## Yosemite Community College District Human Resources



## Policy Acknowledgement

Please read the policies/procedures carefully to ensure that you understand the policy before signing this document.

The Yosemite Community College District Board Policies and Procedures contain important information pertaining to my employment at Yosemite Community College District. I understand that if I have questions, at any time, regarding the policies/procedures, I will consult with my immediate supervisor or my Human Resources staff members.

I have read and been informed about the content, requirements, and expectations of the policies/procedures at Yosemite Community College District. I agree to abide by the guidelines as a condition of my employment and my continuing employment at Yosemite Community College District.

Since the information described in the policies and procedures are necessarily subject to change, I acknowledge that revisions to the policies/procedures may occur. All such changes will be communicated through official notices. I understand the revised information may supersede, modify, or eliminate existing policies.

Furthermore, I acknowledge that the policies and procedures are neither a contract of employment nor a legal document. I understand this manual is not intended to cover every situation that may arise during my employment, but is simply a general guide to the goals, policies, practices, benefits, and expectations of Yosemite Community College District.

1100	The Yosemite Community College District	3540	Sex/Gender Harassment, Discrimination and Sexual Misconduct	7330 7335	Communicable Disease Health Examinations
1200	District Mission		Wisconduct	7226	Certification of Freedom from
3050	Institutional Code of Ethics	3550	Drug Free Environment and Drug Prevention Program	7336	Tuberculosis
3410	Non-Discrimination	3560	Alcoholic Beverages, Intoxicants	7340	Leaves
3420	Equal Employment Opportunity		and Narcotics	7365	Discipline and Dismissal - Classified
3430	Prohibition of Harassment	3720	Computer and Network Use		Employees
3435	Discrimination and Harassment	3900	Time, Place, Manner	7400	Staff Travel
	Complaints and Investigations	6530	Authorization to Drive District	7700	Whistleblower Protection
3505	Emergency Response Plan		Vehicles	7-8037	Duties of Employees
3510	Workplace Violence	6535	Use of District Equipment	7-8052	Dismissal
3515	Reporting of Crimes	6800	Safety	7-8057	Civility
3518	Child Abuse	7100	Commitment to Diversity	7-8058	Non-Discrimination (Equal
3530	Weapons on Campus	7310	Nepotism		Opportunity)

Employees Name (Print):

All District Policies/Procedures can be reviewed at https://www.yosemite.edu/trustees/boardpolicy.

Employee's Signature:	_	 Date: