

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FOUR HUNDRED SEVENTY-NINTH REGULAR MEETING**  
**JANUARY 12, 2005**

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The meeting was called to order by Board Chair Linda Flores at 3:31 p.m. Trustees then recessed to closed session in YCCD Conference Room B for the purpose of discussing the following closed session agenda items:

1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment  
Chancellor Search Update  
Columbia College President's Contract Extension
2. Pursuant to G. C. Section 54956.9(b)  
Significant Exposure to Litigation: Four cases  
Kevin Tillery Hearing
3. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiations  
District Representatives: J. Williams, T. Scott, D. Wirth, G. Railey  
Employee Organizations: CSEA, YFA

The Board of Trustees reconvened to public session at 5:30 p.m. in the YCCD Board Room. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present     Pat Dean  
   Anne DeMartini  
   Linda Flores  
   Tom Hallinan  
   Abe Rojas  
   Delsie Schrimp  
   Andrea Garfinkel-Castro (student trustee)

Board Members Absent     Paul Neumann

Others Present                Maria Baker, George Railey, Jim Riggs, Teresa Scott, Bill Scroggins, Nick Stavrianoudakis, James Williams, Diane Wirth, Michelle Christopherson, Linda Hoile, Alicia Kolstad, Judith Redwine, Stephen Stroud, Jeff Swank, Linda Kropp, Donna Jamison, Wendy Byrd, Felicia Osnaya, Michael Gomez, Robert Barna, Bryce Gibbs, Deborah Campbell, Carrie Sampson, Dennis Gervin, Ron Ramont, Shelly Conner, Michael Hemsteger, Lloyd Vaught, Dorothy Scully, Michael Sundquist, Steve Collins, Myrna Wagner, Rhonda Green, Graciela Molina, Deborah Borelli, Shelley Akiona (recorder).

15,039                             Board Chair Flores announced that during closed session the Report Out from Closed     Board of Trustees voted unanimously to extend Dr. Jim Riggs' Session                             contract as President of Columbia College through June 30, 2008, and approve the salary for the President of Columbia College at \$146,005, annually, retroactive to July 1, 2004. Chair Flores expressed the Board's appreciation of Dr. Riggs' services at Columbia College.

15,040  
Approval of the Minutes

A motion was made by Trustee DeMartini, seconded by Trustee Dean, that the Board of Trustees approve the minutes of the regular meeting of December 8, 2004.

The motion carried with a vote of 6-0.

15,041  
Student Activity Reports

Frank Johnson, ASMJC President, introduced Kimdavy Chhang as the new Vice President of ASMJC. Ms. Chhang briefly spoke about her goals to further expose minority student groups to educational opportunities and increase political awareness. Mr. Johnson reported that three local radio stations were present on the first day of school and pizza, bottled water and soft drinks were provided for students. He also announced that on February 4, ASMJC will be hosting a fashion show at the East Campus Student Center. Students will also be working as ushers for the Martin Luther King, Jr. Event on January 22, 2005. He concluded by showing a DVD of the ASMJC presentation to the Stanislaus County Board of Supervisors which thanked the Supervisors for their support for Measure E. Chair Flores expressed appreciation to Mr. Johnson and ASMJC for the video presentation and the student activities report.

There was no report from Columbia College.

15,042  
Academic Senate Activity Reports

Michelle Christopherson, MJC Academic Senate President, shared that everyone was happy to be back for the new semester, the Senate is busy working on accreditation activities and there was nothing new to report.

Alicia Kolstad, CC Academic Senate President reported that the Senate is working on multiple hiring committees and an equivalency process review committee. They are also establishing a mentoring program for new faculty. She also reported that Academic Senates at Columbia College and MJC are working to schedule regular meeting times for their executive boards and are looking forward to working collaboratively together.

Trustee DeMartini complimented Columbia College on its mentoring program for new faculty and inquired if MJC had a similar program. Michelle Christopherson reported that a similar program is already in place at MJC.

**REPORTS AND  
INFORMATION ITEMS**

15,043  
Activities/Announcements  
Teen-Parent Conflicts  
Conference at Columbia  
College

President Jim Riggs reported that Columbia College will host a free community conference on January 29, 2005. The conference is intended to improve teen-parent relationships and is a collaboration of several community support organizations: Columbia College Foster and Kinship Care Education, Tuolumne

County Probation Department, Raising Healthy Families, Tuolumne County Department of Social Services/Child Welfare Services, and Mountain Women's Resource Center.

William Walter Native American Display at Columbia College

Dr. Riggs also reported that the William Walter collection of Native American artifacts will be on display in the Columbia College Rotunda through January 26, 2005. The artifacts were collected by Mr. Walter during the years that he worked as a trader in the Southwest and was donated to the Columbia College Foundation over 30 years ago. He encouraged faculty, staff and the community to visit Columbia College and view the collection.

Symposium on the Teaching and Learning Cycle: Student Learning Outcomes, Hosted by MJC

Interim President, Bill Scroggins, reported that Modesto Junior College will host a workshop on the Teaching and Learning Cycle for faculty and interested administrators, staff and Trustees on Saturday, January 22, 2005, from 9:00 a.m. to 3:00 p.m., in the Student Center on East Campus. The seminar will be facilitated by the Research & Planning (RP) Group and there is no charge for the event, however, seating is limited and reservations are required. Anyone interested in participating should contact Professor Michael Sundquist at 575-6444.

MJC's Medical Assisting Program Commended

Dr. Scroggins reported that MJC's Medical Assisting Program has received national recognition. The Medical Assisting Program, in the Allied Health Division, recently participated in an Accreditation site visit. MJC's program received commendations for being of the highest quality and having an exceptional program director. The national Medical Assisting Accrediting Agency Team indicated that MJC's program was one of the most efficiently managed and educationally effective they had visited. Dr. Scroggins and Board Chair Linda Flores congratulated and thanked the Allied Health support staff for the quality of their work.

Black History Month – Luncheon at MJC

Dr. Scroggins reported that the MJC/YCCD chapter of the American Association for Women in Community Colleges (AAWCC) will hold its annual Black History Month Luncheon on Thursday, February 3, 2005, 12 noon, in the MJC Student Center on East Campus. The event is open to the campus and the public. Tickets are \$13 for AAWCC members and \$15 for non-members.

Martin Luther King, Jr. Commemoration, Hosted by MJC

Dr. Scroggins reported that MJC will again co-sponsor the Martin Luther King, Jr. Commemoration on Saturday, January 22, 2005, with a reception preceding at the King Kennedy Center. Actor and activist Mike Farrell is the keynote speaker. The free program will begin at 7:00 p.m. in the MJC Auditorium. Mike Farrell, most famous for his part as Captain B.J. Hunnicutt in the TV-series M\*A\*S\*H, will speak on "That Divine Spark," focusing on his opposition to the death penalty.

YCCD Staff Recognition Dinner

Interim Chancellor, Dr. James Williams, asked staff to mark the date of April 15, 2005 on their calendars. The YCCD Staff Recognition Dinner will be held at the DoubleTree Hotel in Modesto. Please help us celebrate our many wonderful colleagues

who will be retiring or celebrating 25 years of service to YCCD. Please be on the lookout for upcoming announcements regarding this event.

#### YCCD Tsunami Relief

Dr. Williams reported that in recognition of the horrific international tragedy brought on by the recent tsunami disaster, the Yosemite Community College District is supporting the relief effort by accepting cash donations through January 31st. Contributions may be submitted to the Columbia College Foundation or MJC Foundation. The MJC Foundation will issue one check payable to the American Red Cross, Stanislaus Chapter. Educational presentations about this catastrophic event are being planned at both colleges. Columbia College will host a teach-in on January 13, 2005 from 7:00 p.m. - 8:30 p.m. MJC will host a teach-in on January 21, 2005 from 7:00 p.m.-8:30 p.m.

Student Trustee Garfinkel-Castro was concerned that some relief organizations can no longer guarantee that donations would go towards the tsunami relief effort because maximum donations had been reached. Dr. Williams reported that he had made prior arrangements with the Stanislaus County Chapter of the Red Cross regarding YCCD's relief efforts.

15,044

#### Presentations/Updates

#### CampusWorks & Datatel Update

Lloyd Vaught, MJC Professor and Oversight Committee spokesperson, provided a progress report on efforts to solve the CampusWorks and Datatel software problems. He reported overall system performance has improved and that the Spring 2005 registration was much more effective than Fall 2004 registration. Improved student and staff satisfaction was achieved. Registration was more effective due to online screen reorganization, additional computers in registration centers and increased phone lines for phone registrations. Spring enrollments have exceeded Fall enrollments. He commended the YCCD programmers, Erika Hatfield, Payroll/Human Resources Coordinator, Myra Rush, Director of Financial Aid and Susie Agostini, Dean of Matriculation Admissions and Records for their commitment and hard work. A project management system has been implemented. Dr. Bill Scroggins reported that MJC FTES are showing an increase this semester.

Professor Vaught further reported that CampusWorks has been working with staff to resolve serious system issues, and has provided the staff necessary to provide technical expertise. Communications between staff and Datatel have improved and Datatel is responding to requests and helping to resolve issues.

Anne DeMartini asked for clarification on the 21,000 number of students registering by phone, walk in and online. Dr. Scroggins responded that 17,000 students registered, but they may have registered by more than one device, and the 21,000 number reflects that.

Mike Hemsteger, Datatel representative, thanked YCCD staff for their cooperation. Mr. Hemsteger reported that of 61 issues, 32 have been completed. A student module expert will be on site to work on student issues. Datatel will be assisting YCCD with the Release 18 upgrade that will better utilize the capabilities and performance of Oracle. There are problems with the student wait; however, resolution should be forthcoming.

Trustee Hallinan asked if there are other problems with the student module. Lloyd Vaught stated that there are still billing and reporting problems. Dr. Scroggins also commented on problems with uploading admissions forms.

Jim Ply, CampusWorks representative, reported that there are still issues with the student module, however, priority items are being monitored, and we are seeing results.

Trustee Schrimp was pleased with the good progress report and thanked Datatel and CampusWorks. Trustee Dean stated that it is a good report and it is refreshing to receive honest information. Board Chair Flores stated that the Board wants to be informed of problems and concerns and thanked staff and the consultants for their report.

#### Bond Update/Timeline

Nick Stavrianoudakis, Director of External Affairs, reported that the election results from Measure E have been certified with 60.8% of the voters approving the measure. He discussed the tentative bond timeline of events that will be occurring over the next few months before the bonds can be issued and funding received. A copy of the timeline was previously provided to the Board of Trustees (**Report #2145**). A Citizens' Oversight Committee must be established and have at least seven members. Press releases will be prepared and sent to area newspapers and information about the committee will be posted on the website. An application will be available for those interested in serving on the committee this week, with a due date of February 18, 2005. The Chancellor will make committee recommendations to the Board in February. The project list is currently being developed by the Chancellor, both college presidents and their respective college councils. YCCD has contracted with bond counsel David Casnocha from Stradling, Yocca Carlson & Rauth, and financial underwriter Robert Barna of Citigroup.

Trustees Rojas and DeMartini suggested that information regarding the oversight committee be provided to local area radio talk shows. Trustees Rojas and Hallinan commented that they were interested in seeing additional "at large" community members serve on the oversight committee.

Maria Baker, Director of Facilities Planning and Operations, described the program management request for qualifications (RFQ) process and the services that program management services provide. A one page summary was provided to the Board of Trustees (**Report #2145**). She reported that nine proposals were submitted for program management services and four will be recommended for a preliminary interview, followed by an interview that would involve Cabinet members and Trustees. It is anticipated that selection will be made in February, and the selected firm would be able to provide a detailed project list to the Board in March.

Trustee Hallinan asked if Request for Qualifications (RFQs) were limited to companies with community college experience. Ms. Baker responded that firms were asked to demonstrate their experience in having implemented Prop 39 projects. Carrie Sampson, Administrative Assistant to Executive Vice Chancellor Teresa Scott, performed a survey of various community colleges to determine if program management services were being used. Out of twenty-one (21) responses, eight (8) indicated they had passed a bond and were using program management services. Eleven (11) were using in-house services, which were on smaller bonds.

Trustee DeMartini inquired what funds pay for program management services. Maria Baker responded that it is paid out of the bond, per project, at a rate of 1% to 6% of the project total, and those amounts were figured into estimates. Trustee Rojas asked if financial accountability would be better managed by using a property management service. Ms. Baker stated that reporting and accounting is included in the services provided. Trustee Hallinan commented that he desires the best program management services available.

In response to questions posed by Trustee Dean, Ms. Baker reported that each project will have a committee working with the project manager assigned to each college. Equipment dollars were also figured into each project.

Trustee Dean commented that a good program management service will cost a lot of money, but a poor one will cost even more. Student Trustee Garfinkel-Castro stated the need to give enough time for wise planning and organizing up front.

Trustees DeMartini, Dean and Student Trustee Garfinkel-Castro requested to review ratings of the nine proposals. Dr. Williams offered three options: 1) that the Board review all nine applications to determine if it concurred with the four applications recommended for further review, 2) that the Board appoint two members to review all applications and report their findings, or 3) proceed with the four recommended applicants. Trustee Schrimp stated she was fine proceeding with Ms. Baker's recommendation of the top four. Trustee Rojas commented that interested board members should review all applications. Trustee DeMartini agreed

with both Trustee Schrimp and Rojas, that Ms. Baker's staff was experienced and qualified to review RFQs, and that interested trustees should review applications.

Chair Flores requested applications be made available for trustee review. Maria Baker will provide copies of the rating summary to Board members for review.

#### Citigroup Presentation

Mr. Robert Barna, Director of the Public Finance Department, Municipal Securities Division of Citigroup congratulated the Board on the passage of Measure E and presented an overview of Citigroup and the firm's experience with General Obligation Bonds in California. A written presentation was previously provided to the Board of Trustees (**Report #4146**). The goal of Citigroup is to come up with the best structure for District bonds and achieve the lowest cost of funds for the District and the taxpayers. He described the process by which YCCD will receive funding from the bond measure. Bond rating agency meetings will take place in March 2005 and pricing of the bonds will occur in April. The YCCD bonds will be available for sale in May. Robert Barna has personally done a lot of work in this area and had dedicated the last dozen years to working with schools and community college districts. Citigroup will be working with the District through the life of the bonds.

Trustee DeMartini asked for clarification on the debt service being interlaced. Mr. Barna explained that the debt service will be interlinked (interlaced) while we keep under \$19.70. If the community grows faster than assumed, the tax may be less or it will present the opportunity to issue more bonds sooner.

California residents will benefit from buying these bonds because they are Federal and California tax exempt. In response to a question posed by Trustee Schrimp, Mr. Barna stated that the community will be informed that the bond issue is coming, and will work with Nick Stavrianoudakis to issue press releases and advertising.

Trustees Hallinan, Rojas and Schrimp commented that they believe that the District does not need a co-manager. Trustee DeMartini asked about economic risk. Mr. Barna explained that there is no real economic risk to the District because general obligation bonds are supported by taxes and the county is obligated to levy a tax to repay the bonds. In response to Ms. DeMartini's inquiry, Mr. Barna explained that Citigroup receives payment for its services, not to exceed 0.8% of the bond amount which is paid when bonds are issued.

At the request of Trustee Schrimp, Robert Barna introduced, Greg Blonde, Esq., appearing on behalf of David Casnocha. Attorney Blonde gave an overview of the legal services to be provided regarding exemption from state and federal taxes.

Grant Development Update

Ms. Shelly Conner, Director of Grant Development and Special Projects, presented a summary of grants obtained by YCCD which was provided to the Board of Trustees (**Report #2147**). She reported that during the 2003-2004 academic year, YCCD's grant development and management activities continued to expand. Competitive and ongoing funded activities, categorically funded programs and contract education increased at both MJC and Columbia College by a total of over 2 million dollars. Ms. Conner thanked the Fiscal Services Department, Interim Vice Chancellor George Railey, Interim Chancellor James Williams and the Board for their continued support of grant development activities.

Trustee Dean expressed appreciation for Ms. Conner's excellent work. Dr. Williams stated that he has worked with many grant development directors and feels that Ms. Conner is the "best of the best." Board Chair Flores thanked Ms. Conner for her presentation.

MJC's Faculty Summer Institute

Michael Sundquist, Professor of Theatre, presented a PowerPoint overview of the program. Professor Sundquist also serves as the chair of the Student Learning Outcomes Committee. For the past two years, Modesto Junior College has held a Summer Institute for approximately 40 faculty, in department teams of three or four. The goal is to learn about and design student learning outcomes. He recognized the work of the MJC Academic Senate Student Learning Outcomes Committee and the Office of Instruction. Michael Sundquist invited Trustees to attend the Faculty Summer Institute on January 22, 2005. Trustee Rojas has agreed to attend. Trustee Dean asked if coordinated efforts were planned with Columbia. Professor Sundquist reported that MJC faculty have attended workshops at Columbia College, there are plans to collaborate on future workshops and MJC is anticipating representation from Columbia College at this event.

Dr. Scroggins commended MJC's Academic Senate for taking leadership on this issue, as it has been a controversial issue in the accreditation process over the last few years.

**ACTION ITEMS**

15,045  
Consent Agenda

Trustee DeMartini asked if Board Members were again interested in pulling the purchase order on CampusWorks, however, she did not feel that was necessary.

After discussion, a motion was made by Trustee Rojas, seconded by Trustee Dean, that the Board of Trustees take the following action on the Consent Agenda and the Personnel Items:

Purchase Orders

Approve the purchase orders issued from November 1, 2004 through November 30, 2004.

Acceptance of Gifts

Accept with appreciation the following gifts:

- a. A donation of \$1,200 from Bank of the West, to be used for the awards and an outstanding Dessert Awards Ceremony



- for the Sectional FFA Project Competition for the MJC Young Farmers at Modesto Junior College.
- b. A donation of \$600 from McGraw-Hill Irwin, to be used to purchase equipment for the Business, Behavioral & Social Sciences Division at Modesto Junior College.
  - c. A donation of \$500 from Jim Poore, to be used for the Voss-Berryhill Scholarship luncheon for the MJC Young Farmers at Modesto Junior College.
  - d. A milling machine from Parker Hannifin Corporation – Racor Division to be used in the Technical Education Department at Modesto Junior College.
  - e. A cylinder head checking station from Preferred Parts Company to be used in the Automotive Technology program at Modesto Junior College.

15,046

Personnel Items

Interim Vice Chancellor Diane Wirth reported that Guy Van Cleave's effective date of transfer will be August 25, 2005 (personnel item #7), and David Yacovetti was removed from the short-term appointees list.

Dr. James Williams introduced and welcomed Shelley Akiona, new administrative assistant to the Chancellor, and stenographer for the Board of Trustees.

- |                 |  |
|-----------------|--|
| John Martinez   | Approve the appointment of John Martinez to the position of Dean of Special Programs, Student Services, Modesto Junior College, effective January 3, 2005.                     |
| Carolyn Buck    | Approve the appointment of Carolyn Buck to the position of Dean of Learning Support Services, Columbia College, effective February 1, 2005.                                    |
| Kathleen Silva  | Approve the appointment of Kathleen Silva to the position of Director of College Research and Planning, President's Office, Modesto Junior College, effective January 3, 2005. |
| Douglas Smucker | Approve the appointment of Douglas Smucker to the temporary position of Instructor of Mathematics, Columbia College, effective January 6, 2005 to April 30, 2005.              |
| Gina Rose       | Approve the administrative appointment (interim) of Gina Rose to the position of Dean of Instructional Services, Modesto Junior College, effective December 15, 2004.          |
| David Chesnut   | Approve an increase in assignment for David Chesnut, Program Representative III, from 50% to 62.5%, effective January 3, 2005 through June 30, 2005.                           |
| Guy Van Cleave  | Approve the lateral transfer of Guy Van Cleave, Instructor of Biology at Modesto Junior College to Instructor of Biology at Columbia College, effective August 25, 2005.       |

Linda Ailor	Approve the probationary appointment of Linda Ailor to Administrative Secretary, Instruction Office, Modesto Junior College, effective December 13, 2004.
Asia Keil	Approve the probationary appointment of Asia Keil, Food Service Specialist – 60%, Columbia College, effective December 13, 2004.
Tammie Miles	Approve the probationary appointment of Tammie Miles, Campus Security Officer I – 40%, Columbia College, effective January 15, 2005.
Dean Zaharias	Approve the probationary appointment of Dean Zaharias, Cook/Baker – 80%, Columbia College, effective December 13, 2004.
Angela Vizcarra	Approve the probationary appointment of Angela Vizcarra to Secretary II, Community Education, Modesto Junior College, effective January 3, 2005, contingent upon funding.
Veronica Parra	Approve the probationary appointment of Veronica Parra to General Clerk (47.5%), Student Success/Tutoring, Modesto Junior College, effective December 17, 2004 (10 month work year).
Michelle Vidaurri	Approve the probationary appointment of Michelle Vidaurri, Financial Aid Technician I, Columbia College, effective January 1, 2005.
Shelley Akiona	Approve the promotional appointment of Shelley Akiona to the position of Administrative Assistant, Office of the Chancellor, Yosemite Community College District, effective January 3, 2005.
Shemiram Warda	Approve the promotional appointment of Shemiram Warda to Administrative Secretary, Workforce Development, Modesto Junior College, effective January 3, 2005.
Jerry Jones	Approve the promotional appointment of Jerry Jones, Maintenance III/Painter, YCCD Facilities Planning & Operations, effective January 1, 2005.
Pamela J. Johnson	Accept the resignation of Pamela J. Johnson, Instructor of Physical Education/Women's Basketball Coach, Physical, Recreation & Health Education, Modesto Junior College, effective January 2, 2005.
Layla Yousif	Accept the resignation of Layla Yousif, Program Representative II, TRIO/ETS, Student Services, Modesto Junior College, effective December 31, 2004.
Nadia Vartan	Approve a temporary reduction in assignment for Nadia Vartan, Software/Network Analyst, Information Technology, YCCD, from 40 hours per week to 30 hours per week, for the period of January 1 to December 31, 2005.

Karin Rodts

Approve the voluntary reductions in assignment for Karin Rodts, Laboratory Assistant I – DSPS, Columbia College:

- a. From 40 hours per week (100%) to 36 hours per week (90%) effective January 10 to January 14, 2005 and
- b. From 36 hours per week (90%) to 34.5 hours per week (86.25%) effective January 17 to April 29, 2005.

Short-Term Appointees

Approve the list of short-term appointees, excluding David Yacovetti, in accordance with State law, AB500-Goldberg.

The motion approving the Consent Agenda and Personnel Items carried with a vote of 6-0.

Discussion Items

15,047

2003-2004 Audit Report

The auditing firm of Matson and Isom has completed the 2003-2004 audit of the District's fiscal operations. The audit report and financial statements have been prepared using the guidelines required by the Governmental Accounting Standards Board (GASB). The audit report had been previously provided to the Board for their review (**Report #2148**).

Bryce Gibbs, the representative from the auditing firm presented the audit report to the Board of Trustees. The audit consists of the examination of the District's financial statements, a review of the systems of internal accounting controls and a review of State and Federal compliance areas mandated by the Single Audit Act, the State Department of Finance Guide, and the California Community Colleges State Chancellor's Office.

Mr. Gibbs stated that the auditor's report is an unqualified opinion, which means it is a clean opinion, this is the second year in a row that the District has received an unqualified opinion and should be congratulated. No material weaknesses were noted, no reportable conditions need to be identified, and there are no incidents of non-compliance that would cause a material impact to the financial statements were noted.

Mr. Gibbs stated, in response to Trustee Hallinan, that the District's audit went very well under the new standards (GASB), especially in light of the current technology conversion. Executive Vice Chancellor Teresa Scott commended Deborah Campbell, Controller, and stated that audit reporting touches the entire District and commended staff, districtwide. Trustee Rojas also expressed commendations to District staff.

A motion was made by Trustee Rojas, seconded by Trustee Hallinan, that the Board of Trustees receive the 2004-2005 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

The motion carried with a vote of 6-0.

15,048  
Columbia College Student  
Equity Plan

The Columbia College Student Equity Plan was developed in 1993 at the request of the State Chancellor's Office. At that time, each of the California community colleges were asked to set goals in the areas of: Access, Course Completion, ESL and Basic Skills, Degree and Certificate Completion and Transfer. These areas have been determined to be indicators of success.

In 2003, the Chancellor's Office asked the College to revisit the 1993 goals for each success indicator, analyze the results and develop a new Student Equity Plan with revised goals. The deadline to the State Chancellor's Office is January 31, 2005. The Columbia College 2005 Student Equity Plan was previously provided to the Board (**Report #2149**).

Dr. Judith Redwine recapped the goals from the 1993 Columbia College plan, the results and a brief discussion of the results. Goals were set in five areas: Access, Course Completion, English as a Second Language, Basic Skills, Degree and Certificate Completion and Transfer.

With respect to access, Columbia does not have any large proportion of minority groups in its population. Columbia has a good proportion of Asian and Native American enrollment. Columbia has not kept pace with the Hispanic population, African Americans and disabled individuals. Dr. Jim Riggs conducted further research and discovered that the County census figures include the State correctional facility in the area. The facility has a large population of African Americans which skewed the numbers for this report. The Hispanic population is also reflected based on individuals incarcerated.

This committee was satisfied with the 74% course completion rate. Degree and certificate completion, relate to transfer. Many students are not counted towards Columbia's graduation because they often transfer to graduate from another community college, i.e., to the nursing program at MJC. However, that will improve once the new science building is completed and more science courses can be offered.

The new Student Equity Plan will be reviewed in 2009.

In response to an inquiry by Trustee DeMartini, Dr. Redwine explained that the 1993 plan and projections were set by the previous committee, not set by the State. Trustee DeMartini asked if there has been an increase in the number of students who decline to state their ethnicity. Dr. Riggs stated that some students also select 'other' as their ethnicity which makes tracking and reporting more difficult.

Trustee DeMartini requested further explanation on instructor variability. Dr. Redwine stated that Columbia previously conducted a study and found instructor variability. Student Trustee Garfinkel-Castro commented on English classes which use different study materials. Columbia College Vice President for

Student Learning, Dennis Gervin, provided a detailed explanation of the variations in curriculum and standards.

Dr. Redwine is ending her contract with the District and she thanked the Board for the pleasure of working with the District and the Board and for the opportunity to work with Dr. Riggs. It has been a great experience and stated that the District has a wonderful future ahead of it. Trustee Dean extended her appreciation to Dr. Redwine.

A motion was made by Trustee Schrimp, seconded by Trustee Dean, that the Board of Trustees accept the results of Columbia College's 1993 Student Equity Plan and approve Columbia College's 2005 Student Equity plan.

The motion carried with a vote of 6-0.

15,049  
CCCT Board Election –  
2005

The Community College League of California (CCLC) informed the Board of Trustees that from January 1 through February 15, the annual nominations for membership on the California Community College Trustees (CCCT) Board will be accepted in the League Office. Nominations are to be made by a member district board of trustees, and each district may nominate only members of its board. Background materials were previously distributed to trustees. After discussion, trustees determined that they would not nominate a candidate this year.

15,050  
Resolution to Certify  
General Obligation Bond  
Election Results

Nick Stavrianoudakis, Director of External Affairs, reported that the results of the November 2, 2004 General Obligation Bond (Measure E) election have been certified by each county's board of supervisors. A copy of those results were previously provided to the Board (**Report #2150**). The final official count is that Measure E passed with 60.84% "yes" votes. Below are the vote counts and percentages for each county in YCCD's service area.

MEASURE E RESULTS	Yes	No	% Pass
Stanislaus County	84,403	50,388	62.62
Calaveras County	5,354	4,097	56.65
Tuolumne County	14,048	10,928	56.25
Merced County	2,390	2,131	52.86
San Joaquin County	3,120	2,797	52.73
<u>Santa Clara County</u>	<u>3</u>	<u>17</u>	<u>15.00</u>
District-wide Totals	109,318	70,358	60.84

A motion was made by Trustee Hallinan, seconded by Trustee Rojas, that the Board of Trustees adopt Resolution No. 04-05/04 stating the Board's certification of the November 2, 2004 General Obligation Bond Election results.

The motion carried with a vote of 6-0.

15,051  
Resolution to Establish a

Nick Stavrianoudakis, Director of External Affairs, reported that, as required by California Education Code Section 15278-15282, the

Citizens' Oversight  
Committee, Approve its  
Bylaws and the Selection  
Process

Board of Trustees must establish and appoint members to an independent Citizens' Oversight Committee within 60 days of the date that the Board enters the election results in its minutes. The Resolution and Bylaws have been developed by Bond Counsel and are consistent with established laws and regulations pertaining to the purposes, duties and structure of the committee. Copies of these documents were previously provided to the Board. The proposed selection process will include an application due by February 18, 2005, review of applications by the Chancellor, Committee Member recommendation by the Chancellor to the Board and Committee Member appointment by majority vote of the Board at the March 9, 2005, Board of Trustees meeting.

Trustees Hallinan and Rojas expressed a desire to have more "at large" representation on the oversight committee. Dr. Williams and Mr. Stavrianoudakis commented that other districts have had "at-large" representation from each trustee area, and that option is available to the Board. Additional comments clarifying the purpose of the resolution and formation of the committee were made by Greg Blonde, Esq. and Robert Barna.

After discussion by the Board, a motion was made by Trustee Dean and seconded by Trustee DeMartini to adopt Resolution No. 04-05/05 establishing a Citizens' Bond Oversight Committee and approving its Bylaws and selection process.

The motion carried with a vote of 6-0.

### **COMMENTS**

15,052

Comments from the Public There were no comments from the public.

15,053

Comments from the Board of Trustees Trustee Hallinan provided the Board with copies of a letter from the Small Business Development Center Director following the economic development subcommittee meeting and requested that it be on next month's agenda.

Trustee Dean reported that she and Trustee DeMartini attended the Columbia College Institute Day. Trustee Dean also attended the nursing graduation and attended events with Dr. Ted Hamilton including the City Council meeting where he was thanked and recognized.

Trustee DeMartini attended the MJC and Columbia College Institute Days. Dr. Williams reported that Ms. Schrimp was scheduled to attend MJC's Institute Day but became ill.

Trustee Rojas reported that Leadership Turlock is scheduled to visit MJC on April 13, 2005. *(Note: Date changed to April 20.)*

Student Trustee Garfinkel-Castro thanked everyone for the cards and good wishes on her marriage. She informed the Board that there is no longer a nurse on the West Campus and the West Campus library is now closed because of staffing issues. ASMJC is conducting a student survey on whether or not to arm campus security. She commended ASMJC for taking the initiative to find out how students felt about the issue.

Dr. Bill Scroggins stated that MJC is in the process of hiring a West Campus nurse. He stated that the closing of the West Campus Library is temporary and staffing will be restored within the next few weeks. Also, MJC will soon be hiring two new tenure track librarians. Board Chair Flores thanked the Student Trustee for her input.

Trustee Dean expressed her appreciation to Trustee Flores as the new Board Chair.

15,054  
**NEXT MEETING**

The next regular meeting of the Board of Trustees will be held on Wednesday, February 9. The meeting will be called to order at 3:30 p.m. in the YCCD Board Room and then recess to closed session in Conference Room B. Open session will reconvene at 5:30 p.m. in the YCCD Board Room.

The meeting was adjourned at 8:47 p.m.

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Linda Flores, Chair  
YCCD Board of Trustees

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James Williams, Secretary  
YCCD Board of Trustees

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