Electronics Technology Department
Doc Wait	200 copies of "Ornamental Plants, Their Care, Use, Propagation and Identification" (value \$3,000)	MJC	Ag & Environmental Horticulture Science Program

Notice of Completion of Contract

The following project contracts have been completed and inspected. The Board accepted the work performed as having been completed in accordance with the plans and specifications and authorized final payment of 10% of the total contract amount.

Bid #	Project Name	College	Contractor	Amount
12-1677	Primary Data Center	MJC	Seward L. Schreder Construction, Inc.	\$4,517,527.57
12-1688	East Campus Library Renovation	MJC	Acme Construction Company, Inc.	\$5,083,020.00
13-1708	Roadways – Phase I	CC	George Reed, Inc.	\$456,008.73

Rejection of Claim

The District received the following claim against the Yosemite Community College District:

Name	Amount of Damages	Description of Incident	Date of Incident
Steve Mizuno	\$7,104.73	Property Damage	10/3/13

The Board of Trustees rejected the above claim and referred it to the District's claims administrator.

Consent Agenda, Proposed Curriculum Changes

MJC Proposed Curriculum Changes - 2013-2014 Academic Year

Per action of the Modesto Junior College Curriculum Committee, Modesto Junior College requests that the YCCD Board of Trustees approve the following curricular changes. They will take effect with the beginning of the 2014-2015 academic year unless otherwise indicated. Changes will be reflected in the 2014-2015 MJC Catalog and Schedule of Classes. Changes that require CCCC approval will be implemented upon CCCC approval.

The Board of Trustees approved the Curriculum Changes Report additions, deletions, and modifications for Modesto Junior College as of the January 21, 2014, Curriculum meeting which was attached to the Agenda. **(See Report #2457)**

Consent Agenda, Student Travel

MJC Dance Students Trip to Tempe, Arizona

The MJC Dance program has been invited to attend the American College Dance Festival West Region conference at Arizona State University in Tempe, Arizona, from March 12 to March 16, 2014. The conference provides a venue to engage in performances, workshops, panels, and master classes. Faculty members Lori Bryhni and Kim Davis, administrator Michael Sundquist, and nine students seek Board approval to attend this event. The approximate cost of the trip is \$10,000, which includes conference registration, airfare, transportation, and hotel accommodations.

Expenses will be paid using funds from the Fund 12 dance account, the Friends of MJC Dance contributions, and student fund raising efforts.

The Board of Trustees approved the MJC Dance Students Trip to Tempe, Arizona, from March 12 to March 16, 2014.

Geology Field Studies -
Canada and the Pacific
Northwest

MJC is seeking Board approval of Geology Studies of Canada and the Pacific Northwest for Summer 2014. Instruction will be offered from July 21 to July 31, 2014, by MJC instructors Garry Hayes and Susan Kerr, who will share instruction and supervision of students in Geology 174 and Anthropology 174. Sites to be studied in this incredible geological province will include Banff and Jasper National Parks, Vancouver Island, Revelstoke and Glacier National Parks, Olympic National Park, and the Burgess Shale. They will see some of the most spectacular geology on our continent. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the \$1,300 cost of the trip itself.

Note: This course may be offered as Geology 174, Geology Summer Field Studies, as in the past or as Geology 192, Geology of the Pacific Northwest, currently in the approval queue for the Curriculum Committee.

The Board of Trustees approved the Geology Field Studies - Canada and the Pacific Northwest trip from July 21 to July 31, 2014.

Anthropology Field Studies -
Anthropology of Canada
and the Pacific Northwest

MJC is seeking Board approval of Anthropology Field Studies of Canada and the Pacific Northwest for summer 2014. Instruction will be offered from July 21 to July 31 by MJC instructors Susan Kerr and Garry Hayes who will share instruction and supervision of students in Geology 174 and Anthropology 174. Students will travel to cultural sites, including sites excavated through Underwater Archaeology at Jasper National Park, remains of the first inhabitant of the New World in Alberta and Glacier National Parks, and will learn about the incredible and highly complex cultures of the Pacific North Coast on Vancouver Island. They will experience a multitude of anthropological cultures, living and dead, and see evidence of how people lived in the past, and how archaeologists recreate that past. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the \$1,300 cost of the trip itself.

The Board of Trustees approved the Anthropology Field Studies - Anthropology of Canada and the Pacific Northwest trip from July 21 to July 31, 2014.

MJC Speech and Debate Team's National Tournament, Denver, Colorado, Trip

The MJC Speech and Debate Team has been invited to compete at the Phi Rho Pi National Tournament for Community Colleges in Denver, Colorado. Mr. Todd Guy, team coach, is in the process of planning a trip for the team that will span from April 5 to April 13, 2014.

The approximate cost of the trip for the coach and 12 team members will be \$12,000. The funds for the trip will be paid through the Speech Team's Fund 12 account.

The Board of Trustees approved the MJC Speech and Debate Team's National Tournament, Denver, Colorado, trip from April 5 to April 13, 2014.

¼ Scale Tractor Team to Participate in ¼ Scale Tractor Competition - Peoria, Illinois

The MJC Mechanized Agriculture Club ¼ Scale Tractor Team will compete this summer in the American Society of Agricultural and Biological Engineers (ASABE) ¼ Scale Tractor competition in Peoria, Illinois. Professor Steve Amador and Lab Technician Nicholas Stuyt, MJC ¼ Scale Tractor Team Advisors, are in the process of planning a trip for the team that will span from May 25 to June 3, 2014.

The students who will accompany Messrs. Amador and Stuyt on the trip will be selected from the following list:

Andrade, Steven	Chiley, Sergey	Olson, Johnathon
Arnold, Steven	David, Simon	Roland, Brody
Bailey, William	Hanson, Makenna	Saephan, Kenny
Baker, Brody	Hernandez, Hector	Sciortino, Nicolas
Borges, Brad	Hobby, Rebecca	Tauriac, Joseph
Bucknell, Daniel	Khodikian, Paul	Titus, Michael
Mello, Thomas	Vierra, Joshua	

Professor Amador is making all of the arrangements for transportation, lodging, et cetera, for the trip. The approximate cost of the trip will be \$12,000. The funds needed for this trip will be raised by Professor Amador and the team members through the Mechanized Agriculture Club.

The Board of Trustees approved the ¼ Scale Tractor Team students to participate in the ¼ Scale Tractor Competition in Peoria, Illinois, for Modesto Junior College from May 25 to June 3, 2014.

Consent Agenda, Sabbatical Leaves Modesto Junior College Sabbatical Leave Reports 2012-2013

Final reports have been received and approved by the Modesto Junior College President Jill Stearns from faculty members who were on sabbatical leave in fall 2012 and spring 2013. The reports were previously provided to the Board of Trustees.

The Board of Trustees accepted the 2012-2013 sabbatical leave reports from Brian Larson and Dale Phillips.

Columbia College
Sabbatical Leave Requests
2014-2015

Columbia College Sabbatical Leave Committee submitted a recommendation for 2014-2015 sabbatical leave recipients. The recommendation was reviewed and approved by the College President. The Education Code requires that employees granted sabbatical leaves post a bond in an amount equal to the salary received during the leave period or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during leave if service is not provided to the District in an amount twice the length of the leave (**Resolution No. 13-14/02.**)

The Board of Trustees approved the following 2014-2015 sabbatical leave requests:

Faculty Name	College	Fall Semester 2014	Spring Semester 2015
Laureen Campana	CC	Yes	Yes
Dr. Micha Miller	CC	No	Yes

Consent Agenda,
Personnel

Personnel Transaction Items The Board of Trustees approved the following list of Personnel Transaction Items and commended the retirees for their years of service:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Venese Metcalf, 27 years of service	District Employment Manager	Human Resources	CS	2/1/14
Teryl Ward, 24 years of service	Professor of Nursing	Allied Health	MJC	6/30/14
Probationary Appointment - Classified:				
Natalie Pence	Payroll Specialist	Payroll	CS	2/13/14
Kevin Granados	Multimedia Technician	Information Technology	CC	2/13/14
Interim Appointment – Confidential:				
Jennifer Ahlswede	Interim Executive Assistant	Information Technology	CS	2/1/14
Resignation - Classified:				
Justin Spurlock	Multimedia Technician	Information Technology	CS	2/3/14

Consent Agenda,
Personnel, Continued

Short-Term Appointee List

The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<i>Seasonal</i> – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Ian Aguilar	Administrative Assistant	Student Financial Services	MJC	2/13/14	6/30/14
Peggy Egami	Administrative Assistant	Student Financial Services	MJC	2/13/14	6/30/14
<i>Intermittent</i> – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Christopher Bengochea	Accompanist	Arts, Humanities & Communications	MJC	2/13/14	6/30/14
Keven Dambrosio	Art Model	Arts, Humanities & Communications	MJC	2/13/14	6/30/14
Hana Krahenbuhl	Art Model	Arts, Humanities & Communications	MJC	2/13/14	6/30/14
Micah Spencer	Art Model	Arts, Humanities & Communications	MJC	2/13/14	6/30/14
<i>Specially Funded or Temporary</i> – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Susanne Anderson	Health Service Nurse	Community Education	MJC	2/13/14	6/30/14
Ashley Enserink	Administrative Assistant	Business, Behavioral & Social Science	MJC	1/9/14	6/30/14
<i>Substitutes</i> – temporary replacement in the same job classification as a classified employee on an approved leave of absence.					
Brandy Handel	Custodian	Facilities Operations	CC	2/3/14	5/15/14
<i>Temporary Replacement for Vacant Classified Position</i> – Maximum of 60 calendar days permitted only during recruitment process.					
Michelle Billington	Custodian	Facilities Operations	CS	2/13/14	4/13/14
Daniel Brown	Custodian	Facilities Operations	CS	2/13/14	4/13/14
Jesse Castillo	Grounds Maintenance Technician	Facilities Operations	CS	2/13/14	4/13/14
Sergiv Kovnev	Multimedia Technician	Information Technology/MJC Tech Services	CS	2/3/14	3/28/14

Adjunct Faculty Appointee List

The Board of Trustees approves the following list of adjunct faculty appointments for the Spring 2014 Semester.

Name	Department	Coll	Effective
John Basile	Allied Health	MJC	Spring 2014
Gary Buckingham	Literature & Language Arts	MJC	Spring 2014
Jose Cazares	Technical Education	MJC	Spring 2014
Aiden Endsley	ESL	MJC	Spring 2014
Barney Gordon	Technical Education	MJC	Spring 2014
Caroline Hansen	ESL	MJC	Spring 2014
Arthur B. Jones	Fire Technology	CC	Spring 2014
Mark Lopez	Technical Education	MJC	Spring 2014
Orville Poor Jr.	Career Technical Education	CC	Spring 2014
Doug Preston	Technical Education	MJC	Spring 2014
Michael Sweeley	Science, Math & Engineering	MJC	Spring 2014

Reorganization – MJC
Facilities and
Events/Mailrooms

NARRATIVE: YCCD Administrative Procedure 4204 allows for organizational change, through administrative channels upon recommendation by the Chancellor to the Board of Trustees

RATIONALE:

The reorganization proposes to eliminate three positions (administrative assistant, Events/Facilities Scheduling Coordinator and Facilities/Events Scheduler) and create two positions (Events/Facilities Coordinator and Events/Facilities Scheduling Specialist). This new configuration will provide oversight for the college mailrooms and continue efficient operations of the MJC Facilities and Events department. This configuration will also provide a cost savings to the District. Overall supervision will continue under the Vice President of College Administrative Services.

FISCAL IMPACT:	Current	Proposed
Administrative Assistant (Range 18)	\$ 31,392	-0-
Events/Facilities Coordinator (Range 30 to 33)	\$ 53,916	\$ 58,080
Events/Facilities Specialist (Range 26 to 29)	<u>\$ 38,292</u>	<u>\$ 42,264</u>
	\$123,600	\$100,344

The reorganization will result in an annual savings of \$23,256.

The Board of Trustees:

A. Eliminated the following position(s):

1. Administrative Assistant (classified range 18; 100%, 10 months)
2. Events/Facilities Scheduling Coordinator (classified range 30; 100%, 12 months)
3. Facilities/Events Scheduler (classified range 26; 100%, 12 months)

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B. Created the following positions:

1. Events/Facilities Coordinator (classified range 33; 100%, 12 months)
2. Events/Facilities Specialist (classified range 29; 100%, 12 months)

C. Appointed staff to the affected positions:

1. Appoint Sherri Suarez to Events/Facilities Coordinator effective ~~January 9, 2014~~. February 13, 2014.
2. Events/Facilities Scheduling Specialist vacancy to be filled through an open recruitment process, to begin following Board approval.

Discussion Items

Quarterly Report on the District's Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff prepared the quarterly statement of the District's financial condition for the quarter ended December 31, 2013. A copy of the statement was attached to the Agenda. The Board is required by law to hold a public hearing to review the report and direct that it be filed with the California Community Colleges Chancellor's Office. **(See Report #2458)**

Board Chair Lynn Martin conducted a public hearing to review the District's financial report for the quarter ended December 31, 2013.

