# IMPORTANT NOTICE ON FINGERPRINTS

YCCD requires all new employees to undergo fingerprinting for criminal history background checks. An individual who is to be employed or volunteering in Child Care Departments, or as a Custodian, or in the Campus Safety/Security Department or if they have disclosed a misdemeanor or felony, must clear fingerprinting and background checks prior to beginning work.

**Required at LIVESCAN Locations:**

1) Valid picture ID (Driver's License, Passport, etc.)
2) LiveScan Submission Form (from MJC Security / Columbia Business Office)
3) Payment

**COLUMBIA:** Please report to Columbia College Security (209-566-5476) to pick up your LiveScan form. There is a $49.00 processing charge. Accepted payments - cash, check, credit card, Venmo, and Apple/Google pay. Make check or money order payable to YCCD.

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**LIVESCAN locations:**

| | |
|---|---|
| Tuolumne County Superintendent of Schools | By appt. Only |
| 175 S. Fairview Ln. | Mon & Wed: 12pm – 3:30pm |
| Sonora | Tues, Thurs, & Fri: 10:00am – 1:00pm |
| 209-536-2013 | Cost: $23 (Exact amount for cash) |

**MODESTO:** Please report to MJC Campus Security (575-6351) to pick up your Live Scan form. There is a $49.00 processing charge payment method: cash (exact amount) check or money orders are accepted. Make check or money order payable to YCCD. Also know your social security number, supervisor's name, and your working title.

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**LIVESCAN locations:**

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|---|---|
| CSU, Stanislaus | Walk-Ins Only |
| 801 West Monte Vista Ave | Mon & Fri 8am-3pm |
| Turlock | Tues, Weds, Thurs: 8am-7pm |
| 209-667-3124 | Cost: $25 cash only |
| | |
| Maxx 1 Security | Appointments Only |
| 121 E Orangeburg Ste. #7 | Cost: $30 |
| Modesto | |
| 209-499-3885 | |

*NOTE:* LiveScan may be performed with any LiveScan service provider.