

AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND FIFTY-FIRST REGULAR MEETING
January 12, 2011

The Agenda and supporting public documents are available for viewing in the Chancellor's Office, Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California. The agenda is also available online at <http://yccd.yosemite.edu/Trustees> or by calling (209)575-6519.

3:30 P.M. Open Session - Call meeting to order - YCCD Board Room.djourn to Closed Session in YCCD Conference Room B.

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representative: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.8 – Property Negotiator
Conference with Real Property Negotiators (Stanislaus APN: 021-027-050, 072-046-001, 021-088-011)
 4. Pursuant to G.C. Section 54956.9(a) – Litigation
Case: Carpenters Work Preservation Committee and Augie Beltran vs. YCCD.
No. 656242

5:30 P.M. Reconvene to Open Session - YCCD Board Room

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of Minutes

RECOMMENDATION: That the Board of Trustees approve the minutes of the Regular Meeting on December 8, 2010 and the Study Session on December 16, 2010.

Comments from the Public

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. **Other guidelines may apply. See Board Policies #7345 and #7346.**

I. REPORTS AND INFORMATION ITEMS

A. Constituency Reports

1. Student Activity Reports
2. Sam Pierstorff, Faculty Representative to the Board
3. Academic Senate Activity Report
4. Leadership Team Advisory Council (LTAC)
5. Yosemite Faculty Association (YFA)
6. California Schools Employee Association (CSEA)

B. Yosemite Community College District Presentations

1. Accreditation

Nick Stavrianoudakis, District Public Affairs Director, will provide an overview of his recent experience on an accreditation team visit, highlighting the relationship between the self-study and peer evaluation visit, and how the participation of the Board and District Central Services can impact the outcome.

2. The Child Development Training Consortium

The Child Development Training Consortium is a statewide project administered through the Yosemite Community College District. Director Patty Scroggins and Executive Vice Chancellor Teresa Scott will present some of the programs offered through the CDTC.

C. Activities and Announcements

Columbia College – Interim President Richard Jones

1. Academic Wellness Educators (AWE) Guidance, Preparation and Success (GPS)

The AWE GPS for Success Project is being developed by a motivated and diverse group of Columbia College staff, faculty, and students. The goal is to create campus wide momentum to share a set of skills that will enhance student success. Every two weeks during the semester a tool will be offered via posting on the College website that can be incorporated into courses and programs with resources for staff, faculty and students. Whether a student is in a biology or health and human performance class, using the computer at the Student Senate office or picking up information about Financial Aid, they will be exposed to ideas about how to improve their skills.

2. Columbia College Host Site for A-TCAA Food Bank

Columbia College Student Outreach and Health Services, represented by Doralyn Foletti and Laureen Campana have collaborated with the Amador-Tuolumne Community Action Agency (A-TCAA) Food Bank to create a food distribution site at Columbia College for eligible students and community members. A-TCAA will deliver nonperishable food items once per month and fresh fruits and vegetables once per week. One year ago, after noticing many students were without food, the Outreach and Health Services Departments created a food pantry that was generously supplied by college staff members. Seeing the need continued to increase, the college reached out to local food bank distributors and was designated as a host site. The college is pleased to offer this service to students.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Columbia College, Continued – Interim President Richard Jones

3. Associated Students Host Blood Drive

The Associated Students of Columbia College (ASCC), in collaboration with the Delta Blood Bank will host a blood drive on Monday, February 14, 2011 in Manzanita 18-1 from 10:00 a.m. to 2:00 p.m. Staff, faculty and students, as well as community members are invited to participate.

4. Student Center New Location Opens

Columbia College's Student Center new location will be open to students in early January 2011. A grand opening celebration and open house is scheduled for Thursday, February 10, 2011 from 1:00 p.m. to 3:00 p.m. During regular hours, students are welcome to participate in student life programs and take advantage of the opportunities and services available to them in the Student Center.

Modesto Junior College – President Gaither Loewenstein

1. MAPS Presents Peter Gros of the Original Mutual of Omaha's Wild Kingdom

The Modesto Area Partners in Science will present Peter Gros of the Original Mutual of Omaha's Wild Kingdom in a free presentation for people of all ages on Friday, January 14, at 7:30 p.m. in the MJC Auditorium. Gros will use video clips, bloopers and timeless tales from his travels while he introduces friendly, exotic animal ambassadors to the audience. This is a show the entire family will enjoy.

2. Spring Speech Night set for January 27

The MJC Speech and Debate Team will demonstrate a variety of competitive speech during the Spring Speech Night set for Thursday, January 27 with performances at 4:00 p.m. and 7:00 p.m. in the Main Auditorium of the Performing and Media Arts Center. The program will feature platform speeches, interpretation of literature, and debate performed by the award-winning MJC Speech Team. Tickets are \$5 in advance and \$7 the day of the event. Proceeds are used to cover the Speech Team's travel expenses to compete in tournaments.

3. The Belle of Amherst: A One-Woman Play

MJC presents *The Belle of Amherst, a One-Woman Play* by William Luce, on January 27, 28, 29 and February 3, 4, 5 at 7:30 p.m. and January 30 and February 5 at 2:00 p.m. in the Little Theatre on East Campus. The play is based on the life of Emily Dickenson as taken from her letters and poems. It tells a story of significant relationships in her life, her attempts to publish her poems, and how she withdrew from society for over 30 years. Modesto actress and MJC employee Jenni Abbott recreates her critically acclaimed performance as Emily. Tickets are \$11 general admission and \$9 for students/seniors and are available at <http://mjc.tix.com> or from the Box Office, 575-6776.

I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Modesto Junior College, Continued – President Gaither Loewenstein

4. MAPS Presents Lecture on the Search for Extra Terrestrial Intelligence

Modesto Area Partners in Science (MAPS) will present "The Search for Extra Terrestrial Intelligence" with Seth Shostak, SETI senior astronomer, on Friday, January 28 at 7:30 p.m. in Forum 110 on East Campus. The talk is free and open to the public and is intended for people over 13 years of age.

5. Agriculture and Environmental Sciences to Hold Crab Feed Fundraiser

MJC Agriculture and Environmental Sciences Department 4th Annual Crab Feed fundraiser will be held on Friday, February 4, beginning with a social hour and preview of silent auction items at 6:00 p.m., followed by dinner at 7:00 p.m. The Crab Feed will be held in the Mary Stuart Rogers Center on West Campus and the menu includes all-you-can-eat cold, cracked crab with salad, pasta and bread. Proceeds will support the MJC Agriculture program and improvements to agriculture facilities. Tickets are \$45 each and will be sold in advance only. (Tables of 8 can be reserved for \$320.) To purchase tickets call the Ag Division at 575-6200.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Interim Chancellor's Update
2. Chancellor Search Update
3. Accreditation Update

Modesto Junior College and Columbia College will provide the Board with an update regarding accreditation.

4. Modesto Junior College 2010 Accountability Reporting for the Community College

Modesto Junior College will report on the efforts of the newly formed Student Success Task Force. The report will highlight the workings of the group and the implications of the college's Accountability of Reporting for the Community Colleges (ARCC). The presentation will be led by Dr. Karen Walters Dunlap, Vice President of Instruction and members of the Student Success Task Force.

5. ☆Bond Update

Citizens' Bond Oversight Committee – CBOC met January 5, 2011. The next regularly scheduled meeting of the YCCD Citizens' Bond Oversight Committee (CBOC) will be held on Wednesday, April 6, 2011. Open Session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California.

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of current Bond projects.

Modesto Junior College: *Allied Health:* Work on the interior proceeds on schedule. *Infrastructure/MJC West Roads Project:* The project is nearly complete. *Softball Concession Stand:* The project will start construction in January. *Agricultural Multipurpose Pavilion:* Work on the exterior and interior continue. Exterior roofing and siding installation has been delayed because of rain. *Science Community Center & GVM:* Steel erection has been delayed because of rain. *Student Services:* The building exterior work is underway. *Founders Hall:* Project is in construction. *High Tech Center:* Currently in the design development drawing phase, VE session was successful in bringing the project into budget compliance.

Columbia College: *Science and Natural Resources:* The steel frame, roof and second floor decks are complete. Work has started on the exterior enclosure. Mechanical, electrical and plumbing work progresses on the interior.

I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

5. ☆Bond Update, Continued

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Agriculture Beef and Sheep Unit	Close Out	August 2009
Agriculture Multipurpose Pavilion	Construction	August 2009
Allied Health	Construction	August 2009
Infrastructure Increment I	Construction	January 2010
Infrastructure Increment II	Prepare for Bid	January 2011
Science Community Center & GVM	Construction	July 2010
Student Services	Construction	April 2010
Softball Field	Complete	August 2009
Softball Concession Stand	Bid Complete	January 2011
Founders Hall	Construction	September 2010
Founders Hall Swing Space	Complete	April 2010
Founders Hall Secondary Effects	Complete	May 2010
High Tech Center	Design Development	April 2012

Current Columbia College Projects

Child Development Center	Complete	November 2008
Science and Natural Resources	Construction	July 2009
Pathways Project	Construction	December 2010

Current Educational Outreach Facilities

Calaveras	Programming	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Cost Estimate	Tbd

Action items listed in Sections II.A, II.B, II.C, II. D and II. E are part of the Board's consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

1. ☆Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from November 1, 2010, through November 30, 2010.

2. Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

Donor	Gift	College	Program
Bob Kisinger	\$120.00	MJC	Ag and Environmental Sciences Logging Team Wood Chop-A-Thon
Organic Valley	\$100.00	MJC	Ag and Environmental Sciences
Wes and Barbie Page	\$50.00	MJC	Ag and Environmental Sciences Young Farmers Organization
Lawrence Livermore National Laboratory	Electronic Lathe, Whitney Box Break, and Fire Cabinet	MJC	Machine Tool Technology Program
Woodward Automotive	Distributor Tester	MJC	Automotive Technology Program
Alan Cover/Cover's Dehydrator	Almond pick up, elevator setup, hulling and field hauling	MJC	Ag and Environmental Sciences Beckwith Instructional Laboratory
Stegall Ranch	Hauling bleachers	MJC	Ag and Environmental Sciences Young Farmers Power Mechanics Pull Team
TuCare	\$200.00	MJC	Ag and Environmental Sciences Logging Team
Minturn Nut Company	\$500.00	MJC	Young Farmers Animal Science Golf Tournament
Riverview Ranches	\$150.00	MJC	Young Farmers Animal Science Golf Tournament

II. ACTION ITEMS

A. Consent Agenda Continued, Fiscal Services

3. ☆Grant Project Applications/Amendments/Renewals

A recommendation is made that the Board of Trustees authorize the Yosemite Community College District to submit the following grant project applications/amendments/renewals and to enter into a contract with the appropriate agencies when the projects are selected for funding:

Agency	College	Agency Share	Proposer Share
Health Resources and Services Administration (HRSA), Nurse Education, Practice, Quality and Retention (NEPQR)	MJC	\$550,000	-0-
California Community College Chancellor's Office	CC and MJC	\$310,000	\$21,660 (Mendez) \$ 3,107 (Delta CTE Dean) \$ 7,259 (Merced CTE Dean)
First 5, California	MJC	\$9,500,000	-0-
Stanislaus County Office of Education	MJC	\$838	-0-

4. Nonresident Tuition Fee

The Board of Trustees is required to establish annually a nonresident student tuition fee for the succeeding year. The 2010-2011 nonresident student tuition fee is \$208. The 2011-2012 nonresident student tuition fee must be at or between the statewide average expense per unit and the Yosemite Community College District's expense per unit. The state Chancellor's Office provides the formula to compute the nonresident tuition fee. At the time of this agenda item writing, the state had not yet provided the formula for the calculation. Staff will provide the statewide average rate and the District's computed rate at the January 12, 2011, Board meeting. Staff recommends that the Board adopt the statewide average.

RECOMMENDATION: That the Board of Trustees adopt a 2011-2012 nonresident student tuition fee consistent with the statewide average.

II. ACTION ITEMS

B. Consent Agenda, Student Travel

1. Geologic Field Studies in the Rocky Mountains and Pacific Northwest

MJC is seeking Board approval of “Geologic Field Studies in the Rocky Mountains and Pacific Northwest” for a two-week field trip from June 15 - 30, 2011. MJC instructor Garry Hayes will supervise instruction during this trip. The class will include numerous locations in the Pacific Northwest, including Yellowstone, Glacier, Grand Tetons and Great basin National Parks; Mt. St. Helens, Lava Beds and Dinosaur National Monuments. Students are completely responsible for the \$650.00 cost of the trip.

RECOMMENDATION: That the Board of Trustees approve the Geologic Field Studies in the Rocky Mountains and Pacific Northwest for June 15 – 30, 2011 for Modesto Junior College.

C. Consent Agenda, Sabbatical Leave Reports

Final Reports have been received and approved by MJC President Gaither Loewenstein for the MJC faculty who were on sabbatical leave in 2009-2010. Copies of the summary reports have previously been provided to the Board.

RECOMMENDATION: That the Board of Trustees accepts the sabbatical leave reports for 2009-2010 from the following faculty:

2009-2010 Academic Year

David Chapman
Barbara Jensen
Nancy Sill
Denise Smith
Robert Stevenson

II. ACTION ITEMS

D. Consent Agenda, Personnel

1. Personnel Transaction Items

A recommendation is made that the Board of Trustees approve the following list of Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Vicki Groff, 24 years of service	Instruction Office Specialist	Office of Instruction	MJC	3/31/11
Robert Nadell, 6 years of service	Vice President	Student Services	MJC	3/31/11
Kenneth White, 18 years of service	Dean	Business, Behavioral & Social Science	MJC	12/23/10
Interim Administrative Appointment – Educational and Classified Administrator:				
Carmen Fernandez	Interim Vice President	College Administrative Services	MJC	1/10/11 - until filled, but no later than 6/30/11
Don Low	Interim Vice President	Student Services	MJC	1/10/11 - until filled, but no later than 6/30/11
Jeffrey Menge	Interim Internal Auditor/Budget Analyst	Fiscal Services	CS	1/3/11 - 6/30/11
Adrienne Seegers	Interim Dean	Vocational Education and Economic Development	CC	1/1/11 - 6/30/11
Probationary Appointment – Classified:				
Cathy Brown	Administrative Assistant	Student Learning	CC	1/13/11
Anneka Rogers	Program Technician	TRIO, Student Support Services	CC	1/13/11

II. ACTION ITEMS

D. Consent Agenda, Personnel

1. Personnel Transaction Items, Continued

Name	Position	Department	Coll	Effective
Lateral Transfer – Classified:				
Holly Bowser	Administrative Assistant	Transfer from Early College Programs to TRIO/Student Success and Special Projects	MJC	1/17/11
Temporary Increase in Assignment – Classified:				
Anne Anderson	Administrative Assistant, increase from 19 to 30 hours per week	Child Care Center	CC	2/1/11 - 6/30/11
Claudia Mery	Program Technician, from 75% to 100%	Special Programs, DSP&S	MJC	1/1/11 - 6/30/11

2. Short-Term Appointee List

A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

Name	Classification	Department	Coll	Start Date	End Date
Seasonal – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.					
Gina Telford	Administrative Assistant	Student Financial Services/ Scholarships	MJC	1/13/11	6/30/11
Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Jeanene DeFine	Instructional Support Assistant	Child Development	MJC	1/13/11	6/30/11
Erica Gil	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Consuelo Gutierrez	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Ellen Klenk	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Olga Kovneva	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11

II. ACTION ITEMS

D. Consent Agenda, Personnel

2. Short-Term Appointee List, Continued

Name	Classification	Department	Coll	Start Date	End Date
Alice Risard	Instructional Support Assistant	Fire Technology	CC	1/13/11	6/30/11
Kami Silva	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
Tom K. Smith	Campus Security Officer	Campus Security	CS	1/13/11	6/30/11
Rebecca VanArsdell	Associate Teacher	Family & Consumer Sciences	MJC	1/13/11	6/30/11
William Wittmer	Instructional Support Assistant	Fire Technology	CC	1/13/11	6/30/11
<i>Specially Funded or Temporary</i> – appointments made in response to specially-funded project and/or unexpected workload demand created by special projects or vacancies.					
Carol Billigmeier	Administrative Technician	Information Technology	CC	1/13/11	6/30/11
<i>Substitute</i> – appointments made as a temporary replacement in the <u>same job classification</u> as a classified employee on an approved leave of absence.					
Noel Langley Marcelino	Curriculum Process Specialist	Instruction Office	MJC	1/13/11	6/30/11

3. ☆ Adjunct Faculty Appointee List

A recommendation is made that the Board of Trustees approve the attached list of adjunct faculty appointments for the spring 2011 Semester.

II. ACTION ITEMS

E. Discussion Items

1. Board Policy – 1st Reading

The following eight (8) YCCD Board Policies were previously presented to the Board as 1st Readings: four (4) have proposed revisions to language and four (4) are new policies. All policies have gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and have been presented to District Council.

Proposed Policy Revisions:

- Policy 1000 - Use of District Facilities
- Policy 3330 - Purchasing
- Policy 4214 - Discipline and Dismissal – Classified Employees
- Policy 6500 - Emergency Preparedness/Hazard Mitigation

Proposed (New) Policies:

- Policy 2560 - Alcoholic Beverages, Intoxicants and Narcotics
- Policy 4337 - Fingerprinting/Background Check - Employees
- Policy 6440 - Unattended Minors
- Policy 7720 - Communications Among Board Members

In addition, as existing YCCD Board Policy 7410 states, “procedures may be revised as deemed necessary by the Chancellor” and do not require Board action. Seven (7) additional procedure changes have been provided to the Board as informational items.

The affected procedures include:

- Procedure 3330 - Purchasing
- Procedure 3340 - Contracts (Purchasing)
- Procedure 4013 - Gifts/Gratuities to Public Employees
- Procedure 4019 - Drug-free Workplace
- Procedure 4337 (NEW) - Fingerprinting/Background Check - Employees
- Procedure 6440 (NEW) - Unattended Minors
- Procedure 6500 - Emergency Preparedness/Hazard Mitigation

RECOMMENDATION:

That the Board of Trustees conducts a 1st Reading on the proposed Policy revisions and new Policies.

III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, February 9, 2011. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. at Yosemite Community College District, District Board Room, 2201 Blue Gum Avenue, Modesto, California.