



**STUDENT EMPLOYMENT CONFIRMATION**

Modesto Junior College

Academic Year: 2024

Summer

Columbia College

Fall

YCCD

Spring

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Colleague ID: \_\_\_\_\_ Dept: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

**CONFIRMATION:**

- Student is enrolled in 6 Units or more (3 Units or more for Summer).
- Student is required to complete Fingerprinting and Criminal History Background check, at the expense of the student. If the student has answered “yes” to any Criminal History Questions on the Student Worker Application, do not assign work until fingerprint clearance has been received.

Responsibility Code Manager’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate Alternate Authorized Signer to approve student pay claims/time entries if the Responsibility Code Manager above is not available: \_\_\_\_\_

Choose One of the Following:

Federal Workstudy

CalWORKs

Regular

NOTE: Number of work hours per week may not exceed 20 hours in any one department or combination of departments.

ACCOUNT NUMBER/S:

\_\_\_\_\_ %

\_\_\_\_\_ %

\_\_\_\_\_ %

**HR USE ONLY:**

Position ID: \_\_\_\_\_