

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIVE HUNDRED AND FIFTY FIRST REGULAR MEETING**  
**January 12, 2011**

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The meeting was called to order by Chair Linda Flores at 3:30 p.m. Trustees recessed to Closed Session for the purpose of discussing the following Closed Session Agenda items:

**CLOSED SESSION AGENDA:**

- Discussion:
1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment
  2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators  
District Representatives: D. Wirth, G. Rose  
Employee Organizations: CSEA, YFA
  3. Pursuant to G.C. Section 54956.8 – Property Negotiator  
Conference with Real Property Negotiators (Stanislaus APN: 021-027-050, 072-046-001, 021-088-011)
  4. Pursuant to G.C. Section 54956.9(a) – Litigation  
Case: Carpenters Work Preservation Committee and Augie Beltran vs. YCCD.  
No. 656242

The Board of Trustees reconvened to Public Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present      Linda Flores, Board Chair  
Mike Riley, Vice Chair  
Anne DeMartini  
Abe Rojas  
Lynn Martin  
Don Viss  
Tom Hallinan

Board Members Absent      Student Trustee (position vacant)

Others Present                J. Smith, T. Scott, D. Wirth, G. Rose, G. Loewenstein, R. Jones,  
N. Stavrianoudakis, S. Akiona, G. Molina, M. Adams, B. Crow,  
J. Swank, L. Hoile, J. Daily, K. Walters Dunlap, G. Whitfield,  
D. Low, R. Green, P. Scroggins, M. J. McBride, M. Kennedy,  
M. Enriquez, F. Banuelos, M. Newton, T. Nesmith, G. Womble,  
M. McKinnon, G. Boodrookas, V. Metcalf, A. Webber, R. Juarez,  
G. Robles, J. Lanchester, C. Fernandez, J. Mathies (Recorder)

16,363

Report Out From Closed Session      There was no report out from Closed Session.

16,364

Approval of Minutes                A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the Minutes of the regular meeting on December 8, 2010, and the Study Session on December 16, 2010.

16,365

**COMMENTS**

The motion carried with a vote of 7-0.

There were no comments from the public.

**REPORTS &  
INFORMATION ITEMS**

16,366

**Constituency Reports**

**Student Activity Reports**

ASMJC President Adam Webber requested to ask a question on behalf of another student regarding nonresident tuition. Trustee DeMartini requested that Mr. Webber hold the question until the discussion of the Agenda Item "Nonresident Tuition". Mr. Webber agreed and proceeded to report that ASMJC is hosting "Soup Bowl", a flag football game and tournament on Friday, January 28 from 9:00 a.m. to 2:00 p.m. on East Campus. Clubs will recruit students to play and the admission will be canned goods for one of the local homeless shelters in the area. ASMJC is reaching out to the community in civic awareness. On January 25, ASMJC will have Dr. Gaither Loewenstein, MJC President, as a guest for Pizza with the Prez.

**Faculty Representative to  
the Board of Trustees**

Faculty Representative Sam Pierstorff shared a funny but challenging situation on his very first day of teaching this semester - a technical problem which he was completely unable to solve. He sought help and there was an immediate response from several departments. The situation was quickly under control. Mr. Pierstorff commented that he is very thankful for that support; this is an example of everyone on campus working together to achieve a singular goal – to educate students.

**Academic Senate Activity  
Reports**

Columbia College Academic Senate President Raelene Juarez reported the Academic Senate revised Bylaws and Constitution passed. The Senate now has three adjunct representatives instead of one. Last week, the Academic Wellness Educators (AWE) introduced Guidance and Preparation for Success (GPS) at both the Adjunct In-Service and FLEX days. Every two weeks a "tool for success" will be released to the campus. There will be tools for faculty, staff and students. The SLO Mentors presented at the Adjunct In-Service and FLEX day. The Adjunct In-Service produced positive comments.

Modesto Junior College Academic Senate President Mike Adams reported on the MJC Institute Day. The Adjunct Faculty Orientation was well attended. The Cram Night is growing in attendance with hundreds of students and dozens of faculty spending the entire evening in preparation for exams. The Senate ratified the hiring prioritization lists created by the Planning and Budget Committee at the December 9 meeting. On December 14, the MJC Senate and YFA held a Holiday Party with faculty, staff and administration. The MJC Academic Senate will meet twice before the next Board meeting in the East Campus Faculty Lounge from 3:45 p.m. to 5:30 p.m.

Leadership Team Advisory Council (LTAC) The LTAC report was given by Rhonda Green. She thanked Spence Cooper from Central Services and Kathy Smith from Columbia College for their years of service on the LTAC and welcomed the newly elected members Shawna Dean of Central Services and Brian DeMoss from Columbia College. The election of a new LTAC president will be held in January and results announced at the next Board meeting.

Yosemite Faculty Association (YFA) YFA President Jillian Daly commented there is no report as there was no YFA meeting last month.

California Schools Employee Association Jeff Swank reported that for the first time since 1963 there are two CSEA elected officers from Columbia College; 1<sup>st</sup> Vice President Wendy Hesse and 2<sup>nd</sup> Vice President Tammy Miles.

16,368  
Yosemite Community  
College District  
Presentations

Accreditation Nick Stavrianoudakis, District Public Affairs Director, provided an overview of his recent experience on an accreditation team visit, highlighting the relationship between the self-study and the peer evaluation visit, and how the participation of the Board and District Central Services can positively impact the outcome.

The Child Development Training Consortium This presentation was postponed until May Board Meeting.

16,369  
Activities and  
Announcements  
**Columbia College**

Interim President Richard Jones reported the ASCC students paid for the development and remodel of the Ponderosa Building to house the new Student Center. Construction is complete but equipment and furnishings have not yet arrived. Dr. Jones reported the enrollment is flat with fewer classes on the schedule. The College is over the cap in numbers of students. Columbia College has a Student Services program called "Cash for College". The information will be given to all the local high schools. All empty positions in administration are now filled. Gary Whitfield is the new Vice President of Administrative Services. Adrienne Seegers is the new Interim Dean of Vocational Education. Columbia College recently had visitors from State Legislators' offices. One of the visitors was a legislative analyst who spoke with the Hoover Commission regarding Columbia College. There have been recent calls from the Director of the Hoover Commission. The Commission is looking at the multifaceted goals and purposes of the community college. Dr. Jones commented in answer to a question from Trustee DeMartini that the students receiving food from the food bank are a mix of students – some living on and others living off campus.

Trustee Flores commented she is concerned that students are having this kind of difficulty and would like follow-up information.

Dr. Jones called the Board's attention to the following:

Academic Wellness  
Educators (AWE)  
Guidance, Preparation and  
Success (GPS)

The AWE GPS for Success Project is being developed by a motivated and diverse group of Columbia College staff, faculty, and students. The goal is to create campus wide momentum to share skills that will enhance student success. Every two weeks during the semester a new tool will be offered on the College website that can be incorporated into courses and programs with resources for staff, faculty and students.

Columbia College Host  
Site for A-TCAA Food  
Bank

Columbia College Student Outreach and Health Services, represented by Doralyn Foletti and Lauren Campana have collaborated with the Amador-Tuolumne Community Action Agency (A-TCAA) Food Bank to create a food distribution site at Columbia College for eligible students and community members. A-TCAA will deliver nonperishable food items once per month and fresh fruits and vegetables once per week for distribution.

Associated Students Host  
Blood Drive

The Associated Students of Columbia College (ASCC), in collaboration with the Delta Blood Bank will host a blood drive in March.

Student Center New  
Location Opens

The Grand Opening celebration and Open House for the new Student Center has been postponed until early March. During regular hours, students are welcome to participate in student life programs and take advantage of opportunities available.

### **Modesto Junior College**

President Gaither Loewenstein reported attending the annual MJC Football Banquet. Coach Sam Young and his staff had an outstanding season finishing with an 8 and 3 record, placing second in the Valley Conference and this was their third Graffiti Bowl Championship. Several student athletes have already accepted scholarship offers to 4 year universities. English Professor Sam Pierstorff was named a recipient of the California Association of Teachers of English Award of Merit for 2011. As part of MJC's 90<sup>th</sup> anniversary celebration, Nobel Laureate and recently retired Arch Bishop Desmond Tutu has agreed to speak at the College on Saturday, March 5. Dr. Loewenstein reported he will visit Fullerton College as part of an accreditation team. Dr. Loewenstein welcomed to the staff Dr. Don Low, Interim Vice President for Student Services, and Dr. Carmen Fernandez, Interim Vice President for College and Administrative Services.

Dr. Loewenstein called the Board's attention to the following:

MAPS Presents Peter  
Gros of the Original Mutual  
of Omaha's Wild Kingdom

The Modesto Area Partners in Science will present Peter Gros of the Original Mutual of Omaha's Wild Kingdom in a free presentation on Friday, January 14, at 7:30 p.m. in the MJC Auditorium of the Performing and Media Arts Center.

Spring Speech Night set for January 27

The MJC Speech and Debate Team will demonstrate a variety of competitive speech during the Spring Speech Night set for Thursday, January 27, with performances at 4:00 p.m. and 7:00 p.m. in the Main Auditorium of the Performing and Media Arts Center. The program will feature platform speeches, interpretation of literature, and debate performed by the award-winning MJC Speech Team.

The Belle of Amherst: A One-Woman Play

MJC presents *The Belle of Amherst: A One-Woman Play* by William Luce, on January 27, 28, 29 and February 3, 4, 5 at 7:30 p.m. and January 30 and February 5 at 2:00 p.m. in the Little Theatre on East Campus.

MAPS Presents Lecture on the Search for Extra Terrestrial Intelligence

Modesto Area Partners in Science (MAPS) will present "The Search for Extra Terrestrial Intelligence" with Seth Shostak (SETI), Senior Astronomer, on Friday, January 28 at 7:30 p.m. in Forum 110 on East Campus. The talk is free and open to the public and is intended for people over 13 years of age.

Agriculture and Environmental Sciences to Hold Crab Feed Fundraiser

This event was cancelled and the focus will be on the opening of the Ag Pavilion in the Fall with a major fund raising event.

16,370

**Presentations/Updates**  
**Interim Chancellor's**  
**Update**

Dr. Joan Smith welcomed new administrators, Dr. Don Low, Dr. Carmen Fernandez and Gary Whitfield to their new positions. Dr. Smith commented on In-Service and Institute Days showing diversity and the unique difference in the two colleges. The District will soon be going to electronic distribution of the Board Agenda to save on time and duplicating costs. Hard copies will continue to be provided to the Board of Trustees and anyone else who makes a request. The Agenda will continue to be made available online. Dr. Smith reported on the state budget. She is working with three different groups in the lobby process. Dr. Dennis Gervin was appointed to a task force with the state on student success. This is a critical statewide task force.

Chancellor Search Update

Vice Chancellor of Human Resources Diane Wirth reported there are 14 voting members on the Chancellor Search Committee representing all constituencies. The application period closes January 13. Screening, interviews, forums, interviews with the Board of Trustees and response forms are forthcoming in the next two months. It is anticipated the selection will be announced in March.

Accreditation Update

Dr. Karen Walters Dunlap reported the substantive change proposal for distance education was accepted. There are a number of Central Service staff members participating in the area of writing. MJC and Columbia College are strongly supported by Central Services in the accreditation process. Trustee Riley

thanked Dr. Karen Walters Dunlap for the thorough, consistent reporting.

Raelene Juarez reported all Columbia College drafts are in. The full document will be ready to present to the College Council soon. Edits will be received and necessary changes made before release to the entire campus in February. By March/April it is projected the final document will go to the Senate and the Steering Committee for final approval and then on to the Board for final adoption.

Modesto Junior College  
2010 Accountability  
Reporting for the  
Community College

The Board of Trustees received a copy of the *Student Success at Modesto Junior College: Breathing Life into the Accountability Reporting for the Community College (ARCC) Data*. The 2010 ARCC report builds upon prior ARCC reports through improvements in data quality and a new year of data. Dr. Karen Walters Dunlap, Vice President of Instruction, and Brian Sanders, Dean of Science, Math and Engineering of Modesto Junior College, reported on the efforts of the newly formed Student Success Task Force. The report highlighted the workings of the group and the implications of the College's Accountability of Reporting for the Community Colleges (ARCC).

Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of current Bond projects. The MJC Founders Hall project was highlighted for presentation. The interior walls of Founders Hall have all been reframed. Construction is expected to be completed in late July 2011, with 100% occupancy in November 2011.

**Citizens' Bond Oversight Committee** – CBOC met January 5, 2011. The next regularly scheduled meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) will be held on Wednesday, April 6, 2011. Open Session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California.

Mr. Newton commented that Kitchell provides a month to month schedule at the Board's request, noting any changes from the previous month. The Ag Pavilion completion date was moved from May 2011 to June 2011 due to difficulty with a few of the subcontractors. The Loop Road infrastructure project completion date was moved from November to being substantially complete at this time. The Technology Infrastructure date was moved from November to December of 2010. Mr. Newton responded to a question regarding a county-owned road on the West side of the MJC West Campus stating there were questions about who should maintain this road. It was pointed out that the MJC staff, students and faculty have the most use of the road. Previously there was discussion of the county deeding the property to MJC. The county would have to provide a proposal to do that.

Mr. Newton provided the Board with an update on the progress of current Bond projects.

**Modesto Junior College:** *Allied Health:* Work on the interior proceeds on schedule. *Infrastructure/MJC West Roads Project:* The project is nearly complete. *Softball Concession Stand:* The project construction will start in January. *Agricultural Multipurpose Pavilion:* Work on the exterior and interior continue. Exterior roofing and siding installation has been delayed because of rain. *Science Community Center & GVM:* Steel erection has been delayed because of rain. *Student Services:* The building exterior work is underway. *Founders Hall:* The project is in construction. *High Tech Center:* Currently in the design development drawing phase; The Value Engineering session was successful in bringing the project into budget compliance.

**Columbia College:** *Science and Natural Resources:* The steel frame, roof and second floor decks are complete. Work has started on the exterior enclosure. Mechanical, electrical and plumbing work progresses on the interior.

**Current Modesto Junior College Projects**

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Close Out	August 2009
Agriculture Multipurpose Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Increment I	Construction	January 2010
Infrastructure Increment II	Prepare for Bid	January 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Construction	April 2010
Softball Field	Complete	August 2009
Softball Concession Stand	Bid Complete	January 2011
Founders Hall	Construction	September 2010
Founders Hall Swing Space	Complete	April 2010
Founders Hall Secondary Effects	Complete	May 2010
High Tech Center	Design Development	April 2012

**Current Columbia College Projects**

Child Development Center	Complete	November 2008
Science and Natural Resources	Construction	July 2009
Pathways Project	Construction	Tbd

**Current Educational Outreach Facilities**

Calaveras	Property Acquisition	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
West Side	DSA Review	Tbd

16,371

**ACTION ITEMS**  
**Consent Agenda**  
**Fiscal Services**  
**Purchase Orders**

A motion was made by Trustee DeMartini and seconded by Trustee Riley to approve the purchase orders issued from November 1, 2010 through November 30, 2010.

The motion carried with a vote of 7-0.

**Acceptance of Gifts**

A motion was made by Trustee DeMartini and seconded by Trustee Riley to accept with appreciation the following gifts:

The motion carried with a vote of 7-0.

<b>Donor</b>	<b>Gift</b>	<b>Coll</b>	<b>Program</b>
Bob Kisinger	\$120.00	MJC	Ag and Environmental Sciences Logging Team Wood Chop-A-Thon
Organic Valley	\$100.00	MJC	Ag and Environmental Sciences
Wes and Barbie Page	\$50.00	MJC	Ag and Environmental Sciences Young Farmers Organization
Lawrence Livermore National Laboratory	Electronic Lathe, Whitney Box Break, and Fire Cabinet	MJC	Machine Tool Technology Program
Woodward Automotive	Distributor Tester	MJC	Automotive Technology Program
Alan Cover/Cover's Dehydrator	Almond pick up, elevator setup, hulling and field hauling	MJC	Ag and Environmental Sciences Beckwith Instructional Laboratory
Stegall Ranch	Hauling bleachers	MJC	Ag and Environmental Sciences Young Farmers Power Mechanics Pull Team
TuCare	\$200.00	MJC	Ag and Environmental Sciences Logging Team
Minturn Nut Company	\$500.00	MJC	Young Farmers Animal Science Golf Tournament
Riverview Ranches	\$150.00	MJC	Young Farmers Animal Science Golf Tournament

Trustee Rojas made a motion that the Board of Trustees accept Consent Agenda Items A through D and pull Item #4 – Nonresident Tuition – for separate discussion.

**Grant Project Applications/Amendment**

The Board of Trustees authorized the Yosemite Community College District to submit the following grant project applications/amendments and to enter into a contract with the appropriate agencies when the projects are selected for funding:



<b>Agency</b>	<b>College</b>	<b>Agency Share</b>	<b>Proposer Share</b>
Health Resources and Services Administration (HRSA), Nurse Education, Practice, Quality and Retention (NEPQR)	MJC	\$550,000	-0-
California Community College Chancellor's Office	CC and MJC	\$310,000	\$21,660 (Mendez) \$ 3,107 (Delta CTE Dean) \$ 7,259 (Merced CTE Dean)
First 5, California	MJC	\$9,500,000	-0-
Stanislaus County Office of Education	MJC	\$838	-0-

Nonresident Tuition Fee      This item was pulled for further discussion later in the Agenda.

16,372

**Student Travel**

Geologic Field Studies in the Rocky Mountains and Pacific Northwest

The Board of Trustees approved the Geologic Field Studies in the Rocky Mountains and Pacific Northwest for June 15 – 30, 2011 for Modesto Junior College.

16,373

Sabbatical Leave Reports

The Board of Trustees accepted the Sabbatical Leave Reports for 2009-2010 from the following faculty:

2009-2010 Academic Year

David Chapman  
Barbara Jensen  
Nancy Sill  
Denise Smith  
Robert Stevenson

16,374

Personnel Items

The Board of Trustees approved the following Personnel Transaction Items:

**PERSONNEL TRANSACTION LIST**

<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Coll</b>	<b>Effective</b>
<b>Retirements:</b>				
Vicki Groff, 24 years of service	Instruction Office Specialist	Office of Instruction	MJC	3/31/11
Robert Nadell, 6 years of service	Vice President	Student Services	MJC	3/31/11

Name	Position	Department	Coll	Effective
<b>Retirements:</b>				
Kenneth White, 18 years of service	Dean	Business, Behavioral & Social Science	MJC	12/23/10
<b>Interim Administrative Appointment – Educational and Classified Administrator:</b>				
Carmen Fernandez	Interim Vice President	College Administrative Services	MJC	1/10/11 - until filled, but no later than 6/30/11
Don Low	Interim Vice President	Student Services	MJC	1/10/11 - until filled, but no later than 6/30/11
Jeffrey Menge	Interim Internal Auditor/Budget Analyst	Fiscal Services	CS	1/3/11 - 6/30/11
Adrienne Seegers	Interim Dean	Vocational Education and Economic Development	CC	1/1/11 - 6/30/11
<b>Probationary Appointment – Classified:</b>				
Cathy Brown	Administrative Assistant	Student Learning	CC	1/13/11
Anneka Rogers	Program Technician	TRIO, Student Support Services	CC	1/13/11
<b>Lateral Transfer – Classified:</b>				
Holly Bowser	Administrative Assistant	Transfer from Early College Programs to TRIO/Student Success and Special Projects	MJC	1/17/11
Name	Position	Department	Coll	Effective
<b>Temporary Increase in Assignment – Classified:</b>				
Anne Anderson	Administrative Assistant, increase from 19 to 30 hours per week	Child Care Center	CC	2/1/11 - 6/30/11
Claudia Mery	Program Technician, from 75% to 100%	Special Programs, DSP&S	MJC	1/1/11 - 6/30/11

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**BEGIN SHORT-TERM APPOINTEE LIST ON NEXT PAGE**

Short-Term Appointee List The Board of Trustees approved the following list of short-term appointees in accordance with state law (AB-500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
<b>Seasonal</b> – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Gina Telford	Administrative Assistant	Student Financial Services/ Scholarships	MJC	1/13/11	6/30/11
<b>Intermittent</b> – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Jeanene DeFine	Instructional Support Assistant	Child Development	MJC	1/13/11	6/30/11
Erica Gil	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Consuelo Gutierrez	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Ellen Klenk	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Olga Kovneva	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Alice Risard	Instructional Support Assistant	Fire Technology	CC	1/13/11	6/30/11
Kami Silva	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Tom K. Smith	Campus Security Officer	Campus Security	CS	1/13/11	6/30/11
Rebecca VanArsdell	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
William Wittmer	Instructional Support Assistant	Fire Technology	CC	1/13/11	6/30/11
<b>Specially Funded or Temporary</b> – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Carol Billigmeier	Administrative Technician	Information Technology	CC	1/13/11	6/30/11
<b>Substitute</b> – appointments made as a temporary replacement in the <u>same job classification</u> as a classified employee on an approved leave of absence.					
Noel Langley Marcelino	Curriculum Process Specialist	Instruction Office	MJC	1/13/11	6/30/11

Adjunct Faculty  
Appointee List

The Board of Trustees approved the list of adjunct faculty appointments for the Spring 2011 Semester. (See January 2011 – **Report #2358** – Adjunct Faculty Appointee List)

The motion carried with a vote of 7-0 to approve Consent Items A through D, excluding the Nonresident Tuition Fee.

Nonresident Tuition Fee

By February 1 of each year community colleges are required to adopt a nonresident tuition fee. Executive Vice Chancellor Teresa Scott reported that at the time of the Agenda distribution neither the

statewide average nonresident tuition fee, nor the District cost was available. Historically YCCD would compare with contiguous districts and neighbor districts. In the past, most districts were using the statewide average. Last year the Board decided not to adopt the statewide average. In answer to a question from Adam Webber, Ms. Scott reported the calculated rate for the coming year is \$204, which is \$4 less than the current rate. State funding is not the same for nonresidents as for resident students. Trustee DeMartini commented that the District is pleased to have international and out-of-state students, valuing the diversity; however, the District cannot educate students without recovering some of the costs. Trustee Riley reported our fees are much lower than many other states.

Trustee Rojas made a motion that the Board of Trustees adopts a 2011-2012 nonresident student tuition fee of \$204, which reflects the average District cost. It was seconded by Trustee DeMartini.

The motion carried with a vote of 7-0.

16,375

**Discussion Items**

Board Policy 1<sup>st</sup> Reading

The Board of Trustees conducted a 1<sup>st</sup> Reading on the following proposed Policy revisions and new Policies.

Proposed Policy Revisions:

Policy 1000 - Use of District Facilities

Policy 3330 - Purchasing

Policy 4214 - Discipline and Dismissal - Classified Employees

Policy 6500 - Emergency Preparedness/Hazard Mitigation

Proposed (New) Policies:

Policy 2560 - Alcoholic Beverages, Intoxicants and Narcotics

Policy 4337 - Fingerprinting/Background Check - Employees

Policy 6440 - Unattended Minors

Policy 7720 - Communications Among Board Members

In addition, as existing YCCD Board Policy 7410 states, "procedures may be revised as deemed necessary by the Chancellor" and do not require Board action. Seven (7) additional procedure changes have been provided to the Board as informational items.

The affected procedures include:

Procedure 3330 - Purchasing

Procedure 3340 - Contracts (Purchasing)

Procedure 4013 - Gifts/Gratuities to Public Employees

Procedure 4019 - Drug-free Workplace

Procedure 4337 (NEW) - Fingerprinting/Background Check - Employees

Procedure 6440 (NEW) - Unattended Minors

Procedure 6500 - Emergency Preparedness/Hazard Mitigation

Mr. Nick Stavrianoudakis was present to answer questions.

Regarding Procedure #4019 (Drug-free Workplace, Mr. Nick Stavrianoudakis reported the only change was from three days to five days on the condition of employment. Employees must notify the District within five business days of any conviction, etc.

Regarding Policy #7720 (Communications Among Board Members) several Trustees DeMartini, Hallinan and Riley commented that, in light of the guidelines of the Brown Act, this Policy may be redundant. Mr. Stavrianoudakis will review legal requirements. Trustee DeMartini noted that the communication restrictions come because of the Brown Act.

Regarding Policy #3330 (Purchasing) Mr. Riley commented that “nominal” is not clear cut and there should be a dollar amount on it. Executive Vice Chancellor Teresa Scott reported that vendors sometimes send small gifts which are shared among employees. Trustee DeMartini and Riley suggested a \$50 limit. Trustee Hallinan commented that if this is referring to employees, there is a dollar limit set by State Law.

Regarding Policy #2560 (Alcoholic Beverages, Intoxicants and Narcotics) Trustee Rojas inquired, regarding outside organizations, if they can hold an event with alcohol on campus. Mr. Stavrianoudakis reported events must be fundraisers sponsored by the Foundation where the proceeds go to the colleges. The new policy is broken out from the “Use of District Facilities” Policy. The only change is that “beer” has been added to “wine” as an allowable alcoholic beverage.

A 2<sup>nd</sup> Reading will follow in February.

16,376

**COMMENTS**

From the Board of Trustees

Trustee Rojas reported attending the In-Service Day, the Institute days and the MJC Basketball Tournament. Trustee Riley reported attending the MJC Basketball Tournament, Cram Night, the MJC Foundation’s Finance Committee meeting, the Holiday Appreciation Event at the McHenry Museum, the MJC pinning ceremony for nurses and part of each of the In-Service and Institute Days. Trustee DeMartini reported attending In-Service and Institute days. Trustee Viss reported attending the negotiations workshop, and the Christmas dinner at Columbia College. Trustee Martin reported attending the holiday luncheons at Columbia College, and the YCCD Central Services, the study session for negotiations, the Fire Academy graduation at Columbia College, and In-Service and Institute Days. Dr. Martin attended the Commission for Aging in Sonora where she gave a presentation. Trustee Flores reported attending a diversity training session, the Central Services holiday luncheon, the nurses’ pinning ceremony, MJC Foundation holiday gathering, MJC Institute Days and the Board negotiations study session.

16,377

**ANNOUNCEMENTS**

The next regular meeting of the Board of Trustees will be held on Wednesday, February 9, 2011. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the Yosemite Community College District Board Room, Yosemite Community College District, 2201 Blue Gum Ave, Modesto, California.

The meeting adjourned at 7:50 p.m.

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Linda Flores, Board Chair  
YCCD Board of Trustees

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Joan E. Smith, Ed.D., Secretary  
YCCD Board of Trustees