A motion was made by Trustee Hallinan and seconded by Trustee Viss that the Board of Trustees:

- a. Direct staff to submit a copy of the required report to the California Community Colleges Chancellor's Office.

The motion carried with a vote of 7-0.

Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas and Flores.

Modesto Junior College Measure E Proposed Budget Adjustments

In January 2012, the Board of Trustees approved the Modesto Junior College Measure E Bond project budgets. A revised version of the Modesto Junior College project budget was attached for Board review and approval. **(See Report #2459)**

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the revised Modesto Junior College Measure E Bond project budget adjustments. Discussion ensued.

Chair Martin called for the vote.

The motion carried with a vote of 5-2;

Ayes: Trustees Martin, Viss, Riley, Rojas and Flores

Noes: Trustees DeMartini and Hallinan.

Parking Fee Increase

Background

Parking fees for Yosemite Community College District have remained at \$20 for the fall and spring semesters for students for the past 22 years. Although this fee has not increased, expenses for security and parking maintenance have. In an effort to offset these additional ongoing costs and to increase the number of security personnel, call boxes, and security cameras in the parking lots, the District is proposing to increase parking fees effective Summer 2014. Various proposals were presented and discussed with the District Administrative Council as well as the Associated Student groups from each college. This same information was shared with the leadership of the District Council.

Proposal

To increase parking fees as outlined below:

- Student parking permits – Increase from \$20 for fall and spring and \$7.50 for summer to \$30 for fall and spring and \$15 for summer
- Daily parking fee – Increase from \$1 to \$2
- Full-time staff permits – Increase from \$30 annually to \$60 annually
- Part-time staff permits – Remain at \$15 per semester
- Motorcycle permits – Remain at \$7.50 per semester

It is estimated that the increase in parking fees will generate approximately \$300,000 in new revenue to support the District and colleges' effort to increase safety on the campuses.

A motion was made by Trustee Viss and seconded by Trustee Riley that the Board of Trustees approves the proposal for increased parking fees as outlined above.

The motion carried with a vote of 7-0.

Ayes: Trustees Martin, Viss, Riley, Rojas, Flores, DeMartini and Hallinan.

Board Policy – 2nd Reading

YCCD Board Policy 3900 – Time, Place and Manner is presented to the Board as a 2nd Reading. The policy has gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and has been presented to District Council and to the Board as a 1st Reading.

In addition, as existing YCCD Board Policy 2410 states, “procedures may be revised as deemed necessary by the Chancellor” and do not require Board action. Accompanying Policy 3900 is an additional procedure change to Administrative Procedure 3900 being provided to the Board as an informational item. **(See Report #2460)**

Proposed Procedure Revision:

3900 – Time, Place and Manner

Chair Lynn Martin conducted a 2nd reading on YCCD Board Policy 3900 - Time, Place and Manner.

A motion was made by Trustee Rojas and seconded by Trustee DeMartini that the Board of Trustees approves YCCD Board Policy 3900 - Time, Place and Manner.

The motion carried with a vote of 7-0.

Ayes: Trustees Martin, Viss, Riley, Rojas, Flores, DeMartini and Hallinan.

COMMENTS

From the Board of Trustees

Trustee Flores reported she attended the MJC Institute Day, the Library ribbon cutting and visited the newly relocated Career Transfer Center offices in the Student Center. Trustee DeMartini reported attending the Library ribbon cutting and the Managing Change workshop. Trustee Viss had no report this month. Trustee Rojas attended the CCLC annual Legislative Conference, the Library ribbon cutting, the Managing Change workshop, the TRIO committee meeting, and the VIPJPA meeting in Merced. Trustee Riley attended the Columbia College In-Service Day, the MJC Institute Day, the Library ribbon cutting, the Managing Change workshop, the MJC Foundation Board meeting, and the BoardDocs training. He also reported meeting with the Chancellor and the Representative to the Board Brian Sinclair. Trustee Hallinan had no report this month. Chair Martin reported attending Columbia College In-Service Day and the MJC Institute Day. She also took a tour of the Columbia College swing space and attended the MJC Library ribbon cutting, Managing Change workshop, and the Agenda review with the Chancellor.

The meeting adjourned at 7:34 p.m.

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, March 12, 2014. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Dogwood Forum, 11600 Columbia College Drive, Sonoma, California.

Lynn Martin, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees