



VOLUNTEER – Required Documents

Please use 1st day of volunteer service when signing all documents. Human Resources has provided the following checklist to assist you. Please complete all forms in ink.

Sign & Return the following:

Volunteer Application

Fingerprint & Criminal History Background Check. At volunteers expense. Additional information enclosed. Required within a maximum of 10 working days from the date of employment.

Verification of Identity. Provide proof of identification.

Oath of Affirmation

Confidentiality Statement for Volunteers

Confidential Data Sheet

Emergency Contact Information

For Information Only:

On-the-Job Injury Reporting Procedure

I have received, understand, and completed all the above documents. I understand that all documents are due in Human Resources no later than the 1st day of start of volunteer service and failure to complete fully and sign all required documents may result in delay of assignment.

Volunteer Signature: _____ Date: _____