

District Technology Working Group Notes

Present: Jenni Abbot, Al Alt, Nancy Backlund, Kelsie Bonavia, Ryan Brady, Joshua Brown, Arnold Chavez, Roger Clague, Mellissa Colon, Shawna Dean, Cynthia Fuhr, Juan Garcia, Brian Greene, Fred Grolle, Margo Guzman, Josh Hash, Michael Leamy, Joe Macklin, Crista Noakes, Joshua Sigman, Michael Smedshammer, Jill Stearns, Trevor Stewart, John Zamora

Absent: Patrick Bettencourt, John Black, Michael Garcia, Ryan Guy, Lisa Husman, Terri Isaman, Leslie Michtavy, James Palmer, Melissa Raby, Marnie Shively, Henry Yong

I. Welcome (Roger Clague)

II. Complete Structure of Organization (Roger Clague)

A. What do you think IT does? What are you looking for?

- Technology support – consultation
- Project management
- Provide answers
- Provide knowledge
- Provide continued collaboration
- Network infrastructure
- Standards for technology
- Process, Policies and procedures
- Software and licensing
- Security – Data
- Phones
- Support of classrooms computers, office computers and printers
- Training
- Uninterrupted access (5-9's) – Disaster Recovery

III. Funding Update (Roger Clague)

A. New funding formula is too new to provide any definite details and outcomes at this time. It was noted by Al Alt the District should consider the new funding formula during prioritization.

B. The Information Technology department has less money in the 18-19 fiscal year but enough to do the things needed. Any new funding opportunities will be provided to the group.

IV. Total Cost of Ownership (Roger Clague)

A. Roger Clague is working to put a plan in place for Information Technology. He will be taking the plan to Cabinet in May.

B. A more comprehensive TCO is needed for items such as employment.

V. ADA (Roger Clague)

A. IT is prepared to provide a scan of ADA risks for areas such as web, subscripits, captioning on videos and review of technologies to ensure lower risk.

VI. District Web (Roger Clague)

A. How can we work with the colleges to mesh the websites to provide opportunities to market potential students?

B. How do we use technology to grow our student base?

IV. Priorities of the Colleges

A. Overall Priority list from the colleges to date

- Active Directory
- District Enrollment
- Starfish
- Districtwide student (removing barriers)
- Student experience – Application
- Equivalencies
- Districtwide processes for enrollment
- Districtwide transcript
- Multiple Measures – Automated in place of assessment tests

B. Roger Clague reported the following

- Columbia College provided the following list of priorities. Due to Roger's schedule, he was not able to meet in time with Al Alt to secure a list of MJC priorities. Roger invited MJC to add and prioritize items during the conversation and apologized for not having the opportunity to meet with them prior to the meeting.
- Add migration to online catalogs.
- AD & SSO are rolling out the first week of May. Initially SSO will be limited. Recommending Canvas, Starfish and Office 365 will be rolled out at the same time as SSO. This process is not a trivial migration. Roger requested grace from the colleges. A marketing campaign is in the works to inform students and colleges. Per Jill Stearns a student should be able to click submit and a screen should immediately pop up welcoming them and providing them with a student "W" number and information as to where to go next.
- Roger wishes to find 85K un funding to upgrade computers at Columbia College.
- How do we make the student experience awesome?
 - From start to finish – Cradle to Career
 - Keep track of students after they leave the colleges
 - Catch students early, manage through Guided Pathways

C. Al Alt recommended the following priorities:

- Active Directory
- District Enrollment
- Starfish
- Districtwide student/removing barriers

D. Jill Stearns reported the following

- Building equivalencies for a student centered perspective from a student's experience. Funding includes completers.

E. Jenni Abbot reported the following

- CCCApply can be customized. Both colleges are discussing online/electronic catalogs. These discussions may rise to become a project.

F. Nancy Backlund

- How can we get away from individual licenses and move towards site licenses?
- Per Roger, departments can reach out to Crista Noakes in Information Technology. Crista will assist in coordinating the Directors to provide software information and confirm if specific software site licensing exists. Per Roger, the goal would be to work towards centralized contracts.