

YOSEMITE COMMUNITY COLLEGE DISTRICT

NOTICE OF EMPLOYMENT Part-Time Temporary Faculty

To: _____
(Employee's Full Name, Colleague ID#)

You are hereby notified that the Yosemite Community College District Board of Trustees has appointed you to the position of: _____
(Indicate Course Number AND Title)

You have been classified as a part-time temporary employee for _____ total hours.

Your services will begin on _____ and terminate on or before _____.

Your tentative* placement on the salary schedule is Column _____ Step _____, which is \$_____ per _____. All payments will be made monthly, by pay claim, as services are rendered.

The District reserves the right to cancel any class in which the enrollment does not justify continuation, and/or to replace part-time hourly instructors with faculty members under contract, as necessary, to fulfill their contractual obligations.

Part-time temporary employees may be dismissed earlier than the termination date specified above in accordance with Education Code Section 87742.

*Final salary placement is made after receipt of transcripts and/or verification of employment.

All Adjunct and Overload Contracts include FLEX obligation. See your division for details. Please initial this notification.

INITIAL HERE: _____

I HAVE READ AND AGREED TO THE ABOVE TERMS AND CONDITIONS.

PLEASE SIGN AND RETURN.

Employee Signature

Date

Dean Signature

Date

FOR CAMPUS USE ONLY

% of Full Time: _____

Account Number: _____

Full Term: Yes No

Completed By: _____
(Initials)