

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FOURTH REGULAR MEETING
February 21, 2007

3:30 P.M. Open Session - Call meeting to order in the YCCD Board Room, adjourn to closed session in YCCD Conference Room B

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Chancellor Search
 2. Pursuant to G. C. Section 54956.9(a) - Litigation
Case: ACE v. YCCD, No. 306771
Phan v. YCCD, No. 381080
 3. Pursuant to G. C. Section 54956.9(b)
Significant Exposure to Litigation: Two Cases
 4. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with real property negotiators
 5. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, T. Scott, G. Rose
Employee Organizations: CSEA & YFA

5:30 P.M. - Reconvene to open session – YCCD Board Room

Public Comment on Agenda Action Items: Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Comments from the Public: Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A.** All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

Televised Meetings: Board meetings are televised on the two Fridays immediately following the meeting on Modesto Channel 96 or Channel 2 in greater Stanislaus County, from noon – 3:00 p.m.

Video Streams: Video streams occur on the two Fridays following the Board meeting and will broadcast from noon – 3:00 p.m. The video stream can be accessed by logging on to: www.gomjc.org/mjcvideo.

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of the Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the regular meeting on January 10, 2007.

I. REPORTS AND INFORMATION ITEMS

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements

1. MJC Speech and Debate Teams

MJC Speech and Debate Teams captured the 1st place Community College Sweepstakes Trophy at Chabot College's Invitational Speech Tournament on January 26-28. MJC received 1st place in Parliamentary Debate. Students Jennifer Ramirez, Paul Hooper, Peter Said, Danielle Lawson, Angela Norwood, Rebecca Benjamin, Lynn Sampson and Heather Rayburn were finalists and top winners in a variety of speech and debate categories. MJC was the number one community college, and competed against 4-year universities coming in second overall to only University of the Pacific, and topping Santa Clara University and San Francisco State University. Congratulations to Todd Guy and his award-winning students!

2. MJC Civic Engagement Project – Spring Film Series

Modesto Junior College's Civic Engagement Project documentary film series for Spring are scheduled for Thursdays, 7 p.m., Forum 110, East Campus. All films are free and open to the public. *The Yes Men*, is showing on February 22; a story of two men pretending to be corporate bigwigs in order to expose powerful corporate evil doing. *Why We Fight*, will show on March 8, and is an unflinching look at the anatomy of the American "Military Industrial Complex." On March 22, *Tough Guise* will be shown, and explores the male culture and how boys are raised to become "men." *The "Ground Truth"* will show on April 5, and is a pointed indictment of the American military's treatment of its own, on and off the battlefield. For more information please contact Professor James Clarke at clarkej@mjc.edu or call 575-6281.

3. MJC African American Education Conference & Teen Summit

The Annual African American Education Conference & Teen Summit will be held on Saturday, February 24, 9 a.m. – 4 p.m., in the Mary Stuart Rogers Student Learning Center on MJC's West Campus. The conference "*Say It Loud, I'm Black and I'm Proud*" focuses on youth, grades 7-12, gaining skills and motivation to stay in school and continue through college. The free conference is open to all students and advance registration is required. The keynote speaker is actor and activist Gregory-Alan William. Event activities include workshops, exhibits, entertainment, and a parent advocacy training. "*Hyphy*" is the discussion topic for the Teen Summit. Workshop topics include Preparing for College; Successful Study Habits; Tips for Test Taking; Basic Computer Skills; Graphic Design and Printing; MJC Vocational Education Tour; Knowing your Student Rights; Gang Awareness; Honoring Your Roles & Responsibilities, and Guilty by Association. A free, public pre-conference Youth Forum "*Silence the Violence with Unity in the Community*" is scheduled for February 23, from, 6-9 p.m., in the MSR Learning Center. Conference registration forms are available online at www.mjc.edu or by calling the MJC Student Development Office at 575-7990.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

4. 23rd Annual Hispanic Education Conference

The Hispanic Education Conference will be held on Saturday, March 24, 8 a.m. - 2 p.m., in the MJC Gymnasium. The conference provides information on careers, occupations, and encourages students to choose a career path, focus on a goal and consider attending Modesto Junior College. The morning keynote presenters will be Roberto Salazar, Administrator of USDA Food and Nutrition Service (FNS) and Jose M. Hernandez, NASA Mission Specialist. Workshop offerings include Law Enforcement, Nursing, Business, Computer Science/Graphics, Social Work, Engineering, and a variety of other special topics. A special session for Spanish-speaking parents is scheduled for 9:30 a.m. – 12:30 p.m. in the Student Center Lounge. Although conference admission is free, pre-registration is requested, and forms are available by calling Claudia Ramirez in the MJC Career Development Center at (209) 575-6698.

5. Columbia College Seeks Hall of Fame Nominees

Nominations for candidates for Columbia College's 17th Annual Hall of Fame are due on February 22. Nomination forms with eligibility requirements can be obtained from the President's Office. The Hall of Fame dinner celebration will be held on April 5 on the Columbia College Campus. There will be no charge to attend, but reservations must be made through the President's Office.

6. State and Federal Legislative Seminars

On January 27-29, 2007, the Community College League of California held its annual Legislative Conference in Sacramento. Trustees Dean, Hallinan, Rojas and Abshire; Interim Chancellor Hodges, Diane Wirth, Shelley Akiona and Nick Stavrianoudakis attended the conference and met personally with six state legislators and/or their representatives (Senators Jeff Denham, Dave Cox and Dave Cogdill and Assembly Members Greg Aghazarian, Cathleen Galgiani and Tom Berryhill) to recap the past year and discuss upcoming issues and concerns.

On February 11-14, 2007, the American Association of Community Colleges and Association of Community College Trustees held its annual Community College National Legislative Seminar in Washington D.C. Trustee Dean, MJC President Rose and Nick Stavrianoudakis represented YCCD and met personally with federal legislators and/or their representatives.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Enrollment Update

Columbia College President Joan Smith and Modesto Junior College President Richard Rose will provide the Board of Trustees with an update regarding student enrollment at both colleges.

2. MJC Mechanized Agriculture

The MJC Mechanized Agriculture Club ¼ Scale Tractor Team competed last summer in the American Society of Agricultural & Biological Engineers, ¼ Scale Tractor competitions in Peoria, Illinois. Mr. Amador and Mr. Conrado, MJC ¼ Scale Tractor Team Advisors will provide the Board with a short report regarding the competition. The ¼ Scale Tractor will be available for public viewing in the YCCD District parking lot from 3:00 pm on the day of this Board meeting.

3. MJC Educational and Facilities Master Plan Update

Dr. Grace Mitchell, former Superintendent/President of Cuesta College and Vice President of PPL (Southern Region) and David Cartnal, CEO of BFGC Architecture, will present the recommendations and findings of the Educational and Facilities Planning Report for Modesto Junior College.

4. Bond Update

Citizens' Bond Oversight Committee: The Citizens' Bond Oversight Committee meeting will be held on April 4, 2007 from 6:00-7:00 p.m. at the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto. The Board, at its March meeting, will appoint members to CBOC to fill vacancies.

Modesto Junior College Update: The *Educational Master Plan* was presented to the college community in a college forum on February 6th. The Campus Master Plan will now begin and is expected to be completed and presented at the June Board meeting. *Agricultural Complex Projects* have been prioritized as follows: 1) Housing, 2) Multi-Use Pavilion, 3) Animal Units, 4) Instructional Building. The housing project will go out to bid next month. The Pavilion is currently over budget; scope and cost reduction strategies are being reviewed to return to budget parameters. *Parking Structure:* MJC is forming a project committee. Design meetings will follow. Alternative delivery methods to accelerate completion are being reviewed. *Allied Health:* The committee met to collaborate about program reduction on February 8. The *Auditorium* demolition is close to completion; the first loads of steel have arrived on campus; the project is on budget and on schedule. *The West Side Center:* meetings have been held with the land donor, City of Patterson representatives and district representatives. The land donor has offered to change the site to front Baldwin and Sperry Roads making it more accessible. It is anticipated that submission of the identified parcel will go to the City this summer.

I. **REPORTS AND INFORMATION ITEMS**

D. Presentations/Updates

5. Bond Update, Continued

Columbia College: *Campus Master Plan:* the draft has been reviewed by the committee and comments forwarded to the campus planner for preparation of the final draft. The plan will be presented to the Board at its March meeting. *Science and Natural Resources:* Test boring is being completed to determine if a geothermal system is viable for this project. The design continues to proceed through schematic design. *Child Development Center:* Design of this project continues. As a secondary effect, Pinyon will be relocated to maintain ongoing operations while the new center is being constructed. The design is being fast-tracked to keep the project on schedule.

II. ACTION ITEMS

A. Consent Agenda

1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from December 1, 2006 through December 31, 2006.

2. Acceptance of Gifts

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gift(s):

- a. 11,800 pounds of ½" mild steel plates from Hogan Manufacturing to be used in the Welding Technology program at Modesto Junior College.
- b. Electrical cases (12) for trainer in the electrical class from Holt of California to be used in the Ag Mechanics program at Modesto Junior College.
- c. Various automotive parts from Heritage Ford to be used in the Automotive Technology and Auto Body programs at Modesto Junior College.
- d. Sheet metal parts from Dalat Auto Body Parts, Inc. to be used for the Auto Body program at Modesto Junior College.
- e. 1,000 pounds of channel iron from Pohl Metal Products to be used in the Welding Technology program at Modesto Junior College.
- f. Forklift for San Joaquin Delta College to be used in the Ag Department at Modesto Junior College.

3. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education (CDE) - MJC
Agency share: \$ 175,000
Proposer share: \$0

II. ACTION ITEMS

A. Consent Agenda

4. Notice of Completion of Contract

The contract for the Columbia College Roadway & Parking Lot (Phase II) Bus/Truck Service Loop, Bid #06-1562, in the amount of \$538,600, has been completed and inspected.

RECOMMENDATION: That the Board of Trustees accept the work performed by George Reed, Inc., on the Columbia College Roadway & Parking Lot (Phase II) Bus/Truck Service Loop, Bid #06-1562, as having been completed in accordance with the plans and specifications, and authorize final payment of \$53,860 to be made.

5. Sabbatical Leave Report

The Board has previously received and approved 2005-2006 Sabbatical Leave Reports. An additional final report has been received and approved by the college president for Columbia College faculty member, Warren Ted Hamilton, who was on sabbatical leave in Fall 2006.

RECOMMENDATION: That the Board of Trustees accept the Fall 2006 sabbatical leave report from faculty member Warren Ted Hamilton.

II. ACTION ITEMS

B. Personnel Items

1. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **Ross Carkeet**, Professor of Forestry & Natural Resources, Columbia College, effective May 1, 2007 and officially commend him for 39 years of valuable service to the District.

2. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant retirement emeritus status to **Candace Daly**, Professor of Office Technology and Work Experience Coordinator, Columbia College, effective December 14, 2007 and officially commend her for 28 years of valuable service to the District.

3. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Ina Heinrichs**, Secretary I, Instructional Materials Center, Columbia College, effective March 5, 2007 and officially commend her for 6 years of valuable service to the District.

4. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Dennis Larson**, Electronic Specialist, Learning Resources/Technology Department, Modesto Junior College, effective July 31, 2007 and officially commend him for 33½ years of valuable service to the District.

5. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Robert Ringsby**, Custodian, Facilities Planning & Operations, Yosemite Community College District, effective February 28, 2007 and officially commend him for 29½ years of valuable service to the District.

6. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to **Adell Burch**, Registered Nurse, Health Services, Modesto Junior College, effective February 6, 2007 and officially commend her for 13 years of valuable service to the District.

II. ACTION ITEMS

B. Personnel Items

7. Promotional Appointment – Management

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Judith Lanchester** to the position of Assistant Director, Facilities Planning & Operations, Yosemite Community College District, effective March 1, 2007.

8. Appointment – Management

RECOMMENDATION: That the Board of Trustees approve the appointment of **Celise Bradford** to the position of Director of Grants, Fiscal Services, Yosemite Community College District, effective March 5, 2007.

9. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of **Araceli Baliel** to the position of Support Staff I, Health Services, Modesto Junior College, effective January 16, 2007.

10. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Amanda Landis** to the position of Support Staff I, Business, Behavioral & Social Sciences, Modesto Junior College, effective January 29, 2007.

11. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Elizabeth Creighton** to the position of Instructional Assistant I – 75%, Academic Achievement Center, Columbia College, effective February 20, 2007 (11 month work year).

12. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of **Juli Bakus** to the position of General Clerk (47.5%), Counseling, Modesto Junior College, effective February 26, 2007 (10 month work year).

II. **ACTION ITEMS**

B. **Personnel Items**

13. **Temporary Appointment – Academic**

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Jennifer Richmond** to the position of Instructor of Biology, Science, Mathematics & Engineering, Modesto Junior College, effective for Fall 2007.

14. **Temporary Appointment – Academic**

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Lorin Monteith** to the position of Instructor of Respiratory Care, Allied Health, Modesto Junior College, effective for Spring 2007 only.

15. **Temporary Appointment – Academic**

RECOMMENDATION: That the Board of Trustees approve the temporary appointment of **Layla Yousif** to the position of Full-time Counselor, TRIO/Student Support Services, Modesto Junior College, effective January 29, 2007 for Spring 2007 only.

16. **Reassignment – Academic**

RECOMMENDATION: That the Board of Trustees approve the permanent reassignment of **Eva Rivera-Jara** from Program Representative III (Classified) to Work Experience Coordinator (Certificated), first-year faculty contract, Instruction Office, Modesto Junior College, effective January 8, 2007.

17. **Voluntary Reduction in Assignment – Classified**

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Theresa Stovall**, Laboratory Assistant I, Literature & Language Arts, Modesto Junior College, from 100% to 87%, effective January 8, 2007 to April 28, 2007.

18. **Voluntary Reduction in Assignment – Classified**

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Yan Yan Chan**, Accompanist, Arts, Humanities & Communications, Modesto Junior College, from 100% to 86%, effective January 8, 2007 to April 28, 2007.

II. **ACTION ITEMS**

B. Personnel Items

19. Voluntary Reduction in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Gary Fair**, Instructional Assistant II, Arts, Humanities & Communications, Modesto Junior College, from 100% to 92.5%, effective January 8, 2007 to April 28, 2007.

20. Voluntary Reduction in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Anne Shanto**, Performing Arts Costume Specialist, Arts, Humanities & Communications, Modesto Junior College, from 100% to 75%, effective January 8, 2007 to April 28, 2007.

21. Voluntary Reduction in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Karin Rodts**, Laboratory Assistant I, DSPS, Columbia College, from 40 hours per week (100%) to 36 hours per week (90%), effective January 7, 2007 to April 27, 2007.

22. Voluntary Reduction in Assignment – Academic

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Lorin Monteith**, Interim Instructor, Respiratory Care, Allied Health, Modesto Junior College, from 100% to 81.22%, effective January 5, 2007 to April 28, 2007.

23. Voluntary Reduction in Assignment – Academic

RECOMMENDATION: That the Board of Trustees approve the voluntary reduction in assignment for **Ingrid Johnson Keriotis**, English Instructor, Literature & Language Arts, Modesto Junior College, from 100% to 50%, effective August 27, 2007 to December 15, 2007.

24. Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve a permanent increase in assignment for **Amanda Lewis**, Support Service Aide, Workforce Training Center, Modesto Junior College, from 60% to 80% effective March 1, 2007.

II. **ACTION ITEMS**

B. Personnel Items

25. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Roger Heinrichs**, Custodian, Facilities Planning & Operations, Columbia College/Yosemite Community College District, effective February 9, 2007.

26. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Cindy Rose**, Support Staff II, DSPS, Columbia College, effective January 12, 2007.

27. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of **Margaret Conquest-Gonzalez**, Museum Tech III (70%), Great Valley Museum, Modesto Junior College, effective January 5, 2007.

28. ☆Short-Term Appointee List

RECOMMENDATION: That the Board of Trustees approve the list of short-term appointees, in accordance with state law (AB500-Goldberg).

II. ACTION ITEMS

C. Discussion Items

1. ☆Board Policy 7105 (Election of Student Member) – 1st Reading

Attached is YCCD Board Policy 7105 (Election of Student Member) with proposed changes. Education Code states that the student trustee is required to enroll in at least five semester units, supported by a legal opinion by School Services of California, Inc. Current Board Policy requires twelve units and therefore needs to be modified to reflect the five unit minimum.

RECOMMENDATION: That the Board of Trustees conduct a first reading on the proposed language change to YCCD Board Policy 7105.

2. ☆Board Policy 7002 (District Mission) – 2nd Reading

Attached is YCCD Board Policy 7002 (District Mission) with proposed changes. The YCCD Strategic Planning Committee has voted to recommend to the Board a more concise version of the District's mission statement.

RECOMMENDATION: That the Board of Trustees conduct a second reading on the proposed language change to YCCD Board Policy 7002, District Mission and approve said policy.

3. Enhanced Funding for Non-Credit Programs at MJC

Title V regulations have been amended to permit enhanced apportionment for noncredit courses that focus on "career development" or "college preparation." MJC's noncredit ESL sequence, one of our best forms of outreach, meets these criteria. The application has previously been submitted to the Board for review.

RECOMMENDATION: That the Board of Trustees approve the application for enhanced apportionment of qualified non-credit programs for Modesto Junior College.

4. Geology Study in Italy and Switzerland – Summer 2007

MJC is seeking Board approval of "Geology Study in Italy and Switzerland" for Summer 2007. Instruction will be offered from July 16-26, 2007 by MJC instructors Garry Hayes and Susan Kerr who will share instruction and supervision of students in Geology 174 and Anthropology 174. This summer will be the third year of this successful international study. All associated costs are the individual responsibility of each student.

RECOMMENDATION: That the Board of Trustees approve the Geology Study in Italy and Switzerland for the Summer of 2007 for Modesto Junior College.

II. ACTION ITEMS

C. Discussion Items

5. ☆Quarterly Report on the District's Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff have prepared the quarterly statement of the District's financial condition for the quarter ended December 31, 2006. A copy of the statement is attached. The Board is required by law to hold a public hearing to review the report and direct that it be filed with the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

Staff will be available during the February 21st Board meeting to formally present the report, respond to questions and to amplify where necessary.

RECOMMENDATION:

That the Board of Trustees:

- a. Conduct a public hearing to review the District's financial report for the quarter ended December 31, 2006; and
- b. Direct Staff to submit a copy of the required report to the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

6. ☆Columbia College Program Management Plan Budget Re-Allocations

During the first step of the design phase for Columbia College's projects, cost estimates were prepared to determine if the scope, project expectations and budget were aligned. It was determined that each project would either require significant scope reductions or budget augmentations. The recommended modifications are a result of the Columbia College review process which identified cost overruns. The college has determined their preference to fully fund the Science and Natural Resources Center, Child Development Center, Madrone expansion and Public Safety Center rather than reduce their scope. Therefore, funds for these projects would be reallocated from the other projects. This matter was presented to the College Facilities Committee and then to District Council. Both Committees provided a recommendation to re-allocate budgets from four later projects to these four projects. (See attached Chart.) A Kitchell representative will be present to answer any questions.

RECOMMENDATION:

That the Board of Trustees approve the budget transfer of Measure E funds to Science and Natural Resources Center, Child Development Center, Madrone Building and Public Safety from Manzanita, Sequoia, Redbud and Calaveras Center.

III. COMMENTS

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic.

Other guidelines may apply. See Board Policies #7345 and #7346.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, March 14, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at Columbia College, Community Education Room, 11600 Columbia College Drive, Sonora